

AGENDA
Monday, April 26, 2021
6:00 PM

Mayor & Council Regular Meeting
Mayor & Borough Council

Borough of Chatham
54 Fairmount Avenue
Chatham, NJ 07928

CALL MEETING TO ORDER

The meeting will be called to order at 6:00 p.m.

SALUTE TO FLAG

MOMENT OF SILENCE

STATEMENT OF ADEQUATE NOTICE

Pursuant to the requirements of the Open Public Meetings Act, adequate notice of this meeting has been provided by including same in the Annual Notice, copies of which were posted on the official bulletin board on the main floor of Borough Hall, emailed to the Daily Record, the Star Ledger, the Chatham Courier, the Chatham Patch, and TAPinto Chatham and was filed with the Borough Clerk, all on January 8th, 2021.

ROLL CALL

Mayor Thaddeus J. Kobylarz
Council President Carolyn Dempsey
Council Member Jocelyn Mathiasen
Council Member Karen Koronkiewicz
Council Member Irene Treloar
Council Member Leonard Resto
Council Member Frank Truilo
Stephen W. Williams, Borough Administrator
Tamar Lawful, Borough Clerk
Steven Kleinman, Borough Attorney

PROCLAMATIONS

Mayor Kobylarz asks Council Member Koronkiewicz to proceed with Resolution # 21-173.

Council Member Koronkiewicz reads Resolution # 21-173.

RESOLUTION #21-173

RESOLUTION CELEBRATING NATIONAL ARBOR DAY ON APRIL 30, 2021

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this special day, called Arbor Day, was first observed with the planting of more than one million trees in the State of Nebraska; and

WHEREAS, Arbor Day is now observed on the last Friday in April throughout the nation and the world each year; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees also increase property values, enhance the economic vitality of our business areas, and beautify our community; and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham, that April 30, 2021 shall be celebrated as National Arbor Day in the Borough of Chatham and all citizens are encouraged to join together to celebrate the benefits of community trees and to support all efforts to protect our trees and woodlands for the well-being of present and future generations.

Council Member Koronkiewicz: I motion to approve Resolution #21-173.

Council Member _____ seconds the motion.

[21-173 ARBOR DAY \[Proclamation\].doc](#)

Mayor Kobylarz asks Council Member Resto to proceed with Resolution # 21-174.

Council Member Resto reads Resolution # 21-174.

RESOLUTION # 21-174

RESOLUTION HONORING THE VOLUNTEERS WHO GIVE OF THEMSELVES EACH WEEK AT THE CHATHAM COMMUNITY FOOD DISTRIBUTION ON THEIR ONE YEAR ANNIVERSARY OF OPERATION

WHEREAS, Chatham is noted for its volunteerism, and volunteerism allows us to provide many services which would otherwise have to be contracted out or not provided at all; and

WHEREAS, volunteers stepped forward at the start of the COVID-19 shutdown, a necessary measure that unfortunately led a number of Chatham residents to lose their employment and, as a result, become

“food insecure”, many for the first time in their lives; and

WHEREAS, this pandemic-caused unemployment, did not discriminate, as it affected both low- and high-income wage earners, and members of every age group, among others; and

WHEREAS, many families left jobless had to wait, in some cases, months before their unemployment benefits began to arrive due to the sheer volume of new unemployment claims, thus leaving many families in dire need of food; and

WHEREAS, the Chatham United Methodist Church began a “Pop-Up” pantry early on during the COVID-19 crisis, whereby residents could donate non-perishables for those in need, allowing the food insecure to take non-perishables as required on a 24/7 basis; and

WHEREAS, just weeks into the crisis, it became obvious that non-perishable foods would not be sufficient to meet the requirements of those in need, thus giving rise to the weekly fresh produce food distribution made possible through a platform established by the local business, Boxcar, whereby generous residents could order a box of produce, a gallon of milk, and a dozen eggs online for distribution to the food insecure every Wednesday; and

WHEREAS, multiple entities, including assorted businesses, restaurants, Girl Scout troops, Boy Scout troops, Kiwanis members, and other organizations too many to enumerate, and, most importantly, our generous Chatham residents, all stepped up repeatedly to augment this weekly fresh-food distribution; and

WHEREAS, other forms of assistance were additionally conceived in the form of supermarket gift cards (spearheaded by the Helping Hands of Chatham), shelf-stable lunches, and “the bread ministry” whereby bread and bagels were donated by local merchants – all of which served to round out the diet of the food insecure; and

WHEREAS, over 20+ volunteers have gathered weekly each Wednesday afternoon at the rear of the Chatham United Methodist Church to distribute food to food insecure residents of all ages, and this food drive has presently reached the one-year mark (and counting); and

WHEREAS, the Chatham Borough Department of Public Works and the Chatham Borough Volunteer Fire Department assist each week in the logistics of serving those in need; and

WHEREAS, the volunteers of the Chatham Community Food Distribution resolve to remain in operation as long as COVID-19-related unemployment continues to exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham, that we salute these generous and selfless volunteers for their laudably humane and, yes, heroic action to ensure that no one in Chatham shall go hungry; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Council wishes the volunteers continued fulfillment of their noble mission, and hereby requests that the residents of Chatham continue their generous support of this merciful food drive so as to aid and assist all those in need. We are all in this together. Thank you, Chatham!

21-174 RESOLUTION HONORING THE VOLUNTEERS OF THE CHATHAM COMMUNITY FOOD DISTRIBUTION.docx

APPOINTMENTS

Mayor Kobylarz asks Council President Dempsey to proceed with Resolution # 21-175.

Council President Dempsey reads Resolution # 21-175.

RESOLUTION # 21-175

RESOLUTION APPOINTING KEITH MAKAR AS A PROBATIONARY FIREFIGHTER FOR THE CHATHAM BOROUGH VOLUNTEER FIRE DEPARTMENT

WHEREAS, the Mayor and Council of the Borough of Chatham recognize the valuable contributions volunteer firefighters make to our community every day of every year; and

WHEREAS, Keith Makar has expressed interest in becoming a Probationary Firefighter with the Chatham Borough Volunteer Fire Department; and

WHEREAS, the Fire Chief has recommended that Keith Makar should be appointed as a Probationary Firefighter to the Chatham Borough Volunteer Fire Department, Engine Company No. 1.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that Keith Makar is hereby appointed as a Probationary Firefighter to the Chatham Borough Volunteer Fire Department, Engine Company No. 1; and

BE IT FURTHER RESOLVED, that Keith Makar application for membership to the Chatham Borough Volunteer Fire Department is hereby approved.

Council President Dempsey: I motion to approve Resolution # 21-175.

Council Member _____ seconds the motion.

[21-175 RESOLUTION APPOINTING KEITH MAKAR AS A PROBATIONARY FIREFIGHTER FOR THE CHATHAM BOROUGH VOLUNTEER FIRE DEPARTMENT.doc](#)

Mayor Kobylarz asks Council Member Koronkiewicz to proceed with Resolution # 21-176.

Council Member Koronkiewicz reads Resolution # 21-176.

RESOLUTION # 21-176

RESOLUTION TO EMPLOY ROBERT E. PONS AS A PROBATIONARY POLICE OFFICER FOR THE BOROUGH OF CHATHAM POLICE DEPARTMENT

WHEREAS, the Borough of Chatham publicly advertised the job opening for the position of a police officer and solicited resumes and applications from interested candidates; and

WHEREAS, the selection committee (the “Committee”) conducted interviews of interested and qualified candidates; and

WHEREAS, after considering all interested and qualified candidates, the Committee found that Robert E. Pons is the best-qualified candidate and has recommended that he be hired for the police officer

position.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they concur with the recommendation of the Committee and hereby authorize Robert E. Pons to be appointed as a Probationary Police Officer at a salary of \$52,466.54 effective May 1, 2021, to be prorated for the remainder of 2021; and

BE IT FURTHER RESOLVED, that the Chief of Police is authorized to undertake and execute such employment documents as are necessary to implement this resolution.

Council Member Koronkiewicz: I motion to approve Resolution # 21-176.

Council Member _____ seconds the motion.

[21-176 RESOLUTION TO EMPLOY ROBERT E. PONS AS A PROBATIONARY POLICE OFFICER FOR THE CHATHAM BOROUGH POLICE DEPARTMENT.doc](#)

ADMINISTRATON OF OATH: POLICE OFFICER ROBERT E. PONS

Mayor Kobylarz asks Borough Clerk Tamar Lawful to administer the oath of Officer Robert E. Pons.

ADOPTION OF COUNCIL MEETING MINUTES

Mayor Kobylarz asks Council Member Resto to proceed with Resolution # 21-177.

Council Member Resto reads Resolution # 21-177.

RESOLUTION #21-177

RESOLUTION TO ADOPT COUNCIL MEETING MINUTES

BE IT RESOLVED, by the Council of the Borough of Chatham that the minutes from the following meeting are approved as prepared and shall be filed as a permanent record in the Borough Clerk's office:

March 22, 2021

And,

BE IT FURTHER RESOLVED, by the Council of the Borough of Chatham that the minutes from the following Closed Session meeting(s) are approved as prepared and shall be filed as a permanent record in the Borough Clerk's office:

March 22, 2021

[21-177 RESOLUTION TO ADOPT COUNCIL MEETING MINUTES \(MARCH 22, 2021\).doc](#)

RECUSALS

Recusals or abstentions submitted for the record.

DISCUSSION ITEMS

1. 2021 Budget Presentation - Chief Financial Officer Karen Fornaro and Council Member Mathiasen

MAYOR'S REPORT I

MEETING OPEN TO THE PUBLIC

NOTICE OF PUBLIC COMMENT TIME LIMIT

Residents wishing to make public comments may dial 929-205-6099 (Meeting ID:851 8615 7328) or obtain online access of the meeting using the following URL:<https://us02web.zoom.us/j/85186157328>

Hearing of citizens during the Public Comment section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for Public Hearing tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to a reasonable length of time.

ORDINANCES FOR SECOND READING

Mayor Kobylarz asks Council Member Koronkiewicz to proceed with Ordinance #21-07.

Council Member Koronkiewicz reads Ordinance #21-07 entitled:

ORDINANCE #21-07

AN ORDINANCE OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF CHATHAM IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE PRIVATE SALE OF CERTAIN REAL PROPERTY OWNED BY THE BOROUGH OF CHATHAM NOT REQUIRED FOR PUBLIC PURPOSES PURSUANT TO N.J.S.A. 40A:12-13(B)

Which Ordinance was introduced and passed on first reading at a regular Council meeting held on April 12, 2021.

Mayor Kobylarz asks the Borough Clerk to give a summary of the legal notice.

The Borough Clerk states: A legal notice was published indicating that Ordinance # 21-07 was introduced and passed on first reading at the April 12, 2021 meeting and indicated the second reading and public hearing would be held at 6:00 p.m. on April 26, 2021 for consideration of final adoption. Copies of this Ordinance were made available to the general public and posted in accordance with the law.

Mayor Kobylarz: The meeting is now open for a public hearing on the Ordinance and any member of the public may be heard.

Mayor Kobylarz: Seeing no one else wishing to be heard, I will now close the public hearing.

Council Member Koronkiewicz: I offer the following Ordinance and move its adoption:

BE IT RESOLVED, that this Ordinance as read by title on second reading, and after public hearing at this meeting, be adopted and finally passed.

Council Member _____ seconds the motion.

Mayor Kobylarz asks the Borough Clerk for a Roll Call Vote:

Name	Motion	Second	Yes	No	Abstain	Absent
Dempsey						
Mathiasen						
Koronkiewicz						
Treloar						
Resto						
Truilo						

[ORDINANCE 21-07 - PROPERTY SALE OF 49 VAN DOREN AVENUE.docx](#)

[Metes and Bounds - Borough Property 49 Van Doren .pdf](#)

Mayor Kobylarz asks Council Member Resto to proceed with Ordinance #21-08.

Council Member Resto reads Ordinance #21-08 entitled:

ORDINANCE #21-08

AN ORDINANCE OF THE BOROUGH OF CHATHAM PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS FOR THE WATER UTILITY AND APPROPRIATING \$195,000 THEREFORE, FROM THE CAPITAL IMPROVEMENT FUND

Which Ordinance was introduced and passed on first reading at a regular Council meeting held on April

12, 2021.

Mayor Kobylarz asks the Borough Clerk to give a summary of the legal notice.

The Borough Clerk states: A legal notice was published indicating that Ordinance # 21-08 was introduced and passed on first reading at the April 12, 2021 meeting and indicated the second reading and public hearing would be held at 6:00 p.m. on April 26, 2021 for consideration of final adoption. Copies of this Ordinance were made available to the general public and posted in accordance with the law.

Mayor Kobylarz: The meeting is now open for a public hearing on the Ordinance and any member of the public may be heard.

Mayor Kobylarz: Seeing no one else wishing to be heard, I will now close the public hearing.

Council Member Resto: I offer the following Ordinance and move its adoption:

BE IT RESOLVED, that this Ordinance as read by title on second reading, and after public hearing at this meeting, be adopted and finally passed.

Council Member _____ seconds the motion.

Mayor Kobylarz asks the Borough Clerk for a Roll Call Vote:

Name	Motion	Second	Yes	No	Abstain	Absent
Dempsey						
Mathiasen						
Koronkiewicz						
Treloar						
Resto						
Truilo						

[ORDINANCE 21-08 \[INTRO\] WATER CAPITAL ORDINANCE.docx](#)

Mayor Kobylarz asks Council Member Treloar to proceed with Ordinance #21-09.

Council Member Treloar reads Ordinance #21-09 entitled:

ORDINANCE #21-09

AN ORDINANCE OF THE BOROUGH OF CHATHAM PROVIDING FOR A STAINLESS STEEL DUMP TRUCK BODY FOR THE SOLID WASTE UTILITY AND APPROPRIATING

04-26-2021

\$30,000 THEREFORE, FROM THE CAPITAL IMPROVEMENT FUND

Which Ordinance was introduced and passed on first reading at a regular Council meeting held on April 12, 2021.

Mayor Kobylarz asks the Borough Clerk to give a summary of the legal notice.

The Borough Clerk states: A legal notice was published indicating that Ordinance # 21-09 was introduced and passed on first reading at the April 12, 2021 meeting and indicated the second reading and public hearing would be held at 6:00 p.m. on April 26, 2021 for consideration of final adoption. Copies of this Ordinance were made available to the general public and posted in accordance with the law.

Mayor Kobylarz: The meeting is now open for a public hearing on the Ordinance and any member of the public may be heard.

Mayor Kobylarz: Seeing no one else wishing to be heard, I will now close the public hearing.

Council Member Treloar: I offer the following Ordinance and move its adoption:

BE IT RESOLVED, that this Ordinance as read by title on second reading, and after public hearing at this meeting, be adopted and finally passed.

Council Member _____ seconds the motion.

Mayor Kobylarz asks the Borough Clerk for a Roll Call Vote:

Name	Motion	Second	Yes	No	Abstain	Absent
Dempsey						
Mathiasen						
Koronkiewicz						
Treloar						
Resto						
Truilo						

[ORDINANCE 21-09 2021 SOLID WASTE CAPITAL ORDINANCE.docx](#)

**RESOLUTIONS REQUIRING A SEPARATE VOTE
NON-ROUTINE/NON-CONSENT**

Mayor Kobylarz asks Council Member Mathiasen to proceed with Resolution # 21-178.

Council Member Mathiasen reads Resolution # 21-178:

RESOLUTION # 21-178

[Requires Roll Call vote]

Majority Vote of Full Membership

RESOLUTION TO INTRODUCE THE BOROUGH OF CHATHAM 2021 MUNICIPAL BUDGET

BE IT RESOLVED, that the following statements of revenues and appropriations shall constitute the local Municipal Budget for the year 2021; and

BE IT FURTHER RESOLVED, that said Budget be published in the Daily Record and the Chatham Courier in the issue of May 6, 2021 together with a notice to the public that the public hearing will be held in the Municipal Building on May 24, 2021 at 6:00 p.m. or as soon thereafter as the matter can be reached by the Council of the Borough of Chatham, and does hereby appropriate the following as the budget for the year 2021:

Appropriations for Municipal Purposes	\$ 13,812,081.48
Reserve for Uncollected Taxes	\$ 1,810,000.00
Total General Appropriations	\$ 15,622,081.48

Miscellaneous Revenues	\$ 6,031,909.48
Local Tax for Muni Purposes	\$ 8,738,739.54
Minimum Library Tax	\$ 851,432.46
Total Current Fund Revenue	\$ 15,622,081.48

Council Member Mathiasen: I make a motion to approve Resolution # 21-179.

