

AGENDA
December 11, 2017

Regular Meeting
Mayor and Borough Council

Borough of Chatham
54 Fairmount Avenue
Chatham, NJ 07928

**CALL MEETING
TO ORDER**

The meeting will be called to order at 7:30 p.m.

SALUTE TO FLAG

MOMENT OF SILENCE

**STATEMENT OF
ADEQUATE NOTICE**

Pursuant to the requirements of the Open Public Meetings Act, adequate notice of this meeting has been provided by including same in the Annual Notice, copies of which were posted on the official bulletin board on the main floor of Borough Hall, emailed to the Daily Record, the Star Ledger, the Chatham Courier, the Chatham Patch, and The Alternative Press and was filed with the Borough Clerk, all on January 5, 2017.

ROLL CALL

Mayor Bruce A. Harris
Council Member James J. Collander
Council Member James Lonergan
Council President Victoria Fife
Council Member Gerald J. Helfrich
Council Member Leonard Resto
Council Member Peter Hoffman
Stephen W. Williams, Acting Borough Administrator
James L. Lott, Jr., Borough Attorney
Robin R. Kline, Borough Clerk

RESOLUTION #17-329

**RESOLUTION APPOINTING STEPHEN W. WILLIAMS AS CHATHAM BOROUGH
ADMINISTRATOR EFFECTIVE JANUARY 1, 2018**

WHEREAS, by Resolution #17-202 dated June 12, 2017, Stephen W. Williams was designated as Acting Borough Administrator; and

WHEREAS, the Mayor and Council of the Borough of Chatham designated Mr. Williams to serve as Acting Borough Administrator for an interim time period commencing on June 12, 2017 and ending on December 31, 2017 with the understanding that Mr. Williams' performance as Acting Borough Administrator would be evaluated at the conclusion of that six-month period; and

WHEREAS, after a thorough assessment of Mr. Williams' performance as Acting Borough Administrator, the Mayor and Council have concluded that Mr. Williams has demonstrated the level of professional work-ethic, excellent interpersonal skills and has performed his duties in a dedicated manner; and

WHEREAS, such qualities are those which the Mayor and Council desire in a full-time Borough Administrator; and

WHEREAS, Section 2-36 of the Borough Code provides that the Administrator shall be appointed by the Mayor, with the advice and consent of the Council; and

WHEREAS, the Mayor wishes to nominate Mr. Williams to the position of Borough Administrator and the Council hereby consents to said appointment.

NOW, THEREFORE BE IT RESOLVED, that pursuant to Section 2-36 of the Borough Code, the Mayor, with the advice and consent of the Council, does hereby appoint Stephen W. Williams as Borough Administrator effective January 1, 2018 subject to the following:

1. Mr. Williams' appointment shall be governed by N.J.S.A. 40A:9-136 et seq. and Section 2-36 of the Borough Code.
2. As Borough Administrator, Mr. Williams shall be an at-will employee and shall report to the Mayor and Council.
3. In accordance with Section 2-36C, the Mayor and Council hereby waives the residency requirement for the position of Borough Administrator.
4. Unless otherwise stated herein, all terms and conditions of Mr. Williams' employment shall be governed by the Personnel Policies and Practices Handbook of the Borough of Chatham.
5. Mr. Williams' annual salary shall be fixed at \$136,000.00 for 2018. As Borough Administrator, Mr. Williams shall be exempt from the overtime provisions of the Fair Labors Standards Act and shall not be eligible for overtime compensation.
6. On the basis of Mr. Williams' service with the Borough, which commenced on May 23, 2011, Mr. Williams is entitled to 17 vacation days, 3 personal days and 12 sick days in 2018 in accordance with the Personnel Policies and Practices Handbook of the Borough of Chatham.
7. In each calendar year, Mr. Williams shall be entitled to five (5) vacation days in addition to the vacation leave otherwise provided by the Personnel Policies and Practices Handbook of the Borough of Chatham.
8. In each calendar year, Mr. Williams shall be entitled to five (5) bereavement days in the event of a death of a spouse or significant other, child, parent, sibling, in-laws, and any other relative living in his household and three (3) bereavement days in the event of the death of aunt, uncle, grandparent or step-relative.
9. Mr. Williams may carry up to 5 vacation days into the next calendar year provided he uses those days prior to March 31st of the next calendar year. Such vacation leave if not used by March 31st shall be cancelled. The carry-over of 5 days shall not occur in any two consecutive years. Any request to carry over more than 5 days shall be evaluated by the Mayor and Council on a case by case basis.

