

**AGENDA**  
**October 22, 2018**

**Regular Meeting**  
**Mayor and Borough Council**

**Borough of Chatham**  
**54 Fairmount Avenue**  
**Chatham, NJ 07928**

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**CALL MEETING  
TO ORDER**

The meeting will be called to order at 7:30 p.m.

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**SALUTE TO FLAG**

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**MOMENT OF SILENCE**

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**STATEMENT OF  
ADEQUATE NOTICE**

Pursuant to the requirements of the Open Public Meetings Act, adequate notice of this meeting has been provided by including same in the Annual Notice, copies of which were posted on the official bulletin board on the main floor of Borough Hall, emailed to the Daily Record, the Star Ledger, the Chatham Courier, the Chatham Patch, and TAPinto Chatham and was filed with the Borough Clerk, all on January 11, 2018.

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**ROLL CALL**

Mayor Bruce A. Harris  
Council Member James J. Collander  
Council Member Victoria Fife  
Council President Leonard Resto  
Council Member Peter J. Hoffman  
Council Member Robert A. Weber, Sr.  
Council Member Thaddeus J. Kobylarz  
Stephen W. Williams, Borough Administrator  
James L. Lott, Jr., Borough Attorney  
Robin R. Kline, Borough Clerk

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**PROCLAMATION**

**RESOLUTION #18-299**

**RESOLUTION CELEBRATING SATURDAY NOVEMBER 24, 2018 AS SMALL BUSINESS  
SATURDAY®**

**WHEREAS**, small businesses are the cornerstone of our free enterprise system and since the birth of our country have represented opportunity, independence, and the fulfillment of dreams for generations of Americans; and

**WHEREAS**, small business owners who work long hours, juggle family and business responsibilities and serve as community volunteers, are integral to our country's prosperity and to the vibrancy of our community; and

**WHEREAS**, small businesses create more than two-thirds of the net new jobs and generate close to half of the private gross domestic product; and

**WHEREAS**, 99 percent of United States consumers believe it's important to support the local small businesses they value in their community and agree that locally owned independent businesses contribute positively through providing jobs and paying taxes; and

**WHEREAS**, the Borough of Chatham enthusiastically supports our local businesses and recognizes the important contribution they make in creating jobs, boosting our local economy and preserving our neighborhoods; and

**WHEREAS**, advocacy groups and public and private organizations across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday®.

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Chatham that they hereby celebrate Saturday, November 24, 2018 as Small Business Saturday® and encourage all Borough residents to support our community's small businesses and merchants on Small Business Saturday® and throughout the year.

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## **RESOLUTION #18-309**

### **RESOLUTION TO ADOPT COUNCIL MEETING MINUTES**

**BE IT RESOLVED**, by the Council of the Borough of Chatham that the minutes from the following meeting are approved as prepared and shall be filed as a permanent record in the Borough Clerk's office:

October 9, 2018

And,

**BE IT FURTHER RESOLVED**, by the Council of the Borough of Chatham that the minutes from the following Closed Session meeting(s) are approved as prepared and shall be filed as a permanent record in the Borough Clerk's office:

October 9, 2018

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## **RECUSALS**

Recusals or abstentions submitted for the record.

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## **DISCUSSION ITEMS**

1. PSE&G infrastructure Update – Ms. Caren Freyer-DeSouza
  2. Post Office Plaza Redevelopment Planning Update – Mr. Phil Abramson, Topology LLC
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## **MEETING OPEN TO THE PUBLIC**

### **NOTICE OF PUBLIC COMMENT TIME LIMIT**

Hearing of citizens during the Public Comment section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for Public Hearing tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to a reasonable length of time.

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## **REPORTS**

### **COUNCIL COMMITTEES**

<b>Budget and Finance</b>	Council Member Peter J. Hoffman
<b>Long Range Traffic &amp; Pedestrian Safety Planning</b>	Council Member James J. Collander
<b>Public Safety &amp; Emergency Services</b>	Council Member James J. Collander
<b>Personnel</b>	Council President Leonard Resto
<b>Public Works Planning/Community Services</b>	Council Member Victoria Fife
<b>Shared Services &amp; 3<sup>rd</sup> Party Agreements</b>	Council Member Robert A. Weber, Sr.

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### **MAYOR'S REPORT**

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### **ADMINISTRATOR'S REPORT**

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### **CONSENT AGENDA**

The following items are considered to be routine by the Chatham Borough Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

Resolution #18-310 through Resolution #18-315 have been placed on the Consent Agenda.

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### **RESOLUTION[S] REMOVED FROM THE CONSENT AGENDA FOR DISCUSSION AND VOTE**

#### **RESOLUTION #18-**

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### **FINANCE**

#### **RESOLUTION #18-310**

#### **RESOLUTION TO APPROVE PAYMENT OF VOUCHERS**

**WHEREAS**, vouchers for payment have been submitted to the Borough Council by the various municipal departments.

**BE IT RESOLVED**, by the Council of the Borough of Chatham that all vouchers approved by the Finance Chairman be paid subject to the certification of the availability of funds by the Chief Financial Officer.

