

**REGULAR MEETING OF THE
MAYOR AND BOROUGH COUNCIL**

November 14, 2016 MINUTES

Council President Loneragan called the Regular Council Meeting of the Borough of Chatham to order on Monday, November 14, 2016 at 7:30 p.m. in the Council Chambers in the Municipal Building, 54 Fairmount Avenue, Chatham, New Jersey.

SALUTE TO FLAG

The Borough Council led the assembled in the Pledge of Allegiance.

MOMENT OF SILENCE

Council President Loneragan asked for a moment of silence for those who have given their lives for our country and a moment of silence in memoriam for Cindy Mahoney, wife of Sergeant Michael Mahoney, who passed away suddenly last week.

STATEMENT OF ADEQUATE NOTICE

Robin R. Kline, Municipal Clerk, read the following statement of adequate notice:

Pursuant to the requirements of the Open Public Meetings Act, adequate notice of this meeting has been provided by including same in the Annual Notice, copies of which were posted on the Municipal Bulletin Board on the main floor of Borough Hall, emailed to the Daily Record, the Star Ledger, the Chatham Courier, the Chatham Patch, and The Alternative Press and filed with the Borough Clerk, all on January 11, 2016.

ROLL CALL

On a call of the roll, the following officials were present:

Mayor Bruce A. Harris [via phone conference]
Council Member James J. Collander
Council President James Loneragan
Council Member Victoria Fife
Council Member Gerald J. Helfrich
Council Member Leonard Resto
Council Member Peter Hoffman
Robert J. Falzarano, Borough Administrator
James L. Lott, Jr., Borough Attorney
Robin R. Kline, Borough Clerk

Council President Loneragan proceeded with Resolution #16-312.

PROCLAMATION

RESOLUTION #16-312

**RESOLUTION CONGRATULATING SAGE ELDERCARE AS IT CELEBRATES ITS 50TH
ANNIVERSARY IN PROVIDING MEALS ON WHEELS SERVICE TO OUR COMMUNITY**

WHEREAS, in October 1966, SAGE Eldercare began its Meals on Wheels program with funding received from the Summit Junior League and volunteers from several local organizations who were recruited to deliver the meals; and

WHEREAS, SAGE Eldercare is the oldest continuously run Meals on Wheels program in New Jersey and is one of more than 5,000 community-based senior nutrition programs across the country that are dedicated to addressing senior hunger and isolation by delivering meals to those who are homebound and unable to prepare food for themselves; and

WHEREAS, SAGE Eldercare's Meals on Wheels program currently serves about 44,000 meals to almost 250 clients annually in the communities of Berkeley Heights, Chatham, Madison, Millburn, Mountainside, New Providence, Short Hills, South Orange, Springfield, and Summit; and

WHEREAS, this year marks the 50th anniversary of SAGE Eldercare's Meals on Wheels program, which continues to deliver nutritious meals, friendly visits and safety checks to our seniors and help enable them to live healthier and more independent lives in their homes.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they hereby offer their sincerest congratulations to SAGE Eldercare as it celebrates its 50th anniversary in providing Meals on Wheels service to our seniors and those who are homebound and unable to prepare food for themselves, and extend their best wishes on this occasion.

Council President Loneragan made a motion to approve Resolution #16-312. Council Member Resto seconded the motion. A vote was taken and Resolution #16-312 was approved unanimously.

Council President Loneragan asked Council Member Resto to proceed with Resolution #16-313.

Council Member Resto proceeded with Resolution #16-313.

RESOLUTION #16-313

RESOLUTION TO ADOPT COUNCIL MEETING MINUTES

BE IT RESOLVED, by the Council of the Borough of Chatham that the minutes from the following meeting are approved as prepared and shall be filed as a permanent record in the Borough Clerk's office:

October 24, 2016

BE IT FURTHER RESOLVED, by the Council of the Borough of Chatham that the minutes from the following Closed Session meeting(s) are approved as prepared and shall be filed as a permanent record in the Borough Clerk's office:

October 24, 2016

Council Member Resto made a motion to approve Resolution #16-313. Council Member Collander seconded the motion. A vote was taken and Resolution #16-313 was approved unanimously.

