

**REGULAR MEETING OF THE
MAYOR AND BOROUGH COUNCIL**

October 23, 2017 MINUTES

Mayor Bruce A. Harris called the Regular Council Meeting of the Borough of Chatham to order on Monday, October 23, 2017 at 7:30 p.m. in the Council Chambers in Borough Hall, 54 Fairmount Avenue, Chatham, New Jersey.

SALUTE TO FLAG

The Mayor and Borough Council led the assembled in the Pledge of Allegiance.

MOMENT OF SILENCE

Mayor Harris asked for a moment of silence for those who have given their lives for our country.

STATEMENT OF ADEQUATE NOTICE

Robin R. Kline, Municipal Clerk, read the following statement of adequate notice:

Pursuant to the requirements of the Open Public Meetings Act, adequate notice of this meeting has been provided by including same in the Annual Notice, copies of which were posted on the Municipal Bulletin Board on the main floor of Borough Hall, emailed to the Daily Record, the Star Ledger, the Chatham Courier, the Chatham Patch, and The Alternative Press and filed with the Borough Clerk, all on January 5, 2017.

ROLL CALL

On a call of the roll, the following officials were present:

Mayor Bruce A. Harris
Council Member James J. Collander
Council Member James Lonergan
Council President Victoria Fife
Council Member Gerald J. Helfrich
Council Member Leonard Resto
Stephen W. Williams, Acting Borough Administrator
James L. Lott, Jr., Borough Attorney
Robin R. Kline, Borough Clerk

Council Member Peter Hoffman was absent.

Mayor Harris proceeded with Resolution #17-299.

PROCLAMATION

RESOLUTION #17-299

RESOLUTION DESIGNATING NOVEMBER 16, 2017 AS “WORLD PANCREATIC CANCER DAY” IN THE BOROUGH OF CHATHAM

WHEREAS, in 2017, an estimated 53,670 people will be diagnosed with pancreatic cancer in the United States, and 43,090 will die from the disease; and

WHEREAS, pancreatic cancer is one of the deadliest cancers, is currently the third leading cause of cancer death in the United States, and it is projected to become the second leading cause by 2020; and

WHEREAS, when symptoms of pancreatic cancer present themselves, it is generally in later stages, and 71 percent of pancreatic cancer patients die within the first year of their diagnosis, while 91 percent of pancreatic cancer patients die within the first five years; and

WHEREAS, pancreatic cancer is the only major cancer with a five-year relative survival rate in the single digits, at just 9 percent; and

WHEREAS, approximately 1,270 deaths will occur in New Jersey in 2017; and

WHEREAS, pancreatic cancer is the seventh most common cause of cancer-related death across the world; and

WHEREAS, it is fitting and proper that the Mayor and Council of the Borough of Chatham to bring pancreatic cancer into focus by increasing public understanding of the disease, including its prevalence, approaches to screening and prevention, treatment options, and resources that offer updated pancreatic cancer information throughout the year.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that November 16, 2017 is designated as “World Pancreatic Cancer Day” in the Borough of Chatham to help preserve the health of our residents by fostering awareness and understanding of this deadly disease.

Council Member Resto made a motion to approve Resolution #17-299. Council Member Lonergan seconded the motion. A vote was taken and Resolution #17-299 was approved unanimously.

Mayor Harris presented the resolution to Mr. Dennis Salko, who accepted it on behalf of the New Jersey Affiliate Pancreatic Cancer Action Network. He thanked Mayor Harris and the Borough Council for their support and help in increasing public awareness of pancreatic cancer. He announced that a Pancreatic Cancer Awareness 5K event is scheduled on November 12th at the Mack Cali Business Campus in Parsippany and invited the public to visit the website pancan.org for more information.

Mayor Harris asked Council Member Lonergan to proceed with the Chatham Athletic Foundation presentation.