10. As of the date of this Resolution, Mr. Williams has accumulated 54 unused vacation days. As Borough Administrator, Mr. Williams shall retain these 54 unused vacation days, but shall not be entitled to compensation for these 54 days, or any remaining portion thereof, upon termination or separation from the Borough.
11. Mr. Williams shall be entitled the use of a Borough of Chatham owned vehicle in accordance with the Personnel Policies and Practices Handbook of the Borough of Chatham.

BE IT FURTHER RESOLVED, that the Mayor and Council congratulates Mr. Williams on his appointment as Borough Administrator.

RESOLUTIONS (COMMENDATORY)

RESOLUTION #17-330

RESOLUTION RECOGNIZING COUNCIL MEMBER JAMES LONERGAN FOR HIS EXEMPLARY SERVICE TO CHATHAM BOROUGH

WHEREAS, on November 4, 2008, James Lonergan was elected by the voters of the Borough of Chatham to serve a 3-year term on the Borough Council; was re-elected to a second 3-year term by the voters on November 8, 2011; and on November 4, 2014 was re-elected to serve a third 3-year term; and

WHEREAS, during his nine years in elected office, Council Member James “Jim” Lonergan continually sought to improve the quality of life for all Borough residents and expertly demonstrated foresight, leadership, and fiscal responsibility in all policy decisions and operations of Borough government; and

WHEREAS, during his tenure on the Borough Council, Jim devoted innumerable hours chairing the Council’s Budget & Finance Committee, as well as serving on the Council’s Public Works Planning Committee, the Public Safety & Emergency Services Committee, the Personnel Committee, and serving as a member of the Madison Chatham Joint Meeting Operating Committee; and

WHEREAS, as an elected official over the past nine years, Council Member Lonergan further served in the role as Council liaison to the Board of Education, the Cares and Shares Advisory Committee (now known as Chatham, Bridging the Gap non-profit organization), the Shade Tree Commission, the Joint Recreation Advisory Committee of the Chathams, the Municipal Pool Advisory Committee, and the Communications & Technology Committee; and

WHEREAS, Jim carried out his duties as an elected official and as a citizen of Chatham Borough with enthusiasm and in a conscientious, thoughtful and caring manner, and always dedicated himself to advancing the spirit of volunteerism that has helped make Chatham Borough the town we love; and

WHEREAS, Jim will always be remembered for his kindness, camaraderie and fairness when dealing with residents, businesses, and the Borough’s workforce.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they hereby recognize and commend Jim on his leadership, dedication and enthusiasm for our community as demonstrated throughout his tenure on the Borough Council; and

BE IT FURTHER RESOLVED, by the Mayor and Council, on behalf of the entire Chatham Borough community, that they hereby extend their grateful appreciation to Jim Lonergan for his nine remarkable years of service on the Chatham Borough Council and commend him for all he has achieved during his tenure on the Borough Council. We wish him and his family happiness and good health in the years to come. Jim, you will be missed!

RESOLUTION #17-331

RESOLUTION RECOGNIZING COUNCIL MEMBER GERALD J. HELFRICH FOR HIS EXEMPLARY SERVICE TO CHATHAM BOROUGH

WHEREAS, on November 8, 2011, Gerald J. Helfrich was elected by the voters of the Borough of Chatham to serve a 3-year term on the Borough Council and was re-elected by the voters on November 4, 2014 to serve a second 3-year term; and

WHEREAS, during his six years in elected office, Council Member Gerald J. Helfrich continually sought to improve the quality of life for all Borough residents and expertly demonstrated foresight, leadership, and fiscal responsibility in all policy decisions and operations of Borough government; and

WHEREAS, during his tenure on the Borough Council, Gerald devoted innumerable hours chairing the Council's Shared Services & 3rd Party Agreements Committee, and serving as a member of the Council's Public Safety & Emergency Services Committee, the Budget and Finance Committee, the Long Range Traffic and Pedestrian Safety Planning Committee, and served as the Chair and Vice-Chair of the Madison Chatham Joint Meeting Operating Committee, and as a member of the Madison Chatham Joint Meeting Finance and Personnel Committee; and

WHEREAS, Council Member Helfrich further served in the role as Council liaison to the Board of Education, the Joint Municipal Court, the Historic Preservation Commission, the Municipal Alliance Committee of the Chathams, and the 9/11 Memorial Advisory Committee; and

WHEREAS, Gerald carried out his duties as an elected official and as a citizen of Chatham Borough with enthusiasm and in a conscientious, thoughtful and caring manner, and always dedicated himself to advancing the spirit of volunteerism that has helped make Chatham Borough the town we love; and

WHEREAS, Gerald will always be remembered for his kindness, camaraderie and fairness when dealing with residents, businesses, and the Borough's workforce.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they hereby recognize and commend Gerald on his leadership, dedication and enthusiasm for our community as demonstrated throughout his tenure on the Borough Council; and

BE IT FURTHER RESOLVED, by the Mayor and Council, on behalf of the entire Chatham Borough community, that they hereby extend their grateful appreciation to Gerald J. Helfrich for his six years of service on the Chatham Borough Council and commend him for all he has achieved during his tenure on the Borough Council. We wish him and his family happiness and good health in the years to come. Gerald, you will be missed!