## RESOLUTION #18-311

### **RESOLUTION ESTABLISHING PARKING FEES TO BE EFFECTIVE AS OF JANUARY 1, 2019 AND ESTABLISHING RULES AND REGULATIONS REGARDING THE SALE OF PARKING PERMITS REQUIRED FOR PARKING LOTS OR AREAS DESIGNATED “FEE PARKING” PURSUANT TO CHAPTER 139, SECTIONS 61 AND 62 OF THE CODE OF THE BOROUGH OF CHATHAM**

**WHEREAS**, Chapter 139, Section 61 of the Code of the Borough of Chatham entitled “Fee parking spaces” specifies that the governing body shall establish by resolution the parking fees required to be paid in parking lots or other areas designated “fee parking” as well as rules and regulations governing the sale of parking permits; and

**WHEREAS**, Chapter 139, Section 62 of the Code of the Borough of Chatham entitled “Parking by permit” specifies that the governing body shall establish by resolution the rules and regulations governing the issuance and management of parking permits.

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Chatham that the following parking fees shall become effective on January 1, 2019:

1. In parking lots or areas designated as “fee parking,” the Daily Permit fee for cash or credit card customers shall be Five Dollars and Seventy-five cents (\$5.75) between the hours of 5:00 a.m. and 4:00 p.m., prevailing time, daily, except Saturdays, Sundays, and legal holidays.

In parking lots or areas designated as “fee parking for motorcycles and scooters,” the Daily Permit fee for cash or credit card customers shall be Two Dollars and Seventy-five cents (\$2.75) between the hours of 5:00 a.m. and 4:00 p.m., prevailing time, daily, except Saturdays, Sundays, and legal holidays

2. In parking lots or areas designated as “parking by permit,” the following annual permit fees shall be established:

a. LOTS #1 & 2-RAILROAD NORTH & SOUTH	
Borough Residents Only	\$480.00
b. LOT #3-CENTER STREET-EAST –	
Borough Resident	\$265.00
Borough Business Owner/Borough Business Employee	\$240.00
c. LOT #4-CENTER STREET-WEST	
Borough Resident	\$265.00
Borough Business Owner/Borough Business Employee	\$240.00
d. LOT #5-BOWERS LANE LOT	
Borough Resident	\$265.00
Borough Business Owner/Borough Business Employee	\$240.00
e. LOT #6-DIVISION AVENUE LOT	
Borough Resident	\$265.00
Borough Business Owner/Borough Business Employee	\$240.00

And;

**BE IT FURTHER RESOLVED**, that the Borough of Chatham Parking Permits Rules and Regulations established and authorized by Resolution #13-129 shall remain in full force for calendar year 2019.

## **LAW AND PUBLIC SAFETY**

### **RESOLUTION #18-312**

#### **RESOLUTION ACCEPTING THE RESIGNATION OF DREW SARDINI AS A MEMBER OF THE JUNIOR FIREMEN'S AUXILIARY COMPANY OF THE CHATHAM BOROUGH VOLUNTEER FIRE DEPARTMENT**

**WHEREAS**, Drew Sardini has notified Fire Chief Douglas Allan of his resignation as a member of the Junior Firemen's Auxiliary of the Chatham Borough Volunteer Fire Department as of September 1, 2018.

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Chatham that Drew Sardini's resignation is hereby accepted; and

**BE IT FURTHER RESOLVED**, that Mayor Harris and the Borough Council extend their sincere and grateful appreciation to Drew Sardini for his volunteer service to the Borough of Chatham and wish him the very best and good health in the years to come; and

**BE IT FURTHER RESOLVED**, that all Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

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## **PUBLIC ARTS**

### **RESOLUTION #18-313**

#### **RESOLUTION ENDORSING THE PUBLIC ARTS COUNCIL (ADVISORY COMMITTEE)'S SUBMISSION OF AN AMERICA WALKS GRANT APPLICATION FOR THE WASHINGTON AVENUE UNDERPASS MURAL PROJECT**

**WHEREAS**, by Resolution #18-245 adopted by the Mayor and Council of the Borough of Chatham on June 25, 2018, the Public Arts Council (Advisory Committee) ("PAC") was granted preliminary approval to design and install a mural at the Washington Avenue underpass that would complement the mural that the PAC designed and installed at the Fairmount Avenue underpass; and

**WHEREAS**, the PAC has advised that it would seek private donations for all materials and that artists who live or work in the Borough would volunteer their time in the design and painting of the mural; and

**WHEREAS**, the PAC has further advised that it would be submitting an "America Walks" grant application to help provide funds needed for the Washington Avenue Underpass Mural Project; and

**WHEREAS**, the "America Walks" grant program awards grantees \$1,500.00 in community stipends for projects related to creating healthy, active, and engaged places to live, work and play; and

**WHEREAS**, all funds raised by PAC will be deposited by the Borough into the Art Council Donations trust account #T-17-56-000-207.

