

**REGULAR MEETING OF THE
MAYOR AND BOROUGH COUNCIL**

March 23, 2020 MINUTES

Mayor Thaddeus J. Kobylarz called the Regular Council Meeting of the Borough of Chatham to order on Monday, March 23, 2020 at 6:02 p.m. in the Council Chambers in Borough Hall, 54 Fairmount Avenue, Chatham, New Jersey.

Note: The start time of this meeting was moved from 7:30pm to 6:00pm to accommodate the emergency measures in place due to the coronavirus pandemic.

SALUTE TO FLAG

Mayor Kobylarz and the Borough Council led the assembled in the Pledge of Allegiance.

MOMENT OF SILENCE

Mayor Kobylarz asked for a moment of silence for those who have given their lives for our country. He also gave recognition to the following professionals during the existential health pandemic caused by the coronavirus, COVID-19: First Responders, EMS personnel, Police Officers, Fire Fighters, Office of Emergency Management (OEM), nurses, doctors, other medical personnel, local government professionals, employees and volunteers, and research scientists working diligently to develop a vaccine to combat the existing global health crisis and those afflicted by it.

STATEMENT OF

ADEQUATE NOTICE

Pursuant to the requirements of the Open Public Meetings Act, adequate notice of this meeting has been provided by including same in the Annual Notice, copies of which were posted on the official bulletin board on the main floor of Borough Hall, emailed to the Daily Record, the Star-Ledger, the Chatham Courier, the Chatham Patch, and TAPinto Chatham and was filed with the Borough Clerk, all on January 08, 2020.

Pursuant to the requirements of R.S. 10:4-10, adequate notice of the change in time of tonight's meeting and its telephonic conduction was provided to the press on March 19, 2020, a copy of which was posted on the Borough website, including the front and side entrance of Borough Hall.

ROLL CALL

Mayor Thaddeus J. Kobylarz
Council President Jocelyn Mathiasen (*Attended telephonically*)
Council Member Robert A. Weber, Sr.
Council Member Carolyn Dempsey
Council Member Karen Koronkiewicz (*Attended telephonically*)
Council Member Irene Treloar (*Attended telephonically*)
Council Member Leonard Resto (*Attended telephonically*)
Stephen W. Williams, Borough Administrator
Tamar Lawful, Borough Clerk (*Attended telephonically*)
James L. Lott, Jr., Borough Attorney (*Attended telephonically*)

Also Present: David Hollberg, Interim Chief Financial Officer (*Attended telephonically*)
Brian Gibbons, Chief of Police

Mayor Kobylarz proceeded to read Resolution # 20-145 which he dedicated to his nephew, Paul Adam, who is autistic.

PROCLAMATION

RESOLUTION #20 - 145

RESOLUTION CELEBRATING NATIONAL AUTISM AWARENESS MONTH IN THE MONTH OF APRIL

WHEREAS, autism is a pervasive developmental disorder affecting the social, communication and behavioral skills of those affected by it; and

WHEREAS, nearly a quarter-century ago, the Autism Society launched a nationwide effort to promote autism awareness, inclusion, and self-determination for all, and assure that each person with autism spectrum disorder is provided the opportunity to achieve the highest possible quality of life; and

WHEREAS, as more health professionals become proficient in diagnosing autism, more children are being diagnosed on the autism spectrum, resulting in rates as high as 1 in 59 children nationally and 1 in 35 in New Jersey; and

WHEREAS, while there is no cure for autism, it is well documented that if individuals with autism receive early and intensive treatment throughout their lives, they lead significantly improved lives; and

WHEREAS, individuals with autism often require a lifetime of specialized and community support services to ensure their health and safety and to support families' resilience as they manage the psychological and financial burdens autism can present; and

WHEREAS, National Autism Awareness Month represents an excellent opportunity to promote autism awareness, autism acceptance and to draw attention to the tens of thousands of individuals facing an autism diagnosis each year.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that they do hereby celebrate the month of April 2020 as National Autism Awareness Month in the Borough of Chatham and urge all citizens to become better educated about autism and to encourage family and friends to become partners in a movement toward acceptance and appreciation in our schools and communities that results in the true appreciation of the unique aspects of all people.