DISCUSSION ITEMS

Library Renovations – Mr. Andrew Hollander, Trustee for the Library of the Chathams, and Ms. Karen Brodsky, Director for the Library of the Chathams, presented a library renovation plan that would "Renovate, Modernize, and Reorganize" the Library. Mr. Hollander reported that the renovation plan includes infrastructure improvements, including HVAC, plumbing, electrical and security upgrades, as well as the reorganization and modernization of space within the library to meet the changing needs of its patrons. The library renovations would cost \$4.5 million, including \$1.7 million in infrastructure improvements, which have been deemed as necessities.

The proposed reorganization of the library's interior space would include amenities such as a new teen room, a STEM room for robotics, a reconfigured children's activity room, a more accessible and improved local history room, and a business center. The teen room and business center can also be used

as meeting rooms when availability allows. Mr. Hollander noted that improvements to the interior layout would make efficient use of existing space without the need to construct an addition to the library.

Mr. Hollander further reported that the library would contribute approximately \$1.2 million raised through donations, which includes a \$150,000.00 gift made by the Women's Club of Chatham and \$250,000.00 donated by the Edwin Kruse Estate. If approved, both Chatham Borough and Chatham Township would share the remaining \$3.3 million renovation costs.

Ms. Brodsky reported that construction is estimated to take fourteen to eighteen months and the footprint of the Library would not be altered. She noted that previous renovations were completed in a piecemeal fashion. She assured that this renovation plan provides a cohesive and comprehensive approach utilizing spaces efficiently.

Council President Lonergan and the Borough Council thanked Mr. Hollander and Ms. Brodsky for their informative presentation. Council President Lonergan mentioned that Borough and Township officials are scheduled to meet on Tuesday, November 15th to discuss the library's renovation plan and financing.

2016 Leaf Collection – Mr. Tony Torello, Public Works Director, provided an update on the 2016 Leaf Collection Program. He reported that Public Works crews have been busy throughout the Borough collecting leaves and are now on their fourth pass vacuuming leaves. Residents were reminded that the last leaf collection run would commence on Monday, November 28th and that leaves should not be placed at the curb after Sunday, November 27th. Mr. Torello reported that two curbside leaf bag collection days have been scheduled this year. Residents may bag leaves in paper bags for collection by Public Works crews on Tuesday, December 6th and Tuesday, December 13th.

Mr. Torello reported that the mulch site would be open Monday through Friday from 8:00 a.m. to 4:00 p.m. through December 9th, and would be closed on Thanksgiving day and the day after. The mulch site will close on Saturday, December 10th for the season. Mr. Torello informed everyone that the updated schedule has been posted on the Borough website.

2017 Fee Schedule: Recreation, Water, Solid Waste, Sewer and Others – Council President Lonergan reported that the Finance Committee has been reviewing fees for calendar year 2017. He stated that the Finance Committee recommends that the solid waste fee be increased from \$192.00 to \$207.00 and the sewer and water utility fees be increased 2%, respectively, to keep up with cost of living and operating costs.

MEETING OPEN TO THE PUBLIC

NOTICE OF PUBLIC COMMENT TIME LIMIT

Hearing of citizens during the Public Comment section of the Agenda is an opportunity for any member of the public to be heard about issues, which are/are not topics scheduled for Public Hearing tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to a reasonable length of time.

Council President Lonergan opened the meeting to the public.

Ann Frommer, 24 Coleman Avenue East, supported the library's renovation plan and asked that library trustees also consider making restrooms and all doors handicap accessible.

