

**MEETING OF THE BOROUGH OF CHATHAM
MAYOR AND BOROUGH COUNCIL
MEETING MINUTES
December 12, 2022**

Form
from

CALL MEETING TO ORDER

Mayor Thaddeus J. Kobylarz called the Regular Meeting of the Borough of Chatham's Borough Council to order on Monday, December 12, 2022, at 7:30 P.M. in the Council Chambers in Borough Hall, 54 Fairmount Avenue.

SALUTE TO FLAG AND MOMENT OF SILENCE

Mayor Kobylarz led those attending in the Pledge of Allegiance and asked for a moment of silence to honor those who have given their lives for our country, the healthcare professionals working during the pandemic, and the victims of Covid-19.

STATEMENT OF ADEQUATE NOTICE

Borough Clerk Nienhouse read the following statement:

Pursuant to the requirements of the Open Public Meetings Act, adequate notice of this meeting has been provided by including same in an email to the Daily Record, the Chatham Courier, the Chatham Patch, and TAPinto Chatham, posted copies on the official bulletin board on the main floor of Borough Hall and was filed with the Borough Clerk, all on January 4, 2022.

ROLL CALL

On a call of the roll, the following officials were present:

Mayor Thaddeus J. Kobylarz
Council President Irene Treloar
Council Member Carolyn Dempsey
Council Member Jocelyn Mathiasen
Council Member Karen Koronkiewicz – Attended Virtually
Council Member Frank Truilo

Also present were:

Stephen W. Williams, Borough Administrator
Steven Kleinman, Borough Attorney
Vanessa Nienhouse, Borough Clerk
Brian Gibbons, Police Chief

Council Member Leonard Resto was absent with notice.

RECUSALS

There were no recusals or abstentions submitted for the record.

ADOPTION OF COUNCIL MEETING MINUTES

Council Member Truilo proceeded with Resolution #22-336 by reading the below statement.

RESOLUTION #22-336 RESOLUTION TO ADOPT COUNCIL MEETING MINUTES

BE IT RESOLVED, by the Council of the Borough of Chatham that the minutes from the following meetings are approved as prepared and shall be filed as a permanent record in the Borough Clerk's office:

November 14, 2022

November 28, 2022

Council Member Truilo moved to adopt Resolution #22-326 seconded by Council President Treloar. All present were in favor.

MAYOR'S REPORT I

Mayor Kobylarz reported on the latest Covid-19 numbers. He further reported on an upcoming event at the Library of the Chathams. He stated that last week's Post Office Plaza plan presentation open house with the Borough Planner and Architect went well.

Mayor Kobylarz invited Jason Cohen – Manager with Appraisal Systems to address the Governing Body and public regarding the reevaluation process occurring in town.

MEETING OPEN TO THE PUBLIC NOTICE OF PUBLIC COMMENT TIME LIMIT

Hearing of citizens during the Public Comment section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for Public Hearing tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to a reasonable length of time.

Freddie Bicknese, 137 N. Hillside Avenue questioned the reappraisal process in town.
Mr. Cohen responded to questions and comments by Mr. Bicknese and the Governing Body.

ORDINANCES FOR SECOND READING

Council Member Dempsey read Ordinance #22-15 by title.

ORDINANCE #22-15

AN ORDINANCE OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF CHATHAM IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, AMENDING CHAPTER 267 OF THE CODE OF THE BOROUGH OF CHATHAM, "WATER," TO ADDRESS CERTAIN FEES CHARGED FOR PERMENENT WATER CONNECTIONS IN CHAPTER 267, SECTION 3

Borough Clerk Nienhouse read the legal notice: A legal notice was published indicating that Ordinance #22-15 was introduced and passed on first reading at the November 28, 2022 meeting and indicated the second reading and public hearing would be held at 7:30 pm on December 12, 2022, for consideration of final adoption. Copies of this Ordinance were made available to the general public and posted in accordance with the law.

Mayor Kobylarz opened the meeting for public hearing on the Ordinance.
Mayor Kobylarz closed the public hearing when no one wished to be heard.

Council Member Dempsey moved to adopt Ordinance #22-15 and read the following statement:

BE IT RESOLVED, that this Ordinance as read by title on second reading, and after public hearing at this meeting, be adopted and finally passed.

Council President Treloar seconded the motion.

