

**BOROUGH OF CHATHAM  
BOARD OF HEALTH**

Start time 7:00 p.m.

**ADEQUATE NOTICE**

Pursuant to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. seq., adequate notice of this meeting has been provided by including same in the Annual Notice, copies of which were posted on the Municipal Bulletin Board, on the main floor of the Municipal Building, filed in the office of the Borough Clerk, emailed to the Chatham Courier on December 16<sup>th</sup>, 2011.

**ROLL CALL:**

Lisa DeRosa, President  
Micki Chaput  
Rita Marts, R.N.  
Maryann McCabe  
\*Lucille Boland, R.N.  
\*Kay Kaiser, R.N.  
\*Dr. Schaefer  
Sally Myers  
\*John Holman-Council Liaison  
William Faitoute, R.E.H.S.  
Susan Caljean, Recording Secretary  
\*Absent

Additional attendee: Mr. Norgalis, Health Officer, Madison Board of Health

**DISCUSSION ITEMS:**

A discussion ensued regarding the way landscapers are parking their vehicles on the street. Mrs. McCabe was concerned with the danger to the school aged children. Also, the idling of vehicles was also addressed, Mrs. DeRosa said she was in contact with Traffic Officer Sweetin regarding the problem. Mr. Norgalis suggested that some of the Board of Health members should attend a PTO meeting to work with the parents on these issues.

Mrs. DeRosa received a complaint regarding an overflowing dumpster on River Road owned by Dave's Landscaping. Mr. Faitoute reported that the bin contained both garbage and construction debris. He suggested to them to install a bait box.

Mrs. DeRosa reported that Charley's Aunt and CVS's dumpster lids are never closed. All dumpsters were missing the stickers that were supposed to be issued by the Board of Health.

Mr. Faitoute reported that the Chatham Sandwich Shop has their construction permits and have started the work for the renovations.

Mr. Norgalis reported that he had met on the previous Friday with Mr. Faitoute, Susan Caljean and Cathy Baldwin regarding Bill's reports, hours worked, etc. He would like Bill to email him a monthly report on restaurant inspections and nuisance complaints. He recommended that Bill be issued a cell phone by the Borough for easier contact. Bill would also like to get reimbursed for mileage. He suggested Mrs. DeRosa meet with Mr. Falzarano to discuss these issues.

Mr. Norgalis would like Bill to be "Noise Certified" and suggested he attend classes at Rutgers. Mr. Faitoute said he would attend the June classes.

Mr. Norgalis reported on the noise test results regarding a complaint of a loud exhaust from a furnace on Hillside Avenue. Ms. Trotman issued a notice of violation, however, the owner has time to rectify the issue.

A discussion ensued regarding grease traps. Mr. Norgalis suggested checking the service log book as a way of making sure the grease trap has been cleaned.

**APPROVAL OF MINUTES**

Mrs. DeRosa moved to approve the minutes of the last Board of Health meeting dated October 13, 2011 seconded by Mrs. Chaput. All in favor, approved unanimously.

**REGISTERED ENVIRONMENTAL HEALTH SPECIALIST REPORT**

Mr. William R. Faitoute, R.E.H.S. reported on the following:

**I. Chapter 24 Retail Food Establishment Inspections: NJAC (8:24)**

Permits for alterations:

1. Chatham Sandwich Shop, Main Street
2. European Market, Main Street

**PROPERTY MAINTENANCE**

1. 37 Coleman Avenue- Construction & tree remains in progress as per building permit.
2. 163 Hillside Avenue-House up for sale-owner in nursing home.

**RABIES**

Dog bite-10 day quarantine up-2/5/12-114 Weston Avenue-dog immunized & licensed.

**MEETING ADJOURNED**

There was no further business to discuss. Mrs. Marts made the motion to adjourn, seconded by Mrs. DeRosa and the meeting was adjourned at 8:50 p.m.

Respectfully submitted:

Susan Caljean, Board of Health Secretary