Terry Kandalaft, 169 Terrace Drive, President of the Women's Club of Chatham, supported the library's renovation plan and confirmed that the Woman's Club of Chatham has donated \$150,000.00, which is earmarked specifically for the renovation of the teen room. Mrs. Kandalaft also commented that the lower level of the library is currently dimly lit and lacks security, which she said is addressed by the renovation plan.

John Eyre, 27 Fairview Avenue, supported the library's renovation plan and encouraged the Mayor and Council to support the capital improvements.

Gerry Geisler, 134 Hillside Avenue, supported the library's renovation plan and asked the Mayor and Council to support the capital improvements.

Julie Moran, 23 Orchard Road, introduced herself as a teacher at St. Patrick School, and expressed her enthusiasm and support of a STEM room at the library. She commented that children are very interested in STEM and commented that providing dedicated space in the library would be very beneficial.

Susan Allen, 167 Fairmount Avenue and Library Trustee, supported the library's renovation plan and further commented that she has learned much about the library and the Chatham community through her use of the local history room and its archives.

Seeing no one else wishing to comment, Council President Lonergan closed the meeting to the public.

ORDINANCE FOR SECOND READING

Council President Lonergan asked Council Member Collander to proceed with Ordinance #16-15.

Council Member Collander read Ordinance #16-15 entitled:

ORDINANCE #16-15

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE BOROUGH OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY AMENDING CHAPTER 139 OF THE BOROUGH CODE TO ESTABLISH A RESTRICTED HANDICAP PARKING SPACE ON WASHINGTON AVENUE IN THE BOROUGH.

Which Ordinance was introduced and passed on first reading at a regular Council meeting held on October 24, 2016.

Council President Lonergan asked the Borough Clerk to give a summary of the legal notice.

The Borough Clerk stated that a legal notice was published indicating that Ordinance #16-15 was introduced and passed on first reading at the October 24, 2016 meeting and indicated the second reading and public hearing would be held at 7:30 p.m. on November 14, 2016 for consideration of final adoption. Copies of this Ordinance were made available to the general public and posted in accordance with the law.

Council President Lonergan opened the public hearing on the Ordinance and invited any member of the public to be heard. Seeing no one wishing to be heard, Council President Lonergan closed the public hearing.

Council Member Collander offered the following Ordinance and moved its adoption:

BE IT RESOLVED, that this Ordinance as read by title on second reading, and after public hearing at this meeting, be adopted and finally passed.

Council Member Resto seconded the motion.

Council President Lonergan asked the Borough Clerk for a Roll Call Vote.

Name	Motion	Second	Yes	No	Abstain	Absent
Collander	X		X			
Lonergan			X			
Fife			X			
Helfrich			X			
Resto		X	X			
Hoffman			X			

Council President Lonergan declared this Ordinance adopted and finally passed and requested the Borough Clerk to publish the proper notice of adoption of this Ordinance in the official newspapers and to permanently record the Ordinance.

REPORTS

BOARD & COMMISSION MEMBERS & LIAISON REPORTS

Affordable Housing Advisory Committee - Mayor Harris reported that he has signed the Settlement Agreement with the Fair Share Housing Center.

Open Space & Historic Preservation Trust Advisory Committee - Mayor Harris had nothing new to report.

Traffic & Pedestrian Safety Advisory Committee - Council Member Collander reported that the next Committee meeting will be held in December and had nothing new to report.

Shade Tree Commission - Council Member Collander reported that the Shade Tree Commission has budgeted for the purchase and planting of fifty trees in its 2017 budget. He mentioned that the Shade Tree Commission would be planting all trees in the fall season.

Communications & Technology Advisory Committee - Council President Lonergan had nothing new to report.

Joint Recreation Advisory Committee - Council President Lonergan reported that two Chatham youth football teams have moved on to the “Super Bowl” and will be playing next Sunday in Bloomfield. He further reported that the Committee would be discussing renovations to Lum Field with Chatham Township.

