

AGENDA
September 24, 2018

Regular Meeting
Mayor and Borough Council

Borough of Chatham
54 Fairmount Avenue
Chatham, NJ 07928

**CALL MEETING
TO ORDER**

The meeting will be called to order at 7:30 p.m.

SALUTE TO FLAG

MOMENT OF SILENCE

**STATEMENT OF
ADEQUATE NOTICE**

Pursuant to the requirements of the Open Public Meetings Act, adequate notice of this meeting has been provided by including same in the Annual Notice, copies of which were posted on the official bulletin board on the main floor of Borough Hall, emailed to the Daily Record, the Star Ledger, the Chatham Courier, the Chatham Patch, and TAPinto Chatham and was filed with the Borough Clerk, all on January 11, 2018.

ROLL CALL

Mayor Bruce A. Harris
Council Member James J. Collander
Council Member Victoria Fife
Council President Leonard Resto
Council Member Peter J. Hoffman
Council Member Robert A. Weber, Sr.
Council Member Thaddeus J. Kobylarz
Stephen W. Williams, Borough Administrator
James L. Lott, Jr., Borough Attorney
Robin R. Kline, Borough Clerk

RESOLUTION (COMMENDATORY)

RESOLUTION #18-291

**RESOLUTION IN APPRECIATION TO SARAH W. STANLEY FOR HER GENEROUS AND
THOUGHTFUL CONTRIBUTION IN RESTORING THE STANLEY PARK SIGN AND
LANDSCAPING AROUND THE BASE OF THE SIGN**

WHEREAS, last year the Mayor and Borough Council received a proposal from Sarah W. Stanley offering to fund and manage the restoration of the weathered sign at Stanley Park and to replant the area around the base of the sign with low maintenance perennials in honor of George Shepard Page; and

WHEREAS, Sarah W. Stanley is a descendant of Francis Edgar Page, who was a first cousin to George Shepard Page, a successful businessman who had acquired several hundred acres in Chatham in 1867 and named his extensive holdings “Stanley;” and

WHEREAS, Stanley Park is a quiet spot along the Passaic River where residents can fish, observe nature, or simply relax; and

WHEREAS, the Kiwanis Club of Chatham, which had sponsored the construction and installation of the Stanley Park sign a number of years ago, agreed to provide help with the restoration of the park’s sign and the planting of new landscaping around the base of the sign; and

WHEREAS, it is contributions like Sarah Stanley’s that help make Chatham Borough beautiful, and

WHEREAS, the Mayor and Council wish to thank Sarah W. Stanley for her generous and thoughtful contribution.

BE IT RESOLVED, that the Mayor and Council of the Borough of Chatham extend their best wishes and sincere appreciation to Sarah W. Stanley for her generous and thoughtful contribution in funding and managing the restoration of the weathered sign at Stanley Park and replanting of new landscaping around the base of the sign in honor of George Shepard Page.

RESOLUTION #18-292

RESOLUTION TO ADOPT COUNCIL MEETING MINUTES

BE IT RESOLVED, by the Council of the Borough of Chatham that the minutes from the following meeting are approved as prepared and shall be filed as a permanent record in the Borough Clerk’s office:

September 11, 2018

And,

BE IT FURTHER RESOLVED, by the Council of the Borough of Chatham that the minutes from the following Closed Session meeting(s) are approved as prepared and shall be filed as a permanent record in the Borough Clerk’s office:

September 11, 2018

RECUSALS

Recusals or abstentions submitted for the record.

DISCUSSION ITEMS

1. Fishawack Review – Janice Piccolo
 2. 2018 Leaf Collection Schedule – Tony Torello
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MEETING OPEN TO THE PUBLIC

NOTICE OF PUBLIC COMMENT TIME LIMIT

Hearing of citizens during the Public Comment section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for Public Hearing tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to a reasonable length of time.

REPORTS

COUNCIL COMMITTEES

Budget and Finance	Council Member Peter J. Hoffman
Long Range Traffic & Pedestrian Safety Planning	Council Member James J. Collander
Public Safety & Emergency Services	Council Member James J. Collander
Personnel	Council President Leonard Resto
Public Works Planning/Community Services	Council Member Victoria Fife
Shared Services & 3rd Party Agreements	Council Member Robert A. Weber, Sr.

MAYOR'S REPORT

ADMINISTRATOR'S REPORT

CONSENT AGENDA

The following items are considered to be routine by the Chatham Borough Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

Resolution #18-293 through Resolution #18-297 have been placed on the Consent Agenda.

RESOLUTION[S] REMOVED FROM THE CONSENT AGENDA FOR DISCUSSION AND VOTE

RESOLUTION #18-

CONTRACTS

RESOLUTION #18-293

RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH CHRISTMAS DÉCOR FOR THE INSTALLATION AND REMOVAL OF HOLIDAY LIGHTS FOR THE 2018 HOLIDAY SEASON

WHEREAS, the Borough of Chatham enjoys the festive tradition of decorating its Main Street and public properties with holiday lights during the holiday season; and

WHEREAS, the Mayor and Council of the Borough of Chatham wish to continue this tradition for the 2018 holiday season; and

WHEREAS, because the anticipated contract amount is less than the Borough's bid threshold of \$40,000.00, but 15% or more of that amount, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires the Borough to solicit at least two competitive quotations for said work; and

WHEREAS, the Borough solicited and received the following quotations:

1. Christmas Décor by Ebby's, Woodland Park, New Jersey in the amount of \$13,542.18;
2. Christmas Décor, Scotch Plains, New Jersey in the amount of \$17,600.00;

