

**BOROUGH OF CHATHAM
BOARD OF HEALTH**

Start time 7:00 p.m.

ADEQUATE NOTICE

Pursuant to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. seq., adequate notice of this meeting has been provided by including same in the Annual Notice, copies of which were posted on the Municipal Bulletin Board, on the main floor of the Municipal Building, filed in the office of the Borough Clerk, emailed to the Chatham Courier on December 27th, 2012.

ROLL CALL:

Lisa DeRosa, President
Micki Chaput
Rita Marts, R.N.
Maryann McCabe
*Lucille Boland, R.N.
* Kay Kaiser, R.N.
Dr. Schaefer
Sally Myers
John Holman-Council Liaison
Susan Caljean, Recording Secretary
*Absent

Additional attendees: Lisa Gulla, Health Officer & Ms. Trotman, REHS (Madison Board of Health)

APPROVAL OF MINUTES

Mrs. DeRosa moved to approve the minutes of the last Board of Health meeting dated April 11, 2013 with minor change, seconded by Ms. Myers. All in favor, approved unanimously.

DISCUSSION ITEMS

Mrs. Gulla reported that day care centers are licensed through the state. The state inspections are done every three years. She suggested that the Borough inspects them every year. The board would need an ordinance in place to charge a fee for inspections. There would be a fee waiver for non-profits, churches and public schools. The inspections would include: 1. Audits 2. Liability Insurance 3. CO Fire Inspections 4. Food Preparation. She also brought to the attention of the Board that the Dog Census has not been done since 2008. Looking at setting something up for next year. She also reported on the great response from the DPW, EMT, Police and Fire with regards to the number of people getting the Hepatitis vaccine. They are also covering employee wellness for heat exhaustion, hand-washing and skin cancer. The next food handler's course will be on June 10, 2013 at Restaurant Serenade from 11:00 am-2:00pm.

MADISON HEALTH DISTRICT
SANITARIAN MONTHLY ACTIVITIES
APRIL REPORT

NAME: Tamica Trotman

MUNICIPALITY: Chatham

DATE: 5/2/13

STATE MANDATED ACTS - STANDARDS OF PERFORMANCE

3. Environmental health services that integrate Registered Environmental Health Specialist practice as set forth in the State Sanitary Code (N.J.A.C. 8:21, 8:22, 8:23, 8:23A, 8:24, 8:25, 8:26, 8:27, 8:51, 10:122, 5:17 and 7:9A, and N.J.S.A. 24:14A-1 et seq., 26:3-69.1 and 58:11-33)

A. Retail Food Establishments Plan Reviews

Establishment	Date	Establishment	Date
None at this time.			

1. Inspections / Re-inspections

Establishment Risk Type	S/C/U	Date of Inspection	Last Inspected	Establishment Risk Type	S/C/U	Date of Inspection	Last Inspected
Chatham Middle School	C	4/2/13		St. Patrick's School	C	4/18/13	
Dunkin Donuts	S	4/2/13		Charley's Aunt	C	4/18/13	
Washington Avenue School	C	4/4/13		Noah's Bagels	S	4/25/13	
Liberty Drugs	S	4/16/13		5k Deli	C	4/30/13	3/19/13

KEY: Satisfactory/S

Conditional/C

Unsatisfactory/U

Risk Type – see end of report

Total Inspections Year to Date: 22

Total Re-inspections Year to Date: 6

STATE MANDATED ACTS - STANDARDS OF PERFORMANCE

2. 6. Enforce the laws and regulations that protect health and ensure safety as set forth at N.J.A.C. 8:52-14.

the complex preparation of menu items that includes the cooking, cooling, and reheating of at least three or more potentially hazardous foods; or

2. Prepares and serves potentially hazardous foods including the extensive handling of raw ingredients; and whose primary service population is a highly susceptible population. Such establishments may include, but are not limited to, full service restaurants, diners, commissaries, and catering operations; or hospitals, nursing homes, and preschools preparing and serving potentially hazardous foods

"Risk type 4 food establishment" means a retail food establishment that conducts specialized processes such as smoking, curing, and canning, bottling, acidification designed to control pathogen proliferation, or any reduced oxygen packaging intended for extended shelf-life where such activities may require the assistance of a trained food technologist. Such establishments include those establishments conducting specialized processing at retail.