Seconded by Council Member: _____

Name	Motion	Second	Yes	No	Abstain	Absent
Dempsey						
Mathiasen						
Koronkiewicz						
Treloar						
Resto						
Truilo						

[21-178 RESOLUTION TO INTRODUCE THE BOROUGH OF CHATHAM 2021 MUNICIPAL BUDGET.doc](#)

[2021 Budget PowerPoint Presentation.pdf](#)

REPORTS

04-26-2021

COUNCIL MEMBERS

MAYOR'S REPORT II

ADMINISTRATOR'S REPORT

CONSENT AGENDA

The following items are considered to be routine by the Chatham Borough Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

Resolution # 21-179 through Resolution # 21-186 have been placed on the Consent Agenda.

RESOLUTION[S] REMOVED FROM THE CONSENT AGENDA FOR DISCUSSION AND VOTE

FINANCE

RESOLUTION # 21-179

BILLS LIST

[21-179 RESOLUTION TO APPROVE PAYMENT OF VOUCHERS \[APRIL 26, 2021\].doc](#)
[4-26-2021 Bills List.pdf](#)

RESOLUTION # 21-180

RESOLUTION AUTHORIZING A REFUND FOR PROPERTY TAX OVERPAYMENT

[21-180 RESOLUTION AUTHORIZING A REFUND FOR PROPERTY TAX OVERPAYMENT \(19 Orchard Road\).doc](#)

PERSONNEL

RESOLUTION 21-181

RESOLUTION TO HIRE TIMOTHY J. GROGAN TO THE POSITION OF MECHANIC IN THE DEPARTMENT OF PUBLIC WORKS

[21-181 RESOLUTION TO HIRE TIMOTHY J. GROGAN TO THE MECHANIC POSITION AT THE DPW.doc](#)

OTHER

RESOLUTION # 21-182

SUSTAINABLE LAND USE PLEDGE

[21-182 SUSTAINABLE LAND USE PLEDGE.docx](#)

RESOLUTION # 21-183

RESOLUTION SUPPORTING IDLE FREE ZONES

[21-183 SUPPORTING IDLE FREE ZONES \[Sustainable Jersey Program\].doc](#)

RESOLUTION # 21-184

**RESOLUTION TO RETURN CASH PERFORMANCE BOND TO ROBERT SCHERER FOR
WORK COMPLETED AT 54 FAIRVIEW AVENUE**

[21-184 RESOLUTION FOR THE RETURN OF THE CASH PERFORMANCE BOND TO ROBERT
SCHERER FOR WORK COMPLETED AT 54 FAIRVIEW AVENUE.doc](#)

RESOLUTION # 21-185

**RESOLUTION DISPOSING OF OBSOLETE EQUIPMENT NO LONGER NEEDED BY THE
CHATHAM BOROUGH FIRE DEPARTMENT**

[21-185 RESOLUTION DISPOSING OF OBSOLETE EQUIPMENT NO LONGER NEEDED BY
THE CHATHAM BOROUGH FIRE DEPARTMENT.docx](#)

RESOLUTION # 21-186

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE BOROUGH OF
CHATHAM AND NATIONAL LIFE GROUP TO PROVIDE A DEFERRED
COMPENSATION PLAN**

[21-186 RESOLUTION AUTHORIZING AGREEMENT BETWEEN THE BOROUGH AND
NATIONAL LIFE GROUP TO PROVIDE A DEFERRED COMPENSATION PLAN \(457\).docx](#)

CONSENT AGENDA VOTE

Mayor Kobylarz asks Council Member _____ to proceed with the Resolutions listed on the Consent agenda. Resolutions #21-179 through #21-186.

Council Member _____: I would like to make a motion to approve the resolutions placed on this evening's Consent Agenda by consent of the Council.

Seconded by Council Member:_____.

ORDINANCES FOR FIRST READING

Mayor Kobylarz asks Council Member Resto to introduce Ordinance #21-10.

Council Member Resto introduces Ordinance #21-10 by title as follows:

ORDINANCE #21-10

AN ORDINANCE OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF CHATHAM IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY AMENDING CHAPTER 195 OF THE CODE OF THE BOROUGH OF CHATHAM, "PARKS, PLAYGROUNDS AND RECREATION AREAS," TO CLARIFY THAT SMOKING OF ANY SUBSTANCE IN SUCH AREAS IS PROHIBITED

Council Member Resto explains the purpose of the Ordinance and moves for introduction on First Reading.

Council Member Resto reads:

WHEREAS, the above Ordinance was introduced and read by title at this Council meeting held on April 26, 2021.

BE IT RESOLVED, that at the Council meeting to be held on May 10, 2021 at 6:00 p.m. prevailing time, at Borough Hall, the Chatham Borough Council will further consider this Ordinance for a second reading, public hearing and final passage; and

BE IT FURTHER RESOLVED, that the Clerk is hereby requested to publish the proper notice thereof, including this Ordinance, post the Ordinance on the bulletin board in Borough Hall and make copies available to members of the general public.

Council Member Resto: I offer Ordinance # 21-10 and move its adoption on first reading.

Council Member _____ seconds the motion.

Mayor Kobylarz asks the Borough Clerk for a Roll Call Vote:

Name	Motion	Second	Yes	No	Abstain	Absent
Dempsey						
Mathiasen						

Koronkiewicz						
Treloar						
Resto						
Truilo						

[ORDINANCE # 21-10 - PARK SMOKING BAN ORDINANCE.docx](#)

ADD-ON RESOLUTION[S]

ADJOURNMENT



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Borough of Chatham

BOROUGH HALL

54 FAIRMOUNT AVENUE • CHATHAM • NEW JERSEY 07928

RESOLUTION #21-173

RESOLUTION CELEBRATING NATIONAL ARBOR DAY

ON APRIL 30, 2021

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this special day, called Arbor Day, was first observed with the planting of more than one million trees in the State of Nebraska; and

WHEREAS, Arbor Day is now observed on the last Friday in April throughout the nation and the world each year; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees also increase property values, enhance the economic vitality of our business areas, and beautify our community; and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham, that April 30, 2021 shall be celebrated as National Arbor Day in the Borough of Chatham and all citizens are encouraged to join together to celebrate the benefits of community trees and to support all efforts to protect our trees and woodlands for the well-being of present and future generations.

Adopted: April 26, 2021

Attest:

BOROUGH OF CHATHAM

Tamar Lawful
Borough Clerk

Thaddeus J. Kobylarz
Mayor

CERTIFICATION

I, Tamar Lawful, Borough Clerk for the Borough of Chatham, County of Morris, State of New Jersey, do hereby certify this is a true and correct copy of the resolution adopted by the Borough Council at its Regular Meeting held on April 26, 2021.

Tamar Lawful, Borough Clerk



Borough of Chatham

BOROUGH HALL

54 FAIRMOUNT AVENUE • CHATHAM • NEW JERSEY 07928

RESOLUTION # 21-174

RESOLUTION HONORING THE VOLUNTEERS WHO GIVE OF THEMSELVES EACH WEEK AT THE CHATHAM COMMUNITY FOOD DISTRIBUTION ON THEIR ONE YEAR ANNIVERSARY OF OPERATION

WHEREAS, Chatham is noted for its volunteerism, and volunteerism allows us to provide many services which would otherwise have to be contracted out or not provided at all; and

WHEREAS, volunteers stepped forward at the start of the COVID-19 shutdown, a necessary measure that unfortunately led a number of Chatham residents to lose their employment and, as a result, become “food insecure”, many for the first time in their lives; and

WHEREAS, this pandemic-caused unemployment, did not discriminate, as it affected both low- and high-income wage earners, and members of every age group, among others; and

WHEREAS, many families left jobless had to wait, in some cases, months before their unemployment benefits began to arrive due to the sheer volume of new unemployment claims, thus leaving many families in dire need of food; and

WHEREAS, the Chatham United Methodist Church began a “Pop-Up” pantry early on during the COVID-19 crisis, whereby residents could donate non-perishables for those in need, allowing the food insecure to take non-perishables as required on a 24/7 basis; and

WHEREAS, just weeks into the crisis, it became obvious that non-perishable foods would not be sufficient to meet the requirements of those in need, thus giving rise to the weekly fresh produce food distribution made possible through a platform established by the local business, Boxcar, whereby generous residents could order a box of produce, a gallon of milk, and a dozen eggs online for distribution to the food insecure every Wednesday; and

WHEREAS, multiple entities, including assorted businesses, restaurants, Girl Scout troops, Boy Scout troops, Kiwanis members, and other organizations too many to enumerate, and, most importantly, our generous Chatham residents, all stepped up repeatedly to augment this weekly fresh-food distribution; and

WHEREAS, other forms of assistance were additionally conceived in the form of supermarket gift cards (spearheaded by the Helping Hands of Chatham), shelf-stable lunches, and “the bread ministry” whereby bread and bagels were donated by local merchants – all of which served to round out the diet of the food insecure; and

WHEREAS, over 20+ volunteers have gathered weekly each Wednesday afternoon at the rear of the Chatham United Methodist Church to distribute food to food insecure residents of all ages, and this food drive has presently reached the one-year mark (and counting); and

WHEREAS, the Chatham Borough Department of Public Works and the Chatham Borough Volunteer Fire Department assist each week in the logistics of serving those in need; and

WHEREAS, the volunteers of the Chatham Community Food Distribution resolve to remain in operation as long as COVID-19-related unemployment continues to exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham, that we salute these generous and selfless volunteers for their laudably humane and, yes, heroic action to ensure that no one in Chatham shall go hungry; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Council wishes the volunteers continued fulfillment of their noble mission, and hereby requests that the residents of Chatham continue their generous support of this merciful food drive so as to aid and assist all those in need. We are all in this together. Thank you, Chatham!

Adopted: April 26, 2021

Attest:

BOROUGH OF CHATHAM

Tamar Lawful
Borough Clerk

Thaddeus J. Kobylarz
Mayor

CERTIFICATION

I, Tamar Lawful, Borough Clerk for the Borough of Chatham, County of Morris, State of New Jersey, do hereby certify this is a true and correct copy of the resolution adopted by the Borough Council at its Regular Meeting held on April 26, 2021.

Tamar Lawful, Borough Clerk



Incorporated 1897

Borough of Chatham

BOROUGH HALL

54 FAIRMOUNT AVENUE • CHATHAM • NEW JERSEY 07928

RESOLUTION #21-175

RESOLUTION APPOINTING KEITH MAKAR AS A PROBATIONARY FIREFIGHTER FOR THE CHATHAM BOROUGH VOLUNTEER FIRE DEPARTMENT

WHEREAS, the Mayor and Council of the Borough of Chatham recognize the valuable contributions volunteer firefighters make to our community every day of every year; and

WHEREAS, Keith Makar has expressed interest in becoming a Probationary Firefighter with the Chatham Borough Volunteer Fire Department; and

WHEREAS, the Fire Chief has recommended that Keith Makar should be appointed as a Probationary Firefighter to the Chatham Borough Volunteer Fire Department, Engine Company No. 1.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that Keith Makar is hereby appointed as a Probationary Firefighter to the Chatham Borough Volunteer Fire Department, Engine Company No. 1; and

BE IT FURTHER RESOLVED, that Keith Makar application for membership to the Chatham Borough Volunteer Fire Department is hereby approved.

Adopted: April 26, 2021

Attest:

BOROUGH OF CHATHAM

Tamar Lawful
Borough Clerk

Thaddeus J. Kobylarz
Mayor

CERTIFICATION

I, Tamar Lawful, Borough Clerk for the Borough of Chatham, County of Morris, State of New Jersey, do hereby certify this is a true and correct copy of the resolution adopted by the Borough Council at its Regular Meeting held on April 26, 2021.

Tamar Lawful, Borough Clerk



Borough of Chatham

BOROUGH HALL

54 FAIRMOUNT AVENUE • CHATHAM • NEW JERSEY 07928

RESOLUTION #21-176

RESOLUTION TO EMPLOY ROBERT E. PONS AS A PROBATIONARY POLICE OFFICER FOR THE BOROUGH OF CHATHAM POLICE DEPARTMENT

WHEREAS, the Borough of Chatham publicly advertised the job opening for the position of a police officer and solicited resumes and applications from interested candidates; and

WHEREAS, the selection committee (the “Committee”) conducted interviews of interested and qualified candidates; and

WHEREAS, after considering all interested and qualified candidates, the Committee found that Robert E. Pons is the best-qualified candidate and has recommended that he be hired for the police officer position.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they concur with the recommendation of the Committee and hereby authorize Robert E. Pons to be appointed as a Probationary Police Officer at a salary of \$52,466.54 effective April 27, 2021, to be prorated for the remainder of 2021; and

BE IT FURTHER RESOLVED, that the Chief of Police is authorized to undertake and execute such employment documents as are necessary to implement this resolution.

Adopted: April 26, 2021

Attest:

BOROUGH OF CHATHAM

Tamar Lawful
Borough Clerk

Thaddeus J. Kobylarz
Mayor

CERTIFICATION

I, Tamar Lawful, Borough Clerk for the Borough of Chatham, County of Morris, State of New Jersey, do hereby certify this is a true and correct copy of the resolution adopted by the Borough Council at its Regular Meeting held on April 26, 2021.

Tamar Lawful, Borough Clerk



Incorporated 1897

Borough of Chatham

BOROUGH HALL

54 FAIRMOUNT AVENUE • CHATHAM • NEW JERSEY 07928

RESOLUTION #21-177

RESOLUTION TO ADOPT COUNCIL MEETING MINUTES

BE IT RESOLVED, by the Council of the Borough of Chatham that the minutes from the following meeting are approved as prepared and shall be filed as a permanent record in the Borough Clerk's office:

March 22, 2021

And,

BE IT FURTHER RESOLVED, by the Council of the Borough of Chatham that the minutes from the following Closed Session meeting(s) are approved as prepared and shall be filed as a permanent record in the Borough Clerk's office:

March 22, 2021

Adopted: April 26, 2021

Attest:

BOROUGH OF CHATHAM

Tamar Lawful
Borough Clerk

Thaddeus J. Kobylarz
Mayor

CERTIFICATION

I, Tamar Lawful, Borough Clerk for the Borough of Chatham, County of Morris, State of New Jersey, do hereby certify this is a true and correct copy of the resolution adopted by the Borough Council at its Regular Meeting held on April 26, 2021.

Tamar Lawful, Borough Clerk



Borough of Chatham

BOROUGH HALL

54 FAIRMOUNT AVENUE • CHATHAM • NEW JERSEY 07928

ORDINANCE #21-07

AN ORDINANCE OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF CHATHAM IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE PRIVATE SALE OF CERTAIN REAL PROPERTY OWNED BY THE BOROUGH OF CHATHAM NOT REQUIRED FOR PUBLIC PURPOSES PURSUANT TO N.J.S.A. 40A:12-13(B)

WHEREAS, the Local Lands and Buildings Law, at N.J.S.A. 40A:12-13(b)(5), authorizes local governmental units to sell real property owned by the governmental unit, not needed for public use, by private sale, to the owner of the real property contiguous to the real property being sold provided that the property being sold is less than the minimum size required for development under the City's zoning ordinance and is without any capital improvement thereon; and,

WHEREAS, N.J.S.A. 40A:12-13(b)(5) further provides that any such sale shall be for not less than the fair market value of said real property; and,

WHEREAS, the Borough of Chatham owns real property (the "Property") indentified as Block 75, Lot 8 on Borough's the tax map, which consists of 0.0702 acres of vacant land (approximately 3058 square feet) with the only adjacent property located at 49 Van Doren Avenue; and,

WHEREAS, the property owners of 49 Van Doren Avenue have inquired with the Borough as to its interest in selling the property at Block 75, Lot 8; and,

WHEREAS, after investigating the matter, the Borough has determined that the Property is not needed for public use and returning this property to the tax rolls would provide a benefit to the Borough's taxpayers; and,

WHEREAS, the Borough has determined, following a professional appraisal, that the Property's fair market value is Seventeen Thousand, Five Hundred Dollars (\$17,500), the Property is less than the minimum size required for development under the Borough's zoning ordinance and is without any capital improvement thereon; and,

WHEREAS, the Borough has determined that the property authorized to be sold pursuant to this Ordinance and N.J.S.A. 40A:12-13(b)(5) is: Block 75, Lot 8 (representing a lot size of approximately 3058 square feet) at a price of \$17,500.00, said amount being not less than fair market value; and;

WHEREAS, in accordance with N.J.S.A. 40A:12-13(b)(5), the opportunity to purchase this property is limited to the sole adjacent property owners at 49 Van Doren Avenue.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of Chatham Borough, in the County of Morris, State of New Jersey, as follows:

Section 1:

- A. The Mayor and Borough Council hereby declare that the Property is no longer needed for public use and should be sold in accordance with N.J.S.A. 40A:12-1 et seq.
- B. In accordance with N.J.S.A. 40A:12-13(b)(5), the City Council does hereby authorize the private sale and transfer of whatever rights and interests it may have in the Property to the owners of 49 Van Doren Avenue, Michael and Alexandra Stienstra ("Purchasers"), for the fair market value of Seventeen Thousand, Five Hundred Dollars (\$17,500). Attached hereto as Exhibit A and incorporated herein is a deed description prepared by a Professional Land Surveyor reflecting the exact boundaries of the Property being sold to the Purchasers.
- C. As a condition of sale, the Purchasers acknowledge that (1) the Property herein sold is subject to existing encumbrances, liens, easements, zoning ordinances, other restrictions of record, such facts as an accurate survey would reveal and any present or future assessments for the construction of improvements benefiting said property; (2) the Borough makes no representations as to the presence or absence of wetlands or any other environmental conditions on the property and the Purchasers are assuming the risk of any such condition, all property being sold "as is;" (3) the Purchasers have had a full and fair opportunity to examine the Property or have otherwise waived the right to examine the Property; (4) the Borough does not make any representations, express or implied, that the Property is buildable or usable for any purpose whatsoever.
- D. The Borough represents that the property which is the subject matter of this ordinance is a non-conforming parcel by virtue of the zoning ordinance requirements of the Borough of Chatham. Upon sale, this property will merge with and become a part of the lot owned by the Purchasers who are contiguous to the Property. The sale of this property by the Borough shall in no way be construed as an indication that a construction permit can be secured for the Property.
- E. The Property will be conveyed by the Borough by a quitclaim deed. The acceptance of the quitclaim deed by the Purchasers from the Borough shall extinguish any claims that said Purchasers may have against the Borough in connection with the quality of title conveyed.
- F. As a condition of sale, the Purchasers shall indemnify and hold the Borough harmless from any claim whatsoever arising out of the Borough's ownership interest, including but not limited to, environmental cleanup costs.
- G. The Purchasers shall pay prorated property taxes for the balance of the current year as of the date of closing of title.