Council Member Weber moved to approve Resolution # 20-145, seconded by Council Member Dempsey. By a unanimous voice vote, Resolution # 20-145 was approved.

Mayor Kobylarz accepted the commemorative copy of Resolution #20-145 which he will provide to his nephew, Paul Adam.

Mayor Kobylarz proceeded with Resolution # 20-146.

RESOLUTION #20-146

RESOLUTION TO ADOPT COUNCIL MEETING MINUTES

BE IT RESOLVED, by the Council of the Borough of Chatham that the minutes from the following meeting are approved as prepared and shall be filed as a permanent record in the Borough Clerk's office:

March 9, 2020

And,

BE IT FURTHER RESOLVED, by the Council of the Borough of Chatham that the minutes from the following Closed Session meeting(s) are approved as prepared and shall be filed as a permanent record in the Borough Clerk's office:

March 9, 2020

Council Member Resto moved to approve Resolution # 20-146, seconded by Council Member Weber. By a unanimous voice vote, Resolution # 20-146 was approved.

RECUSALS

Recusals or abstentions submitted for the record.

There were none.

Mayor Kobylarz proceeded to open the meeting to the public; however, prior to doing so, he delivered a portion of his Mayor's Report as follow:

Scope of Borough Council Meetings:

Mayor Kobylarz reported that Governor Murphy permitted state, county and local officials to hold electronic meetings during a State of Emergency. However, public meetings should be limited to the extent of practical matters to maintain the continuity of the government's ability to function.

Electronic Council Meetings:

Until further notice, Borough meetings conducted electronically will be limited to matters pertaining to all necessary and essential services as normally provided; matters of which includes finance, public safety and public works, to name a few. However, information to the public with respect to the coronavirus will be disseminated to keep the public abreast on the current conditions of the existential health crisis. Public safety has always been a priority and therefore, this current pandemic will be the forefront of the governing body's focus.

Proposed Redevelopment Projects:

Any and all matters with respect to the redevelopment projects will be deferred until further notice. He further stated that Dr. Robert Powell, the Borough's Real Estate Financial Advisor will not be present for tonight's meeting to brief the Council on his financial analysis with respect to the River Road Redevelopment Project.

Coronavirus Update:

The Borough of Chatham currently has residents who tested positive for COVID-19. As of this afternoon, there are six confirmed cases. These cases include a married couple in their 60's, a male in his 40's, a male in his 30's and two males in their 20's, all of whom are self-quarantined at home and are recuperating from this insidious pandemic. The latest three (3) cases appear to be very mild. The Health Department is conducting its contact tracing and notifying the appropriate parties, as required.

Mayor Kobylarz stated that he released information provided by Governor Murphy to mitigate the spread of the virus and to encourage the public to practice social-distancing. He further stated that this public emergency will last for at least one month. The threat of the virus has overwhelmed our medical facilities with large numbers of infected patients. After participating in numerous calls with officials at the county and state level, he has noticed the evident concern and fright for what this outbreak could potentially become. He encouraged residents to take this contagious virus seriously. He advised the

public to go on the borough's website and to read both his statements pertaining to the Governor's directives and information provided by the Borough Health Department. He also encouraged residents to sign up for the email alerts.

He further pleaded to the parents of Chatham Borough not to permit their children to congregate. It was reported that children are congregating on street corners, parks and predominantly by the CVS Pharmacy. The Chief of Police, Brian Gibbons was directed to inform his officers to break up the congregation when spotted and to have the children return home. He stated that the Governor's directives to maintain social distancing should be observed by all of us. Currently, the State of New Jersey has reported a total of 1,914 coronavirus cases, which is an increase of 587 cases from the day before. In Morris County, there were 119 cases, with one fatality. As of Sunday, there have been twenty (20) deaths caused by the coronavirus in the State of New Jersey.

