



Borough of Chatham

Office of the Borough Clerk

54 Fairmount Avenue • Chatham • NJ 07928

973-701-6808 • ChathamBorough.org

Sidewalk Dining Application

Valid from April 15 to October 31 for the current year.

Please submit application and supporting documents to the Borough Clerk's Office.

Business Name and Address: _____

Applicant name: _____

Telephone: _____ Email: _____

Please submit the following:

- ~~\$25.00 application fee~~; *Application fee waived for 2024*
- Consent letter from landlord stating that outdoor dining is permitted in your lease
- A sketch that shows the planned number and location of all tables and chairs consistent with Sidewalk Dining regulations (see attached document)
- Certificate of Insurance, as per Section 126-21 item E (\$500,000 minimum naming Chatham Borough as co-insured)

If your application is missing any of the above items, the application will be mailed back to you.

By signing below, I acknowledge the above instructions and advisory, am authorized to apply for this permit, and that I will comply with the rules and regulations set forth in Borough Code §221.

Signature of Application

Date of submission

Office use Only

Zoning Official: _____

Date: _____

Chief of Police: _____

Date: _____

Borough Clerk: _____

Date: _____

Rules and Regulations

1. Sidewalk dining may be conducted in districts zoned for business; additional signage advertising sidewalk dining is prohibited.
 2. Sidewalk dining areas must not inhibit pedestrian traffic on public sidewalks. A minimum space of at least four feet of unrestricted pathway shall be maintained between the closest edge of the sidewalk dining area and the curbline. Ingress and egress to all storefronts must be kept clear. Planters, posts with ropes or other removable enclosures are encouraged as a means of defining the sidewalk dining area where space allows.
 3. Restaurateurs shall not place any table in such a manner as to block any municipal sign, litter container, public bench, or other amenity, including fire hydrants.
 4. Restaurateurs must provide for the disposal of recyclables and other solid waste generated by outdoor dining. Public litter containers shall not be used for this purpose. Public sidewalks shall be kept clean and free of debris at all times. Establishments providing sidewalk dining shall be responsible for the clearing of tables and disposing of refuse.
 5. Sidewalk dining shall be restricted to only those establishments currently conducting indoor dining business. Sidewalk dining shall be limited to the rear yard or side yard of the property or the sidewalk area immediately in front of the establishment's building or storefront.
 6. Restaurateurs shall not provide service to drivers or passengers of parked cars.
 7. External sound systems are prohibited.
 8. All food preparation shall be conducted in the regular kitchen area of the restaurant, not outside.
 9. All outdoor food service is subject to the regulations contained in Chapter 12 of the New Jersey Sanitary Code.
 10. Sidewalk dining may commence annually on April 15 and continue through October 31. Sidewalk dining shall be permitted between 8:00 a.m. and 10:00 p.m.
 11. The service or consumption of alcoholic beverages is prohibited.
 12. All tables, chairs, and other materials shall be removed from the sidewalk and sidewalks must be washed every day by 10:30 p.m.
- The Borough retains the right to temporarily suspend a sidewalk dining license to allow for construction activity, utility repairs, special events or for such other reasons as deemed appropriate by the Borough Council with reasonable notice.
 - A sidewalk dining license may be suspended or revoked for good cause by the Borough Council, including but not limited to noncompliance with the terms and conditions of this article, a misrepresentation of the information supplied in the application, the conviction of a crime, or a violation of any ordinance, statute or government regulation.