

Regular Council Meeting Minutes  
April 28, 2014

**REGULAR COUNCIL MEETING  
Monday, April 28, 2014**

The Regular Council Meeting of the Borough of Chatham was held on Monday April 28, 2014 beginning at 7:30 p.m. in the Council Chambers, in the Municipal Building.

The meeting was called to order at 7:30 p.m.; Council President Victoria Fife presiding.

The Council President and Borough Council saluted the flag.

Council President Fife asked for a moment of silence for all those who have given their lives for their country and community.

Catherine Baldwin, Acting Municipal Clerk read the statement regarding Adequate Notice of Meeting:

Pursuant to the requirements of the Open Public Meetings Act, adequate notice of this meeting has been provided by e-mailing notice to the Chatham Courier and Daily Record on March 26, 2014 and posting same on the main floor of the Municipal Building.

On a call of the roll the following officials were present:

Mayor Bruce A. Harris\*  
Council Member James J. Collander  
Council Member James Lonergan  
Council Member John Holman  
Council President Victoria Fife  
Council Member Gerald J. Helfrich  
Council Member Alida Kass  
Robert J. Falzarano, Borough Administrator  
James L. Lott, Jr., Borough Attorney  
Catherine Baldwin, Acting Clerk

\*absent

Council Member Collander read the following proclamation.

**EMS Week Proclamation**

To designate the Week of May 18-24, 2014, as Emergency Medical Services Week

WHEREAS, emergency medical services is a vital public service; and

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WHEREAS, the members of emergency medical service teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the emergency medical services system consists of emergency physicians, emergency nurses, emergency medical technicians, paramedics, fire fighters, educators, administrators and others; and

WHEREAS, the all volunteer Chatham Emergency Squad has primary responsibility for responding to medical emergencies in the Chathams; and

WHEREAS, the Chatham Emergency Squad provides CPR training and first aid training to residents of the Chathams to improve preparedness for medical emergencies; and

WHEREAS, eighty four residents of Chatham Borough and Chatham Township volunteer their time in service of the Chatham Emergency Squad and engage in hundreds of hours of specialized training to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical providers by designating Emergency Medical Services Week; now

THEREFORE, We the Mayors of Chatham Borough and Chatham Township in recognition of this event do hereby proclaim the week of May 18-24, 2014 as

**EMERGENCY MEDICAL SERVICES WEEK**

With the theme, **EMS – DEDICATED. FOR LIFE.**, We encourage the community to observe this week with programs and activities. We also encourage residents to join the Chatham Emergency Squad and become part of an organization which has proudly served the Chathams for 77 years.

Christine Grobert received the proclamation and thanked the Council for their continued support. Ms. Grobert stated there will be an Open House at the Squad Building at 45 Spring Street on May 18<sup>th</sup>. They will have a barbecue, CPR classes and other activities.

**RESOLUTION #14-176  
RESOLUTION TO ADOPT COUNCIL MEETING MINUTES**

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**BE IT RESOLVED**, by the Mayor and Council of the Borough of Chatham that the minutes from the following meeting are approved as typed and filed in the Borough Clerk's office:

Council Meeting, April 15, 2014

**BE IT FURTHER RESOLVED**, by the Mayor and Council of the Borough of Chatham that the Executive Session minutes be adopted herein as approved and redacted by the Borough Attorney:

Executive Session April 15, 2014

Council Member Kass moved to approve Resolution #14-176, seconded by Council Member Helfrich. A vote was taken and Resolution #14-176 was approved unanimously.

### **DISCUSSION ITEMS**

St. Patrick's 5K Run – Jim Connelly explained that the 5K run will use the same route as last year and that the same roads would need to be closed.

### **MEETING OPEN TO THE PUBLIC**

#### **NOTICE OF PUBLIC COMMENT**

Hearing of citizens during the Public Comment section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for Public Hearing tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to a reasonable length of time.

Council President Fife opened the meeting to the public.