MEETING OPEN TO THE PUBLIC

*Residents wishing to make public comments may call in at 973-635-0674 Ext. 220
The Mayor and Council meeting will be televised as usual.*

NOTICE OF PUBLIC COMMENT TIME LIMIT

Hearing of citizens during the Public Comment section of the Agenda is an opportunity for any member of the public to be heard about issues which are or are not matters scheduled for Public Hearing tonight. In light of the emergency, discussions and actions by the Chatham Borough Mayor and Council related to discretionary municipal actions and/or other non-emergent matters including redevelopment planning will be deferred until further notice. Accordingly, I would respectfully request that the public try to limit its comments to matters primarily related to the COVID-19 response and/or the continued operations of the Borough government during the emergency. While the Chatham Borough Mayor and Council welcome public participation and comment on any topic, to help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to a reasonable length of time.

Michael Dean – 191 North Passaic Avenue (commented telephonically):

Mr. Dean inquired whether public comments will be held during the second reading of Ordinance #20-03, regarding the revaluation of all real properties within the Borough. He also commented that he appreciates the Mayor and Council, and administration for their efforts in handling the health crisis. Mayor Kobylarz responded that the second reading of the Ordinance will be up shortly. Mr. Dean stated that he will comment during the public hearing of the Ordinance.

Seeing no one else wishing to be heard, Mayor Kobylarz closed the public hearing.

Mayor Kobylarz proceeded with Ordinance # 20-03.

ORDINANCE FOR SECOND READING

Mayor Kobylarz asked Council President Mathiasen to proceed with Ordinance #20-03.

Council Member Mathiasen read Ordinance # 20-03 entitled:

ORDINANCE #20-03

AN ORDINANCE OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION OF \$175,000.00 FOR THE

PREPARATION AND EXECUTION OF A COMPLETE PROGRAM OF REVALUATION OF REAL PROPERTY FOR THE USE OF OUR LOCAL ASSESSOR INCLUDING APPROVED TAX MAP UPDATES

Which Ordinance was introduced and passed on first reading at a regular Council meeting held on March 9, 2020.

Mayor Kobylarz asked the Borough Clerk to give a summary of the legal notice.

The Borough Clerk stated a legal notice was published indicating that Ordinance #20-03 was introduced and passed on first reading at the March 9, 2020 meeting and indicated the second reading and public hearing would be held at 6:00 p.m. on March 23, 2020 for consideration of final adoption. Copies of this Ordinance were made available to the general public and posted in accordance with the law.

Mayor Kobylarz opened the public hearing on the Ordinance and invited any member of the public to be heard.

Mr. Michael Dean – 191 N. Passaic Avenue (communicated telephonically):

Mr. Dean inquired if the Ordinance is adopted, are the funds required to be expended once appropriated? Mr. David Hollberg explained that the ordinance provides the appropriation, which is the authority to spend funds appropriated for a specific use; however, it does not commit the money to be spent. The commitment of the funds is executed through the award of a contract. However, the Borough is under County orders to perform a full revaluation. At this point, the Borough does not have any authority not to undergo the revaluation process. Mr. Dean further commented that a revaluation is useless when homes are not being sold.

With no one else wishing to be heard, Mayor Kobylarz closed the public hearing.

Council President Mathiasen offered the following Ordinance and moved its adoption:

BE IT RESOLVED, that this Ordinance as read by title on second reading, and after public hearing at this meeting, be adopted and finally passed.

Council Member Dempsey seconded the motion.

Mayor Kobylarz asks the Borough Clerk for a Roll Call Vote:

Name	Motion	Second	Yes	No	Abstain	Absent
Weber, Sr.			X			
Dempsey		X	X			
Mathiasen	X		X			
Koronkiewicz			X			
Treloar			X			
Resto			X			

Mayor Kobylarz declared this Ordinance adopted and finally passed and requested the Borough Clerk to publish the proper notice of adoption of this Ordinance in the official newspapers and to permanently record the Ordinance.

Mayor Kobylarz asked Council President Mathiasen to proceed with Ordinance #20-04.