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Chatham that they hereby endorse the Public Arts Council (Advisory Committee)'s submission of an America Walks grant application for the Washington Avenue Underpass Mural Project; and

**BE IT FURTHER RESOLVED**, that all Borough officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

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## **OTHER**

### **RESOLUTION #18-314**

#### **RESOLUTION GRANTING PERMISSION TO KAREN HEFLIN TO HOLD THE ANNUAL THANKSGIVING “TROT THE MANOR” 1-MILE FUN RUN AND 5K RUN EVENT**

**WHEREAS**, Karen Heflin is seeking permission to hold the 7<sup>th</sup> Annual Thanksgiving “Trot the Manor” 1-mile Fun Run and 5K Run on Thursday, November 22, 2018 from 7:00 a.m. to 12:00 noon and has filed a Facilities Use Permit Application with the Borough; and

**WHEREAS**, the course for the Fun Run will be a 1-mile loop including Rowan Road, Kimball Street, Coleman Avenue and Jackson Avenue; and

**WHEREAS**, the course for the 5K Run will include Rowan Road, Clark Street, Dunbar Street, Vincent Street, West Coleman Avenue, East Coleman Avenue, Coleman Avenue, Kimball Street and Jackson Avenue; and

**WHEREAS**, proceeds of the event will benefit the Chatham Fire Department Association and local charities; and

**WHEREAS**, the event will not require the closure of any roads; and

**WHEREAS**, the Mayor and Borough Council wish to authorize this event for the benefit of the Chatham Fire Department Association and local charities.

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Chatham that permission is hereby granted to Karen Heflin to hold the 7<sup>th</sup> Annual Thanksgiving “Trot the Manor” 1-mile Fun Run and 5K Run on Thursday, November 22, 2018 from 7:00 a.m. to 12:00 noon as herein referenced, contingent upon the receipt of a fully-executed Hold Harmless Agreement and proof of insurance coverage as set forth in the Facilities Use Permit Application; and

**BE IT FURTHER RESOLVED**, that the Chatham Borough Police Department shall monitor certain portions of Rowan Road, Clark Street, Dunbar Street, Vincent Street, West Coleman Avenue, East Coleman Avenue, Coleman Avenue, Kimball Street and Jackson Avenue during the event as is necessary for public safety; and

**BE IT FURTHER RESOLVED**, that all Borough officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

### **RESOLUTION #18-315**

#### **RESOLUTION AUTHORIZING THE CHIEF OF POLICE TO CLOSE FIREHOUSE PLAZA TO TRAFFIC AND PARKING ON DECEMBER 1, 2018 FROM 5:00 P.M. TO 7:00 P.M. FOR THE ANNUAL TREE LIGHTING AND SANTA’S ARRIVAL EVENT AT REASONER PARK**

**WHEREAS**, the Borough’s annual Tree Lighting and Santa’s arrival event is scheduled to be held on December 1, 2018 from 5:00 p.m. to 7:00 p.m.; and

**WHEREAS**, the event will require the temporary closure of Firehouse Plaza to traffic and parking; and

**WHEREAS**, under the direction of the Department of Community Services, Turpin Realtors (Chatham office) and members of the Chatham PBA Local No. 226 will sponsor the annual Tree Lighting and Santa’s arrival event at Reasoner Park and have been granted use of the Commons Room and bathrooms at the Chatham Borough firehouse for the event.

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Chatham that the Chief of Police is hereby authorized to close Firehouse Plaza to traffic and parking on December 1, 2018 from 5:00 p.m. to 7:00 p.m for the annual Tree Lighting and Santa's arrival event at Reasoner Park and to establish appropriate detour routes and to regulate traffic conditions that may be created because of the closure of Firehouse Plaza; and

**BE IT FURTHER RESOLVED**, that all Borough officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

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#### **CONSENT AGENDA VOTE:**

Mayor Harris asks Council Member \_\_\_\_\_ to proceed with the Resolutions listed on the Consent agenda. Resolutions #18-310 through #18-315.

Council Member \_\_\_\_\_: I would like to make a motion to approve the resolutions placed on this evening's Consent Agenda by consent of the Council.

Seconded by Council Member:\_\_\_\_\_.

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#### **ADD-ON RESOLUTION[S]**

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#### **RESOLUTION #18-316**

#### **RESOLUTION TO ADJOURN INTO CLOSED SESSION**

**BE IT RESOLVED**, by the Borough Council of the Borough of Chatham that it shall adjourn into closed session to discuss the following subject matter(s) without the presence of the public in accordance with the provisions of R.S. 10:4-12b:

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|------------------|--|
| Litigation:      | 1. <u>4 Watchung LLC v. Borough of Chatham</u> – Mr. Lott  |
| Contract Matter: | 2. Update on Class III SLEO-School District – Mr. Williams |

**BE IT FURTHER RESOLVED**, the matter(s) discussed will be made known to the public at such time as appropriate action is taken on said matter(s), and when disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Borough of Chatham, provided such disclosures will not violate Federal, State or local statutes and does not fall within the attorney-client privilege. The Borough Council will not return to public session after this closed session.

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#### **ADJOURNMENT**