Municipal Pool Advisory Committee - Council President Lonergan had nothing new to report.

Farmers’ Market Advisory Committee - Council Member Fife invited residents to attend the Farmers’ Market 10th year anniversary celebration scheduled this Saturday, November 19th, which will include a cake and recognition of the 97 volunteers who have helped the Farmers’ Market over the past ten years.

Mayors' Wellness Advisory Committee - Council Member Fife reported that the Committee is scheduled to meet on Tuesday, November 15th and had nothing new to report.

MyChathamNJ Advisory Committee - Council Member Fife had nothing new to report.

Planning Board - Council Member Fife reported that the Master Plan Public Hearing is scheduled for Wednesday, November 16th.

Project Community Pride - Council Member Fife had nothing new to report.

Senior Center of the Chathams - Council Member Fife reported that the Committee is scheduled to meet on Tuesday, November 15th and had nothing new to report.

9/11 Memorial Advisory Committee - Council Member Helfrich had nothing new to report.

Board of Education - Council Member Helfrich had nothing new to report.

Joint Municipal Court - Council Member Helfrich had nothing new to report.

Municipal Alliance of the Chathams - Council Member Helfrich had nothing new to report.

Environmental Commission - Council Member Resto reported that the Environmental Commission is looking for volunteers for its Green Team sub-committee to assist with the Sustainable Jersey program.

Joint Community Gardens Advisory Committee - Council Member Resto reported that the Public Works Department would be making improvements to the community garden's gravel driveway. He also announced that three Borough volunteers are needed to help oversee the operation of the community garden and encouraged anyone interested to apply.

Madison-Chatham Joint Meeting - Council Member Resto reported that the recently completed capacity study concluded that capital improvements are needed at the sewage plant.

Pilgrim Pipeline Advisory Committee - Council Member Resto reported that a recent South Jersey Court decision ruled in favor of an advocacy group opposed to the Penn East Pipeline and mentioned that the ruling may be a good sign for advocacy groups opposed to the Pilgrim Pipeline in northern New Jersey.

Public Arts Council Advisory Committee - Council Member Resto reported that representatives from the Public Arts Council Advisory Committee would attend the November 28th Mayor and Council meeting to present a proposal to paint traffic signal boxes along Watchung Avenue.

Board of Health - Council Member Hoffman reported that Madison recently hired a new Health Officer, who will be working with the Chatham Board of Health.

Historic Preservation Commission - Council Member Hoffman reported that the Historic Preservation Commission is making progress on their Ordinance review and should conclude its review at their November 15th meeting.

MAYOR'S REPORT

Mayor Harris reported that volunteers serving on boards, commissions and committees, and whose terms will be expiring at the end of the year, have been canvassed to confirm their interest in being reappointed. He also invited residents to apply for open volunteer positions by submitting a volunteer application.

ADMINISTRATOR'S REPORT

Mr. Falzarano reported that the Administrator met with the Finance Committee to discuss the 2017 budget and stated that the Finance Committee is in the process of finalizing the draft budget.

CONSENT AGENDA

The following items are considered routine by the Chatham Borough Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

Resolution #16-314 through Resolution #16-322 have been placed on the Consent Agenda.

RESOLUTION[S] REMOVED FROM THE CONSENT AGENDA FOR DISCUSSION AND VOTE

None.

CONTRACT

RESOLUTION #16-314

RESOLUTION APPROVING A TEMPORARY LIGHT DUTY POLICY FOR THE CHATHAM BOROUGH POLICE DEPARTMENT

WHEREAS, the Borough of Chatham and PBA Local #226 have negotiated a Temporary Light Duty Policy to establish the authority for temporary light-duty assignments and procedures for the Chatham Borough Police Department; and

WHEREAS, the Mayor and Borough Council have reviewed the Temporary Light Duty Policy attached hereto and made a part hereof; and

WHEREAS, upon the recommendation of the Borough Administrator as the Appropriate Authority as defined under N.J.S.A. 40A:14-118, the Mayor and Borough Council are satisfied that the Temporary Light Duty Policy will promote the safe and efficient operation of the Chatham Borough Police Department and is in the best interest of the Borough.