Council President Mathiasen read Ordinance # 20-04 entitled:

ORDINANCE #20-04

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14) FOR CALENDAR YEAR 2020

Which Ordinance was introduced and passed on first reading at a regular Council meeting held on March 9, 2020.

Mayor Kobylarz asked the Borough Clerk to give a summary of the legal notice.

The Borough Clerk stated a legal notice was published indicating that Ordinance #20-04 was introduced and passed on first reading at the March 9, 2020 meeting and indicated the second reading and public hearing would be held at 6:00 p.m. on March 23, 2020 for consideration of final adoption. Copies of this Ordinance were made available to the general public and posted in accordance with the law.

Mayor Kobylarz opened the public hearing on the Ordinance and invited any member of the public to be heard.

With no one wishing to be heard, Mayor Kobylarz closed the public hearing.

Council President Mathiasen offered the following Ordinance and moved its adoption:

BE IT RESOLVED, that this Ordinance as read by title on second reading, and after public hearing at this meeting, be adopted and finally passed.

Council Member Weber seconded the motion.

Mayor Kobylarz asks the Borough Clerk for a Roll Call Vote:

Name	Motion	Second	Yes	No	Abstain	Absent
Weber, Sr.		X	X			
Dempsey			X			
Mathiasen	X		X			
Koronkiewicz			X			
Treloar			X			
Resto			X			

Mayor Kobylarz declared this Ordinance adopted and finally passed and requested the Borough Clerk to publish the proper notice of adoption of this Ordinance in the official newspapers and to permanently record the Ordinance.

RESOLUTIONS

NON-ROUTINE/NON-CONSENT

Mayor Kobylarz asks Council President Mathiasen to proceed with Resolution # 20-147.

Council President Mathiasen explained the purpose of Resolution # 20-147.

RESOLUTION # 20-147

[Requires Roll Call vote]

2020 SUPPLEMENTAL TEMPORARY BUDGET

WHEREAS, N.J.S.A. 40:4-19, the Local Budget Act, provides that where any contracts commitments or payments are to be made prior to the final adoption of the 2020 Budget, temporary appropriations be made for the purposes of an amount required in the manner and time therein provided; and

WHEREAS, the temporary budget was introduced and adopted on January 6, 2020; and

WHEREAS, there is a need to supplement the 2020 Temporary Budget prior to the adoption of the official budget.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham, County of Morris, that the following supplement to the temporary budget appropriations shall be made and that the Borough Clerk shall provide a certified copy of this supplemental temporary 2020 budget resolution to the Acting Chief Financial Officer for his records.

CHATHAM BOROUGH					
2020 Supplemental Temporary Budget					
CURRENT FUND		2019	26.25%	2020	
Department	OE	Adopted	of 2019	Temporary Budget	
	S/W	Budget	Budget	Appropriation	Notes/Comments
<u>GENERAL ADMINISTRATION</u>					
General Administration	S & W	\$90,000	\$23,625	\$24,000	
	OE	\$140,750	\$36,947	\$36,000	
Community Services	S & W	\$133,200	\$34,965	\$35,000	
	OE	\$17,510	\$4,596	\$4,500	
Human Resources	S & W	\$27,500	\$7,219	\$7,500	
	OE	\$8,000	\$2,100	\$2,000	
Accumulated Leave Compensation	OE	\$15,000	\$3,938	\$0	
Legal Expenses	S & W	\$180,000	\$47,250	\$47,000	
Mayor & Council	OE	\$2,500	\$656	\$600	
Borough Clerk	S & W	\$100,000	\$26,250	\$26,000	
	OE	\$16,300	\$4,279	\$6,000	
Alcohol Education & Rehab Funds	Grant				
Municipal Court (Interlocal Service)	OE	\$205,400	\$53,918	\$54,000	
Audit Services	OE	\$36,000	\$9,450	\$0	
Financial Administration	S & W	\$125,000	\$32,813	\$33,000	
	OE	\$76,000	\$19,950	\$18,000	
Collection of Taxes	S & W	\$61,500	\$16,144	\$16,500	
	OE	\$6,000	\$1,575	\$1,600	
Tax Assessment	S & W	\$50,500	\$13,256	\$13,300	
	OE	\$27,000	\$7,088	\$7,000	
Contingent	OE	\$4,000	\$1,050	\$0	
Sub-total General Administration		\$1,322,160	\$347,067	\$332,000	

