Chatham Borough
2018
Goals and Objectives
1.

Goal: Manage the Borough’s finances to remain within the tax levy and budget caps of 2% and be consistent with the Borough’s Strategic Financial Management Plan

- Objectives:
  - Prepare Operating and Capital Budgets for 2018
  - Register all employees on an online payroll system to view payroll related information including pay stubs
  - Budget Administration – Oversee Operating and Capital Budgets for 2018 – Ensure that expenditures are consistent with the Operating and Capital Budgets
  - Identify and apply for Federal, State and County grant funding
2.

Goal: Maintain and improve Borough infrastructure, including roads, water and sewer systems, to ensure maintenance, safety and proper sanitation.

- **Objectives:**
  - Develop specifications for road, sewer and water system improvements
  - Implement Joint Meeting Capital project in conjunction with Madison
  - Complete 2018 Capital projects:
    - Riverside Trail Project
    - Weston Avenue Repaving
    - Water Utility Upgrades
    - North Passaic Avenue Sidewalk Project (Morris County)
    - Curb and Sidewalk Program
    - Resurfacing and Micro surfacing of borough roads
    - Watchung Avenue Water Main re-lining
  - Implement a process to update the inventory of trees, fire hydrants and open space on an annual basis
  - Compile and organize an asset management plan that will identify the state of repair and replacement of all Borough infrastructure
3.

Goal: Explore and implement actions consistent with being a sustainable community.

- Objectives:
  - Green Team to deliver a completed Silver Level Recertification application no later than May 28, 2018
  - Work toward developing Gold Star Standards
  - Oversee Clean Communities grant funding
4.

Goal: Provide opportunities for Borough employees and volunteers to fulfill their responsibilities in an efficient and professional manner.

- Objectives:
  - Encourage employee attendance at educational programs and seminars
  - Develop management training/educational component at supervisor meetings and monthly department head meetings
  - Develop Boards and Commission volunteers training to allow them to better perform their duties. Training to include Borough budget practices, OPRA, OPMA, and best practices
  - Ensure that volunteers attend all required training
  - Attain 100% Board of Health member certification
5. 

Goal: Explore and implement systems and processes that ensure open and transparent communications with the public to continue to make the Borough "easy to do business with" and maintain Borough records.

- Objectives:
  - Implement "print and complete" PDF fillable forms on Borough website
  - Investigate, and if approved, implement an online payment option for processing and issuance of permits and licenses;
  - Implement web-based Citizen Request and Tracking System
  - Investigate and implement a digital document archiving system with optical character reader capability
  - Continue to develop Borough website
  - Recruit additional volunteers to help manage television broadcast capabilities
  - Implement Planet Civic web-based civic engagement platform to interact with Chatham residents
6.

Goal: Land Development, increase ratables, while preserving the Borough's character.

- Objectives:
  - Continue the work of the Post Office Plaza Redevelopment Project
  - Work with NJ Transit on a Feasibility Study for a River Road Train Station
  - Develop and include historic preservation enhancements to the Borough Code, Chapter 165
  - Continue to manage the Borough’s Gateway
  - Continue to aggressively encourage the NJDOT to explore solutions to reduce or eliminate traffic issues on Main Street (Route 124)
  - The Pilgrim Pipeline Advisory Committee will continue its efforts to elicit information from Pilgrim Pipeline, LLC and keep public informed
  - Revise the Tree Protection Ordinance - Chapter 165 - Article XV
Goal: Ensure that Borough residents of all ages have access to a broad range of recreational opportunities to promote a healthy lifestyle, etc.

- Objectives:
  - Continue to develop the Borough Recreation program to ensure a fair and equitable Joint Sports Club/Recreation model
  - Develop a Garden Park proposal to upgrade and enhance the park, including tennis and other recreational activities
  - Increase annual membership at Municipal Pool
  - Develop and review plans with DPW to provide access for participants with mobility aide apparatus at Memorial Park
  - Explore with DPW and the Borough Engineer the possibility of creating a walking path at the Memorial Park complex
  - Develop Urban Track a 3.3 mile loop from the east end of Main Street to the west end at Division Avenue
8.

Goal: Ensure the safety of Borough residents and visitors.

- Objectives:
  - Continue speed analysis on all Borough roads
  - Continue to institutionalize new and updated departmental policies and procedures within the Police Department
  - Enhance and improve the less lethal force option available to the Police Department
  - Conduct feasibility study on acquisition, design and implementation of body cameras in the Police Department
  - Conduct Fire Department Vehicle Evaluation and Recommendations (Fire Department)
  - Update existing Board of Health ordinances
9.

Goal: Partner with community groups to facilitate activities/events that promote community spirit, etc.

- Objectives:
  - Plan, develop and execute the 2018 Spring Clean Program, 2018 Fishawack Festival and the 2018 Sustainability Fair
  - Develop DOCS as liaison to groups that hold events in the Borough (Trot the Manor, Sunshine Striders, Library of the Chatham’s, etc.) to facilitate use of Borough facilities
  - Evaluate DOCS role and make recommendations for the future.
Questions?