- H. The sale of this Property to the Purchasers shall not affect the right of lawful occupancy of use of any such real property by any municipal or private utility to occupy or use any such real property lawfully occupied or used by it.
- I. Upon adoption of this Ordinance, the Mayor and Borough Clerk are authorized and directed to sign and execute a Quitclaim Deed in a form approved by the Borough Attorney to effectuate the transfer of the aforementioned property to the Purchasers. The Mayor, Borough Clerk, and Borough Attorney and any other relevant Borough officials are authorized to take any further necessary actions and execute any further documents necessary to effectuate the intent and purposes of this Ordinance.
- J. If for whatever reason the sale of the Property does not close within ninety (90) days after adoption of this Ordinance, including, but not limited to, the Borough's decision to reconsider this Ordinance within 30 days after adoption as provided for by N.J.S.A. 40A:12-13(b), this Ordinance shall be null and void and neither party shall have any claim against the other.

Section 2:

Notices. The Borough Clerk shall post and advertise copies of this Ordinance as required by N.J.S.A. 40A:12-13(b). A copy of this Ordinance shall also be transmitted by the Borough Clerk to the Purchaser upon adoption. The Borough Clerk shall further ensure the filing of the affidavits required by 40A:12-13(b) with the New Jersey Department of Community Affairs, Division of Local Government Services.

Section 3:

Repeal of Inconsistent Provisions. All ordinances or parts thereof in conflict or inconsistent with this Ordinance are hereby repealed, but only however, to the extent of such conflict or inconsistency, it being the legislative intent that all ordinances or part of ordinances now existing or in effect unless the same being conflict or inconsistent with any provision of this Ordinance shall remain in effect.

Section 4:

Severability. The provisions of this Ordinance are declared to be severable and if any section, subsection, sentence, clause or phrase thereof for any reason is held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining sections, subsections, sentences, clauses and phrases of this Ordinance, but shall remain in effect; it being the legislative intent this Ordinance shall stand notwithstanding the invalidity of any part.

Section 5:

Codification. This Ordinance shall be a part of the Code of the Borough of Chatham though codified and fully set forth therein. The Borough Clerk shall have this ordinance codified and incorporated in the official copies of the Code. The Borough Clerk and the Borough Attorney are authorized and directed to change any Chapter, Article and/or Section number of the Code of the Borough of Chatham in the event that the codification of this Ordinance reveals that there is a

conflict between the numbers and the existing Code, and in order to avoid confusion and possible accidental repealers of existing provisions not intended to be repealed.

Section 6:

This Ordinance shall take effect upon passage, adoption, and publication in the manner prescribed by law.


Introduced: April 12, 2021

**VAN DOREN AVENUE AND ROWAN ROAD, LOT 8 BLOCK 75, BOROUGH
OF CHATHAM, MORRIS COUNTY, NEW JERSEY**

Beginning at the point of intersection of the easterly sideline of Rowan Road with the northwesterly sideline of Van Doran Avenue and from thence runs,

1. Along the easterly sideline of Rowan Road North $11^{\circ} 10' 30''$ East 93.24 feet to a point, thence
2. Along the southerly line of Lot 7 Block 75 South $43^{\circ} 48' 10''$ East 53.51 feet to a point in the northwesterly sideline of Van Doran Avenue, thence
3. Along the northwesterly sideline of Van Doran Avenue South $46^{\circ} 11' 50''$ West 76.36 feet to the point and place of Beginning.

Containing 2,042 square feet more or less as described herein.


William G. Hollows, PE, PLS No. 27473

MARCH 23, 2021
Date

Murphy & Hollows Associates, LLC

192 Central Avenue
Stirling, NJ 07980
Tel: 908.580.1255
murphyhollows@gmail.com



Borough of Chatham

BOROUGH HALL

54 FAIRMOUNT AVENUE • CHATHAM • NEW JERSEY 07928

ORDINANCE #21-08

AN ORDINANCE OF THE BOROUGH OF CHATHAM PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS FOR THE WATER UTILITY AND APPROPRIATING \$195,000 THEREFORE, FROM THE CAPITAL IMPROVEMENT FUND

BE IT ORDAINED, by the Mayor and Council of the Borough of Chatham, in the County of Morris, New Jersey (not less than two-thirds of all members thereof affirmatively concurring) as follows:

Section 1. The improvements described in Section 2 of this capital ordinance is hereby authorized to be undertaken by the Borough of Chatham as general improvements to the Water Utility. For the improvements or purpose described in Section 2, is hereby appropriated in the amount of \$195,000 from the Capital Improvement Fund of the Chatham Borough Water Utility.

Section 2. The several improvements hereby authorized are as follows:

Service Meters	\$60,000
Hydrant Replacement	\$65,000
Water System Maintenance and Repairs	\$20,000
Emergency Generator	\$45,000
John Deere Upgrade	\$5,000
Total	\$195,000

Section 3. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 4. This ordinance shall take effect following passage and publication as provided by law.

Introduced: April 12, 2021



Borough of Chatham

BOROUGH HALL

54 FAIRMOUNT AVENUE • CHATHAM • NEW JERSEY 07928

ORDINANCE # 21-09

AN ORDINANCE OF THE BOROUGH OF CHATHAM PROVIDING FOR A STAINLESS STEEL DUMP TRUCK BODY FOR THE SOLID WASTE UTILITY AND APPROPRIATING \$30,000 THEREFORE, FROM THE CAPITAL IMPROVEMENT FUND

BE IT ORDAINED, by the Mayor and Council of the Borough of Chatham, in the County of Morris, New Jersey (not less than two-thirds of all members thereof affirmatively concurring) as follows:

Section 1. The improvement or purpose described in Section 2 of this capital ordinance is hereby authorized to be undertaken by the Borough of Chatham as a general improvement for the Solid Waste Utility. For the improvement or purpose described in Section 2, is hereby appropriated in the amount of \$30,000 from the Capital Improvement Fund of the Chatham Borough Solid Waste Utility.

Section 2. The improvement hereby authorized is as follows:

Stainless Steel Dump Truck Body	\$30,000
---------------------------------	----------

Section 3. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 4. This ordinance shall take effect following passage and publication as provided by law.

Introduced: April 12, 2021



Borough of Chatham

BOROUGH HALL

54 FAIRMOUNT AVENUE • CHATHAM • NEW JERSEY 07928

RESOLUTION #21-178

RESOLUTION TO INTRODUCE THE BOROUGH OF CHATHAM 2021 MUNICIPAL BUDGET

BE IT RESOLVED, that the following statements of revenues and appropriations shall constitute the local Municipal Budget for the year 2021; and

BE IT FURTHER RESOLVED, that said Budget be published in the Daily Record and the Chatham Courier in the issue of May 6, 2021 together with a notice to the public that the public hearing will be held in the Municipal Building on May 24, 2021 at 6:00 p.m. or as soon thereafter as the matter can be reached by the Council of the Borough of Chatham, and does hereby appropriate the following as the budget for the year 2021:

Appropriations for Municipal Purposes	\$ 13,812,081.48
Reserve for Uncollected Taxes	\$ <u>1,810,000.00</u>
Total General Appropriations	\$ 15,622,081.48

Miscellaneous Revenues	\$ 6,031,909.48
Local Tax for Muni Purposes	\$ 8,738,739.54
Minimum Library Tax	\$ <u>851,432.46</u>
Total Current Fund Revenue	\$ 15,622,081.48

Name	Motion	Second	Yes	No	Abstain	Absent
Dempsey						
Mathiasen						
Koronkiewicz						
Treloar						
Resto						
Truilo						

Adopted: April 26, 2021

Attest:

BOROUGH OF CHATHAM

Tamar Lawful
Borough Clerk

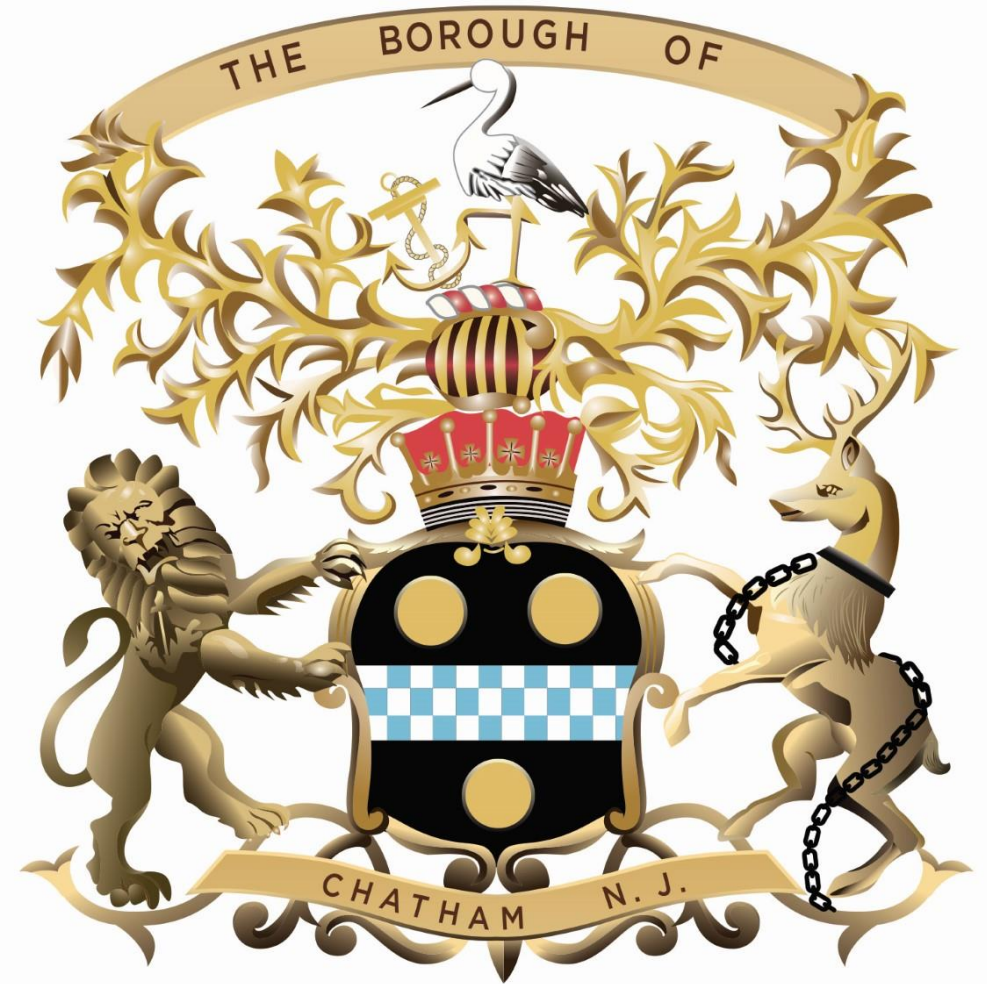
Thaddeus J. Kobylarz
Mayor

CERTIFICATION

I, Tamar Lawful, Borough Clerk for the Borough of Chatham, County of Morris, State of New Jersey, do hereby certify this is a true and correct copy of the resolution adopted by the Borough Council at its Regular Meeting held on April 26, 2021.

Chatham Borough 2021 Budget

Budget Introduction - April 26, 2021



MUNICIPAL BUDGETING

Funds Daily Operations of the Borough

Controls Spending

Allocates Resources Among
Departments

- Salary & Wages
- Operating Expenses

Reflects the Priorities of the Governing
Body



Guiding Principles of 2021 Budget



Focus on long term
fiscal health and
stability of the Borough



Maintain AAA bond
rating



Provide exceptional
municipal services



Protect essential
infrastructure



Minimize tax burden
on residents



Plan for the future



Budget Process

- ✓ Department Head Budget Consultations March 2021
- ✓ Budget and Finance Committee Review/Deliberations March-April 2021
- ✓ Budget Introduction & Presentation (Start of the Formal Process) April 26, 2021
- Publication of the Budget (Daily Record & Chatham Courier) May 6, 2021
- Public Hearing on the Budget May 24, 2020
- Budget Adoption After the Public Hearing



2021 Budgetary Challenges

- Significant Revenue loss due to COVID-19
 - Parking – Decrease \$200K+
 - Municipal Court – Decrease \$75K+
- Significant Increase in Pension Bill
 - PFRS – Increase \$100K+
- County Ordered Re-Evaluation to be completed end of 2021 - \$350K Split over 5 years
- Eroded Fund Balance due to COVID-19 Revenue Loss
 - \$2,220,000 out of \$2,801,707 used in 2020 Budget = \$581,707 balance
 - Projected 2020 Results of Operations (without COVID Special Emergency) \$1,775,271
 - Projected 2021 Fund Balance (without COVID Special Emergency) \$2,356,978
- Preliminary Budget Numbers before Budget & Finance Committee Review assuming no adjustments – 5.4% Tax Increase





2021 Budgetary Challenges Addressed

■ COVID Special Emergency

- Approved by State for \$300K
- \$300K used to replenish loss of revenue and re-establish Fund Balance Levels
- Year End Fund Balance \$2,656,978 vs. 2,356,978 without Special Emergency
- \$2,220,000 anticipated in 2021 budget / Balance \$436,978

■ Average of 2018, 2019, 2020 Revenues approved via resolution

- Pre-COVID anticipated revenues could not be more than the revenue realized in the year prior
- Per State updated guidelines, can average 3 preceding years revenues to lessen the budget impact of COVID related revenue loss

Revenue Description	2020 Budgeted	2020 Realized	Average of Realized Revenue 3 Preceding Years	2021 Anticipated
Municipal Court	\$122,000	\$45,046.81	\$98,283.24	\$98,000
Parking	\$440,000	\$210,773.21	\$372,582.26	\$372,000

Fund Structure

Current Fund

- Total budget with library = \$15,622,081
- General government operations + sewer
- Cost includes uncollected taxes including for schools, county
- Funded by: Property taxes, parking and other fees, rent, grants, sewer bill

