

CHATHAM HISTORIC PRESERVATION COMMISSION
October 16, 20187:30 p.m.

Chairman James Greener called this Regular Meeting to order at 7:30 p.m. in Room 212, middle level, Chatham Borough Hall. Mr. Greener read aloud the following notice:

Pursuant to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. seq. adequate notice of this meeting has been provided by including same in the Annual Notice, copies of which were posted on the official bulletin board on the main floor of Borough Hall, emailed to the Chatham Courier, the Daily Record, and the office of the Borough Clerk.

Names	Present	Absent
James J. Greener (Chrmn.)	X	
Mindy Pitonyak	X	
Frank Truilo	X	
Eleanor Smith	X	
Catherine Chin	X	
Carolyn Dempsey	X	
Council Member Thaddeus Kobylarz	X	
Liz Holler – Minutes Secretary		X – at a Shade Tree Meeting

Mrs. Chin kindly took the meeting minutes in Ms. Holler's absence.

Public Comments

There were none.

Motion to Adopt Meeting Minutes

Mr. Truilo made a motion to adopt the meeting minutes of September 18, 2018 as submitted. Chrmn. Greener seconded the motion. The meeting minutes of September 18, 2018 were approved as submitted.

Discussion Items

Commissioners reviewed/processed the highlights of Driscoll Real Estate's Concept Site Plan as presented at the September 2018 HPC meeting.

There were no applications to review tonight.

Council Member Kobylarz will be setting up a meeting between Commission members and Chatham Borough Officials: Mayor Bruce Harris, Attorney James Lott, Borough Zoning Officer & Engineer Vince DeNave. Once the meeting date is set, Commissioners will be invited to attend.

The topics to be discussed at this meeting with Borough officials will be:

- 1) Evaluation of the Borough's contract with Madison

- 2) Discuss services not included in this contract/amend contract
- 3) Apply enforcement mechanisms in Madison for Chatham Borough
- 4) How to communicate the existence of the Historic District
- 5) How to enforce requirements for this District

Fall Project – Historic Guidelines, Electronic Update

Commissioners reviewed the photo checklist. 68 photos are needed.

Each Commissioner will shoot 15 photos. Some images will have to be pulled from archives.

The following Commissioners agreed to re-shoot the following photos for the updated Historic Guidelines:

Vice Chrmn. Truilo	-	photos #17-29
Mrs. Chin	-	photos #30-45
Mrs. Pintonyak	-	will collect archived photos
Mrs. Dempsey	-	photos #46 – 60
Councilman Kobylarz	-	photos #1 - 16
Chrmn. Greener	-	photos #61 – 68

Commissioners were asked to contact Chrmn. Greener when they obtain their assigned, updated photos.

The meeting adjourned.

The next Historic Preservation Commission meeting will be held on Tuesday, November 20, 2018, 7:30 p.m., Room 212, middle level, Chatham Borough Hall.

Respectfully submitted:

Liz Holler
Recording Secretary