AGENDA Monday, March 24, 2014

Regular Meeting Mayor and Borough Council

Borough of Chatham 54 Fairmount Avenue Chatham, NJ 07928

CALL MEETING TO ORDER The meeting will be called to order at 7:30 p.m.

10 OILDER

SALUTE TO THE FLAG

MOMENT OF SILENCE

ADEQUATE NOTICE

Statement re: Adequate Notice of Meeting

Pursuant to the requirements of R.S. 10:4-10, adequate notice of this meeting has been provided by including same in the Annual Notice, copies of which were posted on the Municipal Bulletin Board, on the main floor of the Municipal Building, e-mailed to the Independent Press, the Morris County Daily Record, the Star Ledger, the Chatham Courier, the Chatham Patch, and the Alternative Press and filed with the Borough Clerk, all on January 2, 2014.

ROLL CALL

On a call of the roll the following officials should be present:

Mayor Bruce A. Harris

Council Member James J. Collander Council Member James Lonergan Council Member John Holman Council President Victoria Fife Council Member Gerald J. Helfrich

Council Member Alida Kass

Robert J. Falzarano, Borough Administrator

James L. Lott, Jr., Borough Attorney Catherine Baldwin, Acting Clerk

RESOLUTION #14-151

2014 World Autism Awareness Day & Month Proclamation

K-03/21/14

WHEREAS, autism, the fastest growing developmental disability in the United States, affecting more than three million people, is an urgent public health crisis that demands a national response; and,

WHEREAS, autism is the result of a neurological disorder that affects the normal functioning of the human brain, and can affect anyone, regardless of race, ethnicity, gender, or socioeconomic background; and,

WHEREAS, symptoms and characteristics of autism may present themselves in a variety of combinations and can result in significant lifelong impairment of an individual's ability to learn, develop healthy interactive behaviors, and understand verbal as well as nonverbal communication; and,

WHEREAS, the effort to address autism continues, doctors, therapists, and educators can help persons with autism overcome or adjust to its challenges and provide early, accurate diagnosis and the resulting appropriate education, intervention, and therapy that are vital to future growth and development; and,

WHEREAS, ensuring that persons living with autism have access to the lifelong care and services needed to pursue the full measure of personal happiness and achieve their greatest potential; and,

WHEREAS, Chatham Borough is honored to take part in the annual observance of Autism Awareness Month and World Autism Awareness Day in the hope that it will lead to a better understanding of the disorder; and,

BE IT RESOLVED,, the Mayor and Council of the Borough of Chatham do hereby proclaim April 2014 as **AUTISM AWARENESS MONTH** and April 2, 2014 as **WORLD AUTISM AWARENESS DAY** in Chatham Borough to raise public awareness of autism and the myriad of issues surrounding autism, as well as to increase knowledge of the programs that have been and are being developed to support individuals with autism and their families.

Health Department Awards of Excellence Presentations-Mrs. Gulla

RESOLUTION #14-152 RESOLUTION TO ADOPT COUNCIL MEETING MINUTES

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the minutes from the following meeting are approved as typed and filed in the Borough Clerk's office:

Council Meeting, March 10, 2014

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Chatham that the Executive Session minutes be adopted herein as approved and redacted by the Borough Attorney:

Executive Session March 10, 2014

DISCUSSION ITEMS

- 1. School District Budget- Dr. LaSusa
- 2. Capital Projects Update- Mr. DeNave

MEETING OPEN TO THE PUBLIC

NOTICE OF PUBLIC COMMENT.

Hearing of citizens during the Public Comment section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for Public Hearing tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to a reasonable length of time.

ADMINISTRATOR'S REPORT	Róbert J. Falzarano
MAYOR'S REPORT	Mayor Bruce A. Harris
Madison/Chatham Joint Meeting	John Holman
Long Range Traffic & Pedestrian Safety Planning	James J. Collander
Shared Services & 3 rd Party Agreements	Gerald Helfrich
Public Safety & Emergency Services	James J. Collander
Personnel	Victoria Fife
Public Works Planning	John Holman
COUNCIL COMMITTEE REPORTS Budget and Finance	James Lonergan

CONSENT AGENDA

The following items are considered to be routine by the Chatham Borough Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

Resolution #14-153 through Resolution #14-158 have been placed on the Consent Agenda.