Roll call:

In favor: Council President Treloar and Council Members: Dempsey, Mathiasen, Koronkiewicz, Truilo

Against: none

Abstain: none

Absent: Council Member Resto

ORDINANCE #22-15

AN ORDINANCE OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF CHATHAM IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, AMENDING CHAPTER 267 OF THE CODE OF THE BOROUGH OF CHATHAM, "WATER," TO ADDRESS CERTAIN FEES CHARGED FOR PERMANENT WATER CONNECTIONS IN CHAPTER 267, SECTION 3

WHEREAS, Chapter 267 of the Code of the Borough of Chatham contains provisions in Article I, "Water and Sewer Connections," at Chapter 267, Section 3 regarding the fees charged for residential, commercial, and industrial connections to the Borough's water supply system and other related matters; and,

WHEREAS, the Borough's Governing Body has determined that such fees may require adjusting from time to time and wishes to have the authority to do so via the annual resolution adopting a municipal fee schedule, or other resolution, if necessary, rather than through the formality of an ordinance, consistent with other provisions of Chapter 267.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of Chatham Borough, in the County of Morris, State of New Jersey, as follows:

Section 1:

Chapter 267, Section 3 of the Code of the Borough of Chatham, "Fees for permanent water connections," is hereby replaced in full to now read as follows:

§267-3 Fees for permanent water connections.

The Mayor and Borough Council by resolution may establish from time to time tapping fees payable for tapping onto the main waterline for permanent connections, new construction, and any upgrades in size of service, along with other ancillary fees and charges, as follows:

1. For a size between three quarters of an inch ($\frac{3}{4}$) inch and one (1) inch, tapping fees shall include materials and labor. Upgrades to a water service will be charged as new tap fee to the resident. The resident receives a street opening permit, excavates, and backfills.
2. For a size between one and one-half (1.5) inches and two (2) inches, the resident shall obtain necessary permits, furnish a water meter as directed by the Chatham Water Department, excavate, and backfill. The resident has the option of purchasing the water meter from the Borough. The Borough is only supplying the tap, saddle, and corporation. The Borough will not supply the copper line, curb stop, and curb box.
3. For a size between three (3) and eight (8) inches, all work may be completed by the resident or a builder with permits obtained from, and necessary fees paid to the Borough. The resident or builder supplies all material, including the water meter as directed by the Chatham Water Department, and performs all work, including excavation and backfilling. All work performed shall be inspected by a Borough representative. Additional fees relating to the supervision and inspection of all such work may also be charged.

4. Additional fees may be charged by the Borough for the supervision of all main work, whether such work is new work, repair work, or replacement work, and pressure tests. Said fees may be charged on a per day or per hour basis, depending on the scope of the work.
5. Additional fees may be charged by the Borough for the inspection of all main and service line construction, whether such work is new work, repair work, or replacement work. Said fees may be charged on a per day or per hour basis, depending on the scope of the work.

Section 2:

All other provisions of Chapter 267 of the Borough Code shall remain unchanged.

Section 3:

Repeal of Inconsistent Provisions. All ordinances or parts thereof in conflict or inconsistent with this Ordinance are hereby repealed, but only however, to the extent of such conflict or inconsistency, it being the legislative intent that all ordinances or part of ordinances now existing or in effect unless the same being conflict or inconsistent with any provision of this Ordinance shall remain in effect.

Section 4:

Severability. The provisions of this Ordinance are declared to be severable and if any section, subsection, sentence, clause or phrase thereof for any reason is held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining sections, subsections, sentences, clauses and phrases of this Ordinance, but shall remain in effect; it being the legislative intent this Ordinance shall stand notwithstanding the invalidity of any part.

Section 5:

Codification. This Ordinance shall be a part of the Code of Borough of Chatham as though codified and fully set forth therein. The Municipal Clerk shall have this ordinance codified and incorporated in the official copies of the Code. The Municipal Clerk and the Borough Attorney are authorized and directed to change any Chapter, Article and/or Section number of the Borough Code in the event that the codification of this Ordinance reveals that there is a conflict between the numbers and the existing Code, and in order to avoid confusion and possible accidental repealers of existing provisions not intended to be repealed.

Section 6:

This Ordinance shall take effect upon passage, adoption, and publication in the manner prescribed by law.

Mayor Kobylarz stated there were minor changes made to Ordinance #22-16. Borough Attorney Kleinman explained the de minimis changes.

