

CHATHAM BOROUGH BOARD OF HEALTH
 Thursday, March 10, 2016 7:00 p.m.

Minutes

Chairman Lisa DeRosa called this Chatham Borough Board of Health meeting to order at 7:00 p.m., in Room 212, middle level, Chatham Municipal Building.

Pursuant to the requirements of the Open Public Meetings Act, N.J. S.A. 10: 4-6 et. seq., adequate notice of this meeting has been provided by including same in the Annual Notice, copies of which were posted on the Municipal Bulletin Board, on the main floor of the Municipal Building, filed in the office of the Borough Clerk, emailed to the Chatham Courier.

Names	Present	Absent
Lisa DeRosa, Chrmn.	X	
Dr. Norman Schaeffer		X
Rita Marts, R.N.	X	
Mary Ann McCabe		X
Micki Chaput	X	
Kay Kaiser, R.N.		X
Council Member Hoffman		X
Lisa Gulla	X	
Lucille Boland		X
Tamica Trotman		X
Ben Samara	X	
Liz Holler, Rec. Sec.	X	

Also present was Robin R. Kline, Municipal Clerk of Chatham Borough.

Public Comment

No one came forward.

Reviewing Board Attendance Regulations

Ms. Kline explained that, according to State law, if a Board member misses three or more consecutive meetings, his/her seat is considered vacant. Ms. Kline stated that the Borough Clerk receives this absentee information and forwards it to the Mayor. The Borough does not want to be heavy-handed with this particular State Act, because the town is so glad to have volunteers who serve on Boards and

Commissions. There are “excused absences”. The Board may ask their members, as a courtesy, to please phone or e-mail when they can’t make a particular meeting. If a Board member is chronically absent, with no explanation, perhaps it’s time to let another resident have a chance to serve on the Board.

Resolution #16-07

The minutes of the BOH meeting on February 11, 2016 were approved as submitted.

R.E.H.S. – Report, February 2016

Mr. Samara discussed a “conditional” evaluation he had made on a recent inspection of Scalini Fedeli. Mr. Samara then re-inspected the premises. A check for the reinspection fee still needs to be sent to the Borough.

Chrmn. DeRosa asked Ms. Holler if Café Beethoven had submitted their 2016 Food License Fee yet. It’s been way over the deadline. Ms Holler answered no. The Board discussed what action should be taken. Mr. Samara discussed another “conditional” evaluation he had made when inspecting Noah’s Bagels. A re-inspection will be done.

Mr. Samara reported that Restaurant Serenade has received a “conditional” evaluation.

Mr. Samara and the Board discussed the brick oven pizza store which will be opening next month at 249 Main Street. A plan review fee and a food license fee is needed from them.

Mr. Samara reported that he had attended a meeting with Janice Piccolo and Lisa Gulla about the Chatham Farmers Market.

Grotta Grant Update

Ms. Gulla reported that the Tri-Town 55 Plus Coalition is making progress. She distributed posters advertising the survey for Madison, Chatham Borough, and Chatham Twp. residents, age 55 and older, to fill out. This survey can be filled out both online or by hard copy. Copies are available at Chatham Library, the Madison Library, and the three Municipal Buildings. Ms. Kline suggested that the Borough could send out a tweet about the survey. The Board discussed other ways the survey could be distributed. Ms. Gulla noted that 367 responses, at the least, is the goal. Hopefully an equal input of responses from the 3 towns will be received.

Ms. Gulla noted that Lisbeth Bringgard is now submitting her grant for her coalition dealing with local drug abuse. On other matters, Ms. Gulla and Mr. Samara have worked on a new Food License document for Farmers Market food vendors and the Fishawack Food vendors.

Ms. Gulla reported that recently a number of people have inquired about opening home-based baking businesses. The Board of Health strongly urges them to use retail kitchen facilities, not their home kitchens.

Ms. Gulla reported on a dog bite which occurred last month on Super Bowl Sunday. Also, a case of neuro flu was reported at one of the local daycare centers.

Reviewing the Board of Health Organization – Robin R. Kline

Ms. Kline showed Board members a Chatham Borough Ordinance Book dating back to the 1897. The book contained the official ordinance establishing the Chatham Borough Board of Health.

Ms. Kline stated that there are over 212 Boards of Health in New Jersey. Not all 21 counties in New Jersey have a health officer. Fifty years ago, Chatham Borough modernized its Board of Health. Ms. Kline explained the “staggered system” of Board membership which must be maintained. The Board may recommend an individual to serve as an Alternate Member; however, the Mayor makes the actual appointment. Ms. Kline will work with Chrnm. DeRosa to see which Board members will have staggered terms.

Ms. Kline discussed the financial disclosures forms which all Borough Board Members must fill out and submit to her office. Recently the State is now imposing fines on Board members who neglect to send these forms in.

Ms. Kline and Chrnm. DeRosa discussed the correct procedure to take if it is decided a Board member’s term will be phased out.

At 8:40 p.m. the meeting adjourned.

The next Board of Health meeting will be held on Thursday, April 14, 2016, 7:00 p.m., Room 212, Middle Level, Chatham Municipal Building.

Respectfully submitted:

Liz Holler
Recording Secretary