

**CHATHAM BOROUGH BOARD OF HEALTH
REGULAR MEETING MINUTES
APRIL 13, 2023
7pm**

CALL MEETING TO ORDER: *The meeting was called to order at 7:05pm*

STATEMENT REGARDING ADEQUATE NOTICE OF MEETING: *The statement was read by Board President, Kay Kaiser.*

In compliance with the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. seq., adequate notice of this meeting has been provided by publishing a copy of the Reorganization and Regular Meeting notice in the Chatham Courier, the Daily Record, and the Alternative Press on January 11, 2023, a copy of which was posted on the official bulletin board on the main floor of Borough Hall and was filed in the office of the Borough Clerk.

ROLL CALL:

Kay Kaiser, R.N. **PRESENT**
Andrew Zoltan **PRESENT**
Lara Freidenfelds **PRESENT**
Shelliam Lee **PRESENT VIA CALL IN**
Robert Weber **PRESENT**
Lisa DeRosa, R.N. **PRESENT**
1st Alternate Dr. Susan Scherer **PRESENT**
2nd Alternate Bob Penn **PRESENT**
Council Liaison Irene Treloar **ABSENT**
Bridget Colendenski, R.N., Public Health Nurse **PRESENT**
Megan Avallone, Health Officer, Westfield Regional Department of Health **ABSENT**
(Helen Mendez, Principal Health Inspector/Megan's Assistant was **PRESENT**)
Beau Preston, R.E.H.S., Westfield Regional Department of Health **PRESENT**

PUBLIC COMMENT:

NOTICE OF PUBLIC COMMENT TIME LIMIT: *The notice was read by Board President, Kay Kaiser.*

Hearing of citizens during the Public Comment section of the agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for Public Hearing tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to a reasonable length of time.

MOTION TO ADOPT MEETING MINUTES:

MOTION to approve, as prepared, the following meeting minutes:

March 9, 2023

Approved minutes shall be filed as a permanent record in the Borough Clerk's office.

Lara Freidenfelds motioned to adopt the minutes; Bob Penn seconded the motion.

REPORTS:

Nursing Report:

- a) Bridget reviewed the report, including information on a zoom seminar on vaping addiction she attended.
- b) Public Health Nurse Assoc. Meeting re: sexual health
- c) 3 preschool audits were performed.

R.E.H.S. Report:

- a) Beau reviewed the inspections performed; there were two restaurants determined to be conditional that are now in compliance.
- b) There was another restaurant that was determined to have a sauce out of temperature. He explained the proper process for cooling sauces.
- c) Two new restaurants are due to open this month, and one is scheduled to reopen.

Health Officer's Report:

- a. Helen Mendez, Assistant to the Health Officer reviewed the report in Megan Avallone's absence.

Megan presented testimony to the Senate Appropriation Committee in support of Senate Bill 2413 and an op-ed in support of the funding was shared with the Board. This bill requires minimum annual State appropriation for public health priority funding. She has asked for the Board to approve a presented Resolution in support of this funding. Much of the money they have now has been designated for COVID use only; the municipalities fund most of their budget.

READING OF RESOLUTION 23-06

Name	Motion	Second	Yes	No	Abstain	Absent
Kay Kaiser			X			
Robert Weber		X				
Andrew Zoltan			X			
Lisa DeRosa			X			
Dr. Scherer			X			
Shell Lee			X			
Lara Freidenfelds			X			
Robert Penn	X					

Animal Control Report

- a) Dog bite: dog lives in Summit and bite victim lives in Chatham. The dog did not break the skin.
- b) 400 dogs have been licensed and 44 cats.

DISCUSSION ITEM(S)

- 1. Enforcement plan presented by Bob Weber
 - a) Andrew asked what the statutory monetary limit for fines is? Bob replied the maximum is \$2,000.00. The Board had discussion on rabies expiration dates, and options for motivating residents to license their pets.
- 2. Consideration of policy of not charging fee for Chatham sponsored events which require food permit?
 - a) The Board agreed Borough Events should have health fees waived.
- 3. Review of "Retail Food Inspection" to be put on our website.
 - a) Melanie Politi will add this to the health department webpage.
- 4. The Board discussed Fishawack Festival and the possibility of an information table on animal licensing and public health.
- 5. Andrew Zoltan asked about the current issue of mental health of the students at the high school; Kay informed him that as per our discussion at the previous meeting, the Superintendent of Schools had informed us they would ask for assistance from the Board of Health if needed. Bob Penn added some additional comments regarding adolescent mental health.

NEW BUSINESS: *None*

ADJOURNMENT: 8:30pm