

**Shade Tree Commission Minutes
Tuesday, March 4, 2008**

Attendance: Diane Conlan, Ken Fekete, Sharon Gill, Matt Petitjean, Richard Riordan

Excused Absence: Richard Crater – Council liaison, Mark Schmitter, Pat Finkle

The Chairperson Matt Petitjean called the meeting to order at 7:35PM.
Minutes from January meeting were approved.

2007 Year End Report – Matt verified that everyone received the report. It will be available on the borough website for the public. It was also sent to the state.

Nuisance Tree Policy – Sharon reviewed the policy with the group. The group made edits to the document based on discussion. Richard suggested some verbiage updates. Ken suggested changes to the insurance section. Richard moved to adopt the process. Ken second. All voted in favor (Matt, Ken, Richard, Diane). The next steps are for Richard to document and send the changes to Sharon. It was suggested that Sharon share with the administrator and the Borough attorney.

Spring Planting Updates

Handouts: Matt handed out homeowner notifications and white flags for the tree locations. Matt suggested placing the flag in the ground when for the homeowner, reducing the number of missing flags at time of planting.

Schedule: The trees are being dug and the nursery suggested calling back on 3/14 to check on status. A target timeframe for planting is the week of 3/24.

Arbor Day Tree Nominations

Date: April 19th, 2008

Trees: 2 Green Pillar Oaks Planting: Coviello

Nominations: Dewey Sheates and William Kelley (past Fire Chiefs)

Contact family/notify Fire Dept: Diane and Jack Conlan

Contact and write up for newspaper: Diane

Plaques: Fire Dept.

Mayor/Council: Matt will request

Friends of Shade Tree Report

School Planting – Sharon explained that about 50 trees were planted in November at the 3 schools (Milton, Middle, Washington). They are planning places to landscape with some funds they have available. The two primary places of consideration are: the new sign to Center Ave parking lot and the sign by Lum Ave fields on Chatham and Lum. The group was favoring Center Ave spot.

Roundtable: A card was circulated for Barbara Bates retirement, all are welcome to sign.

The meeting was adjourned at 9PM.

The next scheduled Shade Tree meeting date is set for Tuesday, May 6, 2008 at 7:30PM. We will discuss Fishawack Plans.

Respectfully submitted,
Mark Schmitter, Commission Secretary

Shade Tree Commissioners
Public Works Director, Borough Administrator

