

**AGENDA**  
**June 11, 2018**

**Regular Meeting**  
**Mayor and Borough Council**

**Borough of Chatham**  
**54 Fairmount Avenue**  
**Chatham, NJ 07928**

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**CALL MEETING  
TO ORDER**

The meeting will be called to order at 7:30 p.m.

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**SALUTE TO FLAG**

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**MOMENT OF SILENCE**

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**STATEMENT OF  
ADEQUATE NOTICE**

Pursuant to the requirements of the Open Public Meetings Act, adequate notice of this meeting has been provided by including same in the Annual Notice, copies of which were posted on the official bulletin board on the main floor of Borough Hall, emailed to the Daily Record, the Star Ledger, the Chatham Courier, the Chatham Patch, and TAPinto Chatham and was filed with the Borough Clerk, all on January 11, 2018.

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**ROLL CALL**

Mayor Bruce A. Harris  
Council Member James J. Collander  
Council Member Victoria Fife  
Council President Leonard Resto  
Council Member Peter J. Hoffman  
Council Member Robert A. Weber, Sr.  
Council Member Thaddeus J. Kobylarz  
Stephen W. Williams, Borough Administrator  
James L. Lott, Jr., Borough Attorney  
Robin R. Kline, Borough Clerk

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**RESOLUTION #18-230**

**RESOLUTION TO ADOPT COUNCIL MEETING MINUTES**

**BE IT RESOLVED**, by the Council of the Borough of Chatham that the minutes from the following meeting are approved as prepared and shall be filed as a permanent record in the Borough Clerk's office:

May 29, 2018

And,

**BE IT FURTHER RESOLVED**, by the Council of the Borough of Chatham that the minutes from the following Closed Session meeting are approved as prepared and shall be filed as a permanent record in the Borough Clerk's office:

May 29, 2018

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## RECUSALS

Recusals or abstentions submitted for the record.

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## DISCUSSION ITEMS

1. Westfield Regional Department of Health – Megan Avalonne, Health Officer
  2. Municipal Alliance Committee of the Chathams / Madison Chatham Coalition Presentation
  3. Smart911 – Captain Brian Gibbons
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## MEETING OPEN TO THE PUBLIC

### NOTICE OF PUBLIC COMMENT TIME LIMIT

Hearing of citizens during the Public Comment section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for Public Hearing tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to a reasonable length of time.

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## ORDINANCE FOR SECOND READING

Mayor Harris asks Council Member Hoffman to proceed with Ordinance #18-08.

Council Member Hoffman reads Ordinance #18-08 entitled:

### **ORDINANCE #18-08**

#### **ORDINANCE OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF CHATHAM, COUNTY OF MORRIS, NEW JERSEY, AUTHORIZING EXECUTION OF A LEASE AGREEMENT WITH COMMUNITY PERSONNEL SERVICES, INC.**

Which Ordinance was introduced and passed on first reading at a regular Council meeting held on May 29, 2018.

Mayor Harris asks the Borough Clerk to give a summary of the legal notice.

The Borough Clerk states: A legal notice was published indicating that Ordinance #18-08 was introduced and passed on first reading at the May 29, 2018 meeting and indicated the second reading and public hearing would be held at 7:30 p.m. on June 11, 2018 for consideration of final adoption. Copies of this Ordinance were made available to the general public and posted in accordance with the law.

Mayor Harris: The meeting is now open for a public hearing on the Ordinance and any member of the public may be heard.

Mayor Harris: Seeing no one else wishing to be heard, I will now close the public hearing.

Council Member Hoffman: I offer the following Ordinance and move its adoption:

**BE IT RESOLVED**, that this Ordinance as read by title on second reading, and after public hearing at this meeting, be adopted and finally passed.

Council Member \_\_\_\_\_ seconds the motion.

Mayor Harris asks the Borough Clerk for a Roll Call Vote.

Name	Motion	Second	Yes	No	Abstain	Absent
Collander						
Fife						
Resto						
Hoffman						
Weber						
Kobylarz						

Mayor Harris: I declare this Ordinance adopted and finally passed and request the Clerk to publish the proper notice of adoption of this Ordinance in the official newspapers and to permanently record the Ordinance.

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## REPORTS

### BOARD & COMMISSION MEMBERS & LIAISON REPORTS

#### Affordable Housing Advisory Committee

#### Shade Tree Commission

#### Traffic & Pedestrian Safety Advisory Committee

#### Madison-Chatham Joint Meeting

Council Member James J. Collander

Council Member James J. Collander

Council Member James J. Collander

Council Member James J. Collander

Council Member Peter J. Hoffman

#### Farmers' Market Advisory Committee

#### Mayor's Wellness Advisory Committee

#### MyChathamNJ Advisory Committee

#### Project Community Pride

#### Public Arts Council Advisory Committee

#### Senior Center of the Chathams

Council Member Victoria Fife

Council Member Victoria Fife

Council Member Victoria Fife

Council Member Victoria Fife

Council Member Victoria Fife

Council Member Victoria Fife

#### Environmental Commission

#### Historic Riverside Trail Advisory Committee

Council President Leonard Resto

Council President Leonard Resto

Council Member Victoria Fife

#### Municipal Alliance of the Chathams

#### Pilgrim Pipeline Advisory Committee

#### Open Space & Historic Preservation Trust

#### Advisory Committee

Council President Leonard Resto

Council President Leonard Resto

Council President Leonard Resto

#### Planning Board

#### Joint Municipal Court

Council Member Peter J. Hoffman

Council Member Peter J. Hoffman

Council Member Thaddeus J. Kobylarz

#### 9/11 Memorial Advisory Committee

#### Board of Education

#### Board of Health

#### Joint Recreation Advisory Committee

Council Member Robert A. Weber, Sr.

