

CHATHAM BOROUGH PLANNING BOARD

March 2, 2011

7:30 p.m.

Chairman Richard Crater called the Chatham Borough Planning Board meeting of March 2, 2011 to order at 7:33 p.m. in the Council Chambers, Chatham Municipal Building.

Mr. Crater announced that all legal notices have been posted for this meeting.

Members Present:

Mayor V. Nelson Vaughan, Councilman Bruce Harris, Chairman Richard Crater, Donna Cali-Charles, John Bitar*, Joseph Mikulewicz, Matthew Wagner.

*arrived at 7:39 p.m.

Anne Marie Rizzuto, Esq., attorney for the Board, was present.

Members Absent:

Vincent DeNave, H.H. Montague, Susan Favate, James Mitchell.

Open to the Public

No one came forward.

Adoption of Minutes

The meeting minutes of the February 16, 2011 Regular meeting, second draft, were approved as submitted. Mr. Mikulewicz abstained from voting.

The meeting minutes of the Closed Session of February 16, 2011, second draft, were approved as submitted. Mr. Mikulewicz abstained from voting.

Resolutions

Memorializing the Resolution approving the Application for Homemade Pizza Company – Waiver of Site Plan in Connection with the Change of Permitted Use for property located at 258 Main Street. The Board heard and approved this matter at it February 16, 2011 meeting.

Mrs. Cali-Charles made a motion to approve Planning Board Resolution #PB 2011-10, memorializing the Board's approval of a Waiver of Site Plan for Homemade Pizza Company to operate at 258 Main Street. Mr. Wagner seconded the motion.

Councilman Harris made a correction on the delivery time to the store. The Board revised the wording to read that vendor deliveries to the store should be made no earlier than 6 a.m. Also, all deliveries must be placed in the interior of the store. A voice vote was taken on the motion to approve Resolution #PB 2011-10. The motion was approved by all Board members present, with the exception of Mr. Mikulewicz who abstained. Mr. Mikulewicz had not been present at the hearing.

Applications

There were none.

Pending Business

Checklists for Applications

Ms. Rizzuto reported that she and Mr. Montague held a long, detailed meeting. She has made additional revisions to the checklists incorporating Mr. Montague's suggestions. Ms. Rizzuto will meet again with Mr. Montague. Ms. Rizzuto will have the ordinance and the five checklists ready to distribute at one of the Board meetings in April.

Mr. Wagner and Ms. Rizzuto discussed whether the Board should have a planner review the ordinance and checklists. Ms. Rizzuto felt it may be a good idea.

Mr. Crater recommended that when the ordinance and checklists are in their final stages, the Board can then decide whether the planner should review it.

Sign Ordinance – ordinance revised by the Board Attorney as per the last few meetings.

Ms. Rizzuto gave a progress report on this ordinance. A final copy will be presented at the next meeting.

Definition of Small Retail

Mr. DeNave was not present to discuss this item. Councilman Harris reported that Mr. DeNave has been talking with a planning attorney who had experience in this matter.

Escrow Ordinance – consideration of adjustments for escrows

Mr. DeNave was not present to discuss this item.

New Business

There was none.

Closed Session

At 7:52 p.m. the Board went into Closed Session to interview two Planner candidates.

At 9:35 p.m. the Board returned to Open Session.

Mr. Crater requested that Board members decide on which planner to hire at the next meeting.

The next Planning Board meeting will be held Wednesday, March 16, 2011, 7:30 p.m., Chatham Municipal Building.

At 9:36 p.m. tonight's meeting adjourned.

Respectfully submitted:



Elizabeth Holler
Recording Secretary