RESOLUTIONS REMOVED FROM THE CONSENT AGENDA

CONTRACTS

RESOLUTION #14-153

RESOLUTION OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF CHATHAM, COUNTY OF MORRIS, AUTHORIZING THE EXECUTION OF AN AMENDMENT TO THE SHARED SERVICES AGREEMENT FOR UNIFORM CONSTRUCTION CODE SERVICES WITH THE BOROUGH OF MADISON

WHEREAS, the Boroughs of Chatham and Madison are parties to a shared services agreement for Uniform Construction Code services; and

WHEREAS, the parties wish to amend the agreement to set forth policies and procedures for handling requests for Chatham Borough Construction Department government records pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq. (OPRA); and

WHEREAS, accordingly, the Mayor and Borough Council of the Borough of Chatham wish to approve of the OPRA Policies and Procedures to be made part of the shared services agreement in substantially the same form as attached hereto and made part hereof this Resolution; and

WHEREAS, the Mayor and Borough Council wish to authorize the execution of the amendment to the shared services agreement for Uniform Construction Code services with the Borough of Madison in substantially the same form as the amendment attached hereto and made a part hereof this Resolution; and

WHEREAS, this resolution is contingent on Madison adopting a reciprocal resolution approving of the OPRA Policies and Procedures and authorizing execution of the amendment to the shared services agreement for Uniform Construction Code services.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham as follows:

1. The Mayor and Borough Council hereby approve of the OPRA Policies and Procedures to be made part of the shared services agreement for Uniform Construction Code services in K-03/21/14

substantially the same form as the amendment attached hereto and made a part hereof this Resolution.

- 2. The Mayor and Acting Clerk are hereby authorized to execute the amendment to the shared services agreement for Uniform Construction Code services with the Borough of Madison in substantially the same form as the amendment attached hereto and made a part hereof this Resolution.
- 3. All other Borough employees and officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

FINANCE

RESOLUTION #14-154 RESOLUTION TO APPROVE PAYMENT OF VOUCHERS

WHEREAS, vouchers for payment have been submitted to the Borough Council by the various municipal departments.

BE IT RESOLVED, by the Borough Council of the Borough of Chatham that all vouchers approved by the Finance Chairman be paid subject to the certification of the availability of funds by the Director of Finance.

RESOLUTION #14-155 RESOLUTION TO REFUND PROPERTY TAXES

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that a refund of property taxes be issued to the individuals listed below as follows:

BLOCK/LOT	OWNERS & PROPERTY ADDRESS	AMOUNT	YEAR/QTR
6/6	Loatman, John & Katherine	\$305.51	2013 3 rd Otr.

209 Washington Avenue Overpayment 3rd Qtr. - estimate

MISCELLANEOUS

RESOLUTION #14-156

RESOLUTION OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF CHATHAM, COUNTY OF MORRIS, AUTHORIZING EXECUTION OF A STORMWATER EASEMENT AGREEMENT FOR BLOCK 124, LOT 11.1 AND LOT 11.2.

WHEREAS, as a condition of the approval granted by the Borough of Chatham Planning Board for the subdivision of Block 124, Lot 11, creating Block 124, Lot 11.1 and Lot 11.2 (collectively, the "Property"), 221 Main at Madison, LLC (the "Grantor") was required to relocate a storm water drainage pipe located under the Property and to dedicate a permanent drainage easement to the Borough over, under and through the areas of the Property to provide access to the drainage pipe; and

WHEREAS, the Stormwater Easement Agreement prepared by the Grantor to dedicate said drainage easement to the Borough has been reviewed by the Borough Engineer and Borough Attorney; and

WHEREAS, the Mayor and Borough Council of the Borough of Chatham wish to authorize the execution of the Stormwater Easement Agreement in substantially the same form as the agreement attached hereto and made a part hereof this Resolution and to the satisfaction of the Borough Engineer and Borough Attorney.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham as follows:

- 1. The Mayor and Acting Borough Clerk are hereby authorized to execute the Stormwater Easement Agreement in accordance with the terms and conditions of this Resolution.
- 2. All other Borough employees and officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

RESOLUTION #14-157

RESOLUTION OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF CHATHAM, COUNTY OF MORRIS, TO ESTABLISH A DEDICATION BY RIDER FOR THE BEE GARDEN ON THE CHATHAM BOROUGH CONSERVATION AREA AT THE EAST END OF ST. JAMES STREET TITLED 2014 BEE GARDEN TRUST FUND

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.A. 40A:5-29 permits the Borough to use dedicated revenues anticipated during calendar year 2014 from contributions in support of the Bee Garden for the purposes to which said contributions are made; and

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Bee Garden Trust Fund are hereby anticipated as revenue and are hereby appropriated for the purpose to which said contributions are made in accordance with N.J.S.A. 40A:5-29.

