

# CHATHAM BOROUGH HISTORIC PRESERVATION COMMISSION

July 17, 2018

7:30 p.m.

Chairman James Greener called this Regular Meeting to order at 7:30 p.m. in Room 212, middle level, Chatham Borough Hall. Mr. Greener read aloud the following notice:

Pursuant to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. seq. adequate notice of this meeting has been provided by including same in the Annual Notice, copies of which were posted on the official bulletin board on the main floor of Borough Hall, emailed to the Chatham Courier, the Daily Record, and the office of the Borough Clerk.

Names	Present	Absent
James J. Greener (Chrmn.)	X	
Mindy Pitonyak	X	
Frank Truilo	X	
Eleanor Smith	X	
Catherine Chin	X	
Carolyn Dempsey	X	
Council Member Thaddeus Kobylarz	X	
Liz Holler – Minutes Secretary	X	

## Public Comment

There was none.

## Motion to Adopt Meeting Minutes

Mr. Truilo made a motion to adopt the minutes of the June 19, 2018 Historic Preservation Commission meeting. Mrs. Pitonyak seconded the motion. A voice vote was taken. The minutes were approved as submitted.

## Discussion Items

### Proposed Changes to the HPC Ordinance

Chrmn. Greener told Council Member Kobylarz that he will send him a copy of the ordinance with the suggested revisions so that a sit-down meeting can be held with Borough officials. Council Member Kobylarz and Chrmn. Greener discussed possible dates for this meeting. Council Member Kobylarz suggested a meeting be set up the Tuesday after the August 13<sup>th</sup> Borough Council meeting. He will touch base with the following Borough officials: Borough Engineer Vince DeNave, Borough Administrator Steve Williams, and Borough Attorney James Lott.

Chrmn. Greener will send Council Member Kobylarz the final draft of the revised ordinance in advance of this meeting.

## Summer Interns

This matter had been discussed at the June 19<sup>th</sup> HPC meeting. Council Member Kobylarz noted all the legalities the Commission would have to deal with in having Borough interns work for them out in the field.

Chrmn. Greener understood Council Member Kobylarz's point. Perhaps someone who is good with spelling could review and make corrections on the rough draft of the old Historic Guidelines. Grammar corrections may also be needed. Also, updated photographs need to be taken for the Guidelines.

Looking at the old Guidelines, a number of Commissioners offered to take the needed photos with their cell phones. Chrmn. Greener noted that archive, historic photos will probably be needed for the new Guidelines. He will be in touch, by email, with Mrs. Pitonyak about possible photos from the Chatham Historical Society. Meanwhile, the Commissioners can decide which photos of the old Guidelines, they will re-shoot with their cell phones. The new photos can be shared at the next Commission meeting.

On other matters, Chrmn. Greener brought up an email he had received from Council Member Hoffman regarding the latest activities of the Post Office Plaza Redevelopment Plan. Council Member Hoffman would like representation from the Borough Historic Preservation Commission to serve on the Redevelopment Steering Committee. The Borough Environmental Commission will also be asked for a representative.

Commissioners felt that they could not commit to an entire day for this Redevelopment Steering meeting. However, among themselves, they decided what half of the meeting day they would be available – morning or afternoon. Mr. Truilo expressed interest in attending in the morning hours. Mrs. Dempsey and Mrs. Chin offered to attend the afternoon hours. This meeting will take place at Borough Hall on July 26<sup>th</sup>. Chrmn. Greener will ask Council Member Hoffman more details about this meeting and how the HPC Commissioners should be participating.

Chrmn. Greener reported that Scott Bradley will be asking the HPC for feedback on some proposals. Mr. Truilo, the Vice Chair, will be sitting in for Chrmn. Greener. Chrmn. Greener will recuse himself from this presentation since he is a close friend of Mr. Bradley's. Chrmn. Greener will contact Mr. Bradley to find out which HPC meeting he would want to attend.

Chrmn. Greener noted that repairs are being done to the fire-damaged building at Main Street. He hoped the necessary construction permits had been obtained.

Ms. Holler had a sign application submitted by Mr. Bellas, the new owner of 252 Main Street, formerly Angie's Luncheonette. Robin Kline, the Borough Clerk, had passed the application to Ms. Holler to give to the Commission for their review. This store unit will continue to be a restaurant; however, a complete interior renovation will be undertaken. A sample of the proposed awning was included in tonight's paperwork. The front door will be replaced. Commissioners decided to wait until Mr. Bellas could attend a HPC meeting to explain this submission. He could not attend tonight's meeting.

Chrmn. Greener swore in Carolyn Dempsey as a Regular Member of the Chatham Historic Preservation Commission.

Mrs. Pitonyak made a motion to cancel the August 21, 2018 Historic Preservation Commission meeting. Mr. Truilo seconded the motion. A voice vote was taken. The motion passed. The August 21, 2018 meeting was cancelled. A legal notification will be made for this cancellation.

Chrmn. Greener told Ms. Holler if something urgent comes up for the Commission's immediate attention, before the September meeting, to please notify him. He will take the appropriate action.

The next Historic Preservation Committee meeting will be held on Tuesday, September 18, 2018, 7:30 p.m., Room 212, middle level, Chatham Borough Hall.

Respectfully submitted:

Liz Holler, Recording Secretary