RESOLUTION #17-332

RESOLUTION TO ADOPT COUNCIL MEETING MINUTES

BE IT RESOLVED, by the Council of the Borough of Chatham that the minutes from the following meeting are approved as prepared and shall be filed as a permanent record in the Borough Clerk's office:

November 27, 2017

And,

BE IT FURTHER RESOLVED, by the Council of the Borough of Chatham that the minutes from the following Closed Session meeting(s) are approved as prepared and shall be filed as a permanent record in the Borough Clerk's office:

November 27, 2017

RECUSALS

Recusals or abstentions submitted for the record.

DISCUSSION ITEMS

1. Dixiedale Update – Mayor Harris and Council Member Hoffman
 2. Post Office Update - Mr. Williams
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MEETING OPEN TO THE PUBLIC

NOTICE OF PUBLIC COMMENT TIME LIMIT

Hearing of citizens during the Public Comment section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for Public Hearing tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to a reasonable length of time.

ORDINANCE FOR SECOND READING

Mayor Harris asks Council President Fife to proceed with Ordinance #17- 12.

Council President Fife reads Ordinance #17-12entitled:

ORDINANCE #17-12

ORDINANCE OF THE BOROUGH OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 165 OF THE CODE OF THE BOROUGH OF CHATHAM ENTITLED “LAND DEVELOPMENT REGULATIONS” RELATED TO THE BULK STANDARDS OF THE BOROUGH’S RESIDENTIAL DISTRICTS

Which Ordinance was introduced and passed on first reading at a regular Council meeting held on November 27, 2017.

Mayor Harris asks the Borough Clerk to give a summary of the legal notice.

The Borough Clerk states: A legal notice was published indicating that Ordinance #17-12 was introduced and passed on first reading at the November 27, 2017 meeting and indicated the second reading and public hearing would be held at 7:30 p.m. on December 11, 2017 for consideration of final adoption. Copies of this Ordinance were made available to the general public and posted in accordance with the law.

Mayor Harris: The meeting is now open for a public hearing on the Ordinance and any member of the public may be heard.

Mayor Harris: Seeing no one else wishing to be heard, I will now close the public hearing.

Council President Fife: I offer the following Ordinance and move its adoption:

BE IT RESOLVED, that this Ordinance as read by title on second reading, and after public hearing at this meeting, be adopted and finally passed.

Council Member _____ seconds the motion.

Mayor Harris asks the Borough Clerk for a Roll Call Vote.

Name	Motion	Second	Yes	No	Abstain	Absent
Collander						
Lonergan						
Fife						
Helfrich						
Resto						
Hoffman						

Mayor Harris: I declare this Ordinance adopted and finally passed and request the Clerk to publish the proper notice of adoption of this Ordinance in the official newspapers and to permanently record the Ordinance.

REPORTS

COUNCIL COMMITTEES

Budget and Finance	Council Member James Lonergan
Long Range Traffic & Pedestrian Safety Planning	Council Member James J. Collander
Public Safety & Emergency Services	Council Member James J. Collander
Personnel	Council Member Leonard Resto
Public Works Planning/Community Services	Council President Victoria Fife
Shared Services & 3rd Party Agreements	Council Member Gerald Helfrich

MAYOR'S REPORT

ADMINISTRATOR'S REPORT

CONSENT AGENDA

The following items are considered to be routine by the Chatham Borough Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

Resolution #17-333 through Resolution #17-346 have been placed on the Consent Agenda.

