

**BOROUGH OF CHATHAM
BOARD OF HEALTH**

Start time 7:00 p.m.

ADEQUATE NOTICE

Pursuant to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. seq., adequate notice of this meeting has been provided by including same in the Annual Notice, copies of which were posted on the Municipal Bulletin Board, on the main floor of the Municipal Building, filed in the office of the Borough Clerk, emailed to the Chatham Courier on December 16th, 2011.

ROLL CALL:

Lisa DeRosa, President
*Micki Chaput
Rita Marts, R.N.
*Maryann McCabe
Lucille Boland, R.N.
Kay Kaiser, R.N.
Dr. Schaefer
*Sally Myers
John Holman-Council Liaison
William Faitoute, R.E.H.S.
Susan Caljean, Recording Secretary
*Absent

Additional attendees: Mrs. Lisa Gulla, Health Officer, Madison Board of Health. Mrs. Gulla gave her background information to the Board as the new Health Officer of Madison. She comes to Madison with an extension career in the health field from Edison Township. She suggested using interns for special projects, possibly for surveys and seasonal web pages. She reported on the two cases of meningitis in Cumberland County. She stated that the public health priority funding is gone, much of the money is going to emergency preparedness. She also mentioned an online module for members to take to become certified Board of Health members.

Mrs. DeRosa made a motion go into Executive Session, seconded by Mrs. Kaiser. A vote was taken, all in favor.

EXECUTIVE SESSION: Investigation into Potential Violations of Law and Anticipated Litigation: Chatham Sandwich Shop

PUBLIC SESSION: Mrs. DeRosa made a motion to go back into Public Session, seconded by Council Member Holman. A vote was taken, all in favor.

Rice Notice: A Rice Notice was given to Mr. Faitoute regarding discussing his continuation of employment with the Borough. He requested to have it discussed in public session.

Shared Services Agreement-Contract with Madison Board of Health- Mrs. DeRosa led the discussion with the Board as to the costs associated with the new contract with Madison. She asked Mr. Faitoute to do a monthly activity report so the Board could get a better idea of how much money they would save or spend on keeping an Environmental Health Specialist on staff as opposed to using Madison's inspectors. Mr. Faitoute asked for more money and wanted to be reimbursed for mileage, Mr. Lott stated that he would need to speak with Mr. Falzarano regarding this matter. The Board asked Mr. Faitoute to issue a conditional inspection report and also give the Chatham Sandwich Shop a summons to appear in court if the issues are not addressed by the Chatham Sandwich Shop by November 1st. Mrs. Gulla and Mr. Faitoute are scheduled to meet Monday morning at 9:00 am at the Chatham Sandwich Shop to address this matter.

APPROVAL OF MINUTES

Mrs. DeRosa moved to approve the minutes of the last Board of Health meeting dated September 13, 2012 seconded by Mrs. Marts. All in favor, approved unanimously.

REGISTERED ENVIRONMENTAL HEALTH SPECIALIST REPORT

Mr. William R. Faitoute, R.E.H.S. reported on the following:

I. Chapter 24 Retail Food Establishment Inspections: NJAC (8:24)

1. 5-K Deli-Satisfactory
2. Elegant Taste- Satisfactory
3. Dunkin Donuts-Satisfactory
4. Fast Chef- Satisfactory
5. Liberty Drug- Satisfactory
6. Restaurant Serenade- Satisfactory
7. River Grill (Town Tavern)- Satisfactory
8. Stanley Congregational Church- Satisfactory
9. Aida's Cozy Kitchen (Farley's)- Satisfactory
10. Chatham Middle School-Satisfactory
11. Milton Avenue School- Satisfactory

Farmers Market- 3 new
Scalini Fedeli- Return for dishwasher verification
Chatham Sandwich Shop

DOG BITES

11 Clark Street
5 Raymond Street

MEETING ADJOURNED

Board of Health Minutes-October 11, 2012

There was no further business to discuss. Mrs. Kaiser made the motion to adjourn, seconded by Mrs. DeRosa and the meeting was adjourned at 8:25 p.m.

Respectfully submitted:

Susan Caljean, Board of Health Secretary