Paul Suszczynski of 23 Kimball Street thanked the Council for their hard work on the budget.

Council President Fife closed the meeting to the public.

#### **COUNCIL COMMITTEE REPORTS**

##### **Budget and Finance**

James Lonergan reported he has asked the Board of Education to prepare a 10 year capital budget plan. He reported the School District of the Chathams is ranked 2<sup>nd</sup> best public school in the state.

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Ms. Fife stated the School District of the Chathams is ranked 209<sup>th</sup> in the county by US News and World Report.

Public Works Planning

John Holman reported DPW has opened part of Shepard Kollock Park; the main soccer field is open and one of the diamonds is open. Pot holes have been filed.

Board of Health

John Holman reported the Madison Board of Health is holding two clinics. The one on May 7<sup>th</sup> is a free oral health check up and on May 12<sup>th</sup> a women's cancer screening. Appointments for both clinics must be made call 973-593-3079 ext. 1.

Personnel

Victoria Fife stated the committee is interviewing for the clerk's position.

Public Safety & Emergency Services

James J. Collander reported all the fire hydrants will be marked with fire hydrant markers. The 176 critical hydrants will be marked first. Mr. Lott is reviewing the Borough's solicitation ordinance. Chief Crosson is working on a ride along program for the Police Department.

Shared Services & 3<sup>rd</sup> Party Agreements

Gerald Helfrich reported the shared services agreement with the Madison Construction Office seems to be working well.

Mr. Holman stated the Joint Court is working on the backlog from Morris Township.

Long Range Traffic & Pedestrian Safety Planning

James J. Collander had nothing new to report.

Madison/Chatham Joint Meeting

John Holman stated the capital projects are going well. If a bond needs to be issued they will have a AAA rating.

**MAYOR'S REPORT**

Mayor Bruce A. Harris was not present. Council President Fife reminded everyone that Spring Clean will be held on May 3<sup>rd</sup>.

**ADMINISTRATOR'S REPORT**

Robert J. Falzarano reported on a pipe line that is being proposed by Pilgrim Pipeline. It would be in the right of way that PSE&G has in Chatham. They anticipate that it will not be ready until 2017. Rotary Park has been cleared; the wall will be installed shortly. The Park should be

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completed by June 1<sup>st</sup>. Mr. Lott is working with the DOT to get permission to install two crosswalks at Colman Avenue and Main Street.

## **SECOND READING ORDINANCE PROCEDURE**

Council President Fife asked Council Member Lonergan to proceed with Ordinance #14-04.

Council Member Lonergan read Ordinance #14-04 entitled:

**ORDINANCE #14-04  
BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC  
IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR  
REPLACEMENT EQUIPMENT AND MACHINERY, NEW INFORMATION  
TECHNOLOGY EQUIPMENT, NEW COMMUNICATION AND SIGNAL SYSTEMS  
EQUIPMENT, NEW ADDITIONAL FURNISHINGS AND NEW AUTOMOTIVE  
VEHICLES, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT, IN, BY AND  
FOR THE BOROUGH OF CHATHAM, IN THE COUNTY OF MORRIS, STATE OF  
NEW JERSEY, TO APPROPRIATE THE SUM OF \$971,000 TO PAY THE COST  
THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF  
BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE  
ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE  
ISSUANCE OF SUCH BONDS.**

Which Ordinance was introduced and passed on first reading at a regular Council meeting held on March 24, 2014.

Council President Fife asked the Clerk to give a summary of the legal notice.

The Clerk stated: A legal notice was published indicating that Ordinance #14-04 was introduced and passed on first reading at the March 24, 2014 meeting and indicating that the second reading and public hearing would be held at the Council meeting on April 28, 2014 for consideration of final adoption. Copies were made available to the general public and posted in accordance with the law.

Council President Fife opened the meeting to the public.

No public comment.

Council President Fife closed the meeting to the public.