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Chatham that they hereby approve of the Temporary Light Duty Policy attached hereto and made a part hereof; and

BE IT FURTHER RESOLVED, that all other Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

RESOLUTION #16-315

RESOLUTION AUTHORIZING THE EXECUTION OF AN ADDENDUM TO THE CURRENT COLLECTIVE BARGAINING AGREEMENT BETWEEN THE BOROUGH OF CHATHAM AND PBA LOCAL #226

WHEREAS, the Borough of Chatham and PBA Local #226 have negotiated an addendum to their current Collective Bargaining Agreement to recognize four (4) overtime lists as set forth in the addendum attached hereto and made a part hereof this Resolution; and

WHEREAS, upon the recommendation of the Borough Administrator as the Appropriate Authority as defined under N.J.S.A. 40A:14-118, the Mayor and Borough Council are satisfied that the changes made to the Department's overtime lists as a result of the addendum will promote the safe and efficient operation of the Chatham Borough Police Department and are in the best interest of the Borough.

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Chatham that they hereby approve of the addendum to the current Collective Bargaining Agreement between the Borough of Chatham and PBA Local #226 and authorize the Administrator to execute the addendum in substantially the same form as the addendum attached hereto and made a part hereof; and

BE IT FURTHER RESOLVED, that all other Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

RESOLUTION #16-316

RESOLUTION APPROVING A PROFESSIONAL SERVICES CONTRACT WITH TOPOLOGY AS A SPECIAL PLANNING CONSULTANT TO THE BOROUGH OF CHATHAM

WHEREAS, the Borough of Chatham requires special planning services and wishes to appoint a Special Planning Consultant; and

WHEREAS, such services constitute a professional service as defined by the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-2, and are specifically exempt from the public bidding process in accordance with N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, Topology submitted a proposal for professional planning services dated November 2, 2016; and

WHEREAS, the Borough Council finds that it would be in the best interests of the Borough to enter into a professional services agreement with Topology, 60 Union Street – Loft 1N, Newark, NJ 07105 as a Special Planning Consultant based upon the firm’s expertise and extensive experience in planning matters; and

WHEREAS, the contract was not awarded through a “fair and open” process pursuant to N.J.S.A. 19:44A-20.4 et. seq.; and

WHEREAS, the Chief Financial Officer has confirmed that sufficient funds are available in Current Fund Account #6-01-21-180-225 for the award of this contract.

BE IT RESOLVED, by the Council of the Borough of Chatham that a professional service contract is hereby awarded to Topology for special planning services and the Mayor is hereby authorized to execute a professional services contract with Topology on behalf of the Borough; and

BE IT FURTHER RESOLVED, that Topology, its subsidiaries, assigns or principals controlling in excess of 10% of the firm will be required to submit to the Borough a Business Entity Disclosure Certification pursuant to the New Jersey Pay-to-Play Act, N.J.S.A. 19:44A-1 et seq., along with a New Jersey Business Registration Certificate, a completed affirmative action report (Form AA-302) and a completed W-9 form; and

BE IT FURTHER RESOLVED that all other Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

FINANCE

RESOLUTION #16-317

RESOLUTION TO APPROVE PAYMENT OF VOUCHERS

WHEREAS, vouchers for payment have been submitted to the Borough Council by the various municipal departments.

BE IT RESOLVED, by the Council of the Borough of Chatham that all vouchers approved by the Finance Chairman be paid subject to the certification of the availability of funds by the Chief Financial Officer.