<u>INSURANCE</u>					
General Liability Insurance	OE	\$131,500	\$34,519	\$0	
Worker's Compensation Insurance	OE	\$131,500	\$34,519	\$0	
Employee Group Insurance	OE	\$560,000	\$147,000	\$180,000	
Health Benefit Waiver	OE	\$40,000	\$10,500	\$11,000	
Unemployment Insurance	OE	\$16,000	\$4,200	\$10,000	
Sub-Total Insurance		\$879,000	\$230,738	\$201,000	
<u>LIBRARY</u>					
Library		\$966,876	\$253,805	\$253,805	
<u>PARK & RECREATION</u>					
Recreation	S & W	\$102,800	\$26,985	\$27,000	
	OE	\$24,100	\$6,326	\$6,000	
Celebration of Public Events	OE	\$6,000	\$1,575	\$0	No Activity in First Quarter
Farmers Market	S & W	\$10,300	\$2,704	\$2,700	
	OE	\$11,170	\$2,932	\$2,500	
Clean Communities	Grant				
NJCFC - Highlands (Farmer's Market)	Grant	\$300	\$79	\$0	
Park Maintenance	OE	\$55,000	\$14,438	\$5,000	Limited Activity in First Quarter
Senior Citizen Center Transportation	OE	\$20,000	\$5,250	\$5,250	
Utilities	OE	\$397,300	\$104,291	\$105,000	
Sub-Total Parks & Recreation		\$626,970	\$164,580	\$153,450	
<u>PLANNING & BUILDING</u>					
Planning Board	S & W	\$48,600	\$12,758	\$13,000	
	OE	\$23,500	\$6,169	\$6,000	
Engineering Services	S & W	\$56,500	\$14,831	\$15,000	
	OE	\$6,500	\$1,706	\$1,500	
Board of Adjustment	S & W	\$48,600	\$12,758	\$13,000	
	OE	\$8,300	\$2,179	\$2,000	
Office of Fire Safety	S & W	\$56,000	\$14,700	\$14,700	
	OE	\$6,000	\$1,575	\$2,500	

Sub-Total Planning & Building		\$254,000	\$66,675	\$67,700	
<u>PUBLIC SAFETY</u>					
Fire Department	S & W	\$47,000	\$12,338	\$12,500	
	OE	\$83,450	\$21,906	\$21,000	
LOSAP	OE	\$20,000	\$5,250	\$0	Not Due in First Quarter
FEMA Grant	Grant	\$60,469	\$15,873	\$0	
Police	S & W	\$3,036,701	\$797,134	\$900,000	
	OE	\$179,800	\$47,198	\$47,000	
Purchase of Police Vehicles	OE	\$43,000	\$11,288	\$11,500	
Police Dispatch / 911 (Morris County)	OE	\$205,555	\$53,958	\$205,555	Pay after Budget Adoption
Project Pride	OE	\$29,850	\$7,836	\$7,800	
Parking	S & W	\$112,000	\$29,400	\$29,500	
	OE	\$17,500	\$4,594	\$4,600	
Office of Emergency Mgmt.	S & W	\$4,500	\$1,181	\$1,400	
	OE	\$2,250	\$591	\$600	
Body Armor	Grant	\$2,320	\$609	\$0	
Distracted Driving Grant	Grant	\$5,500	\$1,444	\$0	
Municipal Alliance Grant	Grant	\$3,750	\$984	\$0	
First Aid Squad	OE	\$15,000	\$3,938	\$0	
Sub-Total Police / Fire / First Aid		\$3,868,645	\$1,015,51	\$1,241,455	
<u>PUBLIC WORKS</u>					
Road Repair & Maintenance	S & W	\$925,000	\$242,813	\$300,000	Include Snow OT
	OE	\$148,100	\$38,876	\$55,000	Include Salt Purchases
Vehicle Maintenance	S & W	\$97,000	\$25,463	\$26,000	
	OE	\$61,000	\$16,013	\$16,000	
Public Buildings & Grounds	OE	\$63,500	\$16,669	\$18,000	
Community Services Act	OE	\$1,800	\$473	\$0	
PEOSH	OE	\$8,000	\$2,100	\$1,000	
Stormwater Management Grant	Grant				
Sub-Total Public Works		\$1,304,400	\$342,405	\$416,000	