Motion to approve the amendment to Ordinance #22-16 was made by Council Member Mathiasen, seconded by Council Member Dempsey. All present were in favor.

Council President Treloar read Ordinance #22-16 by title:

ORDINANCE #22 – 16

AN ORDINANCE TO AMEND THE SALARIES AND WAGE RANGES FOR MUNICIPAL POSITIONS OF THE BOROUGH OF CHATHAM

Borough Clerk Nienhouse read the legal notice:

A legal notice was published indicating that Ordinance #22-16 was introduced and passed on first reading at the November 28, 2022 meeting and indicated the second reading and public hearing would be held at 7:30 pm on December 12, 2022, for consideration of final adoption. Copies of this Ordinance were made available to the general public and posted in accordance with the law.

Mayor Kobylarz opened the meeting for public hearing on the Ordinance.
Mayor Kobylarz closed the public hearing when no one wished to be heard.

Council President Treloar moved to adopt the amended Ordinance #22-16 and read the following statement:

BE IT RESOLVED, that this Ordinance as read by title on second reading, and after public hearing at this meeting, be adopted and finally passed.

Council Member Mathiasen seconded the motion.

Roll call:

In favor: Council President Treloar and Council Members: Dempsey, Mathiasen, Koronkiewicz, Truilo

Against: none

Abstain: none

Absent: Council Member Resto

ORDINANCE #22 – 16

AN ORDINANCE TO AMEND THE SALARIES AND WAGE RANGES FOR MUNICIPAL POSITIONS OF THE BOROUGH OF CHATHAM

BE IT ORDAINED by the Mayor and Council of the Borough of Chatham in the County of Morris, State of New Jersey as follows:

SECTION 1. The annual rates of compensation to be paid to persons employed in the following positions in the Borough of Chatham shall be fixed from time to time by resolution.

<u>SALARY POSITIONS</u>	<u>Minimum</u>	<u>Maximum</u>
Accounts Payable Clerk	\$24,200	\$70,000
Administrative Assistant I	\$36,480	\$70,000
Administrative Assistant II	\$29,730	\$64,000
Alternate Deputy Registrar	\$650	\$2,307
Assessor	\$15,580	\$27,500
Assessment Search Officer	\$700	\$3,075
Assistant Borough Administrator	\$10,800	\$23,670
Borough Administrator	\$112,600	\$160,000
Borough Clerk	\$48,000	\$105,000
Captain of Police	\$123,350	\$185,000
Chief Financial Officer	\$58,700	\$132,100
Chief of Police	\$120,350	\$195,000
Clerk Typist	\$27,400	\$38,160

Communications Coordinator	\$2,000	\$12,000
Community Service Coordinator	\$5,390	\$12,930
Deputy Borough Clerk	\$18,360	\$53,000
Deputy Registrar	\$650	\$2,310
Director of Community Services	\$48,470	\$88,330
Director of Public Works	\$95,000	\$147,100
Discretionary Stipend	\$1,000	\$10,000
Emergency Mgmt. Coordinator	\$7,500	\$15,100
Farmers' Market Manager	\$3,000	\$7,200
Fire Chief	\$6,200	\$19,750
Local Registrar of Vital Statistics	\$2,200	\$7,350
Media Programming Supervisor	\$1,100	\$7,120
Minutes Clerk	\$35,770	\$54,320
Municipal Engineer	\$56,300	\$127,920
Parking Enforcement Officer	\$29,200	\$54,000
Police Executive Administrative Assistant	\$43,700	\$90,500
Police Secretary	\$31,000	\$70,000
Pool Coordinator	\$3,200	\$9,700
Recreation Coordinator	\$35,100	\$87,440
Secretary Board of Health	\$2,930	\$16,040
Senior Assessing Clerk	\$15,500	\$40,000
Senior Deputy Emergency Mgmt. Coordinator	\$7,500	\$10,000
Tax Collector	\$49,900	\$81,200
Tax Search Officer	\$ 2,800	\$4,780
Utility Billing Representative	\$36,500	\$69,000
Zoning Code Enforcement Officer/Zoning Official	\$30,000	\$53,780