RESOLUTION #16-318

RESOLUTION AUTHORIZING TRANSFERS BETWEEN CERTAIN BUDGET RESERVE APPROPRIATIONS IN THE 2016 CURRENT FUND BUDGET PURSUANT TO N.J.S.A. 40A:4-58

WHEREAS, N.J.S.A. 40A:4-58 provides that transfers may be made between appropriation accounts in the General Budget in the last two months of the fiscal year; and

WHEREAS, such transfers are made to cover expenses in accounts in excess of that anticipated and from accounts having expenses in lesser amounts than anticipated; and

WHEREAS, these transfers do not affect the total of the operations budget as originally approved in the 2016 Current Fund Budget.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham, in the County of Morris, State of New Jersey, that the Chief Financial Officer is hereby authorized to make the following line-item transfers in the 2016 Current Fund Budget with an effective date of November 14th, 2016 in accordance with N.J.S.A. 40A:4-58:

Operating Budget

Account Name	Account Number	Transfer To	Transfer From
<u>TO</u>			
Human Resources OE	6-01-20-105-200	\$4,000.00	
Farmer's Market OE	6-01-30-430-200	\$4,000.00	
Community Service S&W	6-01-20-115-010	\$7,000.00	
Tax Assessor OE	6-01-20-150-200	\$15,000.00	
Legal OE	6-01-20-155-200	\$15,000.00	
Finance OE (Computer Network)	6-01-20-130-200	\$4,500.00	
Board of Health OE	6-01-27-330-200	\$2,000.00	
<u>FROM</u>			
Police S&W	6-01-25-240-010		\$16,000.00
Police OE	6-01-25-240-200		\$16,500.00
Liability Insurance OE	6-01-23-210-000		\$18,000.00
Administration OE	6-01-20-100-200		\$1,000.00
Totals:		\$51,500.00	\$51,500.00

Water Operating

Account Name	Account Number	Transfer To	Transfer From
<u>TO</u>			
Interest on Notes - Water Operating	6-05-55-523-000	\$4,462.50	
<u>FROM</u>			
Group Insurance - Water Operating	6-05-55-502-223		\$4,462.50
Totals:		\$4,462.50	\$4,462.50

And,

BE IT FURTHER RESOLVED, that a certified copy of this resolution adopted by not less than a two-thirds (2/3) vote of the full membership of the governing body shall be forwarded to the Borough Administrator and to the Chief Finance Officer.

RESOLUTION #16-319

RESOLUTION AUTHORIZING A REFUND FOR PROPERTY TAX OVERPAYMENT

WHEREAS, the Tax Collector for the Borough of Chatham has advised that an overpayment was made at the time of the mortgage refinance closing resulting in an overpayment of property taxes; and

WHEREAS, the Tax Collector has further advised that a refund for the duplicate property tax overpayment is to be made as follows:

<u>BLOCK/LOT</u>	<u>OWNERS/PROPERTY LOCATION</u>	<u>AMOUNT</u>	<u>TAX QTR</u>
33 / 28	Monks, David & Kristin 49 Ellers Drive	\$1,876.27	2016/4Qtr.

Make check payable & mail to:
Equity National Title, Inc.
50 Jordan Street, Suite 100
East Providence, R.I. 02914

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that it hereby authorizes the Borough Tax Collector to process a refund for the duplicate overpayment of property taxes as herein referenced.

OTHER

RESOLUTION #16-320

RESOLUTION AUTHORIZING THE ROTARY CLUB TO PLACE SIGNS AT RAILROAD PLAZA SOUTH AND AT BICENTENNIAL ROTARY PARK FOR THE SALE OF CHRISTMAS LUMINARIES

WHEREAS, the Rotary Club of Chatham (“Rotary Club”) has requested permission to place signs at Railroad Plaza South, on the southwest corner facing east/west, and at the north side at Bicentennial Rotary Park, facing Fairmount Avenue, for the sale of Christmas luminaries during the holiday season.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that authorization is hereby granted for the Rotary Club to place signs for the sale of Christmas luminaries at Railroad Plaza South on the southwest corner facing east/west and at the north side at Bicentennial Rotary Park facing Fairmount Avenue for the period of Sunday, November 27, 2016 through Monday, December 26, 2016; and

BE IT FURTHER RESOLVED, that all signage shall be removed on or before Monday, December 26, 2016.