RESOLUTION[S] REMOVED FROM THE CONSENT AGENDA FOR DISCUSSION AND VOTE

RESOLUTION #17-

CONTRACTS
RESOLUTION #17-333

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO MELGAR CLEANING SERVICES, IN THE AMOUNT NOT TO EXCEED \$22,080.00

WHEREAS, the Director of Public Works solicited competitive quotes from three (3) qualified contractors for janitorial services for Borough Hall and the Firehouse for the calendar year 2018; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., provides that the contracting agent shall award the contract after soliciting at least two competitive quotations, if practicable, for those contracts that in the aggregate are less than the bid threshold of \$40,000.00, but exceed 15 percent of the bid threshold (\$6,000.00); and

WHEREAS, the following three (3) quotations were received:

<u>VENDOR</u>	<u>ANNUAL CONTRACT AMOUNT</u>
1. A Plus Services, Dover, NJ	\$25,800.00
2. Cleaning USA, East Hanover, NJ	\$22,200.00
3. Melgar Cleaning Services, Chatham, NJ	\$22,080.00

And,

WHEREAS, the value of this contract is less than the bid threshold of \$40,000.00 and therefore may be awarded by soliciting competitive quotes without advertising for bids; and

WHEREAS, the Director of Public Works recommends that the contract be awarded to Melgar Cleaning Services, 540 Main Street, Chatham N.J., in the amount of \$22,080.00; and

WHEREAS, Timothy Day, Chief Financial Officer, has certified that sufficient funds are available in Current Fund Account #8-01-26-310-240 for the award of this contract, and that this certification is contingent upon, and will be subject to, appropriations in the 2018 Municipal Budget.

BE IT RESOLVED, by the Council of the Borough of Chatham that it concurs with the recommendation of the Director of Public Works and hereby authorizes the Mayor to execute a janitorial cleaning contract with Melgar Cleaning Services in accordance with the specifications upon which quotations were received and accepted, in the amount of \$22,080.00; and

BE IT FURTHER RESOLVED, that all Borough officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this resolution.

RESOLUTION #17-334

**RESOLUTION AWARDING A CONTRACT TO AMERICAN ALARM SYSTEMS, INC.
FOR THE MAINTENANCE OF FIRE DETECTION EQUIPMENT AND SYSTEMS AND
MONITORING OF SYSTEM SIGNALS**

WHEREAS, Chatham Borough Hall, the Firehouse, and the Department of Public Works Complex are required to comply with the Uniform Fire Code as promulgated by the New Jersey Uniform Fire Safety Act; and

WHEREAS, Stephen Williams, Acting Borough Administrator, has reviewed the proposal submitted by American Alarm Systems, Inc. for the maintenance of fire detection equipment and systems and monitoring of system signals (the “Agreement”) and has confirmed that it meets all requirements as set forth by the New Jersey Uniform Fire Safety Act; and

WHEREAS, the Acting Borough Administrator recommends that a contract be awarded to American Alarm Systems, Inc. for the period of January 1, 2018 to December 31, 2018, in the amount not to exceed \$5,200.00; and

WHEREAS, Timothy Day, Chief Financial Officer, has certified that sufficient funds are available in Current Fund Account #8-01-26-310-240 for the award of this contract, and that this certification is contingent upon, and will be subject to, appropriations in the 2018 Municipal Budget.

BE IT RESOLVED, by the Council of the Borough of Chatham that it concurs with the recommendation of the Fire Coordinator and hereby authorizes the Mayor to execute the renewal Agreement with American Alarm Systems, Inc. for the period of January 1, 2018 to December 31, 2018.

BE IT FURTHER RESOLVED, that all Borough officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this resolution.

RESOLUTION #17-335

RESOLUTION AUTHORIZING A SHARED SERVICE AGREEMENT WITH THE BOROUGH OF MADISON FOR INFORMATION TECHNOLOGY SERVICES

WHEREAS, the Uniform Shared Services and Consolidation Act, *N.J.S.A. 40A:65-1 et seq.*, permits a local unit of the State to enter into an agreement with any other local unit to provide or receive any service that each local unit participating in the agreement is empowered to render within its own jurisdiction; and

WHEREAS, the Borough of Chatham (the “Borough”) has a need for Information Technology services (“IT services”); and

WHEREAS, the Borough of Madison (“Madison Borough”) has submitted a proposal to provide IT services to the Borough for the calendar year 2018; and

WHEREAS, the Chief Financial Officer has certified that the maximum dollar amount of the contract shall not exceed \$30,000.00 and that funds are currently available for the purpose of awarding this contract from Current Fund Accounts #8-01-20-130-213 and #8-01-20-130-214, and that this certification is contingent upon, and will be subject to, appropriations in the 2018 Municipal Budget; and

WHEREAS, the Council of the Borough of Chatham have determined that a shared services arrangement for IT services with Madison Borough offers a beneficial opportunity to improve efficiencies and reduce the costs of having to independently contract for these services.