And,

WHEREAS, the Director of the Department of Community Services recommends that a contract be awarded to Christmas Décor of Woodland Park, New Jersey for the installation of holiday lights along Main Street, Borough Hall and Reasoner Park, on or about November 15, 2018 and to be taken down and removed on or before January 15, 2019; and

WHEREAS, the Chief Financial Officer has provided a certification of availability of funds in the amount not to exceed \$13,542.18 to be appropriated from the following accounts as follows:

<u>Account Description</u>	<u>Account Number</u>	<u>Amount</u>
Operating (Current) Account	8-01-30-420-201	\$6,000.00
My Chatham Trust Account	T-17-56-000-211	\$4,042.18
Fishawack Trust Account	T-17-56-000-000	\$3,500.00

BE IT RESOLVED, by the Borough Council of the Borough of Chatham that it hereby authorizes the Mayor to execute a contract with Christmas Décor for the installation and removal of holiday lights in the aggregate contract amount not to exceed \$13,542.18; and

BE IT FURTHER RESOLVED, all other Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution..

FINANCE

RESOLUTION #18-294

RESOLUTION TO APPROVE PAYMENT OF VOUCHERS

WHEREAS, vouchers for payment have been submitted to the Borough Council by the various municipal departments.

BE IT RESOLVED, by the Council of the Borough of Chatham that all vouchers approved by the Finance Chairman be paid subject to the certification of the availability of funds by the Chief Financial Officer.

RESOLUTION #18-295

RESOLUTION AUTHORIZING A REFUND FOR PROPERTY TAX OVERPAYMENT

WHEREAS, the Tax Collector for the Borough of Chatham has advised that the mortgage company made a duplicate property tax payment for the herein referenced property resulting in an overpayment of property taxes; and

WHEREAS, the Tax Collector has further advised that a refund for the property tax overpayment is to be made as follows:

<u>BLOCK/LOT</u>	<u>OWNERS/PROPERTY LOCATION</u>	<u>AMOUNT</u>	<u>TAX QTR</u>
136/3	Mara, Andrea 64 River Road Chatham, NJ 07928	\$1,620.08	2018/2nd Qtr.

Please make check payable and mail to:
Hudson United Title Services

95 S. Middletown Road
Nanuet, New York 10954

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that it hereby authorizes the Borough Tax Collector to process a refund for the overpayment of property taxes as herein referenced.

LAW AND PUBLIC SAFETY

RESOLUTION #18-296

RESOLUTION AUTHORIZING THE TEMPORARY CLOSURE OF FIREHOUSE PLAZA FOR THE FIRE PREVENTION OPEN HOUSE ON SATURDAY, OCTOBER 13, 2018

WHEREAS, the Chatham Borough Volunteer Fire Department will be holding a Fire Prevention Open House at the Firehouse on Saturday, October 13 from 8:00 a.m. to 1:00 p.m.; and

WHEREAS, the Chatham Borough Volunteer Fire Department seeks permission to close Firehouse Plaza during this period; and

WHEREAS, the Mayor and Borough Council wish to authorize the closure of Firehouse Plaza for the Fire Prevention Open House event.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that approval is hereby given to the Chatham Borough Volunteer Fire Department to close Firehouse Plaza on Saturday, October 13, 2018 from 8:00 a.m. to 1:00 p.m. for the Fire Prevention Open House; and

BE IT FURTHER RESOLVED, that the Chatham Borough Police Department is authorized to close Firehouse Plaza during this period as necessary for public safety; and

BE IT FURTHER RESOLVED, that all Borough officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

OTHER

RESOLUTION #18-297

RESOLUTION APPROVING THE SUBMISSION OF A GRANT APPLICATION AND AUTHORIZING THE MAYOR TO EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR WASHINGTON AVENUE, FROM WATCHUNG AVENUE TO MAIN STREET (Rt. #124), ROADWAY IMPROVEMENT AND PEDESTRIAN SAFETY IMPROVEMENT PROJECT [GRANT APPLICATION MA-2019-CHATHAM BOROUGH-WASHINGTON AVENUE IMPROVEMENT 00371]

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they formally approve the submission of a grant application submission to the New Jersey Department of Transportation for Washington Avenue, from Watchung Avenue to Main Street (Rt. #124) Roadway Improvement and Pedestrian Safety Improvement Project and that the Mayor, Borough Clerk and Director of Community Services are authorized to submit an electronic grant application identified as MA-2019-Chatham Borough-Washington Avenue Improvement Project -00371 to the New Jersey Department of Transportation on behalf of the Borough of Chatham; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Chatham and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement; and

BE IT FURTHER RESOLVED, that all other Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

CONSENT AGENDA VOTE:

Mayor Harris asks Council Member _____ to proceed with the Resolutions listed on the Consent agenda. Resolutions #18-293 through #18-297.

Council Member _____: I would like to make a motion to approve the resolutions placed on this evening's Consent Agenda by consent of the Council.

Seconded by Council Member:_____.

ADD-ON RESOLUTION[S]

RESOLUTION #18-298

RESOLUTION TO ADJOURN INTO CLOSED SESSION

BE IT RESOLVED, by the Borough Council of the Borough of Chatham that it shall adjourn into closed session to discuss the following subject matter(s) without the presence of the public in accordance with the provisions of R.S. 10:4-12b:

Litigation: 1. 4 Watchung LLC v. Borough of Chatham – Mr. Lott

BE IT FURTHER RESOLVED, the matter(s) discussed will be made known to the public at such time as appropriate action is taken on said matter(s), and when disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Borough of Chatham, provided such disclosures will not violate Federal, State or local statutes and does not fall within the attorney-client privilege. The Borough Council will not return to public session after this closed session.

ADJOURNMENT