

AGENDA

Monday, April 8, 2013

**Regular Meeting
Mayor and Borough Council**

**Borough of Chatham
54 Fairmount Avenue
Chatham, NJ 07928**

CALL MEETING TO ORDER The meeting will be called to order at 7:30 p.m.

**SALUTE TO
THE FLAG**

MOMENT OF SILENCE

**ADEQUATE
NOTICE**

Statement re: Adequate Notice of Meeting

Pursuant to the requirements of R.S. 10:4-10, adequate notice of this meeting has been provided by including same in the Annual Notice, copies of which were posted on the Municipal Bulletin Board, on the main floor of the Municipal Building, e-mailed to the Independent Press, the Morris County Daily Record, the Star Ledger, the Chatham Courier, the Chatham Patch, and the Alternative Press and filed with the Borough Clerk, all on January 4, 2013.

ROLL CALL

On a call of the roll the following officials should be present:

Mayor Bruce A. Harris
Council Member James J. Collander
Council Member James Lonergan
Council Member John Holman
Council President Leonard Resto
Council Member Victoria Fife
Council Member Gerald J. Helfrich
Robert J. Falzarano, Borough Administrator
James L. Lott, Jr., Borough Attorney
Susan Caljean, Municipal Clerk

PROCLAMATION

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

WHEREAS, trees in our town increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal.

BE IT RESOLVED, I, Bruce A. Harris, Mayor of the Borough of Chatham, do hereby proclaim April 26TH as

ARBOR DAY

In the Borough of Chatham and, I urge all citizens to support efforts to protect our trees and woodlands to support our town's and forestry program; and

Further, I urge all citizens to plant trees to gladden hearts and promote the well-being of present and future generation.

RESOLUTION #13-167

**RESOLUTION RECOGNIZING COUNCIL PRESIDENT LEONARD RESTO
FOR HIS SERVICE TO CHATHAM BOROUGH**

WHEREAS, Leonard Resto served Chatham in his capacity as Council Member for over three years, from January 1, 2010 to April 8, 2013; and

WHEREAS, Leonard Resto started on the Green Initiatives Committee in 2008, served as the first Green Initiatives Committee Chairman and made a substantial contribution to Chatham Borough's efforts to obtain, first, Bronze and now Silver, Sustainable Jersey certifications; and

WHEREAS, Leonard Resto served as the liaison to the Environmental Commission, Historic Preservation Commission and the Public Arts Council; and

WHEREAS, Leonard Resto also served as a member of the Personnel, Shared Services, Joint Municipal Court, Joint Meeting and Overnight Parking committees of the Borough of Chatham; and

WHEREAS, on January 7, 2013, Councilman Resto was elected by the Chatham Borough Council to serve as Council President for the year 2013; and

WHEREAS, Leonard Resto's expertise and knowledge about insurance has clearly benefited the Borough of Chatham; and

WHEREAS, Leonard Resto carried out his responsibilities as Council Member with an infectious enthusiasm and in a conscientious, thoughtful and caring manner; and

WHEREAS, Leonard Resto has continually sought to improve the quality of life for the residents of Chatham Borough; and

WHEREAS, Leonard Resto will always be remembered for his kindness, compassion and fairness when dealing with residents of the community, visitors and especially the Borough employees; and

WHEREAS, Leonard Resto was dedicated to preserving the Borough's small town character, and embodied the spirit of volunteerism that has helped make Chatham Borough the town we love.

BE IT RESOLVED, by the Borough Council of the Borough of Chatham that the Mayor and Council recognize, appreciate and will sorely miss Len's dedication and commitment to the Mayor, Borough Council, residents and the employees of Chatham Borough; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Council extend their personal appreciation and thanks to Len for his positive attitude and the exemplary work that he demonstrated during his time as a member of the Borough Council. Len, you will be missed!

