

REQUEST FOR PROPOSAL
BOROUGH OF CHATHAM, MORRIS COUNTY, NEW JERSEY
ENERGY AUDIT SERVICES

NOTICE IS HEREBY GIVEN that sealed proposals will be received by the Borough of Chatham, County of Morris, State of New Jersey, in the Council Chambers, 54 Fairmount Avenue, Chatham, New Jersey on **Tuesday, August 23, 2022 at 10 am** prevailing time, and at that time will be publicly opened and read for the **ENERGY AUDIT SERVICES**.

This proposal is being sought pursuant to the Local Public Contract Laws **Competitive Contracting Rules and Regulations**.

Proposal documents and specifications can be picked up at the Borough Clerk's office, 54 Fairmount Avenue, Chatham, NJ from 8:00 AM to 4:00 PM, Monday –Friday or electronically received by emailing your request for the RFP document to afarfalla@chathamborough.org. You must include the firm's name, address, a contact name, telephone number and fax number in the email. Please indicate "**RFP – ENERGY AUDIT SERVICES**" in the subject line of the email.

All proposals must be enclosed in a SEALED ENVELOPE, properly endorsed with the name of the Bidder, with the designation "BOROUGH OF CHATHAM, SEALED PROPOSAL, RFP-ENERGY AUDIT SERVICES, TUESDAY, AUGUST 23, 2022, 10:00 A.M.". **Any envelope that is received that is not properly marked causing it to be opened prior to the proposal opening will be invalidated.** Proposals may be received before the hour designated in the Borough Clerk's office, if they are mailed or hand delivered in person. The Borough of Chatham will not be responsible for any proposal that is sent by mail or other form of carrier which is lost or which arrives after the bid date and time August 23, 2022 at 10am.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27. Bidders must comply with the requirements of P.L. 1977, Chapter 33, requiring stockholders' and partnership names.

The Borough of Chatham reserves the right to reject any or all proposals, or any part thereof, and to waive any informalities therein and to award the proposal in the best interest of the Borough.

STEPHEN WILLIAMS, Acting Borough Clerk