

CHATHAM BOROUGH HISTORIC PRESERVATION COMMISSION  
January 19, 2021 7:30 p.m.

Chairman James Greener called this Reorganization and Regular Meeting to order at 7:30 p.m. This was a virtual meeting held by Zoom. Mr. Greener read aloud the following notice:

Pursuant to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. seq. adequate notice of this meeting has been provided by including same in the Annual Notice, copies of which were posted on the official bulletin board on the main floor of Borough Hall, emailed to the Chatham Courier and Daily Record on January 3, 2019 and was filed in the office of the Borough Clerk.

Names	Present	Absent
James J. Greener, Chair	X	
Council Member Frank Truilo	X	
Catherine Chin		X
Council Member Carolyn Dempsey		X

Lynn Magrane, a future Commissioner, was also present.

A legal quorum of Commissioners was not present at the meeting. There were no applications before the Commission.

Administration of the Oaths of Office

The Oaths of Office will be administered to the new Commissioners at next month's meeting if the necessary paperwork is approved and finalized.

Public Comment

There was none.

Motion to Adopt Meeting Minutes

Because a quorum of Commissioners was not present, the November 17, 2020 meeting minutes could not be voted on. No minutes were taken for the December 15, 2020 meeting as there were no agenda items.

2021 Reorganization Resolutions for 2021

The Reorganization resolutions will be voted on at the February 16, 2021 HPC meeting, when more Commissioners will be present.

#### HPC Flag Award

Commissioners held a brief discussion about the Flag Award which will happen sometime during the next few months. It's not clear where the actual flag is presently located. A new flag could probably be created. There are enough funds in the HPC budget to handle this.

Mr. Greener reported that the architect has reached out to the homeowner of the house that the Commission decided to nominate. It was reported that the homeowners would be delighted to receive this award. Ms. Holler believed that there was a history report done on the home by the Historical Society back in the 1980s. She'll try and look for it. Council Member Truilo and Mr. Greener were glad that this vintage home was not demolished but was given an excellent and tasteful upgrade.

#### HPC's New Design Guidelines

Mr. Greener will include the most recent edits suggested by Council Member Truilo.

Council Member Truilo offered to send the final draft of the guidelines to Steve Williams, the Borough Administrator. Hopefully, the Commission can give a presentation on the new Design Guidelines at one of the Borough Council Meetings in February. Perhaps both the Design Guidelines and the HPC Flag Award can both "be launched" at the same Council Meeting.

At 8:08 p.m. this Zoom gathering ended.

The next Chatham Borough Historic Preservation Commission Meeting will be held on Tuesday, February 16, 2021 at 7:30 p.m. It will be the Commission's re-scheduled Reorganization/Regular Meeting for 2021. It will be a virtual meeting.

Respectfully submitted:

Liz Holler  
Minutes Clerk

cc: Vince DeNave, Borough Zoning Officer & Engineer