RESOLUTION #16-321

RESOLUTION AUTHORIZING THE CHATHAM ROTARY CLUB TO PLACE LIGHTED CHRISTMAS LUMINARIES AT REASONER PARK ON CHRISTMAS EVE

WHEREAS, it is a holiday tradition that the Rotary Club of Chatham (“Rotary Club”) places lighted Christmas luminaries at Reasoner Park on Christmas Eve or, in the event of rain, on the evening of Christmas Day; and

WHEREAS, the Rotary Club has again requested permission to place lighted Christmas luminaries at Reasoner Park on Christmas Eve or, in the event of rain, on the evening of Christmas Day.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Rotary Club is hereby authorized to place lighted Christmas luminaries at Reasoner Park on Christmas Eve or, in the event of rain, on the evening of Christmas Day; and

BE IT FURTHER RESOLVED, that all Christmas luminaries shall be removed on Christmas Day or, in the event of rain, on Monday, December 26th.

RESOLUTION #16-322

RESOLUTION AUTHORIZING THE USE OF THE BOROUGH’S MULCH AREA FOR THE BOY SCOUT TROOP #8 KLONDIKE DERBY PRACTICE

WHEREAS, Boy Scout Troop #8 has requested permission to use the Borough’s mulch area access road and mulch area to hold a Klondike Derby practice and campfire on January 14, 2017; and

WHEREAS, Boy Scout Troop #8 will practice the “Leave no Trace” principle and remove all remnants of the event and campfire.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they hereby grant permission for Boy Scout Troop #8 to use the Borough's mulch area access road and mulch area to hold a Klondike Derby practice and campfire on January 14, 2017; and

BE IT FURTHER RESOLVED, that the campfire shall be conducted in accordance with regulations established by the Chatham Borough Fire Safety Bureau and be centrally located on hard pack gravel at least 50 feet from any combustible item with water and other extinguishing devices close at hand; and

BE IT FURTHER RESOLVED, that Boy Scout Troop #8 shall be required to file a completed Fire Permit Application with the Chatham Borough Fire Safety Bureau, in addition to filing a completed Facility Use Application with the Department of Community Services; and

BE IT FURTHER RESOLVED, that all other Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

CONSENT AGENDA VOTE

Council Member Resto moved to approve Resolution #16-314 through Resolution #16-322. Council Member Hoffman seconded the motion. A vote was taken and Resolution #16-314 through Resolution #16-322 listed on the Consent Agenda were unanimously approved.

RESOLUTION REQUIRING SEPARATE ACTION AND ROLL CALL VOTE

Council President Lonergan asked Council Member Collander to proceed with Resolution #16-323.

Council Member Collander read Resolution #16-323 as follows:

RESOLUTION #16-323

RESOLUTION OF THE BOROUGH OF CHATHAM, IN THE COUNTY OF MORRIS, NEW JERSEY, PRESCRIBING THE DETAILS AND BOND FORM FOR \$3,235,000 GENERAL IMPROVEMENT REFUNDING BONDS (SERIES 2016) AND \$600,000 WATER UTILITY REFUNDING BONDS (SERIES 2016), EACH ISSUE DATED NOVEMBER 23, 2016, AUTHORIZING THE ACCEPTANCE OF AN OFFER TO PURCHASE SAID BONDS AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH

Mr. Thomas Bace, Esq, explained that Chatham Borough has refunded bonds that were issued in 2006 totaling \$3,800,000.00 and which were incurring an average interest rate of 3.8%. These bonds are being refinanced at an interest rate of 1.37%, yielding a \$290,563.76 savings to the Borough over the life of the 10-year refinanced bond.