BE IT RESOLVED, by Council of the Borough of Chatham that the Mayor is hereby authorized to execute a shared service agreement with Madison Borough for IT support services, contingent upon approval of the contract terms and conditions by the Acting Administrator and Borough Attorney.

RESOLUTION #17-336

RESOLUTION AUTHORIZING THE SECOND AMENDMENT TO THE INTERLOCAL SERVICES AGREEMENT WITH THE BOROUGH OF MADISON FOR UNIFORM CONSTRUCTION CODE SERVICES

WHEREAS, the Uniform Shared Services and Consolidation Act, *N.J.S.A. 40A:65-1 et seq.*, permits a local unit of the State to enter into an agreement with any other local unit to provide or receive any service that each local unit participating in the agreement is empowered to render within its own jurisdiction; and

WHEREAS, the Borough of Chatham (the “Borough”) has a need for Uniform Construction Code Services (“Services”); and

WHEREAS, the Mayor and Council of the Borough of Chatham have determined that a shared services arrangement for Uniform Construction Code Services with Madison Borough offers a beneficial opportunity to reduce the costs associated with providing the Services; and

WHEREAS, the Borough and the Borough of Madison (the “parties”) have previously executed an Interlocal Services Agreement (the “Agreement”) dated January 1, 2014 and an Amendment to the Agreement dated November 10, 2014, pursuant to which the Borough of Madison provides the Services for the Borough; and

WHEREAS, the Amended Agreement is set to terminate on December 31, 2017 and the parties wish to further amend the Interlocal Services Agreement to establish an additional 4-year term, effective January 1, 2018 through December 31, 2021, in accordance with N.J.A.C. 5:23-4.6(b)3 and to stipulate to certain matters as set forth in N.J.A.C. 5:23-4.6 through -4.8.

BE IT RESOLVED, by Council of the Borough of Chatham that the Mayor is hereby authorized to execute an Interlocal Services Agreement with Madison Borough for Uniform Construction Code Services for a four (4) year term beginning January 1, 2018 and terminating on December 31, 2021, contingent upon approval of the contract terms and conditions by the Borough Attorney.

FINANCE

RESOLUTION #17-337

RESOLUTION TO APPROVE PAYMENT OF VOUCHERS

WHEREAS, vouchers for payment have been submitted to the Borough Council by the various municipal departments.

BE IT RESOLVED, by the Council of the Borough of Chatham that all vouchers approved by the Finance Chairman be paid subject to the certification of the availability of funds by the Chief Financial Officer.

RESOLUTION #17-338

RESOLUTION APPROVING TAX APPEAL SETTLEMENT WITH ROBERT CRONHEIM FOR THE PROPERTY LOCATED AT 205 MAIN STREET (BLOCK 121, LOT 9)

WHEREAS, appeals of the real property tax assessment for tax years 2012, 2013, 2014, 2015, 2016 and 2017 for the property located at 205 Main Street (Block 121, Lot 9) have been filed by the taxpayer, Robert Cronheim, and are pending in the Tax Court of New Jersey; and

WHEREAS, a settlement has been negotiated with the taxpayer resolving the tax appeals for the subject property for all of the pending tax years; and

WHEREAS, as a result of the settlement, tax appeals for tax years 2012 and 2013 are withdrawn; and

WHEREAS, as a result of the settlement, the 2014 and 2015 assessments are reduced as follows:

<u>Original Assessment</u>	<u>Revised Assessment</u>
\$2,200,000.00	\$2,000,000.00

And,

WHEREAS, as a result of the settlement, the 2016 and 2017 assessments are reduced as follows:

<u>Original Assessment</u>	<u>Revised Assessment</u>
\$2,200,000.00	\$1,800,000.00

WHEREAS, the taxpayer has agreed to accept the refund of overpayment of taxes as a credit against future tax payments due; and

WHEREAS, the proposed Stipulation of Settlement has been reviewed and recommended for approval by the Borough Tax Assessor and Borough Appraisal Consultant; and

WHEREAS, upon the recommendation of the Borough Tax Assessor and Borough Appraisal Consultant, the Council believes that this settlement is in the best interest of the Borough and secures fairness and uniformity in the assessment process.

