

**BOROUGH OF CHATHAM
BOARD OF HEALTH**

Start time 7:00 p.m.

ADEQUATE NOTICE

Pursuant to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. seq., adequate notice of this meeting has been provided by including same in the Annual Notice, copies of which were posted on the Municipal Bulletin Board, on the main floor of the Municipal Building, filed in the office of the Borough Clerk, emailed to the Chatham Courier on December 9th, 2011.

ROLL CALL:

Lisa DeRosa, President
Micki Chaput
Rita Marts, R.N.
*Maryann McCabe
Lucille Boland, R.N.
Kay Kaiser, R.N.
Dr. Schaefer
Sally Myers
*John Holman-Council Liaison
**William Faitoute, R.E.H.S.
Susan Caljean, Recording Secretary
** Absent
*7:05 pm

Additional attendees: Mrs. Gulla, Health Officer, Ms. Trotman, REHS (Madison Board of Health) Mrs. Phillip and Mr. Arminio, Jr.

Resolution #13-01

Resolution to reorganize officers of the Board of Health. Mrs. DeRosa read and moved resolution #13-01 and Mrs. Boland seconded the motion, all in favor.

Resolution #13-02

Resolution to establish the annual meeting schedule for the year 2013. Mrs. DeRosa read and moved resolution #13-02 and Mrs. Chaput seconded the motion, all in favor.

Resolution #13-03

Resolution to designate newspapers for the 2013 calendar year. Mrs. DeRosa read and moved resolution #13-03 and Ms. Myers seconded the motion, all in favor.

Mr. Lott explained that the contract negotiations with Madison Board of Health included the Registered Environmental Health Specialist service as part of their agreement with the Borough. He reported that there will be a resolution on the Council meeting agenda January 7, 2013 for Council approval.

Resolution #13-04

Resolution authorizing a contract renewal and an additional Shared Service agreement for R.E.H.S. services with Madison. Mrs. DeRosa read and moved resolution #13-04 and Ms. Myers seconded the motion.

A roll call vote was taken by the secretary:

Holman-yes
DeRosa-yes
Boland-yes
Schaefer-yes
McCabe-yes
Chaput-yes
Marts-yes

Approved unanimously.

Resolution #13-05

Resolution thanking Mr. Faitoute for the years of service to the Borough. Mrs. DeRosa read and moved resolution #13-05 and Mr. Holman seconded the motion, all in favor.

Mrs. Patricia Philipp-52 Sunset Drive, Chatham-came and spoke about a friend's dog biting her. A member of the board suggested calling 911 for that kind of emergency. Mrs. Gulla will send letters to the surrounding hospitals regarding the obligation to notify the Health Department immediately when there is a dog bit case. The dog was adopted from St. Hubert's in Madison and had no record of the rabies vaccination on file. St. Hubert's euthanized the dog and sent it to Trenton for the rabies test. The test came back negative. The Board expressed concerns with the way St. Hubert's handled this situation.

Mr. Lott reported that the Mayor and Council are looking to other towns for animal control.

Joe Arminio, Jr.-Chatham Sandwich Shop- spoke to the Board regarding his summons and construction work that was completed. Mrs. Gulla and Ms. Trotman were very pleased with the updates to his facility. Ms. Trotman gave a food handler's course which Mr. Arminio and his employees attended. Mrs. Gulla stated that the Chatham Sandwich Shop may be awarded the 2014 Food Excellence Award.

Mrs. Gulla reported that her sanitarian had some issues with the Chatham Bakery. They are working with the owner to resolve the problems.

Erik Klepper sent an email to Mrs. DeRosa regarding raising chickens in the Borough, he is on the Green Initiatives Committee and would like the Board to revisit the ordinance that the Borough has prohibiting the raising of chickens.

REGISTERED ENVIRONMENTAL HEALTH SPECIALIST REPORT

Mr. William R. Faitoute, R.E.H.S sent in his report as follows:

Chapter 24 Retail Food Establishment Inspections: NJAC (8:24)

Inspections dated November 8 to December 13, 2012

- D'Oro Restaurant- Satisfactory
- Gregorio's Restaurant-Satisfactory
- Charley's Aunt- Satisfactory
- Chatham News Service-Satisfactory
- House of Bean Curd-Satisfactory
- Lightning Lunch (Mobile)-Satisfactory

Chatham Sandwich Shop- Seven (7) violations forming the basis of the October 15, 2012 "Conditionally Satisfactory" placarding have been abated. Placard removed.

Rabies control- The head of a dog implicated in the bite at 71 Center Avenue was sent to the state and found negative. St. Hubert's owner of the dog took this alternative.

Waste Disposal- Request by Mr. Falzarano for report of conditions at Main Street Mall (CVS) Report on file. Conditions-good rebound from Sandy incident.

Odor- 555 Main Street- No evidence in hall.

MEETING ADJOURNED

There was no further business to discuss. Mrs. Marts made the motion to adjourn, seconded by Mrs. Chaput and the meeting was adjourned at 9:00 p.m.

Respectfully submitted:

Susan Caljean, Board of Health Secretary