Council Member Collander offered Resolution #16-323 and moved its adoption.

Council Member Resto seconded the motion.

Council President Lonergan asked the Borough Clerk for a Roll Call Vote:

Name	Motion	Second	Yes	No	Abstain	Absent
Collander	X		X			
Lonergan			X			
Fife			X			
Helfrich			X			
Resto		X				
Hoffman			X			

Council President Loneragan declared Resolution #2016-323 adopted.

ADD-ON RESOLUTION(S)

None.

ORDINANCES FOR FIRST READING

Council President Loneragan asked Council Member Resto to introduce Ordinance #16-16.

Council Member Resto introduced Ordinance #16-16 by title as follows:

ORDINANCE #16-16

AN ORDINANCE TO AMEND THE SALARIES AND WAGES FOR CERTAIN MUNICIPAL POSITIONS OF THE BOROUGH OF CHATHAM FOR THE YEAR 2017

Council Member Resto explained that the purpose of the Ordinance is to set the minimum and maximum salaries for certain positions that exist in for the Borough for the year 2017 and moved for introduction on First Reading.

Council Member Resto read:

WHEREAS, the above Ordinance was introduced and read by title at this Council meeting held on November 14, 2016.

BE IT RESOLVED, that at the Council meeting to be held on November 28, 2016 at 7:30 p.m. prevailing time, at the Borough Hall, the Chatham Borough Council will further consider this Ordinance for a second reading, public hearing and final passage; and

BE IT FURTHER RESOLVED, that the Clerk is hereby requested to publish the proper notice thereof, including this Ordinance, post the Ordinance on the bulletin board in Borough Hall and make copies available to members of the general public.

Council Member Resto offered Ordinance #16-16 and moved its adoption on first reading.

Council Member Fife seconded the motion.

Council President Loneragan asked the Borough Clerk for a Roll Call Vote:

Name	Motion	Second	Yes	No	Abstain	Absent
Collander			X			
Loneragan			X			
Fife		X	X			
Helfrich			X			
Resto	X		X			
Hoffman			X			

Ordinance #06-16 passed on first reading.

Council President Loneragan asked Council Member Helfrich to proceed with Resolution #16-324.

Council Member Helfrich read Resolution #16-324.

RESOLUTION #16-324

RESOLUTION TO ADJOURN INTO CLOSED SESSION

BE IT RESOLVED, by the Borough Council of the Borough of Chatham that it shall adjourn into closed session to discuss the following subject matter(s) without the presence of the public in

accordance with the provisions of R.S. 10:4-12b:

- Contracts:
1. Professional Service Provider Evaluations – Mr. Falzarano
 2. MUA Recycling Contract Extension – Mr. Falzarano
 3. ECLC Lease – Mr. Falzarano
 4. Health Services – Council Member Hoffman

- Personnel:
1. Community Services Functions and Staffing – Council Member Resto

BE IT FURTHER RESOLVED, the matter(s) discussed will be made known to the public at such time as appropriate action is taken on said matter(s), and when disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Borough of Chatham, provided such disclosures will not violate Federal, State or local statutes and does not fall within the attorney-client privilege. The Borough Council will not return to public session after this closed session.

Council Member Helfrich moved to approve Resolution #16-324. Council Member Collander seconded the motion. A vote was taken and Resolution #16-324 was approved unanimously.

ADJOURNMENT

Having no other business to be conducted, Council President Lonergan asked for a motion to adjourn the public meeting.

Council Member Collander moved to adjourn the public meeting. Council Member Helfrich seconded the motion. A vote was taken and the motion passed unanimously.

The Mayor and Borough Council convened into Closed Session.

Meeting adjourned at 8:55 p.m.

Respectfully Submitted:

Robin R. Kline

Robin R. Kline, MAS, RMC, CMR
Borough Clerk
| BOROUGH OF CHATHAM