

CHATHAM BOROUGH BOARD OF HEALTH
September 13, 2018 7:00 p.m.

Chairman Lisa DeRosa called this Regular Meeting to order at 7:00 p.m. in Room 212, middle level, Chatham Borough Hall. Chrnm. DeRosa read aloud the following statement:

Pursuant to the requirements of the open Public Meetings Act, N.J.S.A. 10: 4-6 et. seq. adequate notice of this meeting has been provided by including same in the Annual Notice, copies of which were posted on the Municipal Bulletin Board, on the main floor of the Borough Hall, emailed to the Chatham Courier, the Daily Record, and the Alternative Press on December 21, 2017 and filed in the office of the Borough Clerk.

Names	Present	Absent
Lisa DeRosa, Chrnm.	X	
Dr. Norman Schaefer		X
Rita Marts, R.N.	X	
Mary Ann McCabe, R.N.	X	
Kay Kaiser, R.N.	X	
Micki Chaput, R.N.	X	
Lisabeth Bringgard, R.N.		X
Shelliam Lee		X
Council Member Robert Weber, Sr.	X	
Megan Avallone	X	
Beau Preston	X	
Liz Holler, Minutes Secretary	X	

Also present:

Bridget Colendenski, R.N., Public Health Nurse, Westfield Dept. of Health
Robin Kline, Municipal Clerk, Borough of Chatham

Public Comment

There was none.

Motion to Adopt Meeting Minutes

The minutes of the June 14, 2018 Board of Health meeting were approved as submitted.

Reports

Nursing Reports

Ms. Colendenski summarized the Nursing Reports for June, July and August. No chronic diseases were reported for these three months. Cases of Lyme disease were reported. Ms. Colendenski discussed the recent official opening of the Urban Track in Chatham Borough.

Ms. Avallone explained why the funding has recently plummeted for Atlantic Health Services, causing problems for some of their programs. Overlook Downtown's Glucose schedule for the

public was not posted in a timely manner, as discovered by Mayor Harris. This Overlook schedule of programs is now improving.

Chrmn. DeRosa noted that Suicide Prevention Week begins next week. She and Ms. Colendenski explained the program “Hidden in Plain Sight” which will be held September 18th at the Madison YMCA.

Chrmn. DeRosa reported that the Madison-Chatham Coalition and the Library of the Chathams will be holding a poetry and art contest addressing vaping and marijuana use. Those interested in participating will be given helpful web sites to research. Participants will have to create a slogan, and something related to what they have read on these subjects.

R.E.H.S. Report

Ms. Avallone introduced Beau Preston, the new R.E.H.S., who is replacing Tanya Moon, who has since retired. Mr. Preston is a former intern of Ms. Moon’s. The Board welcomed Mr. Preston.

Ms. Avallone reported that the Bean Curd Restaurant has corrected some issues that had arisen in the summer. They are now under new ownership. She also reported that the three local swimming pools did well with their inspections this summer.

Ms. Avallone gave an update on the noise complaints from the resident at 21 Hillside Avenue. The Health Department has made several visits to the site in question, even at night. Ms. Avallone noted that she has spoken with the Borough Attorney and the Borough Administrator, and they felt it was time to close this matter. Ms. Avallone stated that she will do a final review on this situation. She will put something in writing for Mr. Ercalano.

Ms. Avallone reviewed the R.E.H.S. activities in August. A complaint with the Chatham Sandwich Shop had been investigated. Mr. Preston had investigated a complaint from the business owner at 251 Main Street about an odor that he believed came from the pizza store next door. He stated that he had visited the area three times and has never detected an odor. The owner of the property has a letter from his plumber stating that there is a negative air pressure which builds up from the exhaust fan. It draws up the odor from a trap. The plumber had explained this situation to the pizza store tenant. The pizza store agreed to do something about this matter. Mr. Preston said that since he has become R.E.H.S. officer, it is believed that the odor is from the tenant upstairs.

Ms. Avallone noted that Mr. DeNave, the Borough Engineer and Zoning Officer, had checked with the Madison Building Department on this matter. The Madison Building Dept. was confident that everything had been installed correctly at the pizza store. Any further complaints could be directed to the Building Department.

Financial Reports

Ms. Kline stated that the budget report provided by the CFO shows the Board where it currently stands with its 2018 budget and confirmed that no appropriations have been made from the legal account to date for work performed by Borough Attorney Lott for revisions to the BOH

ordinances. Ms. Kline advised the Board that if additional funds were needed for legal work, the Board could request the CFO to make a line item transfer at the end of the year.

