

**BOROUGH OF CHATHAM
BOARD OF HEALTH**

Start time 7:00 p.m.

ADEQUATE NOTICE

Pursuant to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. seq., adequate notice of this meeting has been provided by including same in the Annual Notice, copies of which were posted on the Municipal Bulletin Board, on the main floor of the Municipal Building, filed in the office of the Borough Clerk, emailed to the Chatham Courier on December 27th, 2012.

ROLL CALL:

Lisa DeRosa, President
*Micki Chaput
Rita Marts, R.N.
*Maryann McCabe
Lucille Boland, R.N.
*Kay Kaiser, R.N.
Dr. Schaefer
Sally Myers
John Holman-Council Liaison
Susan Caljean, Recording Secretary
*Absent

Additional attendees: Lisa Gulla, Health Officer & Ms. Trotman, REHS (Madison Board of Health) and Intern, May Chan-Liston.

May Chan-Liston is a Rutgers pharmacy student that is doing field work in the study of student policy. She is also interested in Public Health accreditation.

APPROVAL OF MINUTES

Mrs. DeRosa moved to approve the minutes of the last Board of Health meeting dated October 10, 2013, seconded by Dr. Schaeffer. All in favor, approved unanimously.

DISCUSSION ITEMS

The Rabies Clinic will be held on Saturday, January 5, 2014 from 9:00 am to 10:00 am at the Fire House located Firehouse Plaza. The Flu Clinic will be held at St. Patrick's Community Center, 41 Oliver Street on Saturday, October 26, 2013 from 9:00 am to 11:00 am.

Mrs. Gulla explained the process of accreditation and the work that goes into getting accredited. The staff needs to have community involvement as well as the governance needs to be involved as well.

Mrs. Gulla would like the Borough employees to wear pink and take a picture for the Chatham Patch.

Another intern, Mona, is working on an ordinance with the Municipal Alliance Committee regarding underage drinking. There are also 3 potential interns for this coming January.

Mrs. Gulla reported that the 22 grease traps were inspected in the Borough. There was also a dog bite, however, the owner had the rabies certificate. 555 Main Street-The Madison Board of Health will inspect once per month to make sure good sanitary conditions still exist. Mrs. Gulla also reported that Mr. Ercolano is going to court regarding the sound issue from a furnace vent close to his house. There will be a Food Handlers' course on Tuesday, December 3, 2013 in Madison from 9:00 am-12:00 noon and another class from 6:00 pm to 9:00 pm. Mrs. Gulla would like to give out 3 awards for Food Excellence to restaurants in Chatham at a Council Meeting either January or February of 2014.

R.E.H.S REPORT

See attachment:

MEETING ADJOURNED

There was no further business to discuss. Mrs. DeRosa made the motion to adjourn, seconded by Mrs. Marts the meeting was adjourned at 7:45 p.m.

Respectfully submitted:

Susan Caljean, Board of Health Secretary