Water Utility

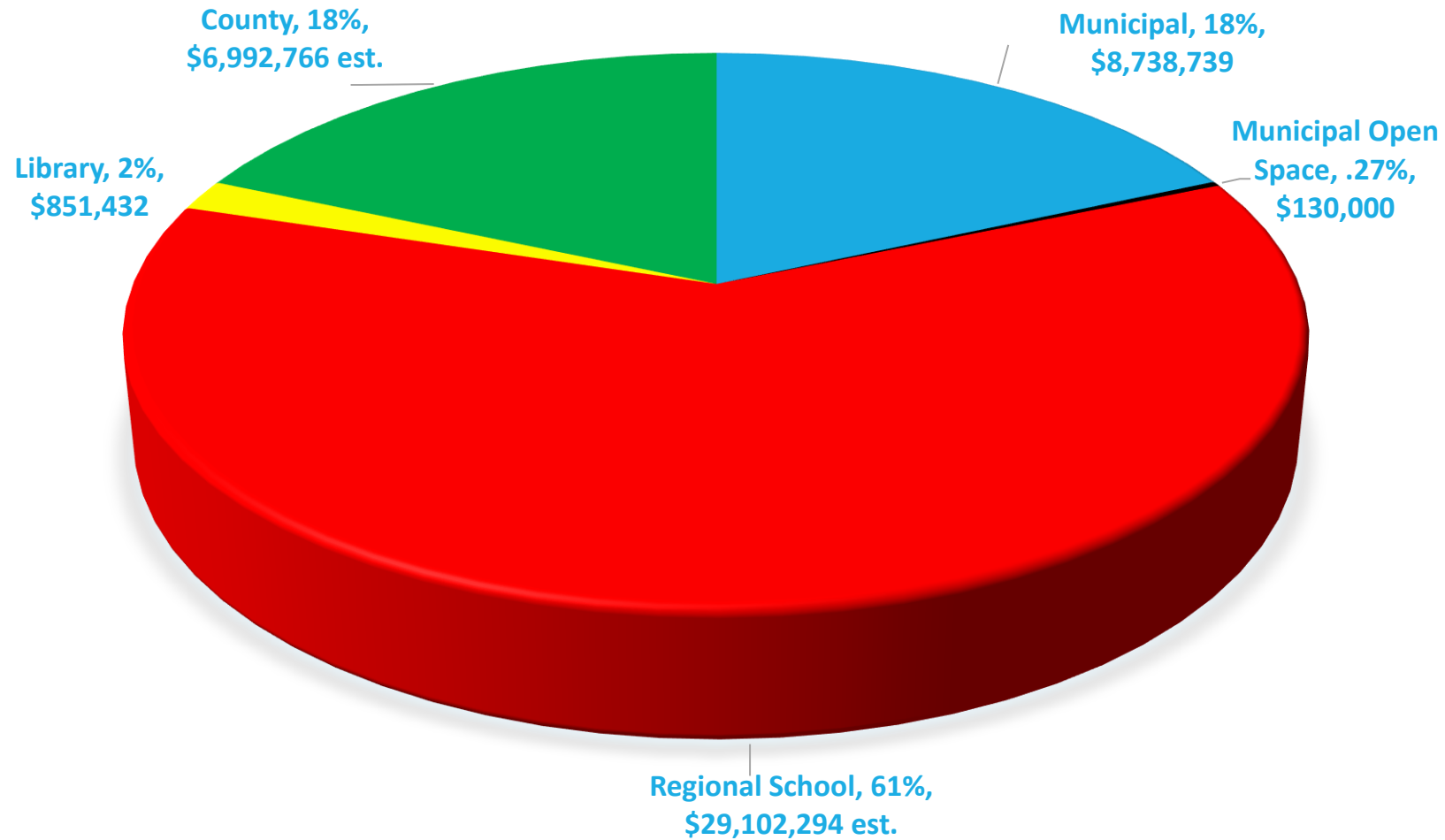
- Total budget: \$1,711,500
- Water system
- Funded by: Water bill

Solid Waste Utility

- Total budget: \$849,890
- Garbage collection, recycling, mulch site, bulk waste
- Funded by: Solid waste bill



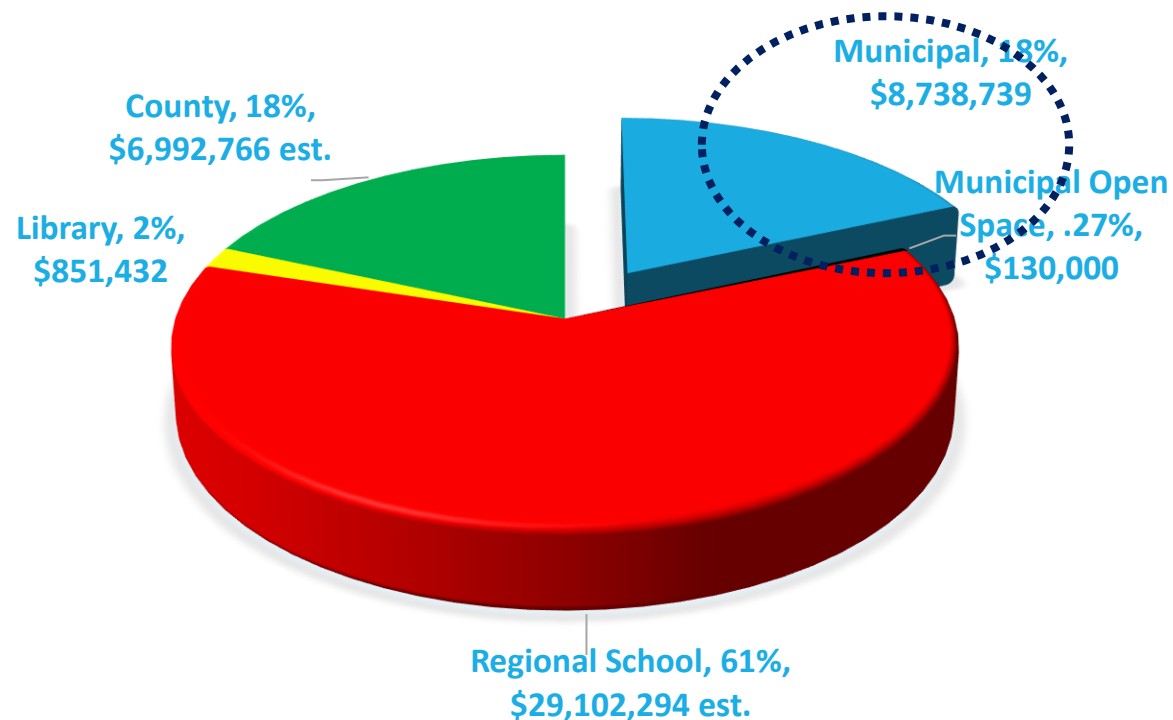
Chatham Property Tax Allocation





Chatham Property Tax Allocation

An average home valued at \$800,000 received a 2020 property tax bill of \$16,948. The municipal portion of this tax bill is \$3,179. For this amount, the residents of that home will receive the following services & programs (non all-inclusive):



- Road Maintenance and Repair
- Yard Waste & Fall Leaf Pick up
- Sidewalk Maintenance and Repair
- Recreational Fields & Facilities
- Park Maintenance
- Policing Services & Crossing Guards
- Fire Department & Fire Safety
- Administration / Elections/ Records
- Construction/ Planning/ Zoning
- Senior Citizen Services
- Health Department
- Fire Hydrants & Street Lights
- Snow Plowing Services
- Emergency Services
- Storm Water Systems

Budget Revenues



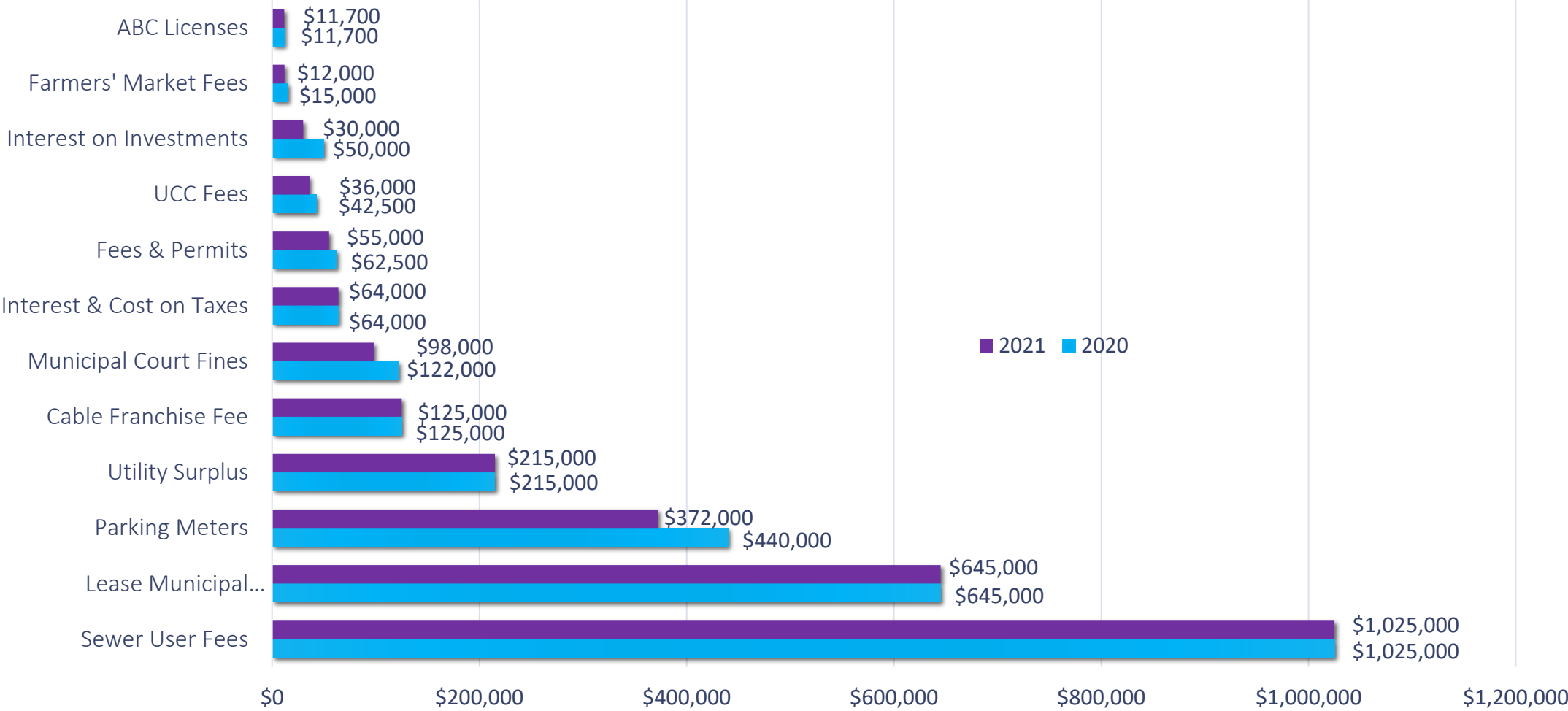
- Fund Balance – Made up of Excess Revenue and Lapsing Prior Year Appropriations / Utilize a portion in budget to avoid tax spike, revenue shortfalls, unexpected expenses
- Local Revenues – Fees & Permits (Health Dept, Fire Inspections, DPW, Alarms, Firearms, etc.); Municipal Court Fines; Interest on Investments and Taxes; ABC Licenses, Parking, Sewer User Fees, Cable Franchise Fees, Uniform Construction Code Fees
- State Aid – Energy Receipts Tax and Watershed Aid– Municipal Property Tax Relief Programs through the State
- Grants – Offset by Matching Expense
- Other Special Items –Utility Operating Surplus, Lease Municipal Property
- Receipts from Delinquent Taxes – Prior Year Taxes paid in Current Year
- Amount to Be Raised By Taxes – Municipal Portion of Taxes

CATEGORY	2020	2021	\$\$ Change	% Change
Fund Balance	\$2,220,000	\$2,220,000	\$0	no change
Local Revenues	\$1,957,700	\$1,828,700	-\$129,000	-6.58%
State Revenue	\$572,099	\$572,099	\$0	no change
Interlocal Services	\$29,231	\$29,231	\$0	no change
Grants	\$135,678	\$164,379	\$28,701	21.15%
Other Special Items	\$860,000	\$860,000	\$0	no change
Receipt from Delinquent Taxes	\$240,000	\$357,500	\$117,500	48.96%
Library Tax	\$869,123	\$851,432	-\$17,691	-2.04%
Amount to Be Raised by Taxes	\$8,395,132	\$8,738,740	\$343,608	4.09%
TOTAL	\$15,278,963	\$15,622,081	\$343,118	2.25%

Current Fund - Revenues



Local Non-Tax Revenues

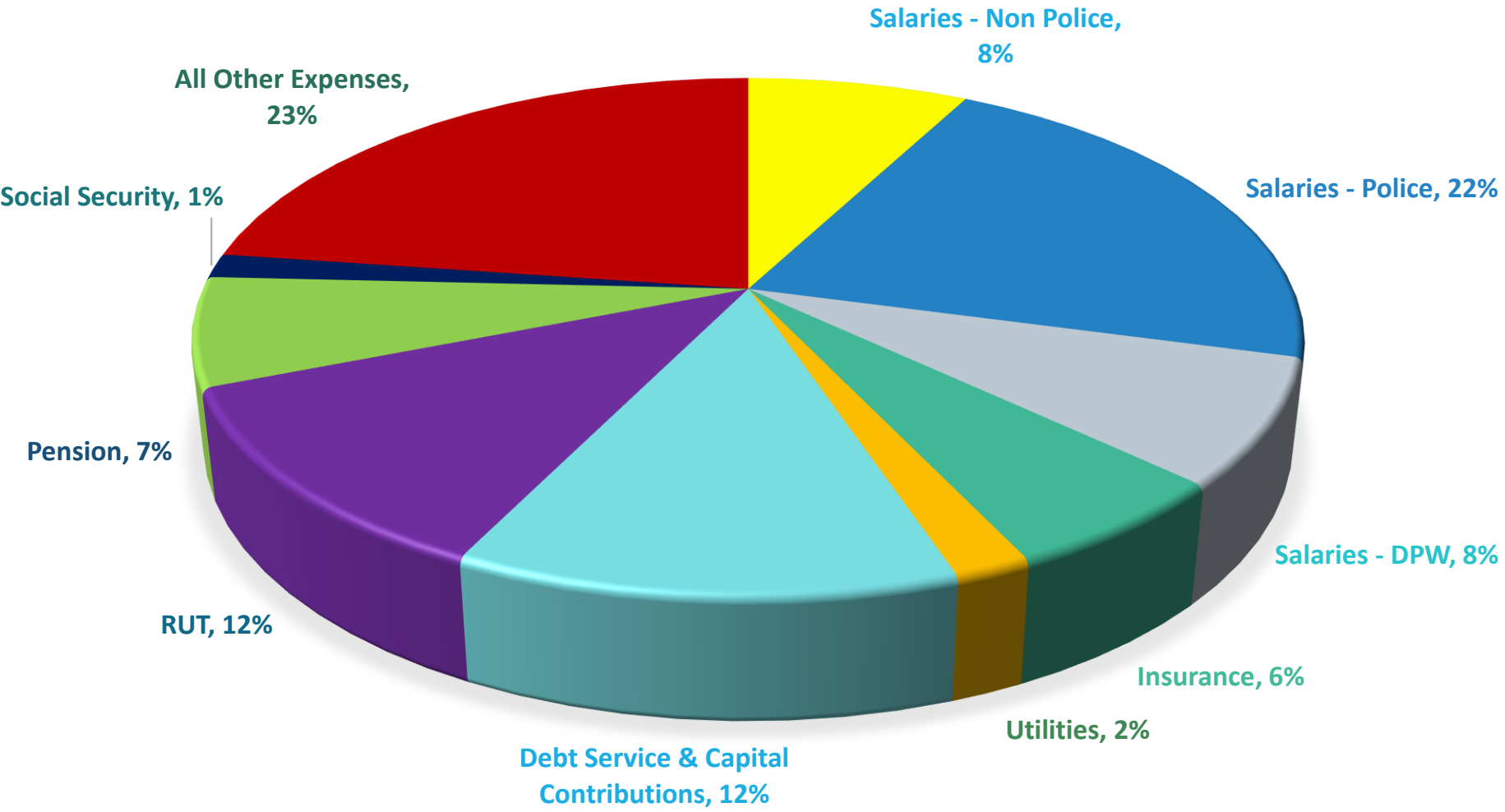


CATEGORY	2020	2021	\$\$ Change	% Change
Salaries	\$5,461,561	\$5,725,054	\$263,493	4.82%
Insurance	\$910,700	\$914,054	\$3,354	.37%
Utilities	\$294,100	\$294,100	\$0	0%
Debt Service & Capital Contributions	\$1,915,713	\$1,916,200	\$487	.03%
Reserve for Uncollected Taxes (RUT)	\$1,810,000	\$1,810,000	\$0	0%
Pension	\$925,601	\$1,048,676	\$123,075	13.3%
Social Security	\$226,000	\$230,520	\$4,520	2%
Grants	\$139,428	\$168,129	\$28,701	20.59%
All Other Expenses	\$3,595,860	\$3,515,348	-\$80,512	-2.24%
TOTAL	\$15,278,963	\$15,622,081	\$343,118	2.25%