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Chatham as follows:

- 1. The Mayor and Borough Council does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Bee Garden in accordance with N.J.S.A. 40A:5-29.
- 2. The Acting Borough Clerk is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services
- 3. All Borough officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

RESOLUTION #14-158

RESOLUTION TO AUTHORIZE THE ESTABLISHMENT OF A "BEE GARDEN" ON BOROUGH PROPERTY LOCATED IN THE CONSERVATION AREA EAST OF RIVER ROAD ON THE JERSEY CENTRAL POWER & LIGHT EASEMENT UNDER THE POWER LINES

WHEREAS, on December 9, 2013 and March 10, 2014, the Mayor and Borough Council discussed the installation of a Bee Garden; and

WHEREAS, bees are integral part for the maintenance of the eco-system; and

WHEREAS, the area at the east end (north side) of St. James Street on borough property located in the conservation area east of river road on the Jersey Central Power & Light easement has been identified as an excellent location to install a Bee Garden; and

WHEREAS, the Mayor, Borough Engineer and the Borough Administrator have discussed and met with representatives of JCP&L to select the location that will not interfere with JCP&L easement maintenance operations; and

WHEREAS, JCP&L has agreed that the location selected will not interfere with Jersey Central Power & Light easement maintenance operations and that the proposed use is a beneficial use of the utility right-of-way; and

WHEREAS, the Borough Attorney has determined that Green Acres property is authorized to be used for apicultural purposes; and

WHEREAS, the Mayor and Borough Council recognize that the installation of a solar powered electronic bear exclosure fence is necessary to prevent damage to the Bee Garden; and

WHEREAS, the installation of the bear exclosure fence, maintenance of the Bee Garden and harvesting will be the responsibility of the apiarists.

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Chatham that the installation and access to the Bee Garden by authorized apiarists is hereby approved; and

BE IT FURTHER RESOLVED, all Borough Officers and Employees are hereby authorized and directed to take all action necessary to effectuate the terms of this Resolution; and

BE IT FURTHER RESOLVED, that apiarist and budding apiarist will pay an annual

fee in the range of \$50.00 to \$200.00 depending on their level of participation are approved for the year 2014.

CONSENT AGENDA VOTE:

Mayor Harris asks Council Member _____ to proceed with the Resolutions listed on the Consent Agenda, Resolutions #14-153 through #14-158.

Council Member _____: I would like to make a motion to allow the resolutions on this evening's agenda to be approved by consent of the Council; and I so move.

Seconded by: ______

FIRST READING ORDINANCE PROCEDURE

- (1) Mayor Harris asks Council Member Lonergan to introduce Ordinance #14-04
- (2) Council Member Lonergan introduces Ordinance #14-04 by title as follows:

BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY, NEW INFORMATION TECHNOLOGY EQUIPMENT, NEW COMMUNICATION AND SIGNAL SYSTEMS EQUIPMENT, NEW ADDITIONAL FURNISHINGS AND NEW AUTOMOTIVE VEHICLES, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT, IN, BY AND FOR THE BOROUGH OF CHATHAM, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$971,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

(3) Council Member Lonergan explains the purpose of the Ordinance and moves for introduction on the First Reading.

Council Member Lonergan reads:

WHEREAS, the above Ordinance was introduced, read by title at this Council meeting held on March 24, 2014.

BE IT RESOLVED, that at the Council meeting to be held on April 28 2014 at 7:30 p.m. prevailing time, at the Borough Hall in said Borough, this Council will further consider this Ordinance for a second reading and final passage; and

BE IT FURTHER RESOLVED, that the Acting Clerk of this Borough is hereby requested to publish the proper notice thereof, including this Ordinance, post the Ordinance on the bulletin board in Borough Hall and make copies available to members of the general public.