<u>HEALTH & HUMAN SERVICES</u>					
Board of Health	S & W	\$15,500	\$4,069	\$4,100	
	OE	\$93,260	\$24,481	\$24,400	
Mayor's Wellness Campaign	Grant	\$2,000	\$525	\$0	
Animal Control	OE	\$2,000	\$525	\$500	
Sub-Total Health & Welfare		\$112,760	\$29,600	\$29,000	
<u>BOARDS & COMMISSIONS</u>					
Environmental Commission	S & W	\$8,100	\$2,126	\$2,200	
	OE	\$2,300	\$604	\$500	
Historic Preservation Commission	OE	\$100	\$26	\$0	
Shade Tree Commission	OE	\$25,000	\$6,563	\$6,000	
Sustainable NJ Grant	Grant	\$10,000	\$2,625	\$0	
Sub-Total Boards & Commissions		\$45,500	\$11,944	\$8,700	
<u>DEFERRED & STATUTORY</u>					
Deferred Charges	OE	\$9,000	\$2,363	\$0	
Social Security	OE	\$220,000	\$57,750	\$58,000	
Public Employee Retirement System	OE	\$233,500	\$61,294	\$16,256	Full Amount Due 4/1
DCRP	OE	\$2,000	\$525	\$0	
Police & Fire Retirement System	OE	\$699,466	\$183,610	\$318,983	Full Amount Due 4/1
Share of Sewer Service - MC Joint Meeting	OE	\$644,500	\$169,181	\$240,268	
Sub-Total Deferred & Statutory		\$1,808,466	\$474,722	\$633,507	
<u>CAPITAL & DEBT SERVICE</u>					
Capital Improvement Fund	OE	\$58,500	\$15,356	\$58,500	
Capital Reserves	OE				
Capital Outlay	OE				
Debt Service	OE	\$1,827,284	\$479,662	\$0	

Sub-Total Capital & Debt Service		\$1,885,784	\$495,018	\$58,500	
TOTAL Expense Appropriations		\$13,074,562	\$3,432,072	\$3,395,117	
Reserve for Uncollected Taxes		\$1,745,000			
<u>GRAND TOTAL APPROPRIATIONS</u>		\$14,819,562	\$3,432,072	\$3,395,117	
		\$12,933,777			
		\$3,395,117	check	\$0	

Mayor Kobylarz asked the Borough Clerk for a Roll Call Vote:

Name	Motion	Second	Yes	No	Abstain	Absent
Weber, Sr.			X			
Dempsey			X			
Mathiasen	X		X			
Koronkiewicz			X			
Treloar			X			
Resto		X	X			

MAYOR'S REPORT

Mayor Kobylarz reported that the Mayor's Roundtable is scheduled for this coming Thursday at noon with local Chatham faith leaders. The meeting will be conducted telephonically. He advised residents with requests or concerns to voice them through their ministers and priests as swiftly as possible.

He also reported with increasing alarm, the indication of anti-Asian biases throughout the country. Mayor Kobylarz stated that he trusts and hopes that such conduct will not take place in Chatham Borough. A meeting with the Chatham Chinese Association is scheduled for this coming Thursday at 4:30 p.m. to discuss this matter.

As we continue our daily lives during this difficult time, it is imperative that we live together "socially distant, but spiritually connected," stated Mayor Kobylarz. (Quoting Governor Cuomo).