Current Fund - Expenditures



Expenditures as % of Budget





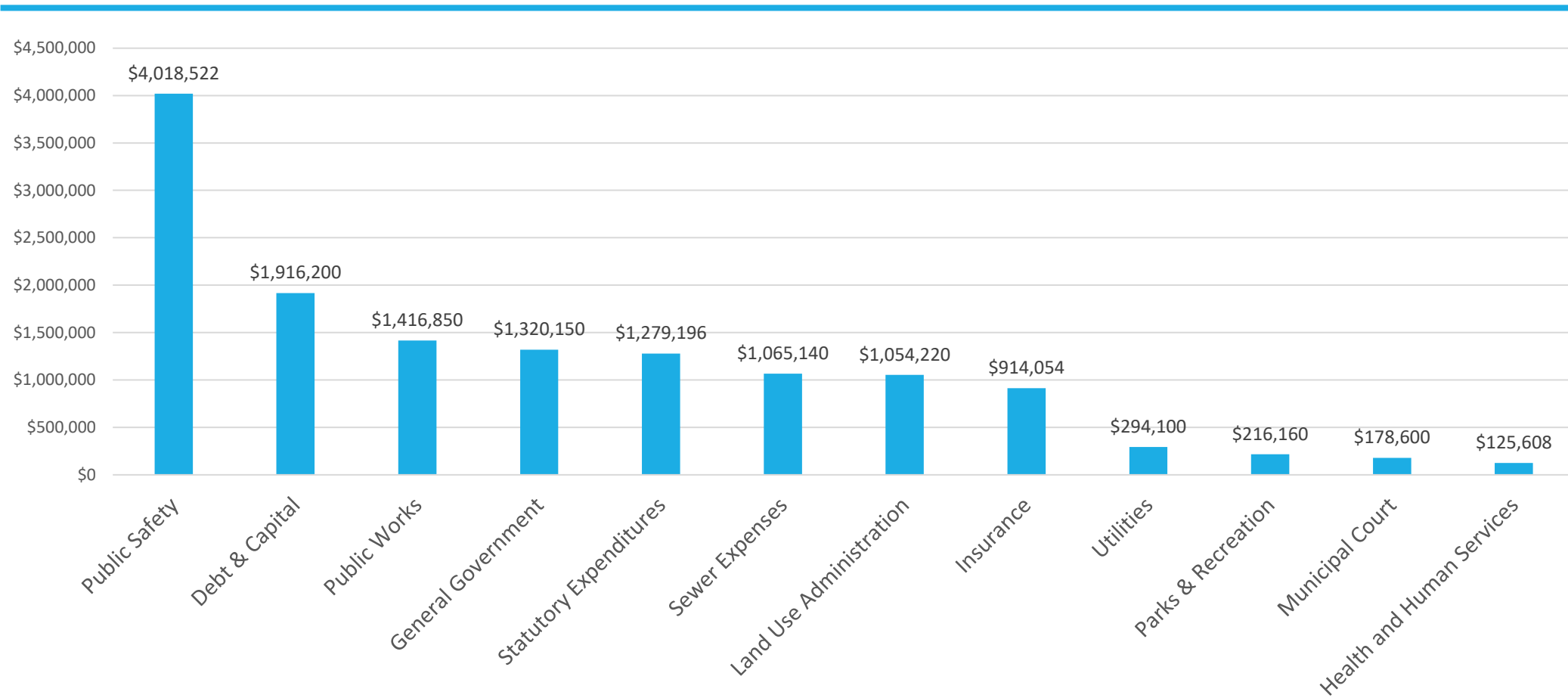
Significant Budget Expense Reductions

	2020	2021	\$\$ Change	% Change
Finance Operating Expenses	\$120,000	\$98,500	-\$21,500	-17.9%
Legal Operating Expenses	\$170,000	\$100,000	-\$70,000	-41.2%
Police – Auto Purchase	\$46,500	\$18,300	-\$28,200	-60.6%
TOTAL	\$336,500	\$216,800	-\$119,700	-35.6%





Government Operations Expenditures - Detail



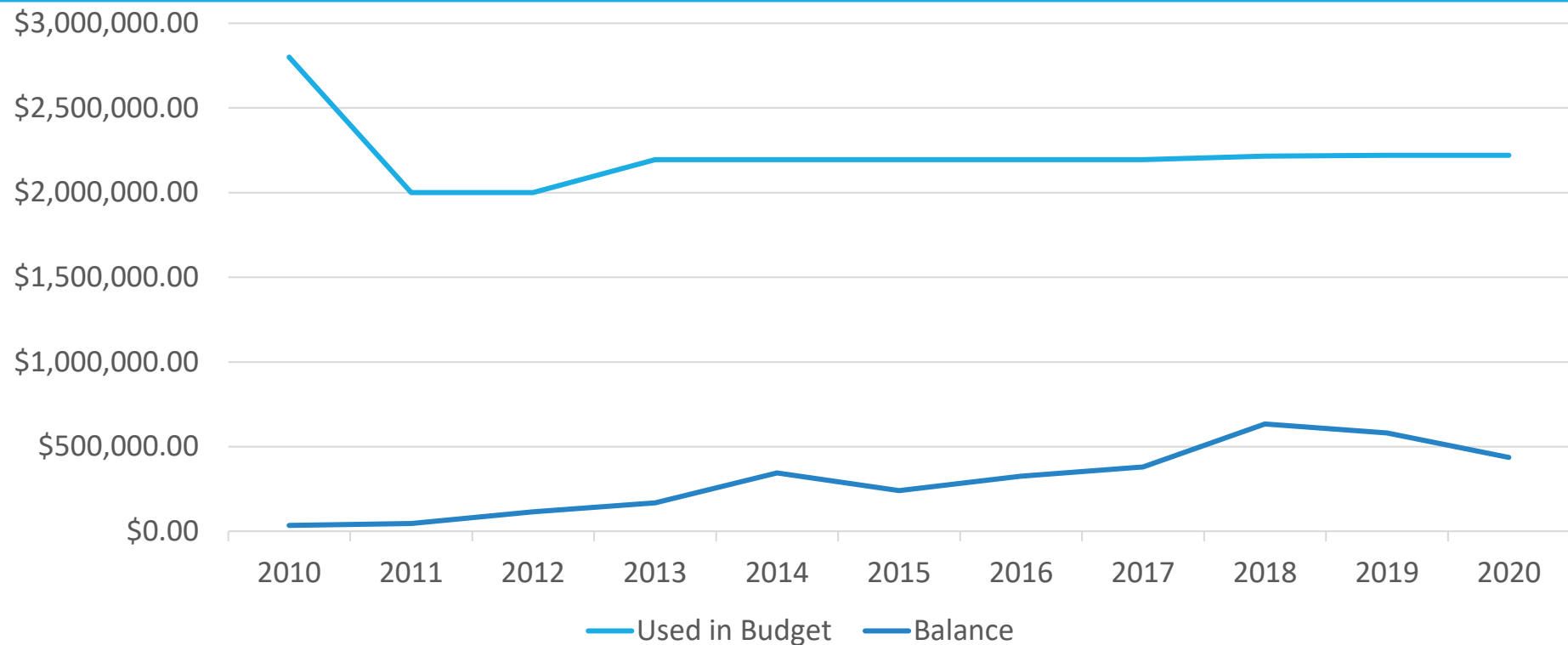
Trends - Fund Balance



YEAR	12/31 FUND BALANCE	USED IN BUDGET	BALANCE
2020	\$2,656,978	\$2,220,000	\$436,978
2019	\$2,801,707	\$2,220,000	\$581,707
2018	\$2,848,694	\$2,215,000	\$633,495
2017	\$2,575,148	\$2,195,000	\$380,148
2016	\$2,521,139	\$2,195,000	\$326,139
2015	\$2,436,439	\$2,195,000	\$241,439
2014	\$2,540,437	\$2,195,000	\$345,437
2013	\$2,363,374	\$2,195,000	\$168,374
2012	\$2,115,991	\$2,000,000	\$115,991
2011	\$2,046,556	\$2,000,000	\$46,556
2010	\$2,835,858	\$2,800,000	\$35,858



FUND BALANCE UTILIZATION



- Unused Fund Balance trending down due to COVID related revenue loss.
- If we are not able to regenerate what we use in the budget then fund balance will continue to erode.



Property Tax Calculation - Detail

	2020	2021	\$\$ Change	Increase
Ratables	2,112,590,517	2,124,753,100	12,162,583	0.57%
MUNICIPAL				
Municipal Tax Levy	\$8,395,132	\$8,738,740	\$343,608	4.09%
Municipal Tax Rate	.3973	.4112	.0139	3.49%
Annual Cost per Average Home \$800K	\$3,179.09	\$3,290.26	\$111.17	3.49%
TOTAL TAX LEVY Estimated				
Total Tax Levy (including schools, county)	\$44,757,145	\$45,815,232	\$1,058,087	2.36%
Total Tax Rate	2.1185	2.1562	.0376	1.78%
Annual Cost per Average Home \$800K	\$16,948.73	\$17,250.09	\$301.36	1.78%



Tax Cap Calculations

2020 Net Tax Levy (excludes Library Tax)	\$8,395,132
◦ Add: 2% Allowable Increase	\$167,903
◦ Add: Exclusions (Capital Improvements, Deferred Charge)	\$111,341
◦ Add: New Ratables (\$13,948,300 New Construction Value)	\$50,600
2020 Tax Levy within 2% CAP	\$8,724,976
Available CAP Bank	\$579,388
2018 - \$254,515 2019 – \$324,873	
Maximum Allowable Tax Levy – 2020	\$9,304,364
Municipal Tax Levy to support 2020 Introduced Budget	\$8,738,740

WATER UTILITY 2021 BUDGET

<u>REVENUES:</u>	<u>2020</u>	<u>2021</u>	<u>\$\$ Change</u>	
Fund Balance	316,000	136,500	-179,500	
Rents	1,550,000	1,550,000	0	
Miscellaneous	35,000	25,000	-10,000	% Change
TOTAL	1,901,000	1,711,500	-189,500	-10%
<u>EXPENSES:</u>	<u>2020</u>	<u>2021</u>	<u>\$\$ Change</u>	
Salary & Wages	633,000	649,976	16,976	
Operating Expenses	472,400	472,400	0	
Capital Improvements	221,600	34,900	-186,700	
Statutory Expenditures	173,230	160,724	-12,506	
Debt Service	400,770	393,500	-7,270	% Change
TOTAL	1,901,000	1,711,500	-189,500	-10%

WATER UTILITY BUDGET



SOLID WASTE UTILITY 2021 BUDGET

<u>REVENUES:</u>	<u>2020</u>	<u>2021</u>	<u>\$\$ Change</u>	
Fund Balance	145,359	119,890	-25,469	
Rents	650,000	650,000	0	
New Rents		75,000	75,000	
Recycling Tonnage	19,605	0	-19,605	
Miscellaneous	8,395	5,000	-3,395	% Change
TOTAL	823,359	849,890	26,531	3%
<u>EXPENSES:</u>	<u>2020</u>	<u>2021</u>	<u>\$\$ Change</u>	
Salary & Wages	113,500	115,560	2,060	
Operating Expenses	626,400	658,230	31,830	
Capital Improvements	30,000	53,000	23,000	
Statutory Expenditures	53,459	23,100	-30,359	%Change
TOTAL	823,359	849,890	26,531	3%

Solid waste utility budget





2021 Capital Projects

The 2021 Capital Budget considers \$1,224,100 in Funding for various projects

Engineering & Road Improvement Projects: \$240,000

- Park Improvements \$150,000
- Road Overlay & Micro-surfacing Programs \$50,000
- DOT Cash Match \$20,000
- Fence for Off Leash Dog Area \$20,000

Public Works Equipment: \$236,900

- Dump Truck \$165,000
- Pickup Truck with Plow \$43,000
- Stormwater Improvements \$15,000
- Material Spread Stands \$9,500
- Skidsteer Bucket \$4,400



2021 Capital Projects, continued

Police: \$228,500

◦ Stationary Camera/ License Plate Reader	\$65,000
◦ Surveillance System for Town Hall	\$60,000
◦ Body Worn Camera System	\$42,000
◦ GTAC In Car Computers	\$32,000
◦ Pedestrian Crosswalk Flashing Beacon	\$22,000
◦ Illuminated Bridge Signs	\$7,500

Fire: \$62,500

◦ Turnout Gear	\$18,000
◦ Thermal Imaging Camera	\$16,000
◦ AED Unit	\$10,000
◦ Personal Alert Safety System	\$7,000
◦ SCBA Air Cylinder Replacement	\$6,000
◦ Access Control System	\$5,500



2021 Capital Projects, continued

Buildings & Grounds / Park Maintenance / Vehicle Maintenance: \$100,200

- Replace Roof @ Firehouse \$58,000
- Replace HVAC Unit @ Firehouse \$10,500
- Gator Recreation Vehicle \$10,000
- Various Tools, Equipment, Shelving \$8,700
- Air Conditioning Recycling Equip. \$8,000
- Lights/Electrical Upgrades \$5,000

Sewer: \$40,000

- Jackson Ave Lift Station Rehab \$20,000
- Parrot Mill Pump Station Upgrade \$20,000



2021 Capital Projects, continued

Water Utility: \$274,000

- | | |
|------------------------------------|----------|
| ◦ Fire Hydrants & Valves | \$65,000 |
| ◦ Water Meter with Transmitters | \$65,000 |
| ◦ Pull & Rehab Well #1 | \$55,000 |
| ◦ Water Distribution System Repair | \$25,000 |
| ◦ New Starter Well #1 | \$25,000 |
| ◦ Repair Small Backhoe | \$20,000 |
| ◦ Heat Upgrades for Water Plant | \$10,000 |
| ◦ Line Tracer Mark-outs | \$9,000 |

Solid Waste: \$42,000

- | | |
|--------------------------------|----------|
| ◦ Claw for Backhoe | \$30,000 |
| ◦ Side Tilt Bucket for Backhoe | \$12,000 |



QUESTIONS?



Incorporated 1897

Borough of Chatham

BOROUGH HALL

54 FAIRMOUNT AVENUE • CHATHAM • NEW JERSEY 07928

RESOLUTION #21-79

RESOLUTION TO APPROVE PAYMENT OF VOUCHERS

WHEREAS, vouchers for payment have been submitted to the Borough Council by the various municipal departments.

BE IT RESOLVED, by the Council of the Borough of Chatham that all vouchers approved by the Finance Chairman be paid subject to the certification of the availability of funds by the Chief Financial Officer.

Adopted: April 26, 2021

Attest:

BOROUGH OF CHATHAM

Tamar Lawful
Borough Clerk

Thaddeus J. Kobylarz
Mayor

CERTIFICATION

I, Tamar Lawful, Borough Clerk for the Borough of Chatham, County of Morris, State of New Jersey, do hereby certify this is a true and correct copy of the resolution adopted by the Borough Council at its Regular Meeting held on April 26, 2021.