PRESENTATION

Chatham Athletic Foundation’s Presentation of a \$100,000.00 Donation to the Borough

Council Member Lonergan reported that the Chatham Athletic Foundation (“CAF”) was founded in 2005 by a group of local parents to promote youth athletics and to increase safety in athletics through public education programs. In addition, CAF also assists in the funding of upgrades to athletic fields in Chatham Township and Chatham Borough. He mentioned that CAF has funded over \$1 million for various field improvements in both municipalities and is now donating \$100,000.00 to the Borough to be used towards the replacement of the artificial turf playing field at Lum Field. Additional funding will be provided through the Borough’s Recreation Trust Fund, as well as capital funding by the Borough. Council Member Lonergan indicated that the replacement of the artificial turf field will begin later this year and would be completed before next Spring.

Council Member Lonergan introduced Mr. Wes Zeliff, Co-Chairman of CAF’s Board of Trustees, who presented the organization’s \$100,000.00 donation to Mayor Harris and the Borough Council. Mr. Zeliff commented that CAF is pleased to be able to assist the Borough is the replacement of the artificial turf playing field at Lum Field. The project, he mentioned, is directly correlated to CAF’s mission statement, which is to assist kindergarten through 8th grade youth sports in the Borough and Township. CAF is a 501(c) 3 tax exempt organization and donations made to CAF are tax deductible.

Mayor Harris accepted the \$100,000.00 check from Mr. Zeliff and expressed his sincere thanks and appreciation to Mr. Zeliff and the Chatham Athletic Foundation the generous contribution.

Mayor Harris asked Council Member Collander to proceed with Resolution #17-300.

Council Member Collander read Resolution #17-300.

RESOLUTION (APPOINTMENT)

RESOLUTION #17-300

RESOLUTION APPOINTING LEE SHELLIAM AS A PROBATIONARY FIREFIGHTER FOR THE CHATHAM BOROUGH VOLUNTEER FIRE DEPARTMENT

WHEREAS, the Mayor and Council of the Borough of Chatham recognize the valuable contributions volunteer firefighters make to our community every day of every year; and

WHEREAS, Lee has expressed interest in becoming a Probationary Firefighter with the Chatham Borough Volunteer Fire Department and has submitted an application to join the Rescue Company; and

WHEREAS, Fire Chief Douglas Allan recommends that Lee Shelliam be appointed as a Probationary Firefighter to the Chatham Borough Volunteer Fire Department's Rescue Company.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that Lee Shelliam's application for membership to the Chatham Borough Volunteer Fire Department is hereby approved and that Lee Shelliam is hereby appointed as a Probationary Firefighter to the Chatham Borough Volunteer Fire Department's Rescue Company.

Council Member Collander made a motion to approve Resolution #17-300. Council Member Helfrich seconded the motion. A vote was taken and Resolution #17-300 was approved unanimously.

ADMINISTRATION OF THE OATH OF OFFICE

The Borough Clerk administered the oath of office to Lee Shelliam, who was accompanied by his family and Mr. Daniel Smith, Jr., Lieutenant of the Chatham Borough Volunteer Fire Department Rescue Company.

Mayor Harris and the Borough Council thanked Mr. Shelliam for his volunteer service to the Chatham Borough Volunteer Fire Department and provided their well wishes.

Mayor Harris proceeded with Resolution #17-301

RESOLUTION #17-301

RESOLUTION TO ADOPT COUNCIL MEETING MINUTES

BE IT RESOLVED, by the Council of the Borough of Chatham that the minutes from the following meeting are approved as prepared and shall be filed as a permanent record in the Borough Clerk's office:

October 10, 2017

And,

BE IT FURTHER RESOLVED, by the Council of the Borough of Chatham that the minutes from the following Closed Session meeting(s) are approved as prepared and shall be filed as a permanent record in the Borough Clerk's office:

October 10, 2017

Council Member Helfrich made a motion to approve Resolution #17-301. Council Member Resto seconded the motion. A vote was taken and Resolution #17-301 was approved unanimously.

