

**Office of Emergency Management
Year End Report
2010**

Emergency Management Year End Report 2010



Prepared by
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Coordinator

Major Incidents

The Office of Emergency Management responded to the following incidents during the year:

- Fuel Spill on Main Street
 - Assisted Chatham Borough Fire Department
- Motor vehicle fuel spill on Main Street
 - Assisted Chatham Borough Fire Department
- Heavy Wind and Rain Storm
 - Opened Emergency Operating Center
 - Coordinated with Chatham Borough Police Department, Chatham Borough Department of Public Works and the Chatham Borough Fire Department
 - CERT members maintained road blocks for road closures due to downed trees and power lines (two days)
 - Prepared Preliminary Assessment form for Morris County Office of Emergency Management
 - Submitted claim for storm related reimbursement to FEMA
 - \$11,654.83
 - Received 75% of expenses - \$8,673.32
- House Fire on Jackson Avenue
 - Assisted Chatham Borough Fire Department
- Snow Storm
 - Opened Emergency Operating Center
 - Coordinated with Chatham Borough Police Department and the Chatham Borough Department of Public Works
 - Submitted Preliminary Damage Assessment Forms to Morris County Office of Emergency Management

Planning

- Established a practice of conference calls with the Colonial Crossroads Chapter of the American Red Cross in preparation for anticipated storm activity
- Attended a Borough Staff meeting in preparation for anticipated storm activity
- Planned with the Board of Health and CERT members for the Annual Flu Clinic
- Assisted with review of the Chatham Borough Fire Department Emergency Operating Plan
- Reviewed the Garden Terrace Nursing Home Emergency Operating Report

Operating Plan

The Chatham Borough Emergency operating Plan is due for review by the New Jersey State Police Office of Emergency Management in April of 2011. The plan continues to be updated as conditions require.

The use and availability of the Morris County Emergency Notification System was added to our plan.

Emergency Operating Center

This year the Emergency Operating Center was activated twice for storm related activity. The Operating Center is used to coordinate activities between the Borough Police, Department of Public Works and the Fire Department. We also coordinate between the Colonial Crossroads Chapter of the American Red Cross and various Morris County and State Agencies.

Community Emergency Response Team

- The CERT members continue to meet monthly, except for July and August.
- This year, CERT were in the line of march for the 4th of July Parade
- The CERT members assisted at the annual Flu Clinic sponsored by the Board of Health.
- All CERT members were trained in CPR and in the use of an automatic external defibrillator.
- Each year the team continues to update their first aid and CPR skills.
- The CERT members continue to use an emergency notification system for activation

Education

- Attended Coordinators seminars hosted by the Morris County Office of Emergency Management
- Attended the New Jersey Emergency Preparedness Association
- Attended a Planning Seminar for conducting Damage Assessment Exercises
- Attended a Seminar on Unified Command
- Attended a Seminar of Planning for Special Events

- Attended a Seminar of Table Top Exercise Planning
- Attended a Public Safety Gas & Electric Safety Training Session
- Attended a Leadership and Mentoring Training Program

Mitigation

Morris County has completed and received FEMA approval for the required Mitigation Plan

Goals

- Continue to build on the CERT
 - Monthly training reviews and updates
 - Increase their first aid and CPR skills
 - Build on teamwork
 - Recruit new members
- Continue my education in relation to Emergency Management
 - Seminars
 - Training classes
 - County meetings
- Continue to review and maintain our Emergency Operating Plan
- Utilize the Borough Web site and Bulletin Board to keep our residents informed
- Continue to utilize the Morris County Notification System to keep Borough residents advised in emergency situations
- Continue to the Morris County Emergency Reporting System E-Team to keep surrounding towns along with County and State Agencies updated during emergency events.

Comments

Once again, I would like to thank all of the elected and appointed officials, department heads, and the Colonial Crossroads Chapter of the American Red Cross who assisted me with Emergency Management. They are a valuable and dedicated resource to the Borough and our citizens. The goals of Emergency Management are constantly changing and our Emergency Operating Plan is undergoing constant revision. I am looking forward to continuing this process for our residents.

Respectfully submitted,

W. J. Nauta
Coordinator