

**CHATHAM BOROUGH BOARD OF HEALTH**  
**REGULAR MEETING MINUTES**  
**February 10, 2022**  
**5:00PM**

**CALL MEETING TO ORDER:**

*The meeting was called to order via Zoom at 5:00pm.*

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**STATEMENT REGARDING ADEQUATE NOTICE OF MEETING:**

In compliance with the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. seq., adequate notice of this meeting has been provided by publishing a copy of the Reorganization and Regular Meeting notice in the Chatham Courier, the Daily Record, and the Alternative Press on January 3, 2022 a copy of which was posted on the official bulletin board on the main floor of Borough Hall, and was filed in the office of the Borough Clerk. Notice of the time change for tonight's meeting was provided to the press on February 4, 2022.

*President Kay Kaiser read the Statement of Adequate Notice.*

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**ROLL CALL:**

Lisa DeRosa, R.N.

Kay Kaiser, R.N.

Shelliam Lee

Andrew Zoltan

Lara Freidenfelds

Robert Weber

Council Liaison Leonard Resto

***Members of the Westfield Health Department were not in attendance due to a scheduled vaccine clinic: Bridget Colendenski, R.N., Public Health Nurse***

*Megan Avallone, Health Officer, Westfield Regional Department of Health, Beau Preston, R.E.H.S., Westfield Regional Department of Health*

Melanie Politi, BOH Secretary

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**PUBLIC COMMENT:**

**NOTICE OF PUBLIC COMMENT TIME LIMIT:**

Hearing of citizens during the Public Comment section of the agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for Public Hearing tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to a reasonable length of time.

## MOTION TO ADOPT MEETING MINUTES

**MOTION** to approve, as prepared, the following meeting minutes:

January 13, 2022

Approved minutes shall be filed as a permanent record in the Borough Clerk's office.

*Lisa DeRosa motioned to approve the minutes as presented; Bob Weber seconded the motion.*

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### DISCUSSION:

❖ Q & A session with Borough/Board Attorney:

*Mr. Kleinman was in attendance to clarify the firm's position on municipal cannabis regulation, and his firm's potential conflict representing the Board of Health.*

- Kay introduced Borough Attorney Steve Kleinman: he explained his firm (Cleary, Giacobbe, Alfieri & Jacobs LLC) is a full-service firm specializing in government law, representing many municipalities and counties in the State.
- Members of the Board questioned Mr. Kleinman on the firm's position on Cannabis retail in the Borough.
- Mr. Kleinman explained the new cannabis law as approved by the State Legislature and its effect on the Borough. The governing body has passed ordinance prohibiting any businesses or dispensaries from operating in the Borough.
- Discussion on cannabis in municipalities continued, with Mr. Kleinman answering all questions posed by the Board.
- Kay thanked Mr. Kleinman for his participation.
- The Board continued the discussion after his departure. President Kay Kaiser called for the reading of Resolution 22-03 and a vote.

Melanie Politi read the Resolution by title:

**RESOLUTION 22-03 OF THE BOARD OF HEALTH OF THE BOROUGH OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, APPOINTING COUNSEL FOR THE BOARD FOR THE YEAR 2022.**

RESOLUTION 22-03	YES	NO	SECOND	ABSTAIN	ABSENT
Kay Kaiser	X				
Robert Weber		X			
Lisa DeRosa	X				
Len Resto	X				
Lara Freidenfelds	X				
Shell Lee					X
Andrew Zoltan				X	

**REPORTS:** *In the absence of the Westfield Health Department Board President Kay Kaiser will lead the review of the reports.*

- Nursing Report
- R.E.H.S. Report
- Financial Reports
- Vital Statistics Report
- Animal Control Report
- Pest Control Report
- Health Officer Monthly Update

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**DISCUSSION ITEM(S)**

- Animal Licensing: discussion on low number of renewals and options for prompting residents to complete their applications.
- Possibility of preparing fliers and posting them at select locations.
- Fall rabies clinic in 2022
- Upcoming masking restrictions being lifted, and the decrease in covid cases.

**OLD BUSINESS:** *None*

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**ADJOURNMENT: 6:15pm**

**CHATHAM BOROUGH BOARD OF HEALTH  
MORRIS COUNTY — NEW JERSEY  
JANUARY 13, 2022  
BOH RESOLUTION #22-03**

**RESOLUTION 22-03 OF THE BOARD OF HEALTH OF THE BOROUGH OF CHATHAM  
IN THE COUNTY OF MORRIS, NEW JERSEY, APPOINTING COUNSEL FOR THE  
BOARD FOR THE YEAR 2022.**

**BE IT HEREBY RESOLVED**, by the Board of Health of the Borough of Chatham, in the County of Morris, New Jersey, as follows:

1. Steven Kleinman, Cleary, Giacobbe, Alfieri & Jacobs LLC is hereby appointed to serve as the attorney for the Board of Health during the calendar year 2022. The total compensation for service shall be included with the Borough Contract.
2. The abovementioned appointment is made without competitive bidding as professional services under the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-5(1) (a) (I), and notice thereof shall be published as required by law.
3. Certified copies of this Resolution shall be forwarded by the Secretary of the Health to the Board Attorney and to the Borough Treasurer.

**Adopted February 10, 2022**

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Melanie Politi, BOH Secretary

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BOH President