

AGENDA

November 25, 2019

**Regular Meeting
Mayor and Borough Council**

**Borough of Chatham
54 Fairmount Avenue
Chatham, NJ 07928**

CALL MEETING TO ORDER

The meeting will be called to order at 7:30 p.m.

SALUTE TO FLAG

MOMENT OF SILENCE

STATEMENT OF ADEQUATE NOTICE

Pursuant to the requirements of the Open Public Meetings Act, adequate notice of this meeting has been provided by including same in the Annual Notice, copies of which were posted on the official bulletin board on the main floor of Borough Hall, emailed to the Daily Record, the Star Ledger, the Chatham Courier, the Chatham Patch, and TAPinto Chatham and was filed with the Borough Clerk, all on January 17, 2019.

ROLL CALL

Mayor Bruce A. Harris
Council President James J. Collander
Council Member Victoria Fife
Council Member Robert A. Weber, Sr.
Council Member Thaddeus J. Kobylarz
Council Member Carolyn Dempsey
Council Member Jocelyn Mathiasen
Stephen W. Williams, Borough Administrator
Tamar Lawful, Borough Clerk
James L. Lott, Jr., Borough Attorney

MEETING OPEN TO THE PUBLIC

NOTICE OF PUBLIC COMMENT TIME LIMIT

Hearing of citizens during the Public Comment section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for Public Hearing tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to a reasonable length of time.

ORDINANCE FOR SECOND READING

ORDINANCE #19-16

AN ORDINANCE TO AMEND THE SALARIES AND WAGES FOR CERTAIN MUNICIPAL POSITIONS OF THE BOROUGH OF CHATHAM FOR THE YEAR 2020

Which Ordinance was introduced and passed on first reading at a regular Council meeting held on November 11, 2019.

Mayor Harris asks the Borough Clerk to give a summary of the legal notice.

The Borough Clerk states: A legal notice was published indicating that Ordinance #19-16 was introduced and passed on first reading at the November 11, 2019 meeting and indicated the second reading and public hearing would be held at 7:30 p.m. on November 25, 2019 for consideration of final adoption. Copies of this Ordinance were made available to the general public and posted in accordance with the law.

Mayor Harris: The meeting is now open for a public hearing on the Ordinance and any member of the public may be heard.

Mayor Harris: Seeing no one else wishing to be heard, I will now close the public hearing.

Council Member Weber: I offer the following Ordinance and move its adoption:

BE IT RESOLVED, that this Ordinance as read by title on second reading, and after public hearing at this meeting, be adopted and finally passed.

Council Member _____ seconds the motion.

Mayor Harris asks the Borough Clerk for a Roll Call Vote:

Name	Motion	Second	Yes	No	Abstain	Absent
Collander						
Fife						
Weber						
Kobylarz						
Dempsey						
Mathiasen						

Mayor Harris: I declare this Ordinance adopted and finally passed and request the Borough Clerk to publish the proper notice of adoption of this Ordinance in the official newspapers and to permanently record the Ordinance.

REPORTS

COUNCIL COMMITTEES

Budget and Finance

Long Range Traffic and Pedestrian Safety Planning

Public Safety and Emergency Services

Personnel

Council Member Thaddeus Kobylarz

Council President James J. Collander

Council President James J. Collander

Council Member Robert A. Weber, Sr.

MAYOR'S REPORT

ADMINISTRATOR'S REPORT

CONSENT AGENDA

The following items are considered to be routine by the Chatham Borough Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

Resolution #19- 330 through Resolution #19-335 have been placed on the Consent Agenda.

**RESOLUTION[S] REMOVED FROM THE CONSENT AGENDA
FOR DISCUSSION AND VOTE**

RESOLUTION #19-

CONTRACTS

RESOLUTION #19-330

**RESOLUTION AUTHORIZING A SHARED SERVICE AGREEMENT WITH THE
BOROUGH OF MADISON TO UTILIZE SDL LICENSES**

WHEREAS, the Borough Madison and the Borough of Chatham are parties to a Shared Services Agreement pursuant to the provisions of the Uniform Shared Services and Consolidation Act, *N.J.S.A. 40A:65-1 et seq.*, which permits a local unit of the State to enter into an agreement with any other local unit to provide or receive any service that each local unit participating in the agreement is empowered to render within its own jurisdiction; and

WHEREAS, the Borough of Madison adopted Resolution R35-2018 authorizing the Agreement;

WHEREAS, the Borough of Chatham adopted Resolution # 18-350 authorizing the Agreement;

WHEREAS, the Borough of Chatham is in need of utilizing the Borough of Madison's Spatial Data Logic, Inc. (SDL) licenses, wherein all the licenses shall be distributed to the Borough of Madison, and the Borough of Chatham via computer will have the capability to remote access SDL;

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham, that an agreement should be entered between both parties to give the Borough of Chatham remote access to SDL licenses; and

BE IT FURTHER RESOLVED, all other Borough offices and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

FINANCE

RESOLUTION #19-331

RESOLUTION TO APPROVE PAYMENT OF VOUCHERS

WHEREAS, vouchers for payment have been submitted to the Borough Council by the various municipal departments.