Council Member Robert A. Weber, Sr.

Council Member Robert A. Weber, Sr.

Council Member Robert A. Weber, Sr.

#### Communications & Technology Advisory Committee

#### Historic Preservation Commission

#### Joint Community Gardens Advisory Committee

#### Municipal Pool Advisory Committee

Council Member Thaddeus J. Kobylarz

Council Member Thaddeus J. Kobylarz

Council Member Thaddeus J. Kobylarz

Council Member Thaddeus J. Kobylarz

## **MAYOR'S REPORT**

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## **ADMINISTRATOR'S REPORT**

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## **CONSENT AGENDA**

The following items are considered to be routine by the Chatham Borough Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

Resolution #18-231 through Resolution #18-235 have been placed on the Consent Agenda.

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## **RESOLUTION[S] REMOVED FROM THE CONSENT AGENDA FOR DISCUSSION AND VOTE**

### **RESOLUTION #18-**

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## **FINANCE**

### **RESOLUTION #18-231**

#### **RESOLUTION TO APPROVE PAYMENT OF VOUCHERS**

**WHEREAS**, vouchers for payment have been submitted to the Borough Council by the various municipal departments.

**BE IT RESOLVED**, by the Council of the Borough of Chatham that all vouchers approved by the Finance Chairman be paid subject to the certification of the availability of funds by the Chief Financial Officer.

### **RESOLUTION #18-232**

#### **RESOLUTION APPROVING THE CORRECTIVE ACTION PLAN FOR THE ANNUAL AUDIT REPORT FOR THE YEAR ENDING 2017**

**WHEREAS**, the New Jersey Budget and Fiscal Affairs laws require all local governments to prepare and submit a Corrective Action Plan as part of their annual audit process: and

**WHEREAS**, the Corrective Action Plan, which outlines actions the Borough of Chatham will take to correct the findings listed in the Comments and Recommendations section of the 2017 Audit report, was prepared by the Chief Financial Officer and placed on file with the Borough Clerk within 60 days from the date the audit report was received by the governing body; and

**WHEREAS**, the governing body is required to review and approve the Corrective Action Plan.

**BE IT RESOLVED** by the Mayor and Council of the Borough of Chatham that they hereby approve the Corrective Action Plan prepared by the Chief Financial Officer in response to the 2017 Audit Report; and

**BE IT FURTHER RESOLVED** that the Borough Clerk shall file a certified copy of this Resolution with the Director of the Division of Local Government Services.

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**OTHER**

**RESOLUTION #18-233**

**RESOLUTION APPROVING THE RENEWAL OF LIQUOR LICENSES FOR THE 2018-2019 LICENSING TERM**

**WHEREAS**, applications have been filed online with the Division of Alcoholic Beverage Commission by the holders of liquor licenses in the Borough of Chatham for the 2018-2019 licensing term; and

**WHEREAS**, the Borough Clerk has confirmed that all liquor license renewal applications have been completed in all respects, that all applicable fees have been paid, and that the New Jersey Division of Taxation has issued Tax Clearance Certificates as required for each of the licensees; and

**WHEREAS**, public health inspections were duly conducted at each of the licensee's premises in accordance with N.J.S.A. 33:1-24 and the Borough of Chatham Board of Health regulations; and

**WHEREAS**, the Chatham Borough Police Department conducted an inspection at each of the licensee's premises in accordance with N.J.S.A 33:1-35 and N.J.A.C 13:2-7.10 and found no items of concern; and

**WHEREAS**, the Borough Clerk has confirmed that no objections were filed, either written or in person, with respect to the renewal of any of the herein referenced liquor licenses.

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Chatham that they are hereby satisfied that all requirements have been met and approve the renewal of the following liquor licenses for the 2018-2019 licensing term:

**PLENARY RETAIL CONSUMPTION LICENSES**

1404-33-008-001	Charley's Aunt Inc. t/a Charley's Aunt
1404-33-002-005	Chatham Towne Tavern, Inc. t/a River Grille
1404-33-006-009	Jamnan, Inc. t/a Restaurant Serenade
1404-33-007-004	Jesus Saves, Inc. t/a Scalini Fedeli

**PLENARY RETAIL DISTRIBUTION LICENSES**

1404-44-001-006	Stolar Vert Chatham Hospitality LLC t/a Chatham Cottage Deli
1404-44-003-009	Chatham Bottle King, Inc. t/a Chatham Bottle King
1404-44-004-005	Srinidhi Liquors, Inc. [inactive]

And,

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby directed to file a certified copy of this Resolution with the Director of the Division of Alcoholic Beverage Control with respect to each of the herein referenced liquor licenses is further authorized to issue liquor licenses for the 2018-2019 licensing term on the form and certificate approved by the Alcoholic Beverage Control Commission in the State of New Jersey for each of the herein-referenced licenses.

## **RESOLUTION #18-234**

### **RESOLUTION APPROVING THE SUNSHINE STRIDERS FUN RUN AND AUTHORIZING STREET CLOSURES**

**WHEREAS**, the Sunshine Striders will host a children's 1-mile Sunshine Striders Fun Run in the Borough on Saturday, September 29, 2018 from 3:00 p.m. to 6:00 p.m.; and

**WHEREAS**, the course for the run will be a 1-mile loop including Dellwood Avenue, Fairview Avenue, Washington Avenue and Longwood Avenue; and

**WHEREAS**, following the run, participants will enjoy face painting and other activities on a section of Dellwood Avenue; and

**WHEREAS**, proceeds of the event will be donated to Cycle for Survival, a 501c(3) charity that raises funds for rare cancer research at the Memorial Sloan Kettering Cancer Center; and

**WHEREAS**, the event will require the temporary closure of certain portions of Dellwood Avenue, Fairview Avenue, Washington Avenue and Longwood Avenue for public safety; and

**WHEREAS**, the Mayor and Borough Council wish to authorize the closure of certain portions of those streets for the safety and protection of participants and those who are to use those roadways during the event.

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Chatham that approval is hereby given for the Sunshine Striders Fun Run scheduled for Saturday, September 29, 2018 from 3:00 p.m. to 6:00 p.m. and for the Chatham Borough Police Department to close certain portions of Dellwood Avenue, Fairview Avenue, Washington Avenue and Longwood Avenue during the event as necessary for public safety; and

**BE IT FURTHER RESOLVED**, that all Borough officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

## **RESOLUTION #18-235**

### **RESOLUTION GRANTING PERMISSION TO MELICKS TOWN FARM INC. TO PROVIDE SAMPLES OF ITS WINE PRODUCTS AND TO SELL THOSE PRODUCTS AT THE CHATHAM BOROUGH FARMERS' MARKET**

**WHEREAS**, Melicks Town Farm Inc. wishes to provide free samples of its wine products and to sell those products at the Chatham Borough Farmers' Market on the following Saturdays:

June 18, 2018                  June 25, 2018                  July 2, 2018

And,

**WHEREAS**, Melicks Town Farm Inc. is a registered vendor at the Chatham Borough Farmers' Market for the 2018 season; and

**WHEREAS**, the New Jersey Beverage Control Act, N.J.S.A. 33:1-10(2)(a) and N.J.S.A. 33:1-10(2)(b), authorizes that licensees of a New Jersey Farm License or Plenary Winery License may provide gratuitous samples of their products to the public, and to sell those products in original containers, for off-premises consumption provided a valid Special Wine Festival Permit is issued to the licensee from the Division of Alcoholic Beverage Control.

**WHEREAS**, Melicks Town Farm Inc. has obtained the necessary Special Wine Festival Permit issued by the New Jersey Division of Alcoholic Beverage Control for those dates and times and has provided a copy of the permit to the Director of Community Services and to the Borough Clerk; and

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Chatham that Melicks Town Farm Inc. is hereby granted permission to provide gratuitous samples of its wine products to the public at the Chatham Borough Farmers' Market, and to sell those products in original containers, for off-premises consumption for those dates and times referenced herein and on the Special Wine Festival Permit issued by the New Jersey Division of Alcoholic Beverage Control; and

**BE IT FURTHER RESOLVED**, that the Special Wine Festival Permit issued by the New Jersey Division of Alcoholic Beverage Control must be conspicuously displayed on the permitted premises in accordance with law; and

**BE IT FURTHER RESOLVED**, that all other Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

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**CONSENT AGENDA VOTE:**

Mayor Harris asks Council Member \_\_\_\_\_ to proceed with the Resolutions listed on the Consent agenda. Resolutions #18-231 through #18-235.

Council Member \_\_\_\_\_: I would like to make a motion to approve the resolutions placed on this evening's Consent Agenda by consent of the Council.

Seconded by Council Member:\_\_\_\_\_.

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**ADD-ON RESOLUTIONS**

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**RESOLUTION #18-236**

**RESOLUTION TO ADJOURN INTO CLOSED SESSION**

**BE IT RESOLVED**, by the Borough Council of the Borough of Chatham that it shall adjourn into closed session to discuss the following subject matter(s) without the presence of the public in accordance with the provisions of R.S. 10:4-12b:

Personnel Matter:	1. Police Chief Promotion – Mr. Williams
Attorney-Client Privilege:	1. Commercial Solicitations -Mr. Lott

**BE IT FURTHER RESOLVED**, the matter(s) discussed will be made known to the public at such time as appropriate action is taken on said matter(s), and when disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Borough of Chatham, provided such disclosures will not violate Federal, State or local statutes and does not fall within the attorney-client privilege. The Borough Council will not return to public session after this closed session.

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**ADJOURNMENT**