<u>HOURLY POSITION</u>	<u>Minimum</u>	<u>Maximum</u>
School Guard	\$15.00	\$25.00
Part Time Employee	\$11.00	\$45.00
Temporary Employee	\$11.00	\$35.00
Occasional Employee	\$11.00	\$35.00
Fire Inspector	\$17.00	\$45.00
Fire Official	\$23.00	\$45.00
Fire Subcode Inspector	\$25.00	\$43.00
Admin Agent/Asst Municipal Housing Liaison	\$20.00	\$46.00
Assistant Payroll Clerk	\$20.00	\$41.00
Media Programming Manager	\$20.00	\$37.00

Electrician	\$35.00	\$57.00
Assistant Finance Officer	\$20.00	\$45.00
<u>RECREATION POSITIONS</u>	<u>Minimum</u>	<u>Maximum</u>
Referees/Umpires - Per Game	\$ 15.00	\$ 75.00
Coaches Training Sessions	\$ 50.00	\$ 200.00
Program Supervisor-Per Hour	\$ 15.00	\$ 75.00
Recreation Aides-Per Hour	\$ 10.00	\$ 50.00
Summer Staff	\$ 10.00	\$ 25.00

SECTION 5. All ordinances or provisions thereof inconsistent with this ordinance are hereby repealed. Rates of pay previously established by ordinance for positions not contained in this ordinance shall remain the same.

SECTION 6. The members of the Police Department who are represented by Local #226 of the Policeman's Benevolent Association shall be entitled to compensation in accordance with the provisions of the currently effective Agreement as now or hereafter properly negotiated, approved and executed between PBA Local #226 and the Borough of Chatham.

SECTION 7. The members of the Public Works Department who are represented by Chatham Borough Department of Public Works Association shall be entitled to compensation in accordance with the provisions of the currently effective agreement as now or hereafter properly negotiated, approved and executed between the Chatham Borough Department of Public Works Association and the Borough of Chatham.

SECTION 8. The provisions of this ordinance shall be effective upon adoption.

RESOLUTIONS NON-ROUTINE NON-CONSENT

Council Member Mathiasen proceeded with Resolution # 22-337 by reading it by title:

RESOLUTION #22-337

RESOLUTION TO SET THE ANNUAL RATES OF COMPENSATION FOR BOROUGH EMPLOYEES FOR THE YEAR 2023

Council Member Mathiasen moved to adopt Resolution #22-337. Seconded by Council Member Truilo.
Roll call:

In favor: Council President Treloar and Council Members: Dempsey, Mathiasen, Koronkiewicz, Truilo

Against: none

Abstain: none

Absent: Council Member Resto

RESOLUTION #22-337

RESOLUTION TO SET THE ANNUAL RATES OF COMPENSATION FOR BOROUGH EMPLOYEES FOR THE YEAR 2023

WHEREAS, Ordinance #22-16, adopted by the Mayor and Council of the Borough of Chatham on December 12, 2022, established the minimum and maximum rate of pay for the various positions in the Borough of Chatham; and

WHEREAS, specific rates of pay must be established for each individual employee of the Borough.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the following rates of pay shall be established:

Title	Name	2023 Salary
Executive Admin Assistant	Bochniack, Mike	\$ 75,813.55
Accounts Payable and Assessing Clerk	Campo, Evelyn	\$ 68,160.40
Police Captain	Colatrella, Ralph	\$ 177,049.40
Tax Assessor	DePierro, Therese	\$ 23,610.26
Administrative Assistant	Farfalla, Anthony	\$ 52,530.00
Chief Financial Officer	Fornaro, Karen	\$ 131,325.00
Emergency Management Coordinator - Sr. Deputy	Francis, Samuel	\$ 8,930.10
Parking Enforcement Officer	Fricke, Jeffrey	\$ 44,596.20
Police Chief	Gibbons, Brian	\$ 181,738.75
Minutes Clerk	Holler, Liz	\$ 43,949.89
Police Secretary	McGuire, Kellie	\$ 62,464.00
Utility Billing Clerk & Registrar of Vital Statistics	Morris, Cheri	\$ 75,144.37
Recreation Coordinator & Media Program Supervisor	Nauta, Carolyn	\$ 87,838.18
Borough Clerk	Neinhouse, Vanessa	\$ 100,000.00
Community Service Director & Farmers Market Manager	Piccolo, Janice	\$ 90,415.78
Tax Collector	Polidor, Madeline	\$ 67,309.29
Administrative Assistant & Communications Coordinator	Politi, Melanie	\$ 74,585.46
Parking Enforcement Officer	Sweetin, Robert	\$ 53,905.14
Director of Public Works	Torello, Tony	\$ 147,084.00
Zoning Official/Code Enforcement	Turi, Glen	\$ 41,200.00
Administrator	Williams, Steve	\$ 154,526.45