Council Member Lonergan offered the following Ordinance and moved its adoption:

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Resolved, that this Ordinance as read by title on second reading, at this regular meeting, be adopted and finally passed.

Council Member Helfrich seconded the motion.

Name	Motion	Second	Yes	No	Abstain	Absent
Collander			x			
Lonergan	x		x			
Holman			x			
Fife			x			
Helfrich		x	x			
Kass				x		

Council President Fife declared this Ordinance adopted and finally passed; and requested the Clerk to publish the proper notice of this adoption in the newspaper and to record the Ordinance in the proper places.

## **SECOND READING ORDINANCE PROCEDURE**

Council President Fife asked Council Member Lonergan to proceed with Ordinance #14-05.

Council Member Lonergan read Ordinance #14-05 entitled:

**ORDINANCE #14-05**  
**BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC**  
**IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR**  
**REPLACEMENT EQUIPMENT AND MACHINERY AND A NEW AUTOMOTIVE**  
**VEHICLE, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT, IN, BY AND**  
**FOR THE WATER UTILITY OF THE BOROUGH OF CHATHAM, IN THE COUNTY**  
**OF MORRIS, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$119,000**  
**TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE**  
**THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO**  
**PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN**  
**ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.**

Which Ordinance was introduced and passed on first reading at a regular Council meeting held on March 24, 2014.

Council President Fife asked the Clerk to give a summary of the legal notice.

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The Clerk stated: A legal notice was published indicating that Ordinance #14-05 was introduced and passed on first reading at the March 24, 2014 meeting and indicating that the second reading and public hearing would be held at the Council meeting on April 28, 2014 for consideration of final adoption. Copies were made available to the general public and posted in accordance with the law.

Council President Fife opened the meeting to the public.

No public comment.

Council President Fife closed the meeting to the public.

Council Member Lonergan offered the following Ordinance and moved its adoption:

Resolved, that this Ordinance as read by title on second reading, at this regular meeting, be adopted and finally passed.

Council Member Helfrich seconded the motion.

Name	Motion	Second	Yes	No	Abstain	Absent
Collander			x			
Lonergan	x		x			
Holman			x			
Fife			x			
Helfrich		x	x			
Kass			x			

Council President Fife declared this Ordinance adopted and finally passed; and requested the Clerk to publish the proper notice of this adoption in the newspaper and to record the Ordinance in the proper places.

**OPEN TO THE PUBLIC-2014 BUDGET ADOPTION HEARING**

Council President Fife opened the meeting to the public.

No public comment.

Council President closed the meeting to the public.

**RESOLUTION #14-177**  
**RESOLUTION TO APPROVE THE BOROUGH OF CHATHAM 2014 MUNICIPAL BUDGET**

**PLEASE SEE ATTACHED:**

<u>Council Member</u>	Yes	No	Abstain	Absent
Collander	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Lonergan	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Holman	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Fife	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Helfrich	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Kass	<u>          </u>	<u>  x  </u>	<u>          </u>	<u>          </u>

Council Member Lonergan moved to approve Resolution #14-177, seconded by Council Member Collander. A roll call vote was taken and Resolution #14-17 was approved by a vote of 5 to 1, Council Member Kass voted no.

**CONSENT AGENDA**

The following items are considered to be routine by the Chatham Borough Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

Resolution #14-178 through Resolution #14-183 have been placed on the Consent Agenda.

**RESOLUTIONS REMOVED FROM THE CONSENT AGENDA**

None

**FINANCE**

**RESOLUTION #14-178**  
**RESOLUTION TO APPROVE PAYMENT OF VOUCHERS**

**WHEREAS**, vouchers for payment have been submitted to the Borough Council by the various municipal departments.

**BE IT RESOLVED**, by the Borough Council of the Borough of Chatham that all vouchers approved by the Finance Chairman be paid subject to the certification of the availability of funds by the Director of Finance.