Tamar Lawful, Borough Clerk

Batch Id: ASM Batch Type: C Batch Date: 04/26/21 Checking Account: CLAIMS ACCOUNT G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No.	Check Date	Vendor # Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
PO #	Enc Date	Item Description		Description					
21000308	04/06/21	03900 CENTRAL POLY BAG CORPORATION		2400 BEDLE PLACE					
		1 JANITORIAL SUPPLIES	215.88	1-01-26-310-240	Budget	Aprv	54	1	
			215.88	FACILITY REPAIRS & MAINTANCE					
21000324	04/20/21	AFRMT500 AFRM TITLE & ABSTRACT		30 FRENEAU AVE					
		1 1ST QTR 2021 TAX REFUND 94/18	4,965.88	1-01-55-950-004	Budget	Aprv	59	1	
			4,965.88	TAX OVERPAYMENTS REFUNDED					
21000302	04/06/21	AIRBR500 AIR BRAKE & EQUIPMENT		225 ROUTE 22 WEST					
		1 AIR VALVE KIT	78.49	1-01-26-315-201	Budget	Aprv	35	1	
				VEHICLE MAINTENANCE Public Works					
21000302	04/06/21	2 AIR VALVE KIT	78.49	1-01-26-315-201	Budget	Aprv	36	1	
				VEHICLE MAINTENANCE Public Works					
21000302	04/06/21	3 PTC PLUG 3/8"	19.50	1-01-26-315-201	Budget	Aprv	37	1	
			176.48	VEHICLE MAINTENANCE Public Works					
BDG22287	01/19/21	ARAMA500 ARAMARK REFRESHMENT SERVICES		P O BOX 21971					
		4 REGULAR FILTERS	3.64	1-01-20-100-201	Budget	Aprv	71	1	
				ADMIN.MISCELLANEOUS					
BDG22287	01/19/21	5 JOFFREY CAFE BLEND COFFEE	99.92	1-01-20-100-201	Budget	Aprv	72	1	
				ADMIN.MISCELLANEOUS					
BDG22287	01/19/21	6 SERVICE CHARGE	12.75	1-01-20-100-201	Budget	Aprv	73	1	
			116.31	ADMIN.MISCELLANEOUS					
21000313	04/06/21	AXONE500 AXON ENTERPRISE INC		17800 N 85TH ST					
		1 25 Ft Smart Cartridge	1,987.50	1-01-25-240-205	Budget	Aprv	57	1	
			1,987.50	TRAINING/COMMUNITY SERVICE					
21000279	04/06/21	BJMAU500 B J & M AUTO INC		P O BOX 280					
		1 SMOKE TESTING	715.00	1-01-26-315-201	Budget	Aprv	19	1	
				VEHICLE MAINTENANCE Public Works					
21000279	04/06/21	2 STICKERS	16.50	1-01-26-315-201	Budget	Aprv	20	1	
			731.50	VEHICLE MAINTENANCE Public Works					
21000287	04/06/21	BOCHN500 BOCHNIAK, MICHAEL		% CHATHAM BOROUGH PD					
		1 Reimburse phone, cords, bag	146.99	1-01-25-240-202	Budget	Aprv	25	1	
			146.99	SUPPLIES AND TOOLS					
21000318	04/06/21	BURGI500 BURGIS ASSOCIATES INC		25 WESTWOOD AVE					
		1 COURT MASTER HOUSING PLAN	4,937.50	T-22-56-600-000	Budget	Aprv	58	1	
			4,937.50	COAH TRUST EXPENDITURES					

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
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04/26/21 BUYWI500 BUY WISE AUTO PARTS				P O BOX 301				
21000301	04/06/21	1 POSI QUIET DISC BRAKE PADS	67.12	1-01-26-315-201	Budget	Aprv	30	1
				VEHICLE MAINTENANCE Public Works				
21000301	04/06/21	2 DISC BRAKE PADS	33.33	1-01-26-315-201	Budget	Aprv	31	1
				VEHICLE MAINTENANCE Public Works				
21000301	04/06/21	3 DISC BRAKE ROTOR - OE	178.74	1-01-26-315-201	Budget	Aprv	32	1
				VEHICLE MAINTENANCE Public Works				
21000301	04/06/21	4 DISC BRAKE ROTOR - OE	216.48	1-01-26-315-201	Budget	Aprv	33	1
				VEHICLE MAINTENANCE Public Works				
21000301	04/06/21	5 STEERING COLUMN SHIFT	26.69	1-01-26-315-201	Budget	Aprv	34	1
				VEHICLE MAINTENANCE Public Works				
			522.36					
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04/26/21 CAMPB500 CAMPBELL FOUNDRY COMPANY				800 BERGEN STREET				
BDG22290	02/25/21	3 DUCHAMP/MILTON	2,227.80	C-04-55-920-101	Budget	Aprv	74	1
				2020 DRAINAGE IMPROVEMENTS				
			2,227.80					
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04/26/21 CAPIT700 CAPITOL SUPPLY CONSTRUCTION PR				140 OLD TURNPIKE RD				
BDG22291	02/09/21	2 QUOTE S1403460	9,855.32	0-05-55-512-101	Budget	Aprv	75	1
				HYDRANT REPLACEMENT				
			9,855.32					
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04/26/21 CHATA340 CHATHAM NAPA				26 WATCHUNG AVE A/C # 2250				
21000286	04/06/21	1 PICO SCOPE DIAGNOSTIC KIT	2,900.00	C-04-55-920-804	Budget	Aprv	24	1
				DPW & SEWER EQUIPMENT				
BDG22293	03/11/21	4 MARCH 2021 AUTO SUPPLIES	1,328.75	1-01-26-315-201	Budget	Aprv	76	1
				VEHICLE MAINTENANCE Public Works				
BDG22293	02/12/21	6 MARCH 2021 AUTO SUPPLIES	19.99	1-01-25-265-219	Budget	Aprv	77	1
				VEHICLE REPAIR & MAINTENANCE				
			4,248.74					
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04/26/21 CITYF500 CITY FIRE EQUIPMENT				P O BOX 360				
21000303	04/06/21	1 10#ABC INSPECTIN-MCC	17.50	1-01-26-310-240	Budget	Aprv	38	1
				FACILITY REPAIRS & MAINTANCE				
21000303	04/06/21	2 10#ABC INSPECTIN-MCC	20.00	1-01-26-310-240	Budget	Aprv	39	1
				FACILITY REPAIRS & MAINTANCE				
21000303	04/06/21	3 5#ABC INSPECTIN-MCC	12.50	1-01-26-310-240	Budget	Aprv	40	1
				FACILITY REPAIRS & MAINTANCE				
21000303	04/06/21	4 15#CO-2 INSPECTION-MCC	7.50	1-01-26-310-240	Budget	Aprv	41	1
				FACILITY REPAIRS & MAINTANCE				
21000303	04/06/21	5 10#CO-2 INSPECTION-MCC	2.50	1-01-26-310-240	Budget	Aprv	42	1
				FACILITY REPAIRS & MAINTANCE				
21000303	04/06/21	6 5#CO-2 INSPECTION-MCC	5.00	1-01-26-310-240	Budget	Aprv	43	1
				FACILITY REPAIRS & MAINTANCE				
21000303	04/06/21	7 2.5#ABC INSPECTION-MCC	40.00	1-01-26-310-240	Budget	Aprv	44	1
				FACILITY REPAIRS & MAINTANCE				
21000303	04/06/21	8 2.5#ABC RECHARGE-MCC	21.00	1-01-26-310-240	Budget	Aprv	45	1
				FACILITY REPAIRS & MAINTANCE				
			126.00					

Check No.	Check Date	Vendor # Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
PO #	Enc Date	Item Description		Description					
21000285	04/06/21	1 CROWN500 CROWN OIL CORPORATION	362.69	FUEL OIL PAYMENT CENTER					
		1 STANLEY HEATING FUEL	362.69	T-17-56-000-229	Budget	Aprv	23	1	
			362.69	DONATION - STANLEY CHURCH					
21000282	04/06/21	1 EASTE500 EASTERN CONCRETE MATERIALS INC	620.99	250 PEHLE AVE					
		1 3/4" STONE	620.99	C-04-55-920-004	Budget	Aprv	21	1	
			620.99	2020 ROAD MICRO-SURFACING PROGRAM					
21000364	04/22/21	2 FANWO500 FANWOOD CRUSHED STONE	274.89	141 CENTRAL AVENUE					
		2 MARCH CRUSHED STONE 2021	274.89	C-04-55-920-004	Budget	Aprv	61	1	
			274.89	2020 ROAD MICRO-SURFACING PROGRAM					
21000311	04/06/21	1 FARMA500 THE FARM AT GREEN VILLAGE RD	546.84	403 GREEN VILLAGE RD					
		1 PANSEYS	546.84	T-17-56-000-211	Budget	Aprv	56	1	
			546.84	MY CHATHAM NJ-CLEAN ADVISORY COMMITTEE					
BDG22301	03/02/21	20 FEDEX500 FEDEX	58.99	P O BOX 371461					
		20 3/11 NEW HOPE	58.99	1-01-21-185-201	Budget	Aprv	78	1	
				BD OF ADJUSTMENT MISCELLANEOUS					
BDG22301	03/11/21	21 3/11 CHESTER	42.69	1-01-21-185-201	Budget	Aprv	79	1	
				BD OF ADJUSTMENT MISCELLANEOUS					
BDG22301	04/16/21	22 3/11 CHESTER	46.20	1-01-21-185-201	Budget	Aprv	80	1	
				BD OF ADJUSTMENT MISCELLANEOUS					
BDG22301	04/16/21	23 3/11 CHESTER	39.78	1-01-21-185-201	Budget	Aprv	81	1	
				BD OF ADJUSTMENT MISCELLANEOUS					
BDG22301	03/11/21	24 3/11 NEW HOPE	52.57	1-01-21-180-201	Budget	Aprv	82	1	
				PLANNING BD. MISCELLANEOUS					
BDG22301	04/16/21	25 3/11 NEW HOPE	55.48	1-01-21-180-201	Budget	Aprv	83	1	
				PLANNING BD. MISCELLANEOUS					
BDG22301	04/16/21	26 4/1/21 CHESTER	39.27	1-01-21-185-201	Budget	Aprv	84	1	
			334.98	BD OF ADJUSTMENT MISCELLANEOUS					
BDG22302	02/03/21	3 GARDE700 GARDEN STATE LABS INC	660.00	410 HILLSIDE AVE.					
		3 MAR WATER TESTING SERVICE 2021	660.00	1-05-55-502-492	Budget	Aprv	85	1	
			660.00	WATER ANALYSIS					
21000246	03/25/21	1 GMFEN500 G M FENCE COMPANY INC	29.50	26 EISENHOWER PARKWAY					
		1 TIE BACKS	29.50	1-01-28-375-201	Budget	Aprv	16	1	
			29.50	PARK MISCELLANEOUS					
BDG22303	03/11/21	7 GRAIN500 GRAINGER, INCORPORATED	61.90	DEPT 806845566					
		7 PATCH CORD CT 6 BOOTED	61.90	1-05-55-502-202	Budget	Aprv	86	1	
			61.90	SUPPLIES AND TOOLS					

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
04/26/21 HANOV500 HANOVER SUPPLY CO P O BOX 325								
21000304	04/06/21	1 3/4X1/2 BLACK BUSHING	25.22	1-01-26-315-201	Budget	Aprv	46	1
				VEHICLE MAINTENANCE Public Works				
21000304	04/06/21	2 3/4X18 BLACK NIPPLE	16.04	1-01-26-315-201	Budget	Aprv	47	1
				VEHICLE MAINTENANCE Public Works				
21000304	04/06/21	3 3/4X24 BLACK NIPPLE	20.51	1-01-26-315-201	Budget	Aprv	48	1
				VEHICLE MAINTENANCE Public Works				
21000304	04/06/21	4 3/4X6 BLACK NIPPLE	4.27	1-01-26-315-201	Budget	Aprv	49	1
				VEHICLE MAINTENANCE Public Works				
21000304	04/06/21	5 3/4X2 BLACK NIPPLE	2.14	1-01-26-315-201	Budget	Aprv	50	1
				VEHICLE MAINTENANCE Public Works				
21000304	04/06/21	6 3/4XSH BLACK NIPPLE	2.14	1-01-26-315-201	Budget	Aprv	51	1
				VEHICLE MAINTENANCE Public Works				
21000304	04/06/21	7 3/4" C 1429" BLUE MONSTER	6.18	1-01-26-315-201	Budget	Aprv	52	1
				VEHICLE MAINTENANCE Public Works				
			76.50					
04/26/21 HENDR400 HENDRICKS APPRAISAL CO LLC 7 HUTTON AVE								
21000352	04/22/21	1 APPRAISAL BOROUGH VACANT LAND	1,500.00	C-04-55-919-007	Budget	Aprv	60	1
				SECTION 20 COSTS				
			1,500.00					
04/26/21 HONOR500 HONOR TREE SERVICE INC 270 KINGS ROAD								
21000305	04/06/21	1 14 CHARLES PL LIMB	175.00	1-01-26-290-254	Budget	Aprv	53	1
				PRUNING TREES				
			175.00					
04/26/21 JERSE500 JERSEY CENTRAL POWER & LIGHT PO BOX 3687								
BDG22308	02/17/21	13 MAR-APR JCP&L SERVICE 2021	10,282.34	1-01-31-430-200	Budget	Aprv	87	1
				ELECTRICITY				
BDG22308	03/25/21	14 MAR-APR JCP&L SERVICE 2021	5,218.01	1-01-31-435-200	Budget	Aprv	88	1
				STREET LIGHTING				
BDG22308	02/17/21	15 MAR-APR JCP&L SERVICE 2021	333.17	1-05-55-502-309	Budget	Aprv	89	1
				ELECTRIC SERVICE				
			15,833.52					
04/26/21 MADIS500 MADISON CAR WASH 267 MAIN ST								
21000288	04/06/21	1 2 Coupon Books	305.10	1-01-25-240-213	Budget	Aprv	26	1
				EQUIPMENT REPAIRS & MAINTENANCE				
			305.10					
04/26/21 MIRAC500 MIRACLE CHEMICAL CO 1151 B HIGHWAY # 33								
BDG22314	03/30/21	8 15% SODIUM HYPOCHLORITE GALLON	310.80	1-05-55-502-324	Budget	Aprv	90	1
				FACILITY REPAIRS & MAINT.				
			310.80					
04/26/21 NJSLE500 NJ S LEAGUE OF MUNICIPALITIES 222 WEST STATE ST								
21000277	04/01/21	1 DPW SECRATARHY WEB ADD	115.00	1-01-26-290-201	Budget	Aprv	18	1
				PUBLIC WORKS MISCELLANEOUS				
			115.00					
04/26/21 OFFIC300 OFFICE CONCEPTS GROUP 301 GREENWOOD AVE								

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
BDG22317	02/25/21	31 9V BATTERIES	49.99	1-01-25-240-202 SUPPLIES AND TOOLS	Budget	Aprv	91	1
			<u>49.99</u>					
	04/26/21	ONECA400 ONE CALL CONCEPTS		7223 PARKWAY DR				
BDG22318	02/11/21	5 MARCH MARK OUTS 2021	198.04	1-05-55-502-324 FACILITY REPAIRS & MAINT.	Budget	Aprv	92	1
			<u>198.04</u>					
	04/26/21	PRIME500 PRIMEPOINT LLC		2 SPRINGSIDE RD				
BDG22324	02/12/21	4 MARCH PARYOLL SERVICE 2021	815.50	1-01-20-130-201 PAYROLL EXPENSE	Budget	Aprv	93	1
			<u>815.50</u>					
	04/26/21	PROFE600 PROFESSIONAL GOVERNMENT EDUCAT		P O BOX 237				
21000248	03/25/21	1 ERMINIO TORELLO JUNE 10	90.00	1-01-26-290-203 CONFERENCES, DUES & TRAINING	Budget	Aprv	17	1
			<u>90.00</u>					
	04/26/21	RICOH600 RICOH USA INC		P O BOX 827577				
BDG22326	01/21/21	5 APRIL MAINTENANCE OF EQUIPMENT	120.75	1-01-20-165-201 ENGINEERING MISCELLANEOUS	Budget	Aprv	94	1
			<u>120.75</u>					
	04/26/21	RICOH700 RICOH USA INC		P O BOX 41564				
BDG00024	01/21/21	30 APRIL 2021 COPIER PAY # 56	32.10	1-01-21-180-213 EQUIPMENT REPAIRS & MAINT.	Budget	Aprv	62	1
BDG00024	01/21/21	31 APRIL 2021 COPIER PAY # 56	32.10	1-01-21-185-213 EQUIPMENT REPAIRS & MAINTENANC	Budget	Aprv	63	1
BDG00024	01/21/21	32 APRIL 2021 COPIER PAY # 56	394.99	1-01-20-100-212 EQUIPMENT PURCHASE	Budget	Aprv	64	1
BDG00024	01/21/21	33 APRIL 2021 COPIER PAY # 56	34.89	1-05-55-502-201 ADM. MISCELLANEOUS	Budget	Aprv	65	1
BDG00024	01/21/21	34 APRIL 2021 COPIER PAY # 56	343.46	1-01-25-240-215 EQUIPMENT LEASE	Budget	Aprv	66	1
BDG00024	01/21/21	35 APRIL 2021 COPIER PAY # 56	139.57	1-01-26-290-213 EQUIPMENT REPAIRS & MAINTENANCE	Budget	Aprv	67	1
BDG00024	01/21/21	36 APRIL 2021 COPIER PAY # 56	139.57	1-01-25-265-201 Fire Misc.	Budget	Aprv	68	1
			<u>1,116.68</u>					
	04/26/21	RIO500 RIO SUPPLY INC		100 ALLIED PARKWAY				
21000220	03/16/21	1 PRO-CODER R900I METERS	2,650.00	0-05-55-512-100 SERVICES, METERS	Budget	Aprv	14	1
21000220	03/16/21	2 6' EXTERNAL ANTENNA	300.00	0-05-55-512-100 SERVICES, METERS	Budget	Aprv	15	1
			<u>2,950.00</u>					
	04/26/21	ROCKE500 ROCKRETE RECYCLING CORP 2		P O BOX 903				
21000283	04/06/21	1 RCA (DGA)	506.00	C-04-55-920-101 2020 DRAINAGE IMPROVEMENTS	Budget	Aprv	22	1
			<u>506.00</u>					