BE IT RESOLVED, by the Council of the Borough of Chatham that the Council hereby approves of the above settlement; and

BE IT FURTHER RESOLVED, by the Council that the Borough Tax Counsel is hereby authorized and directed to enter into the Stipulation of Settlement and to file the Stipulation of Settlement and such other documents as required to implement this settlement with the Tax Court of New Jersey; and

BE IT FURTHER RESOLVED, that all Borough employees and officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

RESOLUTION #17-339

RESOLUTION AUTHORIZING A REFUND FOR PROPERTY TAX OVERPAYMENT

WHEREAS, the Tax Collector for the Borough of Chatham has advised that a property tax payment for the herein referenced property was made by both the mortgage lender and title company resulting in an overpayment of property taxes; and

WHEREAS, the Tax Collector has further advised that a refund for the duplicate property tax overpayment is to be made as follows:

<u>BLOCK/LOT</u>	<u>OWNERS/PROPERTY LOCATION</u>	<u>AMOUNT</u>	<u>TAX QTR</u>
19/2	Adler, Bruce & Michelle 49 Meadowbrook	\$3,653.62	2017 4Qtr.

Please make check payable & mail to:
A Absolute Escrow Settlement Co.
55 Essex Street
Millburn, NJ 07041

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that it hereby authorizes the Borough Tax Collector to process a refund for the duplicate overpayment of property taxes as herein referenced.

RESOLUTION #17-340

RESOLUTION AUTHORIZING A REFUND FOR PROPERTY TAX OVERPAYMENT

WHEREAS, the Tax Collector for the Borough of Chatham has advised that a property tax payment for the herein referenced property was made by both the mortgage lender and the property owner resulting in an overpayment of property taxes; and

WHEREAS, the Tax Collector has further advised that a refund for the duplicate property tax overpayment is to be made as follows:

<u>BLOCK/LOT</u>	<u>OWNERS/PROPERTY LOCATION</u>	<u>AMOUNT</u>	<u>TAX QTR</u>
45=14	Kahn-Viteri, Michael A. 115 North Hillside Avenue	\$2,521.56	2016 2Qtr.

Please make check payable & mail to:
Michael A. Kahn-Viteri
115 North Hillside Avenue
Chatham, NJ 07928

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that it hereby authorizes the Borough Tax Collector to process a refund for the duplicate overpayment of property taxes as herein referenced.

RESOLUTION #17-341

RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CANCEL DELINQUENT PROPERTY TAXES DEEMED NOT COLLECTIBLE

WHEREAS, N.J.S.A 54:4-91.1 sets forth that the Tax Collector shall file with the governing body a list of delinquent taxes that appear on the tax rolls and which s/he deems are not collectible and should be cancelled; and

WHEREAS, the Tax Collector has provided a *Report of Delinquent Taxes Deemed Uncollectible* dated November 30, 2017 to the Mayor and Borough Council, listing that delinquent taxes appear on the tax rolls for the following properties:

<u>BLOCK/LOT</u>	<u>OWNERS/PROPERTY LOCATION</u>	<u>AMOUNT</u>	<u>TAX YEAR</u>
28/33	Unknown/Lafayette Rear	\$ 19.34	2016
95/42	Unknown/Private Road off Watchung Avenue	\$125.71	2016

And,

WHEREAS, the Tax Collector has certified that the subject parcels and the delinquent tax amounts appearing on the tax rolls are deemed not collectible and should be cancelled and such certification is attached and made a part of this Resolution; and

WHEREAS, N.J.S.A. 54:4-91.2 sets forth that within sixty days after the filing of the *Report of Delinquent Taxes Deemed Uncollectible*, the governing body, if satisfied that the property taxes are not collectible, shall by resolution release the Tax Collector from the collection thereof and order the delinquent tax amounts appearing on the tax rolls canceled; and

WHEREAS, the Mayor and Council has reviewed the *Report of Delinquent Taxes Deemed Uncollectible* and are satisfied that the delinquent tax amounts appearing on the tax rolls for the subject properties are not collectible.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the Tax Collector is hereby released from the collection of the delinquent tax amounts for the subject properties as herein referenced and authorizes the Tax Collector to cancel the delinquent tax amounts deemed not collectible.

RESOLUTION #17-342

RESOLUTION TO SET THE ANNUAL RATES OF COMPENSATION FOR BOROUGH EMPLOYEES FOR THE YEAR 2018

WHEREAS, Ordinance #17-10, adopted by the Mayor and Council of the Borough of Chatham on November 27, 2017, established the minimum and maximum rate of pay for the various positions in the Borough of Chatham; and

WHEREAS, specific rates of pay must be established for each individual employee of the Borough.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the following rates of pay shall be established:

