

CHATHAM BOROUGH PLANNING BOARD

January 4, 2012

7:30 p.m.

Chairman Richard Crater called the Chatham Borough Planning Board Reorganization Meeting of January 4, 2012 to order at 7:30 p.m. in the Council Chambers, Chatham Municipal Building. Mr. Crater announced that all legal notices have been posted for this meeting.

Name	Present	Absent
Mayor Bruce Harris	x	
Councilman Collander	x	
Chairman Richard Crater	x	
Vincent DeNave	x	
H. H. Montague	x	
Donna Cali-Charles	x	
Susan W. Favate	x	
James Mitchell	x	
Joseph Mikulewicz	x	
John Bitar	x	
Matthew Wagner	x	
Vincent J. Loughlin, Esq.	x	

Open to the Public

There were no comments or questions from the public.

Adoption of Minutes

The second draft of the minutes of December 7, 2011 meeting were approved. The Closed Session minutes of December 7, 2011 were approved. The following Board members abstained from voting on these minutes because they were absent that night: Messrs. Bitar, Montague, Wagner, and Councilman Collander.

Annual Reorganization for 2012

Election of Chairperson

Mr. DeNave made a motion to nominate Richard Crater as Chairman of the Board for 2012. Mr. Mitchell seconded the motion. A voice vote was taken. Mr. Crater was unanimously elected.

Election of Vice Chairperson

Mrs. Cali-Charles made a motion to nominate Susan W. Favate as Vice Chairman of the Board for 2012. Mr. DeNave seconded the motion. A voice vote was taken. Mrs. Favate was unanimously elected.

Election of Board Secretary

Chairman Crater made a motion to nominate Donna Cali-Charles as Board Secretary for 2012. Mr. DeNave seconded the motion. A voice vote was taken. Mrs. Cali-Charles was unanimously elected.

Mrs. Cali-Charles read aloud Resolution #2012-1: Naming the Planning Board Officers elected for 2012. Mrs. Cali-Charles made a motion to approve Resolution #2012-1. Mayor Harris seconded the motion. A voice vote was taken. Resolution #2012-1 was unanimously approved.

Mr. Bitar read aloud Resolution #2012-2: Establishing the Board's meeting dates, times and locations for 2012 and January 2013. Mr. Bitar made a motion to approve Resolution #2012-2. Mayor Harris seconded the motion. A voice vote was taken. Resolution #2012-2 was unanimously approved.

Councilman Collander read aloud Resolution #2012-3: Appointing Vincent J. Loughlin, Esq. of 1838 East Second St., Scotch Plains NJ 07076 as Planning Board Attorney for 2012. Councilman Collander made a motion to approve Resolution #2012-3. Mrs. Favate seconded the motion. A voice vote was taken. Resolution #2012-3 was unanimously approved.

Mrs. Favate summarized Resolution #2012-4: Appointing Dr. Susan Blickstein as Planner to the Borough of Chatham effective January 1, 2012 through December 31, 2012. Mrs. Favate made a motion to approve Resolution #2012-4. Mayor Harris seconded the motion. A voice vote was taken. Resolution #2012-4 was unanimously approved.

Mayor Harris read aloud Resolution #2012-5: Appointing John Hansen, P.E. as Consulting Engineer for the Planning Board during the year 2012. Mayor Harris made a motion to approve Resolution #2012-5. Mr. DeNave seconded the motion. A voice vote was taken. Resolution #2012-5 was unanimously approved.

Mr. Montague read aloud Resolution #2012-6: Naming the Official Newspapers for publication of legal notices for the Planning Board for 2012. Mr. Montague made a motion to approve Resolution #2012-6. Mayor Harris seconded the motion. A voice vote was taken. Resolution #2012-6 was unanimously approved.

Mr. Mitchell read aloud Resolution #2012-7: Re-adopting Rules and Regulations for the operation of the Planning Board. Mr. Mitchell made a motion to approve Resolution #2012-7. Mrs. Favate seconded the motion. A voice vote was taken. Resolution #2012-7 was unanimously approved.

Mr. Wagner read aloud Resolution #2012-8: Re-adopting Site Plan Waiver Procedures for the LDO. Mr. Wagner made a motion to approve Resolution #2012-8. Mrs. Cali-Charles seconded the motion. A voice vote was taken. Resolution #2012-8 was unanimously approved.

Mr. Mikulewicz read aloud Resolution #2012-9: Appointment of the Borough Sign Committee. Mr. Mikulewicz made a motion to approve Resolution #2012-9. The motion was seconded. A voice vote was taken. Resolution #2012-9 was unanimously approved.

Applications

There were none.

Pending Business

Ordinance and Checklists for Applications – Final

Mr. Crater noted that the new Board Attorney, Mr. Loughlin will review tonight's latest draft. Mr. Loughlin will discuss this document with Attorney Rizzuto.

Memo to Board and formatted B-Zones ordinance. Query about removing Section 6 of the draft into a separate ordinance.

Mr. Crater noted that Board members have Dr. Blickstein's memo before them tonight. Mr. Montague recalled that the Board had decided to eliminate FAR requirements for the Business Districts. Board members confirmed that the FAR will be eliminated for the B-5 District. Mayor Harris recommended that FAR regulations should be kept for the B-1 District. There are a number of businesses operating in that district; however, many of their buildings are house-like.

This matter will be discussed at the January 18th Board meeting when Dr. Blickstein will be present.

New Business

Mr. DeNave gave an update on a future application for the Hamilton/Jefferson apartment complexes. These apartment complexes are seeking additional parking. They have informed Mr. DeNave that they do not want to come in for a Concept Review. They would like to present a full Site Plan Application to the Planning Board. Mr. DeNave will give them a list of what information will be needed.

Mr. DeNave discussed a Change of Use application which will be coming before the Board. Bloomers, a flower shop, is proposing to operate in the small diner building recently vacated by Supper, a restaurant.

Another potential applicant, a dog grooming business, is proposing to go into the former Modern Bride facility on Main Street. Mr. DeNave is reviewing what particular use this business would fall into.

Mr. DeNave reported that Chatham Gateway contacted him yesterday. If the property transfer is not done before the January 18th Board meeting, Gateway will not be on the agenda. Board Attorney Loughlin will contact Gateway and ask for an official letter asking for a postponement. Hopefully a time-line can then be established for this application. At Mr. Crater's request, Mr. DeNave will check on the status of the escrow for this application.

Mrs. Cali-Charles distributed new inserts for the LDO books

At 8:25 p.m. the meeting adjourned.

The next Planning Board meeting will be held on Wednesday, January 18, 2012, 7:30 p.m., Council Chambers, Chatham Municipal Building. Vice Chair Susan Favate will chair this meeting in Mr. Crater's absence.

Respectfully submitted:

Elizabeth Holler

Elizabeth Holler
Recording Secretary