Check No.	Check Date	Vendor # Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
PO #	Enc Date	Item Description		Description					
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	04/26/21	RRDON600 R R DONNELLEY		P O BOX 842307					
21000082	02/03/21	1 CERTIFIED SAFTEY PAPER BLUE	31.50	1-01-27-330-202	Budget	Aprv		1	1
			<u>31.50</u>	SUPPLIES AND TOOLS					
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	04/26/21	SUMMI400 SUMMIT ELECTRICAL SUPPLY		25 CHATHAM ROAD					
BDG22333	03/16/21	7 3/23 ELECTRICAL SUPPLIES 2021	55.00	1-01-26-310-240	Budget	Aprv		95	1
			<u>55.00</u>	FACILITY REPAIRS & MAINTANCE					
<hr/>									
	04/26/21	THEHO005 THE HOSE SHOP		100 NEW ENGLAND AVE					
21000300	04/06/21	1 90 DEG 2" MALE NPT X BARB POLY	25.76	1-01-26-315-201	Budget	Aprv		28	1
				VEHICLE MAINTENANCE Public Works					
21000300	04/06/21	2 INBOUND FREIGHT	11.57	1-01-26-315-201	Budget	Aprv		29	1
			<u>37.33</u>	VEHICLE MAINTENANCE Public Works					
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	04/26/21	VERIZ700 VERIZON WIRELESS		P O BOX 408					
BDG22341	02/12/21	19 MARCH 2021 VERIZON WIRELESS	114.03	1-01-25-266-201	Budget	Aprv		99	1
				FIRE SAFETY OE					
BDG22341	02/12/21	20 MARCH 2021 VERIZON WIRELESS	228.14	1-01-25-265-201	Budget	Aprv		100	1
				Fire Misc.					
BDG22341	02/12/21	21 MARCH 2021 VERIZON WIRELESS	164.43	1-01-28-370-214	Budget	Aprv		101	1
				TECHNOLOGY RELATED EXPENSES					
BDG22341	02/12/21	22 MARCH 2021 VERIZON WIRELESS	934.90	1-01-25-240-246	Budget	Aprv		102	1
				TECHNOLOGY					
BDG22341	02/12/21	23 MARCH 2021 VERIZON WIRELESS	51.45	1-01-25-252-201	Budget	Aprv		103	1
				MISCELLANEOUS					
BDG22341	02/12/21	24 MARCH 2021 VERIZON WIRELESS	875.95	1-01-31-440-200	Budget	Aprv		104	1
			<u>2,368.90</u>	TELEPHONE					
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	04/26/21	VERIZ705 VERIZON		P O BOX 15124					
BDG22340	03/05/21	14 APR VERIZON CABLE SERVICE 2020	119.99	1-01-25-240-246	Budget	Aprv		96	1
				TECHNOLOGY					
BDG22340	03/05/21	15 APR VERIZON CABLE SERVICE 2020	22.00	1-01-25-240-246	Budget	Aprv		97	1
				TECHNOLOGY					
BDG22340	03/05/21	16 APR VERIZON CABLE SERVICE 2020	22.00	1-01-31-440-200	Budget	Aprv		98	1
			<u>163.99</u>	TELEPHONE					
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	04/26/21	WBMA500 W B MASON COMPANY INC		P O BOX 981101					
21000166	03/05/21	1 8 1/2 X 11 COPIER PAPER	317.40	1-01-20-100-202	Budget	Aprv		8	1
				SUPPLIES AND TOOLS					
21000166	03/05/21	2 8 1/2 X 11 COPIER PAPER	54.00	1-01-25-240-202	Budget	Aprv		9	1
				SUPPLIES AND TOOLS					
21000166	03/05/21	3 8 1/2 X 11 COPIER PAPER	29.00	1-01-26-290-202	Budget	Aprv		10	1
				SUPPLIES AND TOOLS					
21000166	03/05/21	4 8 1/2 X 11 COPIER PAPER	130.00	1-01-28-370-210	Budget	Aprv		11	1
				OFFICE SUPPLIES					
21000166	03/05/21	5 8 1/2 X 11 COPIER PAPER	5.00	1-05-55-502-201	Budget	Aprv		12	1

Check No.	Check Date	Vendor # Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
PO #	Enc Date	Item Description		Description					
21000166	04/13/21	6 HILIGHTERS	5.63	ADM. MISCELLANEOUS		Budget	Aprv	13	1
			541.03	1-01-20-100-202					
				SUPPLIES AND TOOLS					
	04/26/21	WELDO500 WELDON ASPHALT INC		141 CENTRAL AVE					
BDG21942	03/05/21	3 MARCH ASPHALT 2021	811.48	C-04-55-920-004		Budget	Aprv	69	1
			811.48	2020 ROAD MICRO-SURFACING PROGRAM					
	04/26/21	WELDO600 WELDON CONCRETE		141 CENTRAL AVE					
BDG21945	03/05/21	4 MARCH CONCRETE SUPPLIES 2021	651.52	C-04-55-920-003		Budget	Aprv	70	1
			651.52	2020 CURB & SIDEWALK PROGRAM					
	04/26/21	Z13450 J & M PLANT & WICKER INC		201 MAIN ST					
21000296	04/06/21	1 FRESH ARRANGEMEMNT - MATHIASSEN	69.95	1-01-20-100-201		Budget	Aprv	27	1
			69.95	ADMIN.MISCELLANEOUS					
	04/26/21	Z25885 STAPLES BUSINESS ADVANTAGE		DEPT NY					
21000088	03/30/21	53 RETURN ADDRESS STAMPS	63.74	1-01-20-100-202		Budget	Aprv	2	1
				SUPPLIES AND TOOLS					
21000088	04/16/21	54 8.5 X 1 COPY PAPER	79.98	1-01-20-100-202		Budget	Aprv	3	1
				SUPPLIES AND TOOLS					
21000088	04/16/21	55 MOUSE	7.41	1-05-55-502-202		Budget	Aprv	4	1
				SUPPLIES AND TOOLS					
21000088	02/03/21	56 PACKING TAPE	12.59	1-01-25-240-202		Budget	Aprv	5	1
				SUPPLIES AND TOOLS					
21000088	02/03/21	57 CANON GRAY TONER	19.99	1-01-20-105-201		Budget	Aprv	6	1
				HUMAN RESOURCES MISC.					
21000088	02/03/21	58 CANON COMBO PACK TONER	61.61	1-01-20-105-201		Budget	Aprv	7	1
			245.32	HUMAN RESOURCES MISC.					
	04/26/21	Z26700 SUNNYWOODS FLORIST		251 MAIN STREET					
21000310	04/06/21	1 PUSSY WILLOW BRANCHES	112.00	T-17-56-000-211		Budget	Aprv	55	1
			112.00	MY CHATHAM NJ-CLEAN ADVISORY COMMITTEE					

	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
checks:	47	104	62,400.95

There are NO errors or warnings in this listing.

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
WATER OPERATING FUND	0-05	12,805.32	0.00	0.00	12,805.32
GENERAL CURRENT FUND	1-01	32,532.71	0.00	0.00	32,532.71
WATER OPERATING FUND	1-05	<u>1,611.21</u>	<u>0.00</u>	<u>0.00</u>	<u>1,611.21</u>
Year Total:		34,143.92	0.00	0.00	34,143.92
GENERAL CAPITAL FUND	C-04	9,492.68	0.00	0.00	9,492.68
GENERAL TRUST FUNDS	T-17	1,021.53	0.00	0.00	1,021.53
COAH TRUST FUND	T-22	<u>4,937.50</u>	<u>0.00</u>	<u>0.00</u>	<u>4,937.50</u>
Year Total:		5,959.03	0.00	0.00	5,959.03
Total of All Funds:		<u>62,400.95</u>	<u>0.00</u>	<u>0.00</u>	<u>62,400.95</u>

G/L Posting Summary

Account	Description	Debits	Credits
1-01-101-01-000-002	CASH - INVESTORS SAVINGS BANK CHECKING	0.00	32,532.71
1-01-201-20-000-100	APPROPRIATIONS - CURRENT	27,566.83	0.00
1-01-205-55-000-000	OVERPAID TAXES	<u>4,965.88</u>	<u>0.00</u>
	Totals for Fund 1-01 :	32,532.71	32,532.71
1-04-101-01-000-002	CASH - INVESTORS BANK CHECKING	0.00	9,492.68
1-04-215-55-000-002	IMPROV.AUTHORIZATION-UNFUNDED	<u>9,492.68</u>	<u>0.00</u>
	Totals for Fund 1-04 :	9,492.68	9,492.68
1-05-160-05-000-001	INTERFUND PAYROLL/BILLS LIST	0.00	14,416.53
1-05-201-55-000-201	CURRENT BUDGET - APPROPRIATIONS	1,611.21	0.00
1-05-203-55-000-000	APPROPRIATION RESERVE	<u>12,805.32</u>	<u>0.00</u>
	Totals for Fund 1-05 :	14,416.53	14,416.53
1-17-101-01-000-001	CASH GENERAL TRUST-INVESTORS BANK	0.00	1,021.53
1-17-289-56-000-211	MY CHATHAM NJ-CLEAN ADVISORY COMMITTEE	658.84	0.00
1-17-290-56-000-229	DONATION - STANLEY PROPERTY	<u>362.69</u>	<u>0.00</u>
	Totals for Fund 1-17 :	1,021.53	1,021.53
1-22-102-02-000-004	COAH-TRUST CASH-INVESTORS BANK	0.00	4,937.50
1-22-286-56-000-000	COAH RESERVE EXPENDITURES	<u>4,937.50</u>	<u>0.00</u>
	Totals for Fund 1-22 :	4,937.50	4,937.50
	Grand Total:	<u>62,400.95</u>	<u>62,400.95</u>



Borough of Chatham

BOROUGH HALL

54 FAIRMOUNT AVENUE • CHATHAM • NEW JERSEY 07928

RESOLUTION #21-180

RESOLUTION AUTHORIZING A REFUND FOR PROPERTY TAX OVERPAYMENT

WHEREAS, the Tax Collector for the Borough of Chatham has advised of an overpayment on the property taxes for the property listed below; and

WHEREAS, the Tax Collector has further advised that a refund for the property tax overpayment is to be made as follows:

<u>BLOCK/LOT</u>	<u>OWNERS/PROPERTY LOCATION</u>	<u>AMOUNT</u>	<u>TAX QTR.</u>
94/18	James Duncan and Julie Milne 19 Orchard Road Chatham, New Jersey 07928	\$4,965.88	2021/1 st Qtr.

***Please make check payable and mail to:**

AFRM Title & Abstract
30 Freneau Avenue
Matawan, NJ 07747

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that it hereby authorizes the Borough Tax Collector to process a refund of property taxes as herein referenced.

Adopted: April 26, 2021

Attest:

BOROUGH OF CHATHAM

Tamar Lawful
Borough Clerk

Thaddeus J. Kobylarz
Mayor

CERTIFICATION

I, Tamar Lawful, Borough Clerk for the Borough of Chatham, County of Morris, State of New Jersey, do hereby certify this is a true and correct copy of the resolution adopted by the Borough Council at its Regular Meeting held on April 26, 2021.

Tamar Lawful, Borough Clerk



Incorporated 1897

Borough of Chatham

BOROUGH HALL

54 FAIRMOUNT AVENUE • CHATHAM • NEW JERSEY 07928

RESOLUTION #21-181

RESOLUTION TO HIRE TIMOTHY J. GROGAN TO THE POSITION OF MECHANIC IN THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Director of Public Works posted the job opening for the position of Mechanic in the Department of Public Works and notice of the vacancy was posted on the Union bulletin board in accordance with Article XXII and applications were solicited from interested employees in the Chatham Borough Public Works Department; and

WHEREAS, Timothy J. Grogan applied for the position and was interviewed by the selection committee to determine his qualification; and

WHEREAS, the selection committee agreed that Timothy J. Grogan exhibits the knowledge and experience in the automotive field and met all qualifications and work requirements for the Mechanic position and further recommended his hire to the position of Mechanic in the Department of Public Works, effective April 27, 2021; and

WHEREAS, the starting salary for this position shall be \$51,269.00, pro-rated for the remainder of the 2021 calendar year.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they concur with the recommendation of the selection committee and hereby authorize the hire of Timothy J. Grogan to the position of Mechanic in the Department of Public Works, effective April 27, 2021 at the starting annual salary of \$51,269.00, pro-rated for the remainder of the 2021 calendar year; and

BE IT FURTHER RESOLVED, that all Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

Adopted: April 26, 2021

Attest:

BOROUGH OF CHATHAM

Tamar Lawful
Borough Clerk

Thaddeus J. Kobylarz
Mayor

CERTIFICATION

I, Tamar Lawful, Borough Clerk for the Borough of Chatham, County of Morris, State of New Jersey, do hereby certify this is a true and correct copy of the resolution adopted by the Borough Council at its Regular Meeting held on April 26, 2021.

Tamar Lawful, Borough Clerk



Borough of Chatham

BOROUGH HALL

54 FAIRMOUNT AVENUE • CHATHAM • NEW JERSEY 07928

RESOLUTION #21-182

RESOLUTION AUTHORIZING A SUSTAINABLE LAND USE PLEDGE FOR CHATHAM BOROUGH SUSTAINABLE JERSEY RECERTIFICATION

WHEREAS, land use is an essential component of overall sustainability for a municipality; and

WHEREAS, poor land-use decisions can lead to and increase societal ills such as decreased mobility, high housing costs, increased greenhouse gas emissions, loss of open space, and the degradation of natural resources; and

WHEREAS, well planned land use can create transportation choices, provide for a range of housing options, create walkable communities, preserve open space, provide for adequate recreation, and allow for the continued protection and use of vital natural resources; and

WHEREAS, Given New Jersey's strong tradition of home rule and local authority over planning and zoning, achieving a statewide sustainable land use pattern will require municipalities to take the lead;

NOW, THEREFORE, BE IT RESOLVED, the Borough of Chatham, resolves to take the following steps with regard to our municipal land-use decisions with the intent of making Chatham Borough a truly sustainable community. It is our intent to include these principles in the next master plan revision and reexamination report and to update our land-use zoning, natural resource protection, and other ordinances accordingly.

Regional Cooperation - We pledge to reach out to the administrations of our neighboring municipalities concerning land-use decisions, and to take into consideration regional impacts when making land-use decisions.

Transportation Choices - We pledge to create transportation choices by utilizing a Complete Streets approach by considering all modes of transportation, including walking, biking, transit and automobiles, when planning transportation projects and reviewing development applications. We will reevaluate our parking with the goal of limiting the amount of required parking spaces, promoting shared parking and other innovative parking alternatives, and encouraging structured parking alternatives where appropriate.

Natural Resource Protection - We pledge to take action to protect the natural resources of the State for environmental, recreational, and agricultural value, avoiding or mitigating negative impacts to these resources. Further, we pledge to complete a Natural Resources Inventory when

feasible to identify and assess the extent of our natural resources and to link natural resource management and protection to carrying capacity analysis, land-use and open space planning.

Mix of Land Uses - We pledge to use our zoning power to allow for a mix of residential, retail, commercial, recreational, and other land use types in areas that make the most sense for our municipality and the region, particularly in downtown and town center areas.

Housing Options - We pledge, through our zoning and revenue generating powers, to foster a diverse mix of housing types and locations, including single- and multi-family, for-sale and rental options, to meet the needs of all people at a range of income levels.

Green Design - We pledge to incorporate the principles of green design and renewable energy generation into municipal buildings to the extent feasible and when updating our site plan and subdivision requirements for residential and commercial buildings.

Municipal Facilities Siting - We pledge, to the extent feasible, to take into consideration factors such as walkability, bikability, greater access to public transit, proximity to other land-use types, and open space when locating new or relocated municipal facilities.

Adopted: April 26, 2021

Attest:

BOROUGH OF CHATHAM

Tamar Lawful
Borough Clerk

Thaddeus J. Kobylarz
Mayor

CERTIFICATION

I, Tamar Lawful, Borough Clerk for the Borough of Chatham, County of Morris, State of New Jersey, do hereby certify this is a true and correct copy of the resolution adopted by the Borough Council at its Regular Meeting held on April 26, 2021.