Mayor asks the Acting Clerk for a Roll Call Vote:

Name	Motion	Second	Yes	No	Abstain	Absent
Collander						
Lonergan						
Holman				,		
Fife						
Helfrich	-					_
Kass						

FIRST READING ORDINANCE PROCEDURE

- (1) Mayor Harris asks Council Member Lonergan to introduce Ordinance #14-05
- (2) Council Member Lonergan introduces Ordinance #14-05 by title as follows:

BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL REPLACEMENT EQUIPMENT AND MACHINERY AND A NEW AUTOMOTIVE VEHICLE, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT, IN, BY AND FOR THE WATER UTILITY OF THE BOROUGH OF CHATHAM, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$119,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

(3) Council Member Lonergan explains the purpose of the Ordinance and moves for introduction on the First Reading. 9

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Council Member Lonergan reads:

WHEREAS, the above Ordinance was introduced, read by title at this Council meeting held on March 24, 2014.

BE IT RESOLVED, that at the Council meeting to be held on April 28, 2014 at 7:30 p.m. prevailing time, at the Borough Hall in said Borough, this Council will further consider this Ordinance for a second reading and final passage; and

BE IT FURTHER RESOLVED, that the Acting Clerk of this Borough is hereby requested to publish the proper notice thereof, including this Ordinance, post the Ordinance on the bulletin board in Borough Hall and make copies available to members of the general public.

Mayor asks the Acting Clerk for a Roll Call Vote:

Name	Motion	Second	Yes	No	Abstain	Absent
Collander						
Lonergan						
Holman						
Fife						
Helfrich						
Kass						

RESOLUTION #14-159

RESOLUTION TO AMEND TEMPORARY 2014 BUDGET

WHEREAS, N.J.S.A. 40:4-19 Local Budget Act provides that (where any contracts, commitments or payments are to be made prior to the final adoption of the 2014 Budget) temporary appropriations be made for the purposes and amounts required in the manner and time therein provided:

WHEREAS, the total appropriation in the 2014 Budget, less appropriations made for capital improvement fund, debt service and relief of the poor (public assistance) are as follows:

****	General	\$11	1,693,069.70
	Water Utility	\$	954,366.00
	Solid Waste Utility	\$	473,298.00

WHEREAS, 26.25% of the total appropriations in the 2013 Budget less appropriations for capital improvement fund, debt service and relief of the poor (public assistance) in the said 2014 Budget are as follows:

General	\$ 3,069,431.00
Water Utility	\$ 250,521.00
Solid Waste Utility	\$ 124,241.00

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Chatham, County of Morris, that the following amended temporary appropriations be made and that a certified copy of this resolution be transmitted to the Director of Finance for his/her records.

AMENDED CURRENT FUND 2014 TEMPORARY BUDGET

	Арр	2014 propriation
Administrative Salaries Administrative O.E.	\$ \$	40,800.00 17,000.00
Human Resources-Salaries Human Resource O.E.	\$ \$	10,120.00 3,900.00
Mayor & Council O.E. Volunteer Event	\$	1,200.00
Borough Clerk Salaries Borough Clerk O.E.	\$ \$	30,750.00 5,100.00
Finance Salaries Finance O.E.	\$ \$	31,000.00 6,000.00
Audit Services		
Tax Collector-Salaries Tax Collector O.E.	\$ \$	13,325.00 3,000.00
Tax Assessor-Salaries Tax Assessor O.E.	\$ \$	14,350.00 15,000.00
Legal O.E.	\$	30,000.00
Court Salaries Court O.E.	\$ \$	0 100,000.00

Public Defender	\$	0
Planning Board-Salaries Planning Board O.E.	\$ \$	
Zoning Board of Adjustment- Salaries Zoning Board of Adjustment - O.E.	\$ \$	
Liability Insurance	\$	·
Workers' Comp. Insurance	\$	70,000.00
Unemployment	\$	5,200.00
Group Insurance	\$	220,000.00
Police-Salaries Police O.E. Police Vehicle Project Community Pride	\$ \$ \$	
Parking Salaries Parking O.E.	\$ \$	20,500.00 4,000.00
Emergency Management Salaries Emergency Mgmt. O.E.	\$ \$	3,075.00 1,000.00
Emergency Squad OE		
Fire Salaries Fire O.E.	\$ \$	12,500.00 5,000.00
Fire Safety S/W Fire Safety O.E.	\$ \$	15,375.00 1,000.00
Prosecutor	\$	0
Public Works S&W Public Works O.E.	\$ 2 \$	2 05,000.00 60,000.00
Shade Tree Commission	\$	7,800.00

