

**BOROUGH OF CHATHAM  
BOARD OF HEALTH**

Start time 6:55 p.m.

**ADEQUATE NOTICE**

Pursuant to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. seq., adequate notice of this meeting has been provided by including same in the Annual Notice, copies of which were posted on the Municipal Bulletin Board, on the main floor of the Municipal Building, filed in the office of the Borough Clerk, emailed to the Chatham Courier on December 16<sup>th</sup>, 2010.

**ROLL CALL:**

Lisa DeRosa, President  
\*Micki Chaput  
Rita Marts, R.N.  
Mary Ann McCabe  
Lucille Boland, R.N.  
\*Kay Kaiser, R.N.  
\*Dr. Schaefer  
Sally Myers  
\*John Holman-Council Liaison  
William Faitoute, R.E.H.S.  
Susan Caljean, Recording Secretary  
\*Absent

Additional attendee: Mr. John Theese

**DISCUSSION ITEMS:**

Mr. Theese reported on a \$10,000 grant the Madison Board of Health received from the National Institute of Health for H1N1. The money will be used to replace files, office supplies, medical supplies, books, etc. It also will cover the expenses for two nurses to attend a conference in Washington, DC. A noise complaint was received from Mr. Ercolano of Hillside Avenue. Mr. Theese suggested sending a memo to Vince DeNave, Zoning Official and Russell Brown, Construction Official regarding the furnace being installed according to permit and setback requirements.

Chatham Sandwich Shop owned by Joseph Arminio will receive a summons for non-compliance for the following:

1. Patrons have to walk through kitchen to use bathroom.
2. Does not have mop sink.
3. Needs sink in kitchen for hand washing.
4. Patrons should not enter through warewashing, kitchen and food prep area.

No Smoking Contest- Mrs. DeRosa attended the Board of Health meeting in Chatham Township and explained the concept to the Board, they were in favor of the idea.

**APPROVAL OF MINUTES**

Mrs. DeRosa moved to approve the minutes of the last Board of Health meeting dated January 13, 2011 seconded by Ms. Myers. All in favor, approved unanimously.

**REGISTERED ENVIRONMENTAL HEALTH SPECIALIST REPORT**

Mr. William R. Faitoute, R.E.H.S. reported on the following:

**I. FOOD**

**Chapter 24 Retail Food Establishment Inspections: NJAC (8:24)**

1. European Market- Satisfactory
2. Sally Lunn's Tea room- Satisfactory
3. Garden Rice- Satisfactory

**MEETING ADJOURNED**

There was no further business to discuss. Mrs. DeRosa made the motion to adjourn, seconded by Mrs. Boland and the meeting was adjourned at 8:35 p.m.

Respectfully submitted:

Susan Caljean, Recording Secretary