**RESOLUTION #14-179**

**RESOLUTION TO REFUND REDEMPTION OF TAX SALE CERTIFICATE #2011-7**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Chatham that a redemption of a tax sale certificate be issued to the individuals listed below as follows:

<b>BLOCK/LOT</b>	<b>OWNERS &amp; PROPERTY ADDRESS</b>	<b>AMOUNT</b>	<b>YEAR/QTR</b>
117/7	Neuhart, J. Michael & Barbara 110 Summit Avenue	\$55,147.24 Tax Cert. # 2011-7 (Total includes \$10,500.00 premium)	Redemption

**Refund should be made out & mailed to:**  
**U.S. Bank Cust for Phoenix**  
**2 Liberty Place – TLSC**  
**50 South 16<sup>th</sup> Street – Suite #1950**  
**Philadelphia, PA 19102**

**OTHER**

**RESOLUTION #14-180**

**RESOLUTION OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF CHATHAM, IN THE COUNTY OF MORRIS, NEW JERSEY AUTHORIZING THE GREEN FAIR OF THE CHATHAMS TO BE HELD IN REASONER PARK AND THE IMMEDIATE SURROUNDING AREA, INCLUDING THE NORTH RAILROAD PARKING LOT FROM THE HOURS OF 9:00 A.M. TO 2:00 P.M. ON SATURDAY, SEPTEMBER 20th, 2014**

**WHEREAS**, Chatham Borough has held five Green Fairs since September, 2008 with much success; and

**WHEREAS**, the 2014 Green Fair of the Chathams is a collaborative effort between the Chatham Borough Environmental Commission, Chatham Borough Green Initiatives Committee, and the Chatham Township Environmental Commission; and

**WHEREAS**, the Borough of Chatham acknowledges that the residents of the Borough of Chatham desire a stable, sustainable future for themselves and future generations; and

**WHEREAS**, the Borough of Chatham is participating in the Sustainable Jersey Program; and

**WHEREAS**, Green Festivals celebrate what's working in our communities – for people, businesses and the environment; and

**WHEREAS**, Green means safe, healthy communities in a strong local economy; and

**WHEREAS**, the purpose of the Green Fair is to promote eco-friendly products and organizations with wide-ranging, affordable, environmental solutions to sustain our community.

**BE IT RESOLVED**, by the Mayor and Borough Council of the Borough of Chatham, County of Morris, State of New Jersey authorizing the Green Fair of the Chathams to be held in Reasoner Park and Firehouse Plaza from Fairmount Avenue to the driveway to the parking lot on the north side of Firehouse Plaza and the North railroad parking lot from the hours of 9:00 a.m. to 2:00 p.m. on Saturday, September 20th, 2014 and the police will cordon off appropriate areas in order to ensure the safety of our residents.

**RESOLUTION #14-181**

**RESOLUTION OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF CHATHAM IN THE COUNTY OF MORRIS NEW JERSEY, PROVIDING AUTHORIZATION FOR MEDICAL DIRECTION AND ACCESS TO BY TRAINED PERSONNEL, MANAGEMENT AND SUPERVISION OF THE BOROUGH DEFIBRILLATORS DURING APPROVED ATHLETIC EVENTS, AND ADOPTING AND APPROVING THE PROTOCOLS PREPARED AND AMENDED FROM TIME TO TIME BY THE RECREATION DEPARTMENT AND THE VOLUNTEER MEDICAL DIRECTOR**

**WHEREAS**, the Borough Council of the Borough of Chatham has recognized the need for the installation of and access to by trained personnel, defibrillators during athletic events approved by the Borough of Chatham; and

**WHEREAS**, the Borough Council of the Borough of Chatham recognizes the need to adopt and approve protocols prepared and amended from time to time by Recreation Department under the direction of the Volunteer Medical Director, Dr. Mulford.