Bldgs & Grounds O.E.	\$	15,000.00
Vehicle Maintenance Salaries Vehicle Maintenance O.E.	\$ \$	27,000.00 25,000.00
Community Services Act. Condo Costs	\$	1,000.00
Board of Health – Salaries Board of Health Salaries O.E.	\$ \$	5,125.00 38,000.00
PEOSHA	\$	2,100.00
Environmental Commission Salaries Environmental Commission O.E.	\$ \$	2,570.00 1,020.00
Animal Control Services O.E.	\$	5,100.00
Recreation Salaries Board of Recreation O.E.	\$ \$	25,525.00 10,000.00
Park Maintenance O.E.	\$	10,000.00
Celebration-Public Events	\$	2,500.00
Library	\$	300,000.00
Electric	\$	25,000.00
Street Lighting	\$	21,800.00
Telephone	\$	30,000.00
Fuel – Natural Gas	\$	10,000.00
Sewerage Proc & Disposal S&W	\$	39,000.00
Madison-Chatham Joint Meeting	\$	300,000.00
Gasoline	\$	25,000.00
PERS	\$	26,856.00

Social Security Taxes	\$	55,000.00
PFRS	\$	55,928.00
Farmers' Market S & W	\$	4,200.00
Other	\$	2,000.00
	\$2	2,941,344.00
Capital Improvement (Outside Temporary Budget)	\$	7,500.00
Debt Service Total Outside Calculation Total Current fund Amended Emergency Te	\$ emp	599,095.00 606,595.00 corary 3,547,939.00
Water Fund 2014 Amended Temporary Budget Operating Salaries Operating O.E.	\$	128,466.00 43,065.00
Total Water Fund Amended Temporary Appropriations	\$	171,531.00
Debt Service & Capital Improvements Total Water Fund	\$ \$	324,748.00 496,279.00
Solid Waste Fund 2014 Amended Temporary Budget Operating Salaries Operating O.E. Statutory Total Solid Waste Fund Amended Temporary Appropriatio	\$ \$ <u>\$</u> ns	19,013.00 94,788.00 10,440.00 \$ 124,241.00

RESOLUTION #14-160

RESOLUTION TO INTRODUCE THE BOROUGH OF CHATHAM 2014 MUNICIPAL BUDGET

BE IT RESOLVED, that the following statements of revenues and appropriations shall constitute the local Municipal Budget for the year 2014; and

BE IT FURTHER RESOLVED, that said Budget be published in the Chatham Courier in the issue of April 10, 2014 together with a notice to the public that the public hearing will be

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held in the Municipal Building on April 28, 2014 at 7:30 p.m. or as soon thereafter as the matter can be reached by the Council of the Borough of Chatham, and does hereby appropriate the following as the budget for the year 2014:

Appropriations Municipal Purposes	
<u> </u>	\$12,374,202.00
Reserve for Uncollected Taxes	\$ 1,720,576.00
Total General Appropriations	\$14,094,778.00
Less Anticipated Revenue other than	
Current Taxes	\$ 5,732,835.00
Local Tax for Muni Purposes	\$ 7,518,208.00
Minimum Library Tax	\$ 843,735.00

Council Member	Yes	No	Abstain	Absent
Collander				
Lonergan	9			
Holman				
Fife	2		5	
Helfrich				
Kass				

RESOLUTION #14-161 RESOLUTION TO RECESS INTO CLOSED SESSION

BE IT RESOLVED, by the Borough Council of the Borough of Chatham that it adjourn into Closed Session to discuss the following subject matter(s) without the presence of the public in accordance with the provisions of R.S. 10:4-12b:

ATTORNEY CLIENT PRIVILEGE: 1. Indemnification Agreements- Mr. Lott

LITIGATION: 1. JIF Settlement Agreement Mr. Lott

2. Tricare – Mr. Lott

CONTRACT: 1. Joint Meeting Agreement - Mr. Helfrich

PERSONNEL: 1. Acting Clerk's Salary - Mrs. Fife

The matter(s) discussed will be made known to the public at such time as appropriate action is taken on said matter(s), and when disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Borough of Chatham, provided such disclosures will not violate Federal, State or local statutes and does not fall within the attorney-client privilege. The Borough Council may reconvene into public session after the Executive Session concerning the JIF Settlement Agreement.