Tamar Lawful, Borough Clerk



Borough of Chatham

BOROUGH HALL

54 FAIRMOUNT AVENUE • CHATHAM • NEW JERSEY 07928

RESOLUTION #21-183

RESOLUTION SUPPORTING IDLE FREE ZONES

WHEREAS, emissions from gasoline and diesel-powered vehicles contribute significantly to air pollution, greenhouse gases, ozone formation, fine particulates, and a multitude of harmful pollutants that can trigger asthma attacks and other ailments; and

WHEREAS, asthma is a significant public health concern in New Jersey, especially among children (up to 25% of New Jersey's school age children are asthmatic) and the elderly; and

WHEREAS, for every gallon of gasoline used, the average car produces about 20 pounds of carbon dioxide (CO₂), the largest contributor to greenhouse climate change, with one third of greenhouse gas emissions coming from the transportation sector; and

WHEREAS, the U.S. Argonne National Laboratory estimates that about 20 million barrels of diesel fuel are consumed each year by idling long-haul trucks (estimated truck emissions total about 10 million tons of CO₂, 50,000 tons of nitrogen oxides, and 2,000 tons of particulates); and

WHEREAS, we can avoid producing unnecessary greenhouse gas emissions and exposure to air toxins by reducing or eliminating wasteful vehicle idling; and

WHEREAS, moving beyond New Jersey's Anti-Idling regulations of three minutes would significantly improve air quality, public health, greenhouse gas emissions, and reduce costs; and

WHEREAS, idling more than 10 seconds uses more fuel and emits more pollutants than turning a warm engine off and on again and uses as much fuel as it takes to travel five miles; and

WHEREAS, petroleum-based gasoline and diesel fuel are nonrenewable fuels and should be used wisely and not wasted.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they support the adoption of "Idle Free Zones" by government agencies, schools, businesses and other organizations by:

- Maintaining vehicles to eliminate any visible exhaust.
- Enforcing existing violations and penalties under New Jersey's existing no-idling rules.
- Supporting broad education of the public about the health, environmental and economic impacts of vehicle idling and ways to reduce idling.
- Ensuring that vehicle idling does not occur at locations such as school drop-off and pick-up areas, gas stations, parking lots, and business centers.
- Encouraging gasoline or diesel-powered vehicle engines to be turned off when remaining idle for more than three minutes.

Adopted: April 26, 2021

Attest:

BOROUGH OF CHATHAM

Tamar Lawful
Borough Clerk

Thaddeus J. Kobylarz
Mayor

CERTIFICATION

I, Tamar Lawful, Borough Clerk for the Borough of Chatham, County of Morris, State of New Jersey, do hereby certify this is a true and correct copy of the resolution adopted by the Borough Council at its Regular Meeting held on April 26, 2021.

Tamar Lawful, Borough Clerk



Incorporated 1897

Borough of Chatham

BOROUGH HALL

54 FAIRMOUNT AVENUE • CHATHAM • NEW JERSEY 07928

RESOLUTION #21-184

RESOLUTION TO RETURN CASH PERFORMANCE BOND TO ROBERT SCHERER, GIALLUISI CUSTOM HOMES AT 54 FAIRVIEW AVENUE IN THE BOROUGH OF CHATHAM

WHEREAS, Robert Scherer submitted to the Borough of Chatham a Cash Performance Bond in the amount of \$5,000.00 for the completion of work at 54 Fairview Avenue, pursuant to the requirements of the Borough Engineer; and

WHEREAS, Mr. Scherer submitted a request to the Chatham Borough Engineer to release the Cash Performance Bond in the amount of \$5,000.00 based on the completion of the work; and

WHEREAS, the Chatham Borough Engineer has reviewed the request and determined that Mr. Scherer has completed all the items set forth in his requirements.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Chatham that the Cash Performance Bond in the amount of \$5,000.00 be released to Robert Scherer in the form of an escrow check.

Adopted: April 26, 2021

Attest:

BOROUGH OF CHATHAM

Tamar Lawful
Borough Clerk

Thaddeus J. Kobylarz
Mayor

CERTIFICATION

I, Tamar Lawful, Borough Clerk for the Borough of Chatham, County of Morris, State of New Jersey, do hereby certify this is a true and correct copy of the resolution adopted by the Borough Council at its Regular Meeting held on April 26, 2021.

Tamar Lawful, Borough Clerk



Borough of Chatham

BOROUGH HALL

54 FAIRMOUNT AVENUE • CHATHAM • NEW JERSEY 07928

RESOLUTION #21-185

RESOLUTION DISPOSING OF OBSOLETE EQUIPMENT NO LONGER NEEDED BY THE CHATHAM BOROUGH FIRE DEPARTMENT BY DONATING IT FOR DISASTER RELIEF IN ALABAMA

WHEREAS, the Chief of the Chatham Borough Fire Department has determined that certain personal property is no longer needed for public use, specifically, ten (10) lengths of 3” hose and thirty (30) AB 2000 masks with voice amplifier, which collectively have a total estimated fair market value of \$8,000.00; and

WHEREAS, the Local Public Contracts Law (“LPCL”), at N.J.S.A. 40A:11-36(2), authorizes the disposition of personal property without advertising for bids when a contracting unit makes any such disposition to the United States, the State of New Jersey, another contracting unit, any body politic to which it contributes tax raised funds, any foreign nation which has diplomatic relations with the United States, or any governmental unit in the United States; and

WHEREAS, the Chatham Borough Fire Department wishes to provide the Shinbone Valley Fire and Rescue in Delta, Alabama with this equipment at no cost to aid in relief efforts following a natural disaster in the southeastern United States; and

WHEREAS, the Borough of Chatham may provide this equipment to the Shinbone Valley Fire and Rescue at no cost in accordance with the provisions of N.J.S.A. 40A:11-36(2), as the Shinbone Valley Fire and Rescue is considered another governmental unit in the United States under the LPCL; and

WHEREAS, it is in the best interests of the Borough of Chatham and the Chatham Borough Fire Department to dispose of said property as set forth herein; and

WHEREAS, the appropriate representatives of the Shinbone Valley Fire and Rescue have affirmed their understanding that this equipment is being supplied “as-is” and without any warranties or guarantees.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Chatham that it authorizes the provision of ten (10) lengths of 3” hose and thirty (30) AB 2000 masks with voice amplifier at no cost to the Shinbone Valley Fire and Rescue in accordance with the provisions of N.J.S.A. 40A:11-36(6); and

BE IT FURTHER RESOLVED that the equipment being donated is “as is” and without any warranties or guarantees; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be provided to representatives of the Shinbone Valley Fire and Rescue in Delta, Alabama.

Adopted: April 26, 2021

Attest:

BOROUGH OF CHATHAM

Tamar Lawful
Borough Clerk

Thaddeus J. Kobylarz
Mayor

CERTIFICATION

I, Tamar Lawful, Borough Clerk for the Borough of Chatham, County of Morris, State of New Jersey, do hereby certify this is a true and correct copy of the resolution adopted by the Borough Council at its Regular Meeting held on April 26, 2021.

Tamar Lawful, Borough Clerk



Incorporated 1897

Borough of Chatham

BOROUGH HALL

54 FAIRMOUNT AVENUE • CHATHAM • NEW JERSEY 07928

RESOLUTION # 21-186

RESOLUTION AUTHORIZING AGREEMENT BETWEEN THE BOROUGH OF CHATHAM AND NATIONAL LIFE GROUP TO PROVIDE A DEFERRED COMPENSATION PLAN

WHEREAS, the Borough of Chatham (the “Borough”) offers a deferred compensation plan for its employees in an attempt to attract and retain qualified employees by providing them with an opportunity to enhance their financial security at retirement through savings of compensation on a deferred basis as provided by Section 457 of the Internal Revenue Code of 1986, as amended (“Code”); and

WHEREAS, there is no direct financial cost to the Borough to adopt and implement an employee Deferred Compensation Plan and Service Agreement; and

WHEREAS, after reviewing the proposals it was determined that National Life Group has the ability to (1) maintain complete records of accounts; (2) manage account with absolute fidelity; (3) provide advice concerning various categories of investments; and (4) provide continuing consultation to participants; and

WHEREAS, there has been no collusion, or evidence or appearance of collusion, between any local official and a representative of the contractor in the selection of a contractor forth the administration of a Service Agreement pursuant to N.J.A.C. 5:37-5.7.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Chatham, County of Morris, State of New Jersey, does hereby adopt and approve the Plan prepared by National Life Group and assigned Plan Document identifier 19-PD-National-091819 as a Deferred Compensation Plan Provider by the Director of the Division of Local Government Services.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to enter into Service Agreement (bearing the identifier: 19-PD-National-091819 assigned by the New Jersey Division of Local Government) with National Life Group upon the proposal received to serve as a Deferred Compensation Plan Provider for the Borough of Chatham employees.

BE IT FURTHER RESOLVED, that it is hereby acknowledged that the Deferred Compensation Plan is substantially similar to one on which a favorable Private Letter Ruling has been previously obtained from the federal Internal Revenue Service except for provisions added by reason of the Small Business Job Protection Act of 1996 (United States Public Law No. 104-188) and the Economic Growth and Tax Relief Reconciliation Act of 2001 (United States Public Law No. 107-16) and all such provisions as stated in the plan in terms substantially similar to the text of those provisions in the Internal Revenue Code Section 457. The use of the Ruling is for

guidance only and acknowledges that for Internal Revenue Service purposes, the Ruling of another employer is not to be considered precedent.

BE IT FURTHER RESOLVED THAT pursuant to N.J.A.C. 5:37-5.4, the Chief Financial Officer is hereby designated as the Local Plan Administrator for the administration of the Plan.

BE IT FURTHER RESOLVED that a certified copy of this resolution and all necessary required documents shall be submitted to the Director of the Division of Local Government Services within the State Department of Community Affairs for approval.

Adopted: April 26, 2021

Attest:

BOROUGH OF CHATHAM

Tamar Lawful
Borough Clerk

Thaddeus J. Kobylarz
Mayor

CERTIFICATION

I, Tamar Lawful, Borough Clerk for the Borough of Chatham, County of Morris, State of New Jersey, do hereby certify this is a true and correct copy of the resolution adopted by the Borough Council at its Regular Meeting held on April 26, 2021.

Tamar Lawful, Borough Clerk



Borough of Chatham

BOROUGH HALL

54 FAIRMOUNT AVENUE • CHATHAM • NEW JERSEY 07928

ORDINANCE # 21-10

AN ORDINANCE OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF CHATHAM IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY AMENDING CHAPTER 195 OF THE CODE OF THE BOROUGH OF CHATHAM, “PARKS, PLAYGROUNDS AND RECREATION AREAS,” TO CLARIFY THAT SMOKING OF ANY SUBSTANCE IN SUCH AREAS IS PROHIBITED

WHEREAS, pursuant to N.J.S.A. 40:48-2, the governing body of a municipality may make, amend, repeal, and enforce such other ordinances, regulations, rules and by-laws not contrary to the laws of this state or of the United States, as it may deem necessary and proper for the good of government, order and protection of person and property, and for the preservation of the public health, safety and welfare of the municipality and its inhabitants, and as may be necessary to carry into effect the powers and duties conferred and imposed by this subtitle, or by any law; and,

WHEREAS, pursuant to N.J.S.A. 40:61-1, the Borough Council of the Borough of Chatham (“Council”) is further authorized to adopt ordinances for the government, use and policing of all public parks under its jurisdiction; and,

WHEREAS, pursuant to the foregoing statutory authority, the Council has promulgated rules for the use and enjoyment of Borough parks, which are codified at Chapter 195 of the Code of the Borough of Chatham (“Code”); and,

WHEREAS, given recent changes in the law, including the legalization of recreational marijuana, the Council wishes to clarify its “no-smoking” regulations as set forth in the Code to ensure that all substances are covered by an appropriate regulation.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of Chatham Borough, in the County of Morris, State of New Jersey, as follows:

Chapter 195, Section 33 of the Code of the Borough of Chatham is hereby replaced in full with the following new language:

§195-33 Smoking prohibited.

- A. Definitions. As used in this Chapter, the following words shall have the following meanings:

ENCLOSED AREA

All areas between a floor and a ceiling, extending to the outer perimeter walls of a structure.

MUNICIPAL BUILDINGS

Shall include all structures owned, leased, rented and/or operated by the Borough of Chatham and/or occupied by Borough employees and used for official business of the Borough.

PARKS AND RECREATIONAL FACILITIES

Shall include all public parks, playgrounds, ball fields, publicly owned or leased by the Borough of Chatham, and all property owned or leased by the Borough of Chatham upon which the public is invited or upon which the public is permitted and where individuals gather for recreational activities, including all areas adjacent to such facilities, including, but not limited to, any parking area, driveway or drive aisle.

SMOKING

The burning of, inhaling from, exhaling the smoke from, or the possession of a lighted cigar, cigarette, pipe or any other matter or substance containing tobacco, marijuana/cannabis, hash, or any other matter or substance that can be smoked, or the inhaling or exhaling of smoke or vapor from an electronic smoking device.

B. Prohibition of smoking in public places; signs.

- (1) Smoking shall be prohibited in all municipal buildings as defined herein. No-smoking signs or the international no-smoking symbol (consisting of a pictorial representation of a burning cigarette enclosed in a red circle with a diagonal red line through its cross section) shall be clearly, sufficiently and conspicuously posted at each municipal building entrance and within each closed area where smoking is prohibited by this Chapter. The signs shall be clearly visible to the public and shall contain letters or a symbol which contrast in color with the sign, indicating that smoking is prohibited therein. The sign shall also indicate that violators are subject to a fine.
- (2) Smoking shall be prohibited within a fifty (50) foot radius of the front entrance of all municipal buildings. No-smoking signs or the international no-smoking symbol (consisting of a pictorial representation of a burning cigarette enclosed in a red circle with a diagonal red line through its cross section) shall be clearly, sufficiently and conspicuously posted both on the building and at the fifty (50) foot perimeter of the front entrance of all municipal buildings where smoking is prohibited by this chapter. The signs shall be clearly visible to the public and shall contain letters or a symbol which contrast in color with the sign, indicating that smoking is prohibited therein. The sign shall also indicate that violators are subject to a fine.
- (3) Smoking shall be prohibited in all public parks and recreation facilities owned or leased by the Borough of Chatham and all property owned or leased by the Borough upon which the public is invited or upon which the public is permitted

and where individuals gather for recreational activities, including all areas adjacent to such facilities, including, but not limited to, any parking area, driveway or drive aisle, which have been designated with no-smoking signs. No-smoking signs or the international no-smoking symbol (consisting of a pictorial representation of a burning cigarette enclosed in a red circle with a diagonal red line through its cross section) shall be clearly, sufficiently and conspicuously posted in all areas regulated by this Chapter. The signs shall be clearly visible to the public and shall contain letters or a symbol which contrasts in color with the sign, indicating that smoking is prohibited at the designated area. The sign shall also indicate that violators are subject to a fine.

- (4) Smoking shall be prohibited in any vehicle registered to the Borough of Chatham or leased or rented by the Borough.
- (5) Discarding of products, materials and devices used for smoking, such as cigarette butts, cigar stubs, and similar detritus, within the areas described in Sections 1-4, above, is also prohibited by this Chapter.

C. Enforcement. The enforcement authority of this Chapter shall be the Police Department, Fire Department, Recreation Department, Public Works Department and Health Department.

Section 2:

All other provisions of Chapter 195 of the Code shall remain unchanged.

Section 3:

Repeal of Inconsistent Provisions. All ordinances or parts thereof in conflict or inconsistent with this Ordinance are hereby repealed, but only however, to the extent of such conflict or inconsistency, it being the legislative intent that all ordinances or part of ordinances now existing or in effect unless the same being conflict or inconsistent with any provision of this Ordinance shall remain in effect.

Section 4:

Severability. The provisions of this Ordinance are declared to be severable and if any section, subsection, sentence, clause or phrase thereof for any reason is held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining sections, subsections, sentences, clauses and phrases of this Ordinance, but shall remain in effect; it being the legislative intent this Ordinance shall stand notwithstanding the invalidity of any part.

Section 5:

Codification. This Ordinance shall be a part of the Code of Borough of Chatham as though codified and fully set forth therein. The Municipal Clerk shall have this ordinance codified and incorporated in the official copies of the Code. The Municipal Clerk and the Borough Attorney are authorized and directed to change any Chapter, Article and/or Section number of the Borough Code in the event that the codification of this Ordinance reveals that there is a conflict between

the numbers and the existing Code, and in order to avoid confusion and possible accidental repealers of existing provisions not intended to be repealed.

Section 6:

This Ordinance shall take effect upon passage, adoption, and publication in the manner prescribed by law.

Introduced: April 26, 2021