BE IT RESOLVED, by the Council of the Borough of Chatham that all vouchers approved by the Finance Chairman be paid subject to the certification of the availability of funds by the Chief Financial Officer.

RESOLUTION #19-332

RESOLUTION AUTHORIZING A REFUND FOR PROPERTY TAX OVERPAYMENT

WHEREAS, the Tax Collector for the Borough of Chatham has advised that both the mortgage company and the property homeowner paid towards the property taxes for the herein referenced property resulting in an overpayment of property taxes; and

WHEREAS, the Tax Collector has further advised that a refund for the property tax overpayment is to be made as follows:

<u>BLOCK/LOT</u>	<u>OWNERS/PROPERTY LOCATION</u>	<u>AMOUNT</u> <u>YEAR/QTR.</u>
107/22	Szabo, Gabor & Jody 67 Watchung Avenue	\$12,607.75 2019/ 1, 2 & 3 QTR. (Homeowners didn't realize mortgage company paid their taxes so they also paid.)
	*Make check payable & mail to: Szabo, Gabor & Jody 67 Watchung Avenue Chatham, NJ 07928	

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that it hereby authorizes the Borough Tax Collector to process a refund for the overpayment of property taxes as herein referenced.

RESOLUTION #19-333

RESOLUTION AUTHORIZING A REFUND FOR PROPERTY TAX OVERPAYMENT

WHEREAS, the Tax Collector for the Borough of Chatham has advised that the property homeowner overpaid on its property taxes; and

WHEREAS, the Tax Collector has further advised that a refund for the property tax overpayment is to be made as follows:

<u>BLOCK/LOT</u>	<u>OWNERS/PROPERTY LOCATION</u>	<u>AMOUNT</u>	<u>YEAR/QTR.</u>
63/6	Helms Associates 19 Center St	\$2,000.00	2019/ 4 th Qtr. (Homeowners paid two thousand over)

***Make check payable & mail to:**

Helms Associates
1318 Ocean Blvd. W.
Holden Beach, NC 28462

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that it hereby authorizes the Borough Tax Collector to process a refund for the overpayment of property taxes as herein referenced.

RESOLUTION #19-334

RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS

BE IT RESOLVED that the following transfer of 2019 Funds be made:

CURRENT FUND:

From: 9-01-20-130-1	Financial Administration - S&W	35,000.00
To: 9-01-20-130-2	Financial Administration - OE	35,000.00
From: 9-01-21-180-1	Planning Board - S&W	8,500.00
9-01-21-185-1	Board of Adjustment - S&W	8,500.00
To: 9-01-25-266-1	Office of Fire Safety – S&W	17,000.00
From: 9-01-20-120-1	Borough Clerk - S&W	1,000.00
To: 9-01-25-252-1	Emergency Management - OE	1,000.00

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that it hereby authorize the Chief Financial Officer to transfer funds as herein referenced.

BOARDS, COMMISSIONS & COMMITTEES

RESOLUTION #19-335

**RESOLUTION APPOINTING MEMBERS TO THE ECONOMIC DEVELOPMENT
ADVISORY COMMITTEE**

WHEREAS, the Council of the Borough of Chatham has created the Economic Development Advisory Committee to advise on ways to establish and preserve a flourishing economic and commercial sector in the Borough of Chatham; and

WHEREAS, the Mayor and Council of the Borough of Chatham desire to appoint additional members to the Economic Development Advisory Committee; and

BE IT FURTHER RESOLVED, that the following individuals are hereby appointed to the Economic Advisory Committee for calendar year 2019:

Economic Development Advisory Committee

Rose Chan Siow
Bethany Gianusso
Rozella Clyde
Ronald Partizian
Gregory Xikes

CONSENT AGENDA VOTE:

Mayor Harris asks Council Member _____ to proceed with the Resolutions listed on the Consent agenda. Resolutions #19-330 through #19-335.

Council Member _____: I would like to make a motion to approve the resolutions placed on this evening's Consent Agenda by consent of the Council.

Seconded by Council Member: _____.

ADD-ON RESOLUTION[S]

RESOLUTION #19-336

RESOLUTION TO ADJOURN INTO CLOSED SESSION

BE IT RESOLVED, by the Borough Council of the Borough of Chatham that it shall adjourn into closed session to discuss the following subject matter(s) without the presence of the public in accordance with the provisions of R.S. 10:4-12b:

1. Contract Negotiations: River Road Redevelopment – Annie Hindenlang, Topology
2. Proposed Acquisition of Real Property: Mrs. Fife
3. Personnel Matters: 2020 Salaries – Mr. Weber and Mr. Williams

BE IT FURTHER RESOLVED, the matter(s) discussed will be made known to the public at such time as appropriate action is taken on said matter(s), and when disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Borough of Chatham, provided such disclosures will not violate Federal, State or local statutes and does not fall within the attorney-client privilege. The Borough Council will not return to public session after this closed session.

ADJOURNMENT