

**CHATHAM BOROUGH PLANNING BOARD
ANNUAL REPORT
2014**

Organization and Administration

2014 Planning Board Membership:

Class I	Mayor Bruce A. Harris
Class II	Municipal Administrative Official, Vincent J. DeNave
Class III	Governing Body Representative, Councilwoman Victoria Fife
Class IV	Chairperson, Susan Favate Vice Chairperson, Matthew Wagner Environmental Commission Member, John Bitar Board of Adjustment Member, H.H. Montague Secretary, Joseph Mikulewicz Regular Member, James Mitchell, First Alternate, William Heap Second Alternate, Donald Dinsmore

Board Attorney, Vincent J. Loughlin, Esq.

Recording Secretary, Elizabeth Holler

Administrative Secretary, Cathy Baldwin

Professional Planner, Susan Blickstein, PP

Board Engineer, Robert Brightly, PE, Ferriero Engineering

General Activities During 2014

MEETINGS:

The annual reorganization meeting was held on January 8, 2014. All other meetings were held as regularly scheduled on the first and third Wednesday of each month, except for January 22, February 19, March 19, April 16, May 21, June 4, July 2, July 16, August 20, September 3, September 17, October 15, November 12 and December 10, 2014, which were cancelled due to lack of business.

REORGANIZATION MEETING RESOLUTIONS:

- 2014-1 - Election of Officers
- 2014-2 - Meeting Schedule
- 2014-3 - Appointed Attorney – Vincent J. Loughlin, Esq.

- 2014-4 - Appointment of Board Planner – Dr. Susan Blickstein
- 2014-5 - Appointment of Board Engineer – Robert Brightly, Ferriero Engineering
- 2014-6 – Official Newspapers
- 2014-7 – Re-Adopting Rules and Regulations of the Planning Board
- 2014-8 – Re-Adopting Site Plan Waiver Procedures
- 2014-9 – Appointment of the Borough Sign Committee

APPROVED DEVELOPMENT APPLICATIONS

- 2013-07 – Waiver of Site Plan/Change of Use: 231 Main Street (Clean Land, LLC dry cleaners)
- 2014-01 – Capital Project Review: 102 Washington Avenue (School District of the Chathams, parking lot addition to Washington Avenue School)
- 2014-02 – Site Plan: 110 Summit Avenue (Chambon Electric).
- 2014-05 – Minor Subdivision: Rear Commerce Street, Block 134, Lot 129 (Commerce Street Associates).

ADDITIONAL BUSINESS:

- Under the direction of Ms. Blickstein and a subcommittee of the Planning Board, drafted amendments to the Land Development Ordinance related to the M Districts, based on a Master Plan amendment completed in 2013. Referred the amended ordinance to the Borough Council for approval; the amended ordinance was adopted by the Borough Council on November 24, 2014.
- At its December 3, 2014, meeting, the Planning Board reviewed and gave comments on the proposed generator ordinance pending before the Borough Council.

Respectfully submitted
Susan Favate
Planning Board, Chair

REC:cb