

# CHATHAM BOROUGH HISTORIC PRESERVATION COMMISSION

## Reorganization and Regular Meeting

January 21, 2020

7:30 p.m.

Chairman James Greener called this Reorganization and Regular Meeting to order at 7:30 p.m. in Room 212, middle level, Chatham Municipal Building. Mr. Greener read aloud the following notice:

Pursuant to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. seq. adequate notice of this meeting has been provided by including same in the Annual Notice, copies of which were posted on the official bulletin board on the main floor of Borough Hall, emailed to the Chatham Courier, the Daily Record, and the Alternative Press on January 3, 2019 and was filed in the office of the Borough Clerk.

Names	Present	Absent
James J. Greener, Chair	X	
Mindy Pitonyak		X
Frank Truilo	X	
Catherine Chin	X	
Council Member Carolyn Dempsey	X	
Liz Holler – Minutes Secretary		X – at a Shade Tree Comm. meeting

### Public Comments

There was none.

### Adoption of Minutes

An amendment was made to the December 17, 2019 HPC minutes. A correction was made that Council Member Dempsey was present at that meeting. Vice Chrmn. Truilo made a motion to approve the minutes of the December 17, 2019 Historic Preservation Commission meeting as amended. Mrs. Chin seconded the motion. The amended meeting minutes of December 17, 2019 were approved as amended.

### Main Street Signage/Awning Upgrade

Commissioners felt there may be an opportunity for private funding for the Main Street signage/awnings upgrade. Mr. Truilo will keep the Commission posted. He will be following up with Bill Tackaberry. Council Member Dempsey will follow

up with the Borough Council. At minimum, an award of some kind can be given to a Main Street business.

#### Reorganization Resolutions for 2020

Commissioners unanimously approved the following resolutions:

Resolution #20-01: Resolution Establishing the 2020 HPC Meeting schedule

Resolution #20-02: Resolution Designating the Official Newspapers for the Publication of Legal Notices for the Year 2020

Resolution #20-03: Resolution electing the Historic Preservation Commission Officers for the Year 2020:

Chairman: James Greener

Vice Chairman: Frank Truilo

#### HPC Ordinance Changes

Commissioners decided on the following wording for the ordinance: “Any material replacement, or color change on a contributing building, should come before the Board”. Commissioners noted, unfortunately, that there is a lack of enforcement for this ordinance. Commissioners had copies of the memo sent to Mayor Kobylarz, dated 01/21/2020, listing the HPC’s recommendations for definitions to be included in the ordinance, as well as the HPC’s objectives.

#### Stanley Church

It was reported that Stanley Church will be donating their church property to the Borough of Chatham. The congregation will be providing \$350,000 for upgrade work. This amount will help pay for all environmental remediation. A recommendation was made file an application for this property to make it on the National Historic Registry Sites.

The question was raised of whether the Borough is eligible for a historic tax credit. A Commissioner answered yes. Janice Piccolo, who has worked on Borough grants over the years, advises that the HPC can apply for grants when the Borough owns the building. Typically, a sizeable effort like this, may need a historical consultant.

Commissioners concluded that a historic preservation consultant is needed for the Stanley building. Chrmn. Greener will look around for a consultant.

Council Member Dempsey will research more specifics on these types of grants.

#### Continued Review of the Design Guidelines

Commissioners discussed giving a presentation of the revised Guidelines to the Mayor and Council. Melanie Politi, the Assistant to the Borough Administrator, may be able to upload the Design Guidelines document to the Borough website.

#### Budget Request for the HPC Flag Award

Commissioners reviewed several potential projects for the HPC Flag Award. The total request will be for \$1,000. Council Member Dempsey will find out the protocol for submitting such a request.

#### Goals & Objectives for 2020

- 1) Completion of the Design Guidelines
- 2) Awning/Signage Award
- 3) HPC Flag Award

At 9:05 p.m. the meeting adjourned.

The next Chatham Borough Historic Preservation Commission meeting will be held on Tuesday, February 18, 2020, 7:30 p.m., Room 212, middle level, Chatham Municipal Building.

Respectfully submitted:

Liz Holler  
Recording Secretary

cc: Vince DeNave, Borough Zoning Officer & Engineer