Vital Statistics Report

Chrmn. DeRosa noted one in-town birth had been reported.

Animal Control Report

Chrmn. DeRosa noted that after a scarcity of bat situations, one occurred in July. A resident from North Passaic Ave. had called reporting that bat was under her patio table. The bat had disappeared by the time Animal Control had arrived on the site. Chrmn. DeRosa felt these documentations from Animal Control were very well written and showed genuine compassion.

Pest Control

The Board had no questions or comments on this report.

Health Officer Monthly Update

Ms. Avallone reported that two weeks ago Chatham Borough had a positive West Nile mosquito call. Technology is now available to test a mosquito, so residents can find out if they are at risk. Ms. Avallone noted that this summer, six of the towns that she is responsible for have had positive West Nile mosquitos. This particular mosquito was found on the grounds of the Chatham Public Works Department, behind the Middle School. Ms. Avallone provided information to the Borough on how to prevent the breeding of mosquitoes, especially not allowing standing water to collect. Gutter water is also a popular breeding area for mosquitoes.

Ms. Avallone reported that she had been asked by the National Association of County & City Health Officials to serve on the Maternal/Adolescent Health Committee. This national organization has direct communications with the CDC and its initiatives. Ms. Avallone will now have a first look at national trends, national initiatives, etc.

Draft Ordinance Review

Chrmn. DeRosa noted that the Board of Health's ordinance has been repealed and replaced with Westfield's ordinance. Chrmn. DeRosa asked Ms. Kline and Ms. Avallone what the process the Board should follow in reviewing this ordinance.

Ms. Kline suggested the Board take a chapter at a time in their review and informed the Board that the Borough Council recently made an amendment to the Animal Control and Rabies chapter of the Borough code. Ms. Kline advised the Board that in their review of this ordinance, they must be mindful of any new legislation that may affect this ordinance.

Ms. Kline suggested a sub-committee be formed to review each chapter and then forward their recommendations on to the full Board.

Chrmn. DeRosa stated that she would like this review done by December of this year.

Ms. Kline, Ms. Avallone and Chrmn. DeRosa discussed penalty fees for businesses selling vaping supplies. Ms. Kline advised not to imbed any fee structures into the ordinance, but should include language to reference the Borough's current fee resolution.

Council Member Weber suggested that the \$75 grease trap fee be looked at. Chrmn. DeRosa clarified that Madison Health Dept. had collected that particular fee from Chatham Borough twice a year. No records were kept on these payments. Chrmn. DeRosa suggested that the Westfield Health Dept. be asked about this \$75 fee. She will also keep in touch with Chris Manak, Superintendent of the Joint Meeting, about this matter.

Regarding Borough food licenses, Ms. Kline noted that the license fees are charged according to the square footage of the establishments.

Ms. Avallone noted that the number of customer seats could also be a determining factor for this license fee.

On other matters, Chrmn. DeRose announced that the Borough's Rabies Clinic will be held on November 3rd. Chrmn. DeRosa said she will help. She will contact Dr. Schaeffer to see if he was available. Ms. Avallone noted that Murray Hill Veterinary Associates will be administering the shots.

Ms. Kline reminded Chrmn. DeRosa to send Cathy Baldwin a list of Board of Health meetings and events for 2019. Mrs. Baldwin will be organizing the 2019 Borough Calendar very soon.

Council Member Weber reported on Borough Council activities. Recently he has been trying to prod the Council regarding the legalization of marijuana effort. Currently the Chatham Borough Zoning Code would allow someone to come into town and open a marijuana dispensary. It would be considered a retail trade. Council Member Weber noted that there is legislation in the works to allow municipalities to opt out. Council Member Weber said that this matter will be put out to the community for their feedback. A survey will be available for the public.

Related to this matter, Ms. Avallone reported that the Community Health Survey has gone on line recently. Only four people have responded so far. Ms. Avallone and the Board discussed additional ways to distribute the survey. Perhaps the Chatham Library, CVS Pharmacy, the Senior Center and the Pre-Schools could have surveys available. Council Member Weber said that he would check with Borough Administrator Steve Williams to see if this survey was eligible to be used on a ChathamAlert announcement.

Chrmn. DeRosa felt a newsletter could be done to include items like this survey. Also, a list of flu vaccine locations could be included. Hard copies of the newsletter could be put in different locations in town.

At 8:30 p.m. the meeting adjourned.

The next Chatham Borough Board of Health meeting will be held on Thursday, October 11, 2018, 7:00 p.m., Room 212, middle level, Chatham Borough Hall.

Respectfully submitted:

Liz Holler
Minutes Secretary