



Borough of Chatham

MUNICIPAL BUILDING
54 FAIRMOUNT AVENUE
CHATHAM, NEW JERSEY 07928

Tel: 973-635-0674 • ChathamBorough.org

BLOCK PARTY PERMIT APPLICATION

APPLICATION MUST BE SUBMITTED TO THE CHIEF OF POLICE A MINIMUM OF 2 WEEKS PRIOR TO THE DATE OF THE BLOCK PARTY

BLOCK PARTY INFORMATION:

DAY/DATE OF BLOCK PARTY: _____

TIME: _____ A.M. P.M. _____ A.M. P.M.
Start End

RAIN DATE: _____ NONE

STREET TO BE BLOCKED OFF: _____

FROM _____ TO _____

NOTE: THERE CANNOT BE AN INTERSECTING STREET BETWEEN THE LISTED STREETS

APPLICANT'S INFORMATION:

NAME: _____

ADDRESS: _____

EMAIL ADDRESS: _____

HOME PHONE: _____ CELL PHONE: _____

_____ Date _____

Applicant's Signature

LIST EACH RESIDENCE WITHIN THE BLOCKED-OFF STREET AND OBTAIN SIGNED APPROVAL FROM EACH PROPERTY OWNER [ATTACH SEPARATE SHEET IF NECESSARY]

STREET ADDRESS	SIGNATURE	STREET ADDRESS	SIGNATURE
1. _____	X _____	11. _____	X _____
2. _____	X _____	12. _____	X _____
3. _____	X _____	13. _____	X _____
4. _____	X _____	14. _____	X _____
5. _____	X _____	15. _____	X _____
6. _____	X _____	16. _____	X _____
7. _____	X _____	17. _____	X _____
8. _____	X _____	18. _____	X _____
9. _____	X _____	19. _____	X _____
10. _____	X _____	20. _____	X _____

FOR OFFICE USE ONLY

_____ Approved

Chief of Police Date

_____ Approved

Borough Administrator Date

_____ Approved

Recreation Date

Forward Copy of Permit To:

Applicant

Police Dept. DPW

Fire Dept. Emergency Squad

BLOCK PARTY SAFETY REQUIREMENTS

1. Clearly visible road barricades shall be placed at all ends of the blocked off street and area where vehicles might enter from a roadway. A call to the Department of Public Works 973-635-5242 will provide the barricades (depending on availability) but you will be responsible for their placement and removal on the day of the event.
2. No wires, chains or ropes shall be fixed across or over any street or roadway.
3. All tables, chairs, awnings and similar items must be kept to the side of the street or roadway at all times to allow emergency vehicles access to the blocked off area in the event of an emergency. Should there be an emergency response, block party participants must remove all barricades and keep the street or roadway clear until the emergency is over and all emergency vehicles have left the area.