DISCUSSION ITEMS

Strategic Financial Management Plan Update – Mr. Timothy Day, the Borough’s Chief Financial Officer, reported that the Borough’s 10-Year Strategic Financial Management Plan outlines debt and capital spending objectives for capital projects and provided an annual progress report of the Borough’s performance in following the 10-Year Strategic Financial Management Plan.

Mr. Day reported that capital spending and debt remains on target for 2017. He noted that “Other Revenues” anticipated for the year will exceed what was estimated and the amount anticipated to be raised by taxation was slightly less than what was estimated.

Mr. Day presented debt and budget comparisons for eight other municipalities, which included Chatham Borough, Chatham Township, Berkeley Heights, Florham Park, Long Hill, Madison, New Providence, Long Hill, and Summit. Chatham Borough ranked the lowest of the eight referenced municipalities in general total debt, and ranked fourth when evaluating the percentage of the budget that is funded by property taxes. When comparing debt service payment to percentage of the total budget, the Borough ranked in the middle of the referenced municipalities, although the Borough does not have as large of a ratable base to draw upon relative to that of the other listed municipalities. Mr. Day further offered that the Borough’s higher bond ranking is reflective of the Borough’s commitment to accelerate paying down its notes and bonds.

In continuing his presentation, Mr. Day offered several recommendations that the Borough may follow to further improve its overall financial position. He recommended reducing general capital purchases by as much as 50% and reducing total debt by increasing annual note pay downs. He also recommended limiting personnel and operating expenses to no more than two percent and noted that the 2017 budget increase was under 2.0% at 0.97%.

Mr. Day then provided a progress report on the Water Utility’s debt and revenue, which he characterized as extremely stable. He provided a few recommendations that would help keep the Water Utility revenue and debt in line with the Strategic Financial Management Plan.

Mayor Harris and the Borough Council thanked Mr. Day for his presentation.

2017 Goals and Objectives – Mr. Stephen Williams presented an overview of the Borough’s 2017 Goals and Objectives. He reported that 19 of the 35 goals established for the year have been completed. Thirteen goals are currently in progress. Mr. Williams further reported that two goals have not been started and Goal #32, the development of a new circulation element plan as recommended in the Master Plan Re-examination Report, is currently on hold. He mentioned that the developer for the proposed redevelopment of Post Office Plaza will be required to retain a traffic consultant as part of the redevelopment agreement.

Mayor Harris mentioned that the Sustainable Jersey Public Information and Engagement report received earlier in the year from the Information Technology consultant provided a recommendation that the Borough implement an online citizen request tracking system, which is listed as one of the goals and objectives for the Borough. He voiced his disappointment that the report failed to include recommendations as to the technology options or service providers the Borough could best invest in, leaving it up to Borough officials to investigate further.

MEETING OPEN TO THE PUBLIC

NOTICE OF PUBLIC COMMENT TIME LIMIT

Hearing of citizens during the Public Comment section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for Public Hearing tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to a reasonable length of time.

Mayor Harris opened the meeting to the public.

Rosella Clyde, 33 Carmine Street, suggested that the Borough add an RSS feed to the Mayor and Council Agenda webpage so that the public could receive an e-mail notification when an agenda is available on the website for public review.

Mayor Harris responded that the Borough Clerk maintains an e-mail distribution group for individuals interested in receiving the Mayor and Council agendas prior to the meeting. The Borough Clerk offered to add Ms. Clyde to the distribution group if she provided her e-mail address.

Ms. Clyde then sought clarification on the types of revenues that are reported as “Other Revenues” in the Borough’s Strategic Financial Management Plan and questioned how the Borough planned to reduce general capital purchases by 50% as recommended by the Chief Financial Officer in his presentation.

Mr. Day responded that capital projects are planned well in advance and that detailed capital budget information can be found on the Borough website.

Lastly, Ms. Clyde inquired whether the Borough has considered replacing any municipal vehicles with electric vehicles.