OPEN TO THE PUBLIC-2013 BUDGET ADOPTION HEARING

RESOLUTION #13-168

RESOLUTION TO ADOPT THE 2013 BOROUGH OF CHATHAM'S MUNICIPAL BUDGET

PLEASE SEE ATTACHED:

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS:	XXXXXXX	XXXXXXXXXXXXXXXXXXXX.XX
Within "CAPS"	XXXXXXX	XXXXXXXXXXXXXXXXXXXX.XX
(a&b) Operations Including Contingent	34-201	\$ 7,636,479.00
(e) Deferred Charges and Statutory Expenditures - Municipal	34-209	\$ 957,750.00
(g) Cash Deficit	46-885	\$ -
Excluded from "CAPS"	XXXXXXX	XXXXXXXXXXXXXXXXXXXX.XX
(a) Operations - Total Operations Excluded from "CAPS"	34-305	\$ 1,366,561.44
(c) Capital Improvements	44-999	\$ 7,500.00
(d) Municipal Debt Service	45-999	\$ 1,748,934.96
(e) Deferred Charges - Municipal	46-999	\$ 212,488.00
(f) Judgments	37-480	\$ -
(n) Transferred to Board of Education for Use of Local Schools (N.J.S. 40:48-17.1 & 17.3)	29-405	\$ -
(g) Cash Deficit	46-885	\$ -
(k) For Local District School Purposes	29-410	\$ -
(m) Reserve for Uncollected Taxes (Include Other Reserves if Any)	50-899	\$ 1,732,279.26
6. SCHOOLS APPROPRIATIONS - TYPE I SCHOOL DISTRICTS ONLY (N.J.S 40A:4-13)	07-195	\$ -
Total Appropriations	34-499	\$ 13,661,992.66

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing body on the 8th day of April, 2013. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2013 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Susan Caljean, Clerk

Certified by me
This 8th day of April, 2013

COUNCIL MEETING
April 8, 2013

Name	Motion	Second	Yes	No	Abstain	Absent
Collander						
Lonergan						
Holman						
Resto						
Fife						
Helfrich						

RESOLUTION #13-169

RESOLUTION TO APPOINT JOHN HOLMAN TO THE JOINT MUNICIPAL COURT COMMITTEE

WHEREAS, the Borough of Chatham, Borough of Madison, Harding Township and Chatham Township have approved an interlocal service agreement for the Borough of Madison to host the Joint Municipal Court.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that John Holman be appointed to the Joint Municipal Court Committee with a term to expire on December 31, 2013.

RESOLUTION #13-170

RESOLUTION TO ADOPT COUNCIL MEETING MINUTES

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the minutes from the following meeting are approved as typed and filed in the Borough Clerk's office:

Council Meeting, March 25, 2013

DISCUSSION ITEMS

1. Overnight Parking- Mr. Resto
2. Community Garden- Mr. DeNave
3. ECLC Community Garden- Mr. DeNave
4. Construction Office Scheduling- Mr. DeNave
5. Lum Field Lacrosse Wall- Mr. Lonergan/Mr. DeNave

MEETING OPEN TO THE PUBLIC

**NOTICE
OF PUBLIC COMMENT**

Hearing of citizens during the Public Comment section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for

Public Hearing tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to a reasonable length of time.

COUNCIL COMMITTEE REPORTS

Budget and Finance	James Lonergan
Public Works Planning	John Holman
Personnel	Leonard Resto
Public Safety & Emergency Services	James J. Collander
Shared Services & 3rd Party Agreements	Victoria Fife
Long Range Traffic & Pedestrian Safety Planning	James J. Collander
Madison/Chatham Joint Meeting	Gerald J. Helfrich

MAYOR'S REPORT Mayor Bruce A. Harris

ADMINISTRATOR'S REPORT Robert J. Falzarano

RESOLUTION #13-171

RESOLUTION OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF CHATHAM, COUNTY OF MORRIS, APPROVING CONSTRUCTION OF LACROSSE WALL AT LUM FIELD

WHEREAS, the Mayor and Borough Council of the Borough of Chatham have received requests from the public to construct a lacrosse wall for sports and recreational use; and

WHEREAS, the Mayor and Borough Council wish to approve the construction of a lacrosse wall at Lum Field all in accordance with the specifications reviewed and approved by the Borough Engineer; and

WHEREAS, the specific location of the lacrosse wall at Lum Field shall be determined by the Borough Engineer; and

WHEREAS, funds are available for the construction of the lacrosse wall from the Recreation Trust Fund.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham as follows:

1. The Mayor and Borough Council of the Borough of Chatham approve the construction of a lacrosse wall at Lum Field all in accordance with the specifications reviewed and approved by the Borough Engineer and at the specific location determined by the Borough Engineer.

2. All Borough officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

CONSENT AGENDA

The following items are considered to be routine by the Chatham Borough Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

Resolution #13-172 through Resolution #13-178 have been placed on the Consent Agenda.