Part Time Position	Name	2023 Hrly Rate
Land Use Administrative Assistant	Boardman, Frances	\$ 43.72
Media Technician	Campos, Nicole	\$ 25.75
Assistant Finance Officer	Cittrich, Tyrina	\$ 44.24
Construction Administrative Assistant	Greely, Amy	\$ 26.23
Media Programming Manager	Grobert, John	\$ 36.15
Electrician	Grobert, John	\$ 45.26
Administrative Assistant	McCarty, Shannon	\$ 26.27
Fire Inspector/Fire Official	Nugent, Walter	\$ 44.19
Tax Assistant	Opalewski, Leona	\$ 17.40
Fire Inspector	Pridham, Matt	\$ 30.10
Crossing Guards	Various	\$ 24.58
Administrative Assistant	Wotanowski, Dana	\$ 26.27
Special Law Enforcement Officer	Mango, William	\$ 37.50
Special Law Enforcement Officer	Stanton, Brian	\$ 37.50
Special Law Enforcement Officer	Cruz, Manuel	\$ 37.50

And,

BE IT FURTHER RESOLVED, that the hourly rate of pay of \$24.58 shall be established for the following school crossing guards:

Dave Achille

Annmarie Albanese

Rich Crater

Arlene Dodds
Neale Fox
Robert Kelly

Kathy Donnelly
Jane Farrell
Keith R. Maker

Jennifer Duteil
Barbara Jones
Emily Melander

William Moore
Vincent Prisco
Beth Salinardi
Alexander Sweetin
Mike Yeakel

Robert O'Brien
Mario Rattravo
Mary Spaanstra
Jackie Sweetin

Juan Garcia-Peralta
Robert Ripp
Juliana Stutchbury
Grace Walsh

And,

BE IT FURTHER RESOLVED, that all other Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

Council Member Dempsey proceeded with Resolution # 22-338 by reading it by title:
RESOLUTION# 22-338
AMENDING THE FEE SCHEDULE

Council Member Dempsey moved to adopt Resolution #22-338, Seconded by Council Member Truilo.
Roll call:

In favor: Council President Treloar and Council Members: Dempsey, Mathiasen, Koronkiewicz, Truilo

Against: none

Abstain: none

Absent: Council Member **Resto**

RESOLUTION # 22- 338

RESOLUTION AMENDING THE FEE SCHEDULE

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they hereby amend the Fee Schedule as set forth below:

Area to Amend:	Amended From:	Amended To:
Sewer Rate	\$4.54 per 100 cubic feet	\$4.90 per 100 cubic feet
Water Rate	\$5.15 per 100 cubic feet	\$5.46 per 100 cubic feet

BE IT FURTHER RESOLVED, that all other Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

COUNCIL MEMBERS REPORTS

Council President Treloar - Joint Court meeting will be held this week and the 2022 budget will be reviewed. The upcoming 2023 budget will also be discussed.

Council Member Dempsey - Mentioned the events being held to benefit the schools: "Night of Music", "Winter Wonderland" rescheduled to this Saturday. Looking for donations of gift cards from local business for residents who participate in the Wednesday food distribution.

Council Member Mathiasen – The parking application has now been moved to SDL and residents can now apply online. Commented on the successful diaper drive stating over 5,000 packages of diapers and over 3,000 packs of wipes were collected. She encouraged shopping in our downtown during the holiday season.

Council Member Koronkiewicz – No report

Council Member Truilo - Community Garden season has concluded. There are plots available for next year.

MAYOR'S REPORT II

No further report

ADMINISTRATOR'S REPORT

Complimented the DPW on the fall leaf pick up. Town looks terrific. Tomorrow is the last bagged leaf pick up. Menorah lighting this Sunday.

Mayor Kobylarz asked the Police Chief to speak on the commendations recently given to the Police Department. Police Chief Gibbons noted that Police Officer Craig was given a medical aid award, Sam Cooperman from Squad, Police Officer Pons and Sergeant Permison were given lifesaving awards.