ADMINISTRATOR'S REPORT

Borough Administrator Mr. Williams reported that precautionary measures were taken to protect the staff in Borough Hall during the increasing threat of the current health crisis. Last week, Borough Hall remained opened, but closed to the public. With the increasing threat of COVID-19 and the Executive Order of Governor Murphy, Borough staff began working from home. Borough Hall will remain open to conduct public business; staff will rotate their schedules, with one or two employees working in-house one day per week. The front lobby vestibule is open and includes a telephone list for residents to contact Borough staff for assistance. Additionally, there is a mailbox for residents to leave mail.

Mr. Williams cautioned residents to avoid flushing disinfecting wipes in the toilet. Although the water and sewer utility lines are intact, the only items that can be flushed are as follows: poop, pee, toilet paper, and puke.

Due to the coronavirus pandemic, Mr. Williams thanked the Police Department, Fire Department, Emergency Squad, OEM and Public Works for their extraordinary work during this time. He also ensured residents that garbage and recycling services will not be disrupted.

Jersey Central Power & Light (JCP&L) will provide around the clock service in Chatham Borough. PSE&G will continue to install gas lines on certain streets. However, they will now limit access to homes for emergencies only. It was further reported that Governor Murphy enacted Executive Order 109, which cancels elective medical and dental surgeries, effective March 27, 2020, at 5:00 pm.

Residents were encouraged to visit the Borough's website and to sign up for Constant Contact and Alert Chatham Borough to receive emergency notifications.

Lastly, Mr. Williams conveyed a message received from Former Mayor Bruce Harris. Mr. Harris stated that he understands what the governing body is going through and encouraged them to keep up the good work.

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Mayor Kobylarz thanked the Borough Staff and all emergency officials for their hard work and dedication. He gave special recognition to the Borough Administrator, Stephen Williams and Police Chief, Brian Gibbons for the long hours invested during the current health crisis to ensure the safety and welfare of our Borough residents. Council Member Weber echoed the Mayor's sentiment and also provided recognition to the water utility workers who worked in the pouring rain to seal a water main break, earlier today.

Council Member Resto thanked the Senior Center for their efforts during this time. He also acknowledged the volunteers, including college students who have assisted senior citizens in obtaining groceries during the coronavirus pandemic. Efforts are also being made to reach out to senior citizens experiencing loneliness and isolation. Council Member Resto advised the public to follow the Facebook group for support, to volunteer and for general information: [chathamcovid-19chathamvolunteersupport](#).

Despite Governor Murphy's executive order requesting residents to stay home, restaurants remain open for takeout orders, stated Mayor Kobylarz. However, monetary transactions must be conducted online. Delivery of any food or goods will be executed via home delivery or curbside pick-up, only. Mayor Kobylarz pleaded with residents to support local businesses. Council Member Resto encouraged residents to purchase gift certificates to help businesses during this time.

CONSENT AGENDA

The following items are considered to be routine by the Chatham Borough Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

Resolution #20-148 through Resolution #20-153 have been placed on the Consent Agenda.

RESOLUTION[S] REMOVED FROM THE CONSENT AGENDA FOR DISCUSSION AND VOTE

There were none.

FINANCE

RESOLUTION #20-148

RESOLUTION TO APPROVE PAYMENT OF VOUCHERS

WHEREAS, vouchers for payment have been submitted to the Borough Council by the various municipal departments.

BE IT RESOLVED, by the Council of the Borough of Chatham that all vouchers approved by the Finance Chairman be paid subject to the certification of the availability of funds by the Chief Financial Officer.

RESOLUTION #20-149

RESOLUTION AUTHORIZING TRANSFERS BETWEEN CERTAIN BUDGET RESERVE APPROPRIATIONS IN THE 2019 CURRENT FUND BUDGET PURSUANT TO N.J.S.A. 40A:4-58

WHEREAS, N.J.S.A. 40A:4-58 provides that transfers may be made between appropriation accounts in the General Budget in the last two months of the fiscal year or the first three months of the next succeeding fiscal year by an authorizing resolution adopted by not less than a two-thirds (2/3) vote of the full membership of the governing body; and

WHEREAS, such transfers are made to cover expenses in accounts in excess of that anticipated and from accounts having expenses in lesser amounts than anticipated; and

