

**Office of Emergency Management
Year End Report
2009**

Borough of Chatham

Annual Report

2009

Emergency Management



Prepared by
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Coordinator

Major Incidents

The Office of Emergency Management responded to the following incidents during the year.

House Fire on Lum Avenue

Colonial Crossroads Chapter of the American Red Cross assisted with financial and sheltering arrangements

CERT assisted the Fire and Police Departments with traffic and crowd control

Power outage on Elmwood Avenue

Spoke with a special needs resident and JCP&L – Issued resolved

Fallen tree into house on Yale Street

Assisted the Fire Department

Flu Clinic

Assisted the Madison Health Department with the planning and the conducting of an H1N1 flu clinic at the Chatham Middle School

CERT members supplied the manpower to assist with crowd control and movement within the clinic

Criminal Investigation of Father Ed Hinds at Saint Patrick Church Rectory

Assisted with the Colonial Crossroads Chapter of the American Red Cross in providing two meals and refreshments for law enforcement personnel

Cert members assisted with parking and directions to visiting personnel before and during the funeral

Planning

Mitigation was a major planning project for 2009

Per a Federal Directive each jurisdiction must have an approved Mitigation Plan. The Morris County Office of Emergency Management was the lead agency for the County. The MCOEM contracted with James Witt Associates for this project. Numerous planning sessions were attended by me and the Borough Engineer, Vince DeNave. The project has been forwarded to FEMA for their comments and approval. Once the plan is approved it will be presented to the Borough Council for adoption.

H1N1 Flu

Preparation for the H1N1 flu season involved the Office of Emergency Management, the Morris County Office of Health Management, the Madison Board of Health, and the CERT members. Chatham Borough was the first town in Morris County to offer a public H1N1 Flu Clinic. This was something that was planned for, tested and updated for several years. The planning was well worth the effort as our format was used in other jurisdictions.

Operating Plan

Chatham Borough's EOP has been approved until April 30, 2011. This office continues to review and update our plan.

The use and availability of the Morris County Emergency Notification System was added to our plan.

The Chatham Borough Police Department now has use of the notification system.

Community Emergency Response Team

The CERT members continue to meet monthly, except for July and August.

This year, in addition to having CERT members assist along the July 4th Parade route, several members were in the line of march.

The CERT members assisted at the annual Flu Clinic sponsored by the Board of Health.

The CERT members assisted at the H1N1 Flu Clinic held at the Chatham Middle School.

All CERT members were trained in CPR and in the use of an automatic external defibrillator.

Each year the team continues to update their first aid and CPR skills.

The CERT members continue to utilize an emergency notification system for activation.

Education

Attended Coordinators seminars hosted by the Morris County Office of Emergency Management

Attended the New Jersey Emergency Preparedness Conference

Attended a Debris Management Workshop

Attended a Morris County training class on the guidelines and use of the Emergency Notification System

Attended a one day Security Expo

Attended Mitigation and Planning seminars

Attended a computer reporting seminar (E Team)

Attended a N95 Respirator use and fitting training course.

Attended a PSE&G Safety and Security seminar

Automatic External Defibrillators (AED)

Two Automatic External Defibrillators were purchased and installed on the second and third floors of Borough Hall. Staff members were trained in CPR and the use of the AED equipment.

Assisted Chatham Recreation with the purchase and installation of AED equipment on all Borough playing fields. Many of the coaching staff were trained in CPR and the use of the AED equipment

Assisted the Joint Meeting with the purchase and installation to two AED units along with training of their personnel.

Trained members of the Chatham Borough Police Department in CPR and AED and also the Department of Public Works in CPR, AED and First Aid.

Goals

Continue to build on the CERT
Monthly training reviews and updates
Increase their first aid and CPR skills
Build on teamwork
Recruit new members

Continue my education in relation to Emergency Management

Seminars

Training classes

County meetings

Continue to review and maintain our Emergency Operating Plan

Utilize the Borough Web site and Bulletin Board to keep our residents informed

Comments

Once again, I would like to thank all of the elected and appointed officials, department heads, and the Colonial Crossroads Chapter of the American Red Cross who assisted me with Emergency Management. They are a valuable and dedicated resource to the Borough and our citizens. The goals of Emergency Management are constantly changing and our Emergency Operating Plan is undergoing constant revision. I am looking forward to continuing this process for our residents.

Respectfully submitted,

W. J. Nauta
Coordinator