Title	Name	2018 Salary
Administrator	Williams, Steve	\$ 136,000.00
Engineer	DeNave, Vince	\$ 119,654.29
Zoning Official/Code Enforcement	DeNave, Vince	\$ 35,735.11
Police Chief	Crosson, Phil	\$ 154,835.21
Police Captain	Gibbons, Brian	\$ 149,877.95
Director Public Works	Torello, Tony	\$ 114,354.98
Chief Financial Officer	Day, Tim	\$ 95,522.67
Borough Clerk	Kline, Robin	\$ 89,629.58
Deputy Register	Kline, Robin	\$ 687.16
Executive Administrative Assistant	Bochniak, Mike	\$ 68,000.00
Recreation Coordinator	Nauta, Carolyn	\$ 57,316.04
Community Service Coordinator	Nauta, Carolyn	\$ 10,979.26
Pool Coordinator	Nauta, Carolyn	\$ 8,126.09
Media Program Supervisor	Nauta, Carolyn	\$ 2,363.94
Accounts Clerk	Mandal, Anne	\$ 38,940.48
Senior Assessing Clerk	Mandal, Anne	\$ 28,652.44
Registrar of Vital Statistics	Mandal, Anne	\$ 5,877.87
Community Service Director	Piccolo, Janice	\$ 74,668.29
Farmers Market Manager	Piccolo, Janice	\$ 3,214.50
Admin - Community Service	Lowe, Margie	\$ 38,214.50
Utility Billing Clerk	Morris, Cheri	\$ 61,623.70

Deputy Register	Morris, Cheri	\$ 687.16
Tax Collector	Polidor, Madeline	\$ 57,234.84
Tax Search Officer	Polidor, Madeline	\$ 3,137.37
Police Secretary	Ciccarone, Mary Beth	\$ 55,177.43
Administrative Assistant II	Baldwin, Catherine	\$ 57,512.95
Parking Enforcement Officer	Sweetin, Robert	\$ 48,349.53
Parking Enforcement Officer	Fricke, Jeffrey	\$ 40,000.00
Minutes Clerk	Holler, Liz	\$ 39,420.30
Fire Chief	Allan, Doug	\$ 15,163.09
Tax Assessor	DePierro, Therese	\$ 19,244.66
Emergency Mgmt. Coordinator	Nauta, William	\$ 13,591.00
Deputy Clerk/Administrative Asst.	Parikh, Shelini	\$ 43,645.00

Part Time Positions	Name	Hourly Rate
Fire Inspector / Fire Official	Nugent, Walter	\$ 39.64
Assistant Finance Officer	Cittrich, Tyrina	\$ 37.18
Media Programming Manager	Grobert, John	\$ 32.42
Electrician	Grobert, John	\$ 40.60
Tax Assistant	Opalewski, Leona	\$ 15.61
Fire Inspector / Fire Fighter Driver	Pridham, Matt	\$ 17.00

And,

BE IT FURTHER RESOLVED, that the hourly rate of pay of \$22.05 shall be established for the following school crossing guards:

David Achille	Jennifer Duteil	Nancy Renzulli
Thomas Boland	Maggie Grady	Beth Salinardi
Patricia Castellano	Barbara Jones	Mark Spinner
Marge Conlan	Daniel Langborgh	Julianna Stutchbury
William Conroy	Anthony Lombardi	Alexander Sweetin
Richard Crater	Janice Parcels	Jacqueline Sweetin
Kathleen Donnelly	Mario Rattravo	Lorraine Tortorella
		Grace Walsh

And,

BE IT FURTHER RESOLVED, that all other Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

PUBLIC ARTS

RESOLUTION #17-343

RESOLUTION AUTHORIZING A ONE-YEAR EXTENSION TO EXHIBIT THE SCULPTURES ENTITLED “ATTIC TROPHY” AND “CRESCENT” IN THE BOROUGH

WHEREAS, the Borough of Chatham (the “Borough”) entered into an agreement with the Sculpture Foundation, Inc. dated May 5, 2010 to exhibit the sculptures entitled *Attic Trophy* and *Crescent* (the “Agreement”) in the Borough; and

WHEREAS, the Sculpture Foundation has transferred ownership of *Attic Trophy* to The Seward Johnson Atelier, Inc. (“TSJA”) and has transferred ownership of *Crescent* to Grounds for Sculpture, Inc. (“GFS”) as permitted under Section 4(b) of the Agreement; and

WHEREAS, the Borough, upon the recommendation of the Public Arts Council (Advisory Committee), wishes to enter into a Sculpture Loan Agreement with TJSA and GFS for the loans of *Attic Trophy* and *Crescent*, respectively, for a one-year period terminating on December 10, 2018; and

WHEREAS, the Mayor and Borough Council have determined that the continued exhibition of these sculptures promote public appreciation and knowledge of public sculpture and the fine arts and desires to authorize the execution of the Agreements.

BE IT RESOLVED, by the Council of the Borough of Chatham that the Mayor is hereby authorized to execute a Sculpture Loan Agreement with TJSA and GFS for the loans of *Attic Trophy* and *Crescent*, respectively, for a one-year period terminating on December 10, 2018; and

BE IT FURTHER RESOLVED, that all Borough officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

PERSONNEL

RESOLUTION #17-344

RESOLUTION TO HIRE BARBARA C. JONES AS A CROSSING GUARD IN THE CHATHAM BOROUGH POLICE DEPARTMENT

WHEREAS, the Chatham Borough Police Department has a need to hire crossing guards and has solicited applications from interested candidates; and

WHEREAS, after considering all interested and qualified candidates and upon conducting a background investigation, the Police Captain recommends hiring Barbara C. Jones as a crossing guard.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they concur with the recommendation of the Police Captain and hereby authorize the hiring of Barbara C. Jones as a crossing guard in the Chatham Borough Police Department with an effective starting date of December 12, 2017 at the hourly rate of \$22.05.

RESOLUTION #17-345

RESOLUTION TO HIRE DANIEL W. LANGBORGH AS A CROSSING GUARD IN THE CHATHAM BOROUGH POLICE DEPARTMENT

WHEREAS, the Chatham Borough Police Department has a need to hire crossing guards and has solicited applications from interested candidates; and

WHEREAS, after considering all interested and qualified candidates and upon conducting a background investigation, the Police Captain recommends hiring Daniel W. Langborgh as a crossing guard.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they concur with the recommendation of the Police Captain and hereby authorize the hiring of Daniel W. Langborgh as a crossing guard in the Chatham Borough Police Department with an effective starting date of December 12, 2017 at the hourly rate of \$22.05.

OTHER

RESOLUTION #17-346

RESOLUTION SUPPORTING THE NEW JERSEY SAFE ROUTES TO SCHOOLS PROGRAM

WHEREAS, our residents desire a healthy, stable, and sustainable future for themselves and future generations and have the desire to take steps to sustain their quality of life over the long term; and

WHEREAS, each year the Borough undertakes a comprehensive evaluation of pedestrian improvements that may be needed throughout the community and incorporates these improvements into road improvement projects and the annual capital Curb and Sidewalk Program; and

WHEREAS, driving children to school by private vehicles, and the idling of vehicles in the vicinity of schools, contributes to traffic congestion and air pollution and can contribute to adverse effects on student health, including decreased lung development, allergies and asthma; and

WHEREAS, lack of physical activity also has a significant impact the health and well-being of children, resulting in higher rates of obesity, diabetes, and heart disease; and

WHEREAS, bicycling and walking to school can have positive physical and mental impacts on the health and well-being of children, and helps them to arrive at school ready to learn; and

WHEREAS, the Safe Routes to School Program is about promoting safe and easier ways for children to walk and making it a more attractive alternative for children going to and from school through educational programs, infrastructure improvements and public safety initiatives; and

WHEREAS, providing safer routes to and from schools aims to decrease pedestrian and bicycling related injuries, not just for students but for the entire community; and

WHEREAS, a successful Safe Routes to School Program involves schools, school boards, local government officials, and citizens collaborating in efforts to promote and encourage children, including those with disabilities, to walk and bicycle to school safely.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they support the Safe Routes to School Program and are proponents of developing and maintaining safe ways to walk and bicycle to school.

CONSENT AGENDA VOTE:

Mayor Harris asks Council Member _____ to proceed with the Resolutions listed on the Consent agenda. Resolutions #17-333 through #17-346.

Council Member _____: I would like to make a motion to approve the resolutions placed on this evening's Consent Agenda by consent of the Council.

Seconded by Council Member:_____.

ADD-ON RESOLUTIONS

RESOLUTION #17-347

RESOLUTION TO ADJOURN INTO CLOSED SESSION

BE IT RESOLVED, by the Borough Council of the Borough of Chatham that it shall adjourn into closed session to discuss the following subject matter(s) without the presence of the public in accordance with the provisions of R.S. 10:4-12b:

Attorney-Client:

1. Alcohol Beverage Control Matter – Mr. Lott

2. Anonymous Complaint to Prosecutor – Mr. Lott

BE IT FURTHER RESOLVED, the matter(s) discussed will be made known to the public at such time as appropriate action is taken on said matter(s), and when disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Borough of Chatham, provided such disclosures will not violate Federal, State or local statutes and does not fall within the attorney-client privilege. The Borough Council will not return to public session after this closed session.

ADJOURNMENT