Council Member Mathiasen added the Fund Drive for the EMS is currently being held.

CONSENT AGENDA

The following items are considered to be routine by the Chatham Borough Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

Resolutions #22-339 through Resolution #22-345 have been placed on the Consent Agenda.

FINANCE

RESOLUTION #22-339 BUDGET TRANSFERS DECEMBER

RESOLUTION #22-340 CAPITAL BUDGET AMENDMENT

RESOLUTION #22-341 BILLS LIST

OTHER

RESOLUTION #22-342 PERMISSION TO CLOSE FIREHOUSE PLAZA FOR A NIGHT OF MUSIC

RESOLUTION #22-343 RETROACTIVE APPROVAL TO HIRE NICOLE CAMPOS

CONTRACTS

RESOLUTION #22-344 AUTHORIZING AN INFORMATION TECHNOLOGY SHARED SERVICE AGREEMENT WITH MADISON BOROUGH FOR THE YEAR 2023

RESOLUTION #22-345 AUTHORIZING A CONTRACT WITH ANIMAL CONTROL SOLUTIONS, LLC FOR ANIMAL CONTROL SERVICES

CONSENT AGENDA VOTE

Council President Treloar moved to adopt the resolutions placed on this evening's Consent Agenda by consent of the Council second by Council Member Truilo. All present were in favor.

RESOLUTION #22-339

AUTHORIZING 2022 BUDGET APPROPRIATION TRANSFER

BE IT RESOLVED, by the Borough Council of the Borough of Chatham, County of Morris and State of New Jersey, that 2022 Budget Appropriations Transfer totaling \$117,000 are to be made in the following manner:

GENERAL FUND:

FROM:	AMOUNT
Interlocal Court Agreement Operating Expenses	\$30,000
Police Salary & Wages	\$22,000
Tax Assessor Operating Expenses	\$5,000
Engineering Operating Expenses	\$5,000
Fire Salary & Wages	\$5,000
Fire Operating Expenses	\$3,000
Community Services Salary & Wages	\$7,000
TOTAL	\$77,000
TO:	AMOUNT
Administration Operating Expenses	\$50,000
Legal Operating Expenses	\$20,000
Recreation Operating Expenses	\$7,000
TOTAL	\$77,000

WATER UTILITY:

FROM:	AMOUNT
Water Salary & Wages	\$40,000
TOTAL:	\$40,000
TO:	
Water Operating Expenses	\$40,000
TOTAL:	\$40,000

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Chatham, (not less than two thirds of all members thereof affirmatively concurring) that in accordance with provision N.J.S.A. 40A:4-58, part of the surplus in the accounts heretofore mentioned be and the same is hereby transferred to the accounts mentioned as being insufficient and directs the Chief Financial Officer to execute this transfer transaction.

RESOLUTION #22-340

RESOLUTION AMENDING 2022 CAPITAL BUDGET

WHEREAS, the Borough of Chatham deems it necessary and desirable to provide for a capital project not previously reflected in the 2022 Capital Budget of said municipality; and

WHEREAS, N.J. A.C. 5:30-4.4B provides that the Capital Budget of a governing body shall be amended to reflect any provisions, changes, or inconsistencies with said Capital Budget.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Chatham, in the County of Morris, State of New Jersey, that the 2022 Capital Budget shall be amended to reflect the addition of Ordinance 2022-12 – For the Development and Construction of Affordable Housing to Appropriate the sum of \$6,000,000 to pay the cost thereof, to make a down payment, to authorize the issuance of bonds to finance such appropriation and to provide for the issuance of bond anticipation notes in anticipation of the issuance of such bonds, not previously provided for in the Capital Budget.

RESOLUTION #22-341

RESOLUTION TO APPROVE PAYMENT OF VOUCHERS

WHEREAS, vouchers for payment have been submitted to the Borough Council by the various municipal departments.

BE IT RESOLVED, by the Council of the Borough of Chatham that all vouchers approved by the Finance Chairman be paid subject to the certification of the availability of funds by the Chief Financial Officer.