PERSONNEL

RESOLUTION #13-172

RESOLUTION TO APPROVE PART TIME STATUS FOR TYRINA CITTRICH

WHEREAS, Tyrina Cittrich is employed by the Borough of Chatham; and

WHEREAS, Mrs. Cittrich has requested that after her maternity leave she be permitted to work a varied schedule; and

WHEREAS, it is to the advantage of the Borough for Mrs. Cittrich to return to work as a part time employee after her maternity leave with such a schedule at an hourly rate of \$34.51; and

WHEREAS, the Director of Finance shall prepare a work schedule that will provide for the completion of the duties assigned to Mrs. Cittrich in a timely and efficient manner; and

WHEREAS, the Personnel Committee has reviewed the request and schedule plan submitted by the Director of Finance; and

WHEREAS, the Personnel Committee agrees with the recommendations submitted by the Director of Finance.

BE IT RESOLVED, by the Mayor and Chatham Borough Council that the request submitted by the Director of Finance is approved; and

April 8, 2013

BE IT FURTHER RESOLVED, that Mrs. Cittrich shall maintain time sheets (in form and substance satisfactory to the Director of Finance) for all time worked for the Borough on the varied schedule; and

BE IT FURTHER RESOLVED, that this is considered a unique situation that does not set a precedent that would compel the Borough to make this type of temporary employment schedule available to any other employee in the future.

RESOLUTION #13-173

RESOLUTION TO EMPLOY SARAH HOLLAND AS AN UNPAID INTERN THROUGH THE CHATHAM HIGH SCHOOL SENIOR INTERNSHIP PROGRAM FROM MAY 20TH TO JUNE 15, 2013

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that Sarah Holland be employed as an unpaid intern for the Borough of Chatham through the Chatham High School Senior Internship Program.

FINANCE

RESOLUTION #13-174

RESOLUTION TO APPROVE PAYMENT OF VOUCHERS

WHEREAS, vouchers for payment have been submitted to the Borough Council by the various municipal departments.

BE IT RESOLVED, by the Borough Council of the Borough of Chatham that all vouchers approved by the Finance Chairman be paid subject to the certification of the availability of funds by the Director of Finance.

OTHER

RESOLUTION #13-175

RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE SHADE TREE REPORT FOR TREE CITY, USA

BE IT RESOLVED, by the Borough Council of the Borough of Chatham that the Mayor is hereby authorized to sign an application for recertification for the Tree City, USA community plan annual accomplishment report form.

RESOLUTION #13-176

RESOLUTION OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF CHATHAM, COUNTY OF MORRIS, APPROVING PLACEMENT OF PLAQUE AT POOL HOUSE AT THE MEMORIAL PARK POOL

WHEREAS, the Mayor and Borough Council of the Borough of Chatham wish to place a plaque at the Pool House at the Memorial Park Pool; and

WHEREAS, the design and specific location of the plaque shall be determined by the Mayor and Borough Council; and

WHEREAS, funds are available for the plaque from the Memorial Bond Fund.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham as follows:

1. The Mayor and Borough Council of the Borough of Chatham approve the placement of a plaque at the Pool House at the Memorial Park Pool, the design and specific location of which shall be determined by the Mayor and Borough Council.
2. All Borough officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

RESOLUTION #13-177

RESOLUTION OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF CHATHAM, COUNTY OF MORRIS, APPROVING OF "EXPLORE CHATHAM" PHOTOGRAPHY CONTEST

WHEREAS, the Chatham Borough Environmental Commission and Open Space and Historic Preservation Trust Advisory Committee are jointly sponsoring the 2013 "Explore Chatham" Photography Contest to showcase the ecology and history of the Borough; and

WHEREAS, the Mayor and Borough Council of the Borough of Chatham desire to express their support of the 2013 "Explore Chatham" Photography Contest for such laudable purposes; and

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham as follows:

1. The Mayor and Borough Council of the Borough of Chatham hereby approve of the 2013 "Explore Chatham" Photography Contest.
2. The Borough Administrator and Borough Attorney are hereby authorized and directed to review and revise the contest rules and Consent, Waiver and Release Entry Form as appropriate in the best interests of the Borough.
3. All Borough officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

COUNCIL MEETING

April 8, 2013

The matter(s) discussed will be made known to the public at such time as appropriate action is taken on said matter(s), and when disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Borough of Chatham, provided such disclosures will not violate Federal, State or local statutes and does not fall within the attorney-client privilege.

ADJOURN