**BE IT RESOLVED**, by the Mayor and Borough Council of the Borough of Chatham, County of Morris, State of New Jersey authorizes the access to by trained personnel to defibrillators during athletic events approved by the Borough of Chatham; and

**BE IT FURTHER RESOLVED**, that the Borough Council adopts and approves the protocols prepared and amended from time to time by the Recreation Department under the direction of Dr. Mulford.

**PERSONNEL**

**RESOLUTION #14-182**

**RESOLUTION OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF CHATHAM, COUNTY OF MORRIS, NEW JERSEY, AUTHORIZING**

**MEMORANDUM OF AGREEMENT WITH VITO MILANO REGARDING  
SCHOOLING TO OBTAIN CERTIFICATION AS DIESEL MECHANIC**

**WHEREAS**, the Borough of Chatham and Vito Milano have reached agreement whereby the Borough will pay for Mr. Milano to attend school to obtain Certification as a Diesel Mechanic and Mr. Milano will remain employed with the Borough for no less than five years after completing the educational process and obtaining Diesel Mechanic Certification; and

**WHEREAS**, such agreement shall be memorialized in substantially the same form of agreement as the Memorandum of Agreement attached hereto and made a part hereof this Resolution.

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Chatham in the County of Morris and the State of New Jersey as follows:

1. The Borough Administrator be and hereby is authorized and directed to execute an agreement with Vito Milano in substantially the same form as the Memorandum of Agreement attached hereto and made a party hereof this Resolution.

2. All other Borough employees and officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

**RESOLUTION #14-183  
RESOLUTION TO APPOINT TEMPORARY SUMMER EMPLOYEES FOR THE  
RECREATION DEPARTMENT**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Chatham that the following individuals be appointed upon the recommendation of the Recreation Department for temporary summer employment for the Borough of Chatham.

**Summer Part-Time Employees**

<b>Summer Pool Staff/Subs</b>		
<b>Staff</b>	<b>2014 Proposed</b>	
Boehmer, Tayler	\$8.75	Staff/Sub
Carroll, Paul	\$8.25	Staff/Sub
Eisenhardt, Harris	\$8.25	Staff/Sub
First, Nicole	\$8.25	Staff/Sub
LeMon, Graham	\$8.25	Staff
LeMon, Meghan	\$8.25	Staff

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LeMon, Tristen	\$8.50	Staff
Mascolo, Rachel	\$8.25	Staff
Mascolo, Amanda	\$8.50	Staff
McMahon, Kara	\$8.75	Staff
Nauta, Amy	\$20.75	Manager
Schaefer, Brian	\$9.25	Staff
Schaeffer, Laura	\$12.00	Asst. Manager
Zinn, Ben	\$8.25	Staff/Sub
Basile, Gunner	\$8.25	Staff/Sub
Bender, Paul	\$8.85	Sub
Cappucci, Joseph	\$8.25	Staff/Sub
Coyne, James	\$8.25	Staff/Sub
Delaney, Trevor	\$8.25	Staff/Sub
Heimrich, Alyssa	\$8.25	Sub
Hough, Matt	\$8.25	Staff/Sub
Klarlund, Esben	\$8.25	Sub
Malanga, Grace	\$8.25	Sub
Malanga, Luke	\$8.25	Sub
Mascolo, Joe	\$8.25	Sub
McKenna, Julianna	\$8.25	Staff/Sub
McMahon, Conor	\$8.40	Sub
Nauta, Janet	\$8.25	Sub
Schaeffer, Christine	\$8.25	Sub
Zeliff, Evan	\$8.25	Staff/Sub

**CONSENT AGENDA VOTE:**

Council President Fife asked Council Member Helfrich to proceed with the Resolutions listed on the Consent Agenda, Resolutions #14-178 through #14-183.

Council Member Helfrich moved to allow the resolutions on this evening's agenda to be approved by consent of the Council.

Seconded by Council Member Helfrich, a vote was taken and the Resolutions on the Consent Agenda were approved unanimously.

Adjourned 8:07 p.m.

Respectfully Submitted:

Catherine Baldwin, Acting Clerk