Council Member Lonergan responded that Borough officials continuously evaluate the municipal fleet for cost-effectiveness and mentioned that electric vehicles are not economically competitive at this time. Mayor Harris further mentioned that the Borough’s fleet of vehicles mainly consists of DPW trucks and police vehicles, and there is not much of an opportunity to purchase electric vehicles for other administrative purposes as larger municipalities may do.

Seeing no one else wishing to comment, Mayor Harris closed the meeting to the public and proceeded with the Board & Commission Members & Liaison Reports.

REPORTS

Board & Commission Members & Liaison Reports

Affordable Housing Advisory Committee - Mayor Harris had nothing new to report.

Open Space & Historic Preservation Trust Advisory Committee - Mayor Harris had nothing new to report.

Historic Riverside Trail Advisory Committee - Mayor Harris had nothing new to report; however, he mentioned that a meeting needs to be scheduled.

Traffic & Pedestrian Safety Advisory Committee - Council Member Collander reported that starting next year the committee will be meeting every other month.

Shade Tree Commission - Council Member Collander reported that the Shade Tree Commission meets every month and will continue to do so next year. He reported that the Shade Tree Commission has been reviewing and proposing revisions to the Borough’s tree ordinance and anticipates a recommendation will be made to the Mayor and Council early next year.

Communications & Technology Advisory Committee - Council Member Lonergan had nothing new to report.

Joint Recreation Advisory Committee - Council Member Lonergan reported that the committee will be scheduling meetings every other month.

Municipal Pool Advisory Committee - Council Member Lonergan reported that Mr. Jim LeMon has done an excellent job managing the municipal pool and announced that the Municipal Pool Advisory Committee is seeking new volunteers.

Farmers' Market Advisory Committee - Council President Fife had nothing new to report.

Mayors' Wellness Committee - Council President Fife reported that the committee is collaborating with other organizations, such as the Chatham Borough Historical Society, the Shade Tree Commission and TransOptions, a transportation management association serving northwestern New Jersey, in developing its "Urban Track" initiative.

MyChathamNJ Advisory Committee - Council President Fife reported that the white holiday lights are being installed along Main Street.

Planning Board - Council President Fife had nothing new to report.

Project Community Pride - Council President Fife reported that Project Community Pride will be presenting a workshop seminar at the 2017 New Jersey League of Municipalities Conference on November 15th. Officials from Chatham Borough, Madison and Florham Park, and the Executive Director of the Madison Area YMCA will be panelists presenting information on this innovative program that addresses mental wellness in the community.

Senior Center of the Chathams - Council President Fife reported that the Senior Center has adopted the tag line "Be Active. Be Connected." and is developing new programs to attract senior citizens of all ages.

9/11 Memorial Advisory Committee - Council Member Helfrich had nothing new to report.

Board of Education - Council Member Helfrich had nothing new to report.

Joint Municipal Court - Council Member Helfrich had nothing new to report.

Municipal Alliance of the Chathams - Council Member Helfrich reported that the Stigma Free Community will be hosting its first Stigma-Free Conference on November 1st at the Morristown Medical Center. Various speakers will address issues of mental illness, substance abuse, treatment and recovery. He further reported that the Municipal Alliance of the Chathams is developing an initiative to prevent the sale and use of electronic cigarettes and alcohol to and by minors.

Environmental Commission - Council Member Resto reported that several Commissioners attended the Association of New Jersey Environmental Commissioners (ANJEC) Conference. Information obtained from the conference will be shared with the Green Team, which may be beneficial for the Borough's Sustainable Jersey silver certification initiative. He further reported that the Environmental Commission will be launching a new initiative, "Quiet Communities," which is a program aimed at eliminating noise caused using gas-powered leaf blowers. The Commission continues to collaborate with local supermarkets and organizations with respect to the plastic bag recycling program. Lastly, he reported that on November 16th, Mayor Harris will be moderating a program where Borough officials will talk about the Borough's "pay as you throw" solid waste collection program.

