

**CHATHAM BOROUGH PLANNING BOARD
ANNUAL REPORT
2012**

Organization and Administration

2012 Planning Board Membership:

Class I	Mayor Bruce A. Harris
Class II	Municipal Administrative Official, Vincent J. DeNave
Class III	Governing Body Representative, Councilwoman Victoria Fife
Class IV	Chairperson, Richard E. Crater, Jr. Vice Chairperson, Susan Favate Environmental Commission Member, John Bitar Board of Adjustment Member, H.H. Montague Secretary, Donna Cali-Charles Regular Member, James Mitchell, First Alternate, Joseph Mikulewicz Second Alternate, Matthew Wagner

Board Attorney, Vincent J. Loughlin, Esq.

Recording Secretary, Elizabeth Holler

Administrative Secretary, Maria Maramonte

Professional Planner, Dr. Susan Blickstein

Board Engineer, John Hansen, Ferriero Engineering

General Activities During 2012

MEETINGS:

The annual reorganization meeting was held on January 18, 2012. All other meetings were held the first and third Wednesday of each month, except for February 1, February 15, March 7, April 4, May 16, July 5, October 3, September 5, November 7, November 21, and December 19, 2012.

APPROVED RESOLUTIONS:

- 2012-1 - Election of Officers
- 2012-2 - Meeting Schedule
- 2012-3 - Appointed Attorney – Vincent J. Loughlin, Esq.

- 2012-4 - Appointment of Board Planner – Dr. Susan Blickstein
- 2012-5 - Appointment of Board Engineer – John Hansen, Ferriero Engineering
- 2012-6 - Newspaper Fees
- 2012-7 - Adopting Amendment #1 of the Rules and Regulations For the operation of the Planning Board
- 2012-8 - Adopting Site Plan Waiver Procedures

OTHER BUSINESS:

- Ordinance 12-01 - Sale of Borough-owned property to B & B Associates
- Resolution 12-195 - Complete Streets Policy – Amendment to Master Plan
- Approving Amendments of The Master Plan for: Updates to the Environmental Resource Inventory

Approved Resolutions

Resolutions Approving Waiver of Site Plan in connection with Change of Permitted Use:

- Numan’s School House, LLC, d/b/a: Little Angels School House, 110 Main Street
- John E. Duetsch, DDS, 94 Main Street
- Chatham Gateway, LLC (KinderCare Learning Center) 47 Main Street
- Berkeley Business Concepts, LLC (New yogurt shop), 258 Main Street
- The Whimsical Way, LLC (Children’s Parties/Retail), 14A Roosevelt Ave.
- Approved the one year extension to 221 Main Street, LLC, 221 Main Street

ADDITIONAL BUSINESS:

- Discussed the redevelopment of the M Districts and creating a sub-committee
- Discussed the Application Checklist
- Discussed the Lighting Ordinance

LITIGATION:

Tricare Treatment Services, LLC
Cougar Field

Respectfully submitted
Richard E. Crater, Jr.
Planning Board, Chairman

REC:mm