RESOLUTION #22-342

RESOLUTION AUTHORIZING THE CHIEF OF POLICE TO CLOSE FIREHOUSE PLAZA TO TRAFFIC AND PARKING ON DECEMBER 15, 2022 FROM 5:30 PM TO 8:30 PM FOR “A NIGHT OF MUSIC” AT REASONER PARK

WHEREAS, the School District of the Chathams “A Night of Music” event is scheduled to be held on December 15, 2022 from 5:30 pm to 8:30 pm; and

WHEREAS, the event will require the temporary closure of Firehouse Plaza to traffic and parking; and

WHEREAS, the Night of Music event at Reasoner Park has been granted use of the Commons Room and bathrooms at the Chatham Borough firehouse for the event.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Chief of Police is hereby authorized to close Firehouse Plaza to traffic and parking on December 15, 2022 from 5:30 pm to 8:30 pm for the Night of Music at Reasoner Park and to establish appropriate detour routes and to regulate traffic conditions that may be created because of the closure of Firehouse Plaza; and

BE IT FURTHER RESOLVED, that all Borough officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

RESOLUTION #22-343

GRANTING RETROACTIVE APPROVAL TO EMPLOY NICOLE CAMPOS AS A MEDIA TECHNICIAN FOR THE BOROUGH OF CHATHAM

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they grant retroactive approval to employ Nicole Campos as a media technician at the rate of \$25.00 per hour and with the effective starting date of February 21, 2022.

RESOLUTION #22-344

RESOLUTION AUTHORIZING A SHARED SERVICE AGREEMENT WITH THE BOROUGH OF MADISON FOR INFORMATION TECHNOLOGY SERVICES

WHEREAS, the Uniform Shared Services and Consolidation Act, *N.J.S.A. 40A:65-1 et seq.*, permits a local unit of the State to enter into an agreement with any other local unit to provide or receive any service that each local unit participating in the agreement is empowered to render within its own jurisdiction; and

WHEREAS, the Borough of Chatham (the “Borough”) has a need for Information Technology services (“IT services”); and

WHEREAS, the Borough of Madison (“Madison Borough”) has submitted a proposal to provide IT services to the Borough for the calendar year 2023; and

WHEREAS, the Council of the Borough of Chatham have determined that a shared services arrangement for IT services with Madison Borough offers a beneficial opportunity to improve efficiencies and reduce the costs of having to independently contract for these services; and

WHEREAS, the Chief Financial Officer has certified that the maximum dollar amount of the contract shall not exceed \$25,000.00 and that funds are currently available for the purpose of awarding this contract from Current Fund 2-01-20-130-213, and that this certification is contingent upon, and will be subject to, appropriations in the 2023 Municipal Budget; and

BE IT RESOLVED, by Council of the Borough of Chatham that the Mayor is hereby authorized to execute a shared service agreement with Madison Borough for IT support services, contingent upon approval of the contract terms and conditions by the Acting Administrator and Borough Attorney.

RESOLUTION #22- 345

RESOLUTION AUTHORIZING A CONTRACT WITH ANIMAL CONTROL SOLUTIONS, LLC FOR ANIMAL CONTROL SERVICES

WHEREAS, there exists a need to contract for animal control services for the Borough; and

WHEREAS, the value of this contract is less than the bid threshold of \$40,000.00, and therefore may be awarded by soliciting competitive quotes without advertising for bids under the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Borough Administrator solicited competitive quotes from two (2) qualified contractors for animal control services for the 2023 calendar year; and

WHEREAS, only one (1) quote was received from Animal Control Solutions, LLC, 2 Marshall Drive, Flemington, NJ 08822; and

WHEREAS, upon the recommendation of the Borough Administrator, the Mayor and Borough Council wish to authorize the award of contract to Animal Control Solutions, LLC, 2 Marshall Drive, Flemington, NJ 08822 for animal control services effective January 1, 2023 through December 31, 2023; and

WHEREAS, the Chief Financial Officer has certified that the maximum dollar amount of the contract per year shall not exceed \$19,800.00 and that funds are currently available for the purpose of awarding the contract to Animal Control Solutions, LLC from trust fund account #T-20-56-501-010.

BE IT RESOLVED, by the Council of the Borough of Chatham that the Mayor is hereby authorized to execute a contract with Animal Control Solutions, LLC for animal control services in accordance with the terms and conditions set forth in the proposal; and

BE IT FURTHER RESOLVED, that all other Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

ADJOURNMENT

Council Member Truilo made a motion to close the meeting, seconded by Council President Treloar. All were in favor. The meeting ended at 8.23pm

Respectfully submitted by:

Vanessa L. Nienhouse,
Borough Clerk