Joint Community Gardens Advisory Committee - Council Member Resto reported that the annual application process to participate in the Community Gardens for the 2018 garden season is now underway. The registration application is available on the Borough website.

Madison-Chatham Joint Meeting - Council Member Resto reported that Madison Borough and Chatham Borough officials are currently investigating options to address capacity issues that were reported in the recently completed capacity study for both Boroughs.

Pilgrim Pipeline Advisory Committee - Council Member Resto had nothing new to report.

Public Arts Council Advisory Committee - Council Member Resto reported that Seward Johnson Atelier, Inc. has agreed to allow the Borough to continue displaying the two sculptures within the Borough for another year.

Board of Health - Council Member Hoffman was absent.

Historic Preservation Commission - Council Member Hoffman was absent.

MAYOR'S REPORT

Mayor Harris mentioned that Candidates Night, which is sponsored by the League of Women Voters, is scheduled to be held on October 26th at 7:30 p.m. in Council Chambers at Borough Hall. He also announced that the Chatham Borough Board of Health will be hosting its annual Flu Clinic at St. Patrick's Parish Church on Saturday, October 28th from 9:00 a.m. to 11:00 a.m. and that the Chatham Borough Volunteer Fire Department will be hosting a blood drive in memory of Cindy Mahoney at the firehouse on Saturday, October 28th from 9:00 a.m. until 2:00 p.m. He concluded his report by reminding the public to vote on November 7th.

ADMINISTRATOR'S REPORT

Mr. Williams reported that an AlertChathamBorough message would be issued on Friday, October 27th requesting that train station parking permit holders refrain from parking on the train station south lot because of the scheduled Halloween Trunk or Treat event to be that day. He also reported that the Borough's curbside leaf collection program has begun. Residents should contact the Department of Public Works with any inquiries they may have regarding leaf pick up.

Mayor Harris proceeded with the Consent Agenda.

CONSENT AGENDA

The following items are considered to be routine by the Chatham Borough Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

Resolution #17-302 through Resolution #17-309 have been placed on the Consent Agenda.

RESOLUTION[S] REMOVED FROM THE CONSENT AGENDA FOR DISCUSSION AND VOTE

Council Member Helfrich requested that Resolution #17-302 be removed from the Consent Agenda for a separate vote, since he would need to abstain from voting due to a conflict of interest.

Council Member Lonergan made a motion to remove Resolution #17-302. Council Member Collander seconded the motion. A vote was taken and Resolution #17-302 was removed from the Consent Agenda for a separate vote.

RESOLUTION #17-302

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT FOR SPECIAL LABOR COUNSEL TO JENNIFER ROSELLE, ESQ., GENOVA BURNS ATTORNEYS-AT-LAW

WHEREAS, there exists a need to enter into a non-fair and open contract for Special Labor Counsel for the Borough of Chatham; and

WHEREAS, such services constitute a professional service as defined by the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i) and N.J.S.A. 19:44A-20.5, which may be awarded without advertisement for bids or bidding in that the required services must be performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, of the performance of which requires knowledge of an advanced and specialized type; and

WHEREAS, Jennifer Roselle, Esq. of the firm Genova Burns Attorneys-at-Law, 494 Broad Street, Newark, New Jersey 07102 possesses the experience necessary to serve as Special Labor Counsel and the Mayor and Council have determined that the award of the contract would be in the best interests of the Borough; and

WHEREAS, Jennifer Roselle, Esq. has submitted a retainer agreement for legal services to be provided dated October 10, 2017

WHEREAS, the Chief Financial Officer has certified that the maximum dollar amount of the contract shall not exceed \$6,000.00 and that funds are currently available for the purpose of awarding this contract from Current Fund Account #7-01-20-155-201.