WHEREAS, these transfers do not affect the total of the operations budget as originally approved in the 2019 Current Fund Budget.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham, in the County of Morris, State of New Jersey, that the Chief Financial Officer is hereby authorized to make the following line-item transfers in the 2019 Current Fund Budget in accordance with N.J.S.A. 40A:4-58:

TRANSFER FROM: ACCOUNT NUMBER	TRANSFERRED FROM: ACCOUNT NAME	TRANSFER TO: ACCOUNT NAME	TRANSFERRED TO: ACCOUNT NUMBER	TOTAL AMOUNT TRANSFERRED
Group Insurance - OE	9-01-23-220-2	Accumulated Leave Compensation – OE	9-01-30-415-2	\$20,000.00
Police – S & W	9-01-25-240-1	Dept of Public Works – OE	9-01-25-290-2	\$40,000.00

And;

BE IT FURTHER RESOLVED, that the Borough Clerk shall provide a certified copy of this resolution to the Borough Administrator and to the Chief Finance Officer.

BOARDS, COMMISSIONS & COMMITTEES

RESOLUTION # 20 -150

RESOLUTION APPOINTING GEORGE BAUER AS A MEMBER TO THE TRAFFIC AND PEDESTRIAN SAFETY ADVISORY COMMITTEE FOR CALENDAR YEAR 2020

WHEREAS, the Mayor and Borough Council support initiatives that promote traffic safety among Borough residents and employees; and

WHEREAS, the Council of the Borough of Chatham has determined that it needs advice with respect to traffic and pedestrian safety matters; and

WHEREAS, the Mayor and Council of the Borough of Chatham desire to appoint an additional member to the Traffic and Pedestrian Safety Advisory Committee; and

WHEREAS, George Bauer has expressed interest in being appointed to the Traffic and Pedestrian Safety Advisory Committee for calendar year 2020; and

WHEREAS, the Mayor and Council of the Borough of Chatham has considered the volunteer application of George Bauer.

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham that George Bauer is hereby appointed to the Traffic and Pedestrian Safety Advisory Committee for calendar year 2020; and

BE IT FURTHER RESOLVED, that the Borough Clerk is authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution in accordance with NJSA 40A:9-2a and the Code of the Borough of Chatham, Chapter 3, §3.3.

LAW AND PUBLIC SAFETY

RESOLUTION # 20– 151

RESOLUTION OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF CHATHAM, COUNTY OF MORRIS, NEW JERSEY, APPROVING THE APPOINTMENT OF OFFICE OF EMERGENCY MANAGEMENT VOLUNTEERS

WHEREAS, the Borough of Chatham Office of Emergency Management (OEM) is responsible for providing the Borough with mitigation, preparedness, response, recovery, and coordination for public emergencies; and

WHEREAS, the OEM relies on community volunteers to assist in times of emergency; and

WHEREAS, there exists a need for the OEM to appoint volunteers to help respond to the COVID-19 pandemic in the Borough; and

WHEREAS, the OEM Coordinator, Steve Davenport, has the authority to appoint said volunteers; and

WHEREAS, the Mayor and Borough Council wish to approve the appointment of said volunteers by the OEM Coordinator in consultation with the Mayor and Borough Administrator; and

WHEREAS, said volunteers shall perform such duties as directed by the OEM Coordinator; and

WHEREAS, in approving the appointment of said volunteers, it is the Borough Council's understanding that said volunteers will be covered by the Borough's workers' compensation coverage.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Chatham, in the County of Morris and the State of New Jersey that the OEM Coordinator, in consultation with the Mayor and Borough Administrator, is hereby authorized to appoint volunteers to help respond to the COVID-19 pandemic in the Borough. Said volunteers shall perform such duties as directed by the OEM Coordinator.

BE IT FURTHER RESOLVED, that all Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

RESOLUTION #20-152

RESOLUTION APPOINTING POLICE CHAPLAINS TO THE BOROUGH OF CHATHAM POLICE DEPARTMENT

WