AGENDA November 23, 2020 Special Meeting Time: 6:00 p.m.

Regular Meeting Mayor and Borough Cou	ıncil	Borough of Chatham 54 Fairmount Avenue Chatham, NJ 07928				
CALL MEETING TO ORDER	FING The meeting will be called to order at 6:00 p.m.					
SALUTE TO FLAG						
MOMENT OF SILENC	E					
STATEMENT OF ADEQUATE NOTICE	Pursuant to the requirements of the O notice of this meeting has been provid Notice, copies of which were posted on floor of Borough Hall, emailed to the Chatham Courier, the Chatham Patch, with the Borough Clerk, all on January	ded by including same in the Annual the official bulletin board on the main e Daily Record, the Star-Ledger, the and TAPinto Chatham and was filed				
	Pursuant to the requirements of R.S. 10 in time of tonight's virtual meeting wa 16, 2020, a copy of which was posted of front and side entrance of Borough Hal	s provided to the press on November on the Borough website, including the				
ROLL CALL	Mayor Thaddeus J. Kobylarz Council President Jocelyn Mathiasen Council Member Robert A. Weber, Sr. Council Member Carolyn Dempsey Council Member Karen Koronkiewicz Council Member Irene Treloar Council Member Irene Treloar Council Member Leonard Resto Stephen W. Williams, Borough Admin Tamar Lawful, Borough Clerk James L. Lott, Jr., Borough Attorney					

RECUSALS

Recusals or abstentions submitted for the record.

RESOLUTION #20-253

RESOLUTION TO ADOPT COUNCIL MEETING MINUTES

BE IT RESOLVED, by the Council of the Borough of Chatham that the minutes from the following meeting are approved as prepared and shall be filed as a permanent record in the Borough Clerk's office:

October 26, 2020

DISCUSSION ITEMS

1. Finance Update – Mrs. Fornaro and Mr. Williams

MAYOR'S REPORT I

MEETING OPEN TO THE PUBLIC

NOTICE OF PUBLIC COMMENT TIME LIMIT

Residents wishing to make public comments may dial 929-205-6099 (Meeting ID: 898 5007 8905) or obtain online access of the meeting using the following URL: https://us02web.zoom.us/j/89850078905?pwd=bnFZemgyV0I4OU44eWRMbm5USE44UT09.

Hearing of citizens during the Public Comment section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for Public Hearing tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to a reasonable length of time.

REPORTS

COUNCIL MEMBERS

MAYOR'S REPORT II

ADMINISTRATOR'S REPORT

RESOLUTIONS REQUIRING A SEPARATE VOTE NON-ROUTINE/NON-CONSENT

Mayor Kobylarz asks Council President Mathiasen to proceed with Resolution # 254.

Council President Mathiasen reads Resolution # 20-254 by title as follows:

RESOLUTION #20-254

[Require Roll Call Vote] Majority of Full Membership

COVID -19 SPECIAL EMERGENCY CERTIFICATION OF CHIEF FINANCIAL OFFICER AND APPROVAL OF GOVERNMENT BODY

WHEREAS, The Borough of Chatham has experienced COVID-19 related revenue loss during budget year 2020; and

WHEREAS, P.L. 2020, c. 74 provides for the funding of these revenue losses and extraordinary expenditures through a COVID-19 Special Emergency; and

WHEREAS, in order to qualify for a special emergency under the provisions of N.J.S.A. 40A: 4-53, as amended by P.L.2020, c. 74, the Borough must, prior to December 1, make application to the Director of the Division of Local Government Services to obtain an approval of the certification of the special emergency and the resulting deferred charge in advance of the close of budget year 2020; and

WHEREAS, the Chief Financial Officer has determined that there is an operational gap attributable to COVID -19 affected revenue loss which needs to be addressed prior to year-end.

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Chatham (by not less than a majority vote of the full governing body members affirmatively concurring), in accordance with the provisions of N.J.S.A 40A:4-53, as amended by P.L. 2020, c. 74, as follows:

1. The Chief Financial Officer is directed to submit an application to the Division Director on the prescribed form and shall certify that the deficits in revenue are directly attributable to COVID-19.

2. The Chief Financial Officer has submitted said certification to the governing body for approval (attached to this resolution).

3. The Borough Council by approval of this resolution approves the certification made by the Chief Financial Officer related to COVID-19 Special Emergencies.

4. The Borough Council directs the Chief Financial Officer, the Auditor and Bond Counsel to prepare the Ordinance and Resolution for Special Emergency COVID-19 related revenue deficit pursuant to statute and regulations resulting from P.L.2020, c. 74.

5. That two (2) certified copies of this resolution will be filed with the Director of the Division of Local Government Services.

Council President Mathiasen: I offer the following Resolution and move its adoption.

Council Member ______ seconds the motion.

Mayor Kobylarz asks the Borough Clerk for a Roll Call Vote:

Name	Motion	Second	Yes	No	Abstain	Absent
Weber, Sr.						
Dempsey						
Mathiasen						
Koronkiewicz						
Treloar						
Resto						

Mayor Kobylarz asks Council Member Resto to proceed with Resolution # 20-255.

Council Member Resto reads Resolution # 20-255 by title as follows:

RESOLUTION #20-255 [Requires Roll Call Vote]

2/3 Vote of the full governing body

COVID -19 SPECIAL EMERGENCY RESOLUTION– N.J.S.A 40A:4-53, 54, 55.1 and 55.1 (3-year and 5-year Special Emergencies COVID-19 Related Operating Deficits)

WHEREAS, it has been found necessary to adopt a Special Emergency Appropriation to meet certain extraordinary COVID-19 affected revenue losses related to the COVID pandemic, and

WHEREAS, N.J.S.A. 40A:4-53 allows a municipality to authorize special emergency appropriations for COVID-19 related revenue loss and/or additional expenditures incurred during the COVID-19 related public health emergency, and provides that it shall be lawful to adopt such special emergency, which appropriation and/or the "special emergency notes" issued to finance the same shall be provided for in succeeding annual budgets by the inclusion of an appropriation as prescribed by the act and in compliance with the Division of Local Government Services regulations set forth as part of the COVID-19 Operating Deficits and Extraordinary Expenditures: Implementation of P.L. 2020, c.74.

NOW, THEREFORE BE IT RESOLVED, (by not less 2/3 vote of the full governing body members affirmatively concurring) that in accordance with the provisions of N.J.S.A 40A:4-55:

1. The Chief Financial Officer has been directed by Resolution # 20-254 adopted on November 23, 2020 to make a written application and certify to the Division Director, on the prescribed form, that the deficits in revenue are directly attributable to COVID-1, and said certification was approved by the governing body and submitted to the Director of the Division of Local Government Services.

2. A Special Emergency Deferred Charge is hereby established for COVID-19 affected revenue losses in the total amount of \$300,000.

3. That the total emergency appropriation shall be provided for in the budgets of succeeding years beginning in 2022 by the inclusion of not less than \$60,000 (must be at least one fifth of the total amount).

5. That special emergency notes, not in excess of the amount authorized pursuant to law, may be issued.

6. That such notes when issued shall be executed by Borough of Chatham's Chief Financial Officer, Mayor and Borough Clerk. The Chief Financial Officer is hereby authorized to sell said notes and any renewals thereof from time to time.

7. That said Special Emergency Notes may be issued to address the cash flow and appropriation needs related to the deferred charge in compliance with the provisions of P.L. 2020, c.74.

8. That two (2) certified copies of this resolution will be filed with the Director of the Division of Local Government Services.

Council Member Resto: I offer the following Resolution and move its adoption.

Council Member ______ seconds the motion.

Mayor Kobylarz asks the Borough Clerk for a Roll Call Vote:

Name	Motion	Second	Yes	No	Abstain	Absent
Weber, Sr.						
Dempsey						
Mathiasen						
Koronkiewicz						
Treloar						
Resto						

Mayor Kobylarz asks Council Member Koronkiewicz to proceed with Resolution # 20-256.

Council Member Koronkiewicz reads Resolution # 20-256 by title as follows:

RESOLUTION #20-256

[Requires Roll Call Vote] 2/3 Vote of the full governing body

RESOLUTION AUTHORIZING TRANSFERS BETWEEN CERTAIN BUDGET RESERVE APPROPRIATIONS IN THE 2020 CURRENT FUND BUDGET PURSUANT TO N.J.S.A. 40A:4-58

WHEREAS, N.J.S.A. 40A:4-58 provides that transfers may be made between appropriation accounts in the General Budget in the last two months of the fiscal year or the first three months of the next succeeding fiscal year by an authorizing resolution adopted by not less than a two-thirds (2/3) vote of the full membership of the governing body; and

WHEREAS, such transfers are made to cover expenses in accounts in excess of that anticipated and from accounts having expenses in lesser amounts than anticipated; and

WHEREAS, these transfers do not affect the total of the operations budget as originally approved in the 2020 Current Fund Budget.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham, in the County of Morris, State of New Jersey, that the Chief Financial Officer is hereby authorized to make the following line-item transfers in the 2020 Current Fund Budget in accordance with N.J.S.A. 40A:4-58:

FROM:	AMOUNT
Community Services Salary & Wages	\$25,000
Health Insurance Operating Expenses	\$39,787
Police Operating Expenses	\$150
TOTAL	\$64,937
TO:	AMOUNT
Administration Salary & Wages	\$25,000
Finance Salary & Wages	\$11,287
Project Pride	\$150
Administration Operating Expenses	\$12,500

Finance Operating Expenses	\$6,000
Clerk Operating Expenses	\$10,000
TOTAL	\$64,937

And;

BE IT FURTHER RESOLVED, that the Borough Clerk shall provide a certified copy of this resolution to the Borough Administrator and to the Chief Finance Officer.

Council Member Koronkiewicz: I offer the following Resolution and move its adoption.

Council Member ______ seconds the motion.

Mayor Kobylarz asks the Borough Clerk for a Roll Call Vote:

Name	Motion	Second	Yes	No	Abstain	Absent
Weber, Sr.						
Dempsey						
Mathiasen						
Koronkiewicz						
Treloar						
Resto						

CONSENT AGENDA

The following items are considered to be routine by the Chatham Borough Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

Resolution #20-257 through Resolution #20-263 have been placed on the Consent Agenda.

RESOLUTION[S] REMOVED FROM THE CONSENT AGENDA FOR DISCUSSION AND VOTE

RESOLUTION #20-

APPOINTMENTS

RESOLUTION #20-257

RESOLUTION TO EMPLOY ANTHONY ALBANESE AS A PERMANENT EMPLOYEE FOR THE BOROUGH OF CHATHAM DEPARTMENT OF PUBLIC WORKS (DPW) AS SERVICEPERSON V

WHEREAS, the Anthony Albanese was hired by the Borough of Chatham as a Serviceperson IV on November 1, 2019 for a probationary period of one (1) year; and

WHEREAS, during the probationary period Anthony Albanese has demonstrated to be an exemplary employee and consistently exceeded the expectations of his supervisors with his dedication and work performance; and

WHEREAS, the Supervisor of Roads and Parks, Leo Pietrantuono and the Director of Public Works, Tony Torello recommend hiring Anthony Albanese as a full-time permanent employee for the Department of Public Works retroactive to November 2, 2020.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they concur with the recommendation of the Director of Public Works and hereby authorize Anthony Albanese be hired as a permanent employee for the Chatham Borough Department of Public Works as Serviceperson V, with an effective retroactive date of November 2, 2020; and

BE IT FURTHER RESOLVED, the salary of Anthony Albanese for the Department of Public Works shall be fixed at fifty thousand, three hundred and forty four dollars (\$50,344.00) per year which shall be pro-rated over the remainder of the calendar year 2020 and thereafter paid in such amounts and at such times as set forth in the Borough of Chatham Policy and Procedures; and

BE IT FURTHER RESOLVED, that all Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

FINANCE

RESOLUTION #20-258

RESOLUTION TO APPROVE PAYMENT OF VOUCHERS

WHEREAS, vouchers for payment have been submitted to the Borough Council by the various municipal departments.

BE IT RESOLVED, by the Council of the Borough of Chatham that all vouchers approved by the Finance Chairman be paid subject to the certification of the availability of funds by the Chief Financial Officer.

RESOLUTION #20-259

RESOLUTION AUTHORIZING A REFUND FOR PROPERTY TAX OVERPAYMENT

WHEREAS, the Tax Collector for the Borough of Chatham has advised of an overpayment on the 2019 second quarter property taxes for the property listed below; and

WHEREAS, the Tax Collector has further advised that a refund for the overpayment is to be made as follows:

BLOCK/LOT	OWNERS/PROPERTY LOCATION	AMOUNT	<u>TAX QTR</u>
135/14	B.O.L.T LLC	\$4,550.34	2 nd /2019
	41 Watchung Avenue		
	Chatham, New Jersey 07928		

*Please make check payable and mail to: B.O.L.T. LLC 27 Watchung Avenue Chatham, NJ 07928

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that it hereby authorizes the Borough Tax Collector to process a refund of property taxes as herein referenced.

RESOLUTION #20-260

RESOLUTION AUTHORIZING A REFUND FOR PROPERTY TAX OVERPAYMENT

WHEREAS, the Tax Collector for the Borough of Chatham has advised that the New Jersey Tax Court imposed a judgment for a refund of overpayment for property taxes for the years 2018, 2019 and 2020 for the herein referenced property; and

WHEREAS, the Tax Collector has further advised that a refund per the New Jersey Tax Court Judgement is to be made as follows:

BLOCK/LOT	OWNERS/PROPERTY LOCATION	AMOUNT	TAX QTR
64/14.01	Mahr Wong and Salena Walter	\$4,412.68	2018/2019/2020
	53 Elmwood Avenue		
	Chatham, New Jersey 07928		
	*Please make check payable and mail t	: 0:	
	Jacobs & Associates, LLC		
	Jennifer R. Jacobus (Trust Account Attor	ney)	
	201 Littleton Road – 1 st Floor		
	Morris Plains, NJ 07950		

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that it hereby authorizes the Borough Tax Collector to process a refund of property taxes as herein referenced.

RESOLUTION #20-261

RESOLUTION REQUESTING PERMISSION FROM THE DIRECTOR OF LOCAL GOVERNMENT SERVICES FOR THE ESTABLISHMENT OF A DEDICATION BY RIDER TRUST FUND FOR CHARITABLE DONATIONS FOR THE DONATION OF THE STANLEY CONGREGATIONAL CHURCH PROPERTY AS REQUIRED BY N.J.S.A. 40A:5-29

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.A. 40A:5-29 provides for receipt of charitable donations to provide for and offset the costs for the purposes to which said donations are made; and

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated and collected from a charitable donation may be included in the budget subject to the approval of the Director of the Division of Local Government Services; and

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham, County of Morris, New Jersey that permission is hereby requested from the Director of the Division of Local Government Services to use dedicated revenues to be received for Charitable Donations for the Donation of the Stanley Congregational Church property in accordance with N.J.S.A. 40A:5-29; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby directed to forward two (2) certified copies of this Resolution to the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that all other Borough officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

RESOLUTION #20-262

RESOLUTION AUTHORIZING NEWLY ELECTED COUNCIL MEMBERS TO ATTEND CLOSED SESSION MEETINGS OF THE MAYOR AND COUNCIL

WHEREAS, municipal government is responsible for a variety of important services, which taxpayers expect to be delivered in a cost-effective manner; and

WHEREAS, there are many legal, financial and administrative considerations elected officials must be keenly be aware of in order to effectively govern as legislators and policymakers; and

WHEREAS, it is vitally important for newly elected Council Member Frank Truilo to become acquainted and knowledgeable on a myriad of municipal government matters to better prepare himself in undertaking the responsibility of governing and setting policy in those matters, which may include matters that are discussed in Closed Session meetings, subject to the exemptions under the Open Public Meetings Act.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they hereby authorize the newly elected Council Member Frank Truilo to attend Closed Session meetings of the Mayor and Borough Council, subject to him signing a Confidentiality Agreement prepared by the Borough Attorney so that he may become acquainted and knowledgeable on matters that are discussed in Closed Session meetings.

RESOLUTION #20-263

RESOLUTION OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF CHATHAM, COUNTY OF MORRIS, NEW JERSEY, AUTHORIZING SETTLEMENT OF DOCKET NOS. 007013-2019 AND 002001-2020

WHEREAS, the property owner of the property located at Block 33, Lot 3.02 on the Official Tax Map of the Borough of Chatham (the "Property") has filed appeals in the Tax Court of New Jersey bearing Docket Nos. 007013-2019 and 002001-2020 challenging the taxable status of the Property and seeking a determination that the Property is eligible for a property tax exemption as a non-profit hospital; and

WHEREAS, the Borough Assessor has reviewed the matter and, in consultation with the Borough Tax Attorney, determined that the Property is eligible for property tax exemption as a non-profit hospital; and

WHEREAS, in light of this exemption determination, the Borough Tax Attorney will negotiate a settlement with the property owner in order to resolve the above appeals; and

WHEREAS, upon the recommendation of the Borough Tax Attorney and Assessor, the Borough Council believes that this settlement is in the best interest of the Borough and secures fairness and uniformity in the assessment process; and

WHEREAS, considering the Property is eligible for property tax exemption as a non-profit hospital, the Property was erroneously listed for upcoming tax sale and the Borough Tax Collector should not proceed with the tax sale for the Property.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Chatham that the Borough Council hereby approves of the above settlement of the appeals bearing Docket Nos. Docket Nos. 007013-2019 and 002001-2020.

BE IT FURTHER RESOLVED, that the Borough Tax Counsel is hereby authorized and directed to negotiate and enter into a Stipulation of Settlement in order to resolve the above appeals and to file the Stipulation and such other documents as required to implement this settlement with the Tax Court of New Jersey.

BE IT FURTHER RESOLVED, that Borough Tax Collector is hereby authorized and directed not to proceed with the tax sale for the Property.

BE IT FURTHER RESOLVED, the and all Borough employees and officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

CONSENT AGENDA VOTE:

Mayor Kobylarz asks Council Member ______ to proceed with the Resolutions listed on the Consent agenda. Resolutions #20-257 through #20-263.

Council Member _____: I would like to make a motion to approve the resolutions placed on this evening's Consent Agenda by consent of the Council.

Seconded by Council Member:_____.

ADD-ON RESOLUTION[S]

ORDINANCES FOR FIRST READING

Mayor Kobylarz asks Council Member Resto to introduce Ordinance #20-16

Council Member Resto introduced Ordinance #20-16 by title as follows:

ORDINANCE #20-16

AN ORDINANCE TO AMEND THE SALARIES AND WAGES FOR CERTAIN MUNICIPAL POSITIONS OF THE BOROUGH OF CHATHAM FOR THE YEAR 2021

Council Member Resto explains the purpose of the Ordinance and moves for introduction on First Reading.

Council Member Resto reads:

WHEREAS, the above Ordinance was introduced and read by title at this Council meeting held on November 23, 2020.

BE IT RESOLVED, that at the Council meeting to be held on December 14, 2020 at 6:00 p.m. prevailing time, at Borough Hall, the Chatham Borough Council will further consider this Ordinance for a second reading, public hearing and final passage; and

BE IT FURTHER RESOLVED, that the Clerk is hereby requested to publish the proper notice thereof, including this Ordinance, post the Ordinance on the bulletin board in Borough Hall and make copies available to members of the general public.

Council Member Resto: I offer Ordinance #20-16 and move its adoption on first reading.

Council Member ______ seconds the motion.

Mayor Kobylarz asks the Borough Clerk for a Roll Call Vote:

Name	Motion	Second	Yes	No	Abstain	Absent
Weber, Sr.						
Dempsey						
Mathiasen						
Koronkiewicz						
Treloar						
Resto						

Mayor Kobylarz asks Council President Mathiasen to introduce Ordinance #20-17

Council President Mathiasen introduced Ordinance #20-17 by title as follows:

ORDINANCE #20-17

AN ORDINANCE AUTHORIZING A COVID -19 SPECIAL EMERGENCY APPROPRIATION IN ACCORDANCE WITH N.J.S 40A:4-53

Council President Mathiasen explains the purpose of the Ordinance and moves for introduction on First Reading.

Council President Mathiasen reads:

WHEREAS, the above Ordinance was introduced and read by title at this Council meeting held

on November 23, 2020.

BE IT RESOLVED, that at the Council meeting to be held on December 14, 2020 at 6:00 p.m. prevailing time, at Borough Hall, the Chatham Borough Council will further consider this Ordinance for a second reading, public hearing and final passage; and

BE IT FURTHER RESOLVED, that the Clerk is hereby requested to publish the proper notice thereof, including this Ordinance, post the Ordinance on the bulletin board in Borough Hall and make copies available to members of the general public.

Council President Mathiasen: I offer Ordinance #20-17 and move its adoption on first reading.

Council Member ______ seconds the motion.

Mayor Kobylarz asks the Borough Clerk for a Roll Call Vote:

Name	Motion	Second	Yes	No	Abstain	Absent
Weber, Sr.						
Dempsey						
Mathiasen						
Koronkiewicz						
Treloar						
Resto						

RESOLUTION #20-

RESOLUTION TO ADJOURN INTO CLOSED SESSION

BE IT RESOLVED, by the Borough Council of the Borough of Chatham that it shall adjourn into closed session to discuss the following subject matter(s) without the presence of the public in accordance with the provisions of R.S. 10:4-12b:

- 1. Attorney Client Privilege: Litigation Report on 4 Watchung, LLC Mr. Lott
- 2. Attorney Client Privilege: Overlook Hospital Litigation Mr. Lott
- 3. Attorney Client Privilege/Litigation: AST Bradley Third Round Mid-Point Review Challenge Mr. Lott
- 4. Contract Negotiations: MuniciPay Council President Mathiasen

BE IT FURTHER RESOLVED, the matter(s) discussed will be made known to the public at such time as appropriate action is taken on said matter(s), and when disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Borough of Chatham, provided such disclosures will not violate Federal, State or local statutes and does not fall within the attorney-client privilege. The Borough Council will not return to public session after this closed session.

ADJOURNMENT