BE IT RESOLVED, by the Council of the Borough of Chatham that a non-fair and open professional services contract is hereby awarded to Jennifer Roselle, Esq. of the firm Genova Burns Attorneys-at-Law for Special Labor Counsel for the Borough of Chatham in accordance to the terms and conditions of the retainer agreement dated October 10, 2017, and that the Mayor is hereby authorized to execute a professional services contract with same on behalf of the Borough; and

BE IT FURTHER RESOLVED, that all other Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

Council Member Lonergan made a motion to approve Resolution #17-302. Council Member Collander seconded the motion. A vote was taken and Resolution #17-302 was approved. Council Member Helfrich abstained.

CONTRACTS

RESOLUTION #17-302 was removed from the Consent Agenda for separate vote.

FINANCE

RESOLUTION #17-303

RESOLUTION TO APPROVE PAYMENT OF VOUCHERS

WHEREAS, vouchers for payment have been submitted to the Borough Council by the various municipal departments.

BE IT RESOLVED, by the Council of the Borough of Chatham that all vouchers approved by the Finance Chairman be paid subject to the certification of the availability of funds by the Chief Financial Officer.

RESOLUTION #17-304

RESOLUTION REQUESTING PERMISSION FROM THE DIRECTOR OF LOCAL GOVERNMENT SERVICES FOR THE ESTABLISHMENT OF A DEDICATION BY RIDER FOR A SHADE TREE TRUST FUND AS REQUIRED BY N.J.S.A. 40A:5-29

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.A. 40A:5-29 provides for receipt of charitable donations to provide for and offset the costs for the purposes to which said donations are made; and

WHEREAS, N.J.S.A. 40A:4-39 provides that dedicated revenues anticipated from the Shade Tree Trust Fund are hereby anticipated as revenue and are hereby appropriated for the purpose to which said charitable contributions are dedicated in accordance with N.J.S.A. 40A:5-29.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham, County of Morris, New Jersey that permission is hereby requested from the Director of the Division of Local Government Services to use dedicated revenues anticipated from charitable donations for the exclusive purpose of paying expenditures from the Shade Tree Trust Fund for the planting, care and control of shade and ornamental trees and shrubbery on Borough-owned right-of-ways, parks and properties in accordance with N.J.S.A. 40A:5-29; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby directed to forward two (2) certified copies of this Resolution to the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that all other Borough officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

RESOLUTION #17-305

RESOLUTION ESTABLISHING PARKING FEES TO BE EFFECTIVE AS OF JANUARY 1, 2018 AND ESTABLISHING RULES AND REGULATIONS REGARDING THE SALE OF PARKING PERMITS REQUIRED FOR PARKING LOTS OR AREAS DESIGNATED “FEE PARKING” PURSUANT TO CHAPTER 139, SECTIONS 61 AND 62 OF THE CODE OF THE BOROUGH OF CHATHAM

WHEREAS, Chapter 139, Section 61 of the Code of the Borough of Chatham entitled “Fee parking spaces” specifies that the governing body shall establish by resolution the parking fees required to be paid in parking lots or other areas designated “fee parking” as well as rules and regulations governing the sale of parking permits; and

WHEREAS, Chapter 139, Section 62 of the Code of the Borough of Chatham entitled “Parking by permit” specifies that the governing body shall establish by resolution the rules and regulations governing the issuance and management of parking permits.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that the following parking fees shall become effective on January 1, 2018:

1. In parking lots or areas designated as “fee parking,” a Smart Card fee of Five Dollars (\$5.00) for Borough residents and a Smart Card fee of Five Dollars and Fifty cents (\$5.50) for Non-Borough residents shall be paid between the hours of 5:00 a.m. and 4:00 p.m., prevailing time, daily, except Saturdays, Sundays, and legal holidays. The Daily Permit fee for cash or credit card customers is Five Dollars and Fifty cents (\$5.50).

In parking lots or areas designated as daily fee parking for motorcycles and scooters, a Smart Card, cash or credit card fee of Two Dollars and Seventy-five cents (\$2.75) shall be paid between the hours of 5:00 a.m. and 4:00 p.m., prevailing time, daily, except Saturdays, Sundays, and legal holidays

2. In parking lots or areas designated as “parking by permit,” the following annual permit fees shall be established:
 - a. LOTS #1 & 2-RAILROAD NORTH & SOUTH
Borough Residents Only \$470.00
 - b. LOT #3-CENTER STREET-EAST –
Borough Resident \$265.00
Borough Business Owner/Borough Business Employee \$240.00

- c. LOT #4-CENTER STREET-WEST
 - Borough Resident \$265.00
 - Borough Business Owner/Borough Business Employee \$240.00
- d. LOT #5-BOWERS LANE LOT
 - Borough Resident \$265.00
 - Borough Business Owner/Borough Business Employee \$240.00
- e. LOT #6-DIVISION AVENUE LOT
 - Borough Resident \$265.00
 - Borough Business Owner/Borough Business Employee \$240.00

And;

BE IT FURTHER RESOLVED, that the Borough of Chatham Parking Permits Rules and Regulations established and authorized by Resolution #13-129 shall remain in full force for calendar year 2018.

RESOLUTION #17-306

RESOLUTION ACCEPTING THE DONATION IN THE AMOUNT OF \$100,000.00 FROM THE CHATHAM ATHLETIC FOUNDATION TO CHATHAM BOROUGH

WHEREAS, N.J.S.A. 40A:5-29 authorizes a municipality to accept bequests, legacies and gifts made to a local municipal unit; and

WHEREAS, the Chatham Athletic Foundation has offered to donate \$100,000.00 to the Borough for the purpose of making capital improvements and upgrades to the Lum Field artificial turf playing field; and

WHEREAS, the Mayor and Council wish to accept the monetary donation and acknowledge and thank the Chatham Athletic Foundation for their generosity.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they hereby accept the donation in the amount of \$100,000.00 from the Chatham Athletic Foundation to the Borough; and

BE IT FURTHER RESOLVED, that all other Borough officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

PERSONNEL

RESOLUTION #17-307

RESOLUTION TO HIRE KEVIN LORIA AS A TEMPORARY FALL SEASONAL EMPLOYEE IN THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Department of Public Works has a need to hire fall seasonal help; and

WHEREAS, the Borough of Chatham publicly advertised the job opening for the temporary fall seasonal position in the Department of Public Works and solicited applications from interested candidates; and

WHEREAS, after considering all interested and qualified candidates, the Director of Public Works recommends that Kevin Loria be hired for the temporary fall seasonal position in the Department of Public Works at the rate of \$15.00 per hour and with an effective starting date of October 24, 2017.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they concur with the recommendation of the Director of Public Works and hereby approve the hiring of Kevin Loria as a temporary fall seasonal employee in the Department of Public Works at the rate of \$15.00 per hour and with the effective starting date of October 24, 2017.

OTHER

RESOLUTION #17-308

RESOLUTION APPROVING THE ANNUAL THANKSGIVING “TROT THE MANOR” 1-MILE FUN RUN AND 5K RUN EVENT

WHEREAS, the 6th Annual Thanksgiving “Trot the Manor” 1-mile Fun Run and 5K Run will be held on Thursday, November 23, 2017 from 7:00 a.m. to 12:00 noon; and

WHEREAS, the course for the Fun Run will be a 1-mile loop including Rowan Road, Kimball Street, Coleman Avenue and Jackson Avenue; and

WHEREAS, the course for the 5K Run will include Rowan Road, Clark Street, Dunbar Street, Vincent Street, West Coleman Avenue, East Coleman Avenue, Coleman Avenue, Kimball Street and Jackson Avenue; and

WHEREAS, proceeds of the event will benefit the Chatham Borough Volunteer Fire Department; and

WHEREAS, the event will not require the closure of any roads; and

WHEREAS, the Mayor and Borough Council wish to authorize this event for the benefit of the Chatham Borough Volunteer Fire Department.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that approval is hereby given to hold the 6th Annual Thanksgiving “Trot the Manor” 1-mile Fun Run and 5K Run on Thursday, November 23, 2017 from 7:00 a.m. to 12:00 noon; and

BE IT FURTHER RESOLVED, that the Chatham Borough Police Department shall monitor certain portions of Rowan Road, Clark Street, Dunbar Street, Vincent Street, West Coleman Avenue, East Coleman Avenue, Coleman Avenue, Kimball Street and Jackson Avenue during the event as is necessary for public safety; and

BE IT FURTHER RESOLVED, that all Borough officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

RESOLUTION #17-309

RESOLUTION DESIGNATING NOVEMBER 15, 2017 AS “AMERICA RECYCLES DAY” IN THE BOROUGH OF CHATHAM

WHEREAS, America Recycles Day, a Keep America Beautiful national initiative, is the only nationally-recognized day dedicated to promoting and celebrating recycling in the United States; and

WHEREAS, the Borough of Chatham recognizes the importance of protecting and preserving our natural resources and adopting conscientious habits that will improve our daily lives and bring about a cleaner, safer, and more sustainable environment; and

WHEREAS, although our community has seen a significant increase in the amount of materials recycled to date, we must also continue to focus on other initiatives such as waste reduction, composting, the reuse of products and materials, and purchasing recycled products; and

WHEREAS, by encouraging our residents, schools and businesses to celebrate America Recycles Day, we can further promote recycling as an environmentally efficient and economically smart habit; and

WHEREAS, community leaders and organizations can help encourage recycling by informing residents and businesses about local recycling options and help foster greater awareness of the need to expand collections programs by promoting the benefits of recycling investments for businesses.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that November 15, 2017 shall be designated as America Recycles Day in the Borough of Chatham to remind and encourage our residents, schools and businesses to promote environmental citizenship initiatives and continue to encourage recycling activities in Chatham Borough.

CONSENT AGENDA VOTE

Council Member Helfrich made a motion to approve the Resolution #17-303 through Resolution #17-309 listed on the Consent Agenda. Council Member Resto seconded the motion. A vote was taken and Resolutions #17-303 through #17-309 were approved unanimously.

ADD-ON RESOLUTIONS

None.

Mayor Harris asked Council Member Helfrich to proceed with Resolution #17-310.

Council Member Helfrich read Resolution #17-310.

RESOLUTION #17-310

RESOLUTION TO ADJOURN INTO CLOSED SESSION

BE IT RESOLVED, by the Borough Council of the Borough of Chatham that it shall adjourn into closed session to discuss the following subject matter(s) without the presence of the public in accordance with the provisions of R.S. 10:4-12b:

- | | |
|---------------------------|--|
| Contracts: | 1. PBA Collective Bargaining – Mr. Williams |
| | 2. CPS Lease Agreement – Mr. Williams |
| | 3. ECLC Lease – Mr. Williams |
| Personnel: | 1. Police Parking Enforcement Officer – Mr. Williams |
| Litigation (Anticipated): | 1. 8 Watchung Avenue – Mayor Harris and Mr. Williams |

BE IT FURTHER RESOLVED, the matter(s) discussed will be made known to the public at such time as appropriate action is taken on said matter(s), and when disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Borough of Chatham, provided such disclosures will not violate Federal, State or local statutes and does not fall within the attorney-client privilege. The Borough Council will not return to public session after this closed session.

Council Member Helfrich moved to approve Resolution #17-310. Council Member Collander seconded the motion. A vote was taken and Resolution #17-310 was approved unanimously.

ADJOURNMENT

Having no other business to be conducted, Mayor Harris asked for a motion to adjourn the meeting.

Council Member Helfrich made a motion to adjourn the meeting. Council Member Collander seconded the motion. The motion to adjourn was approved unanimously.

Meeting adjourned at 8:48 p.m.

Respectfully Submitted:

Robin R. Kline, MAS, RMC, CMR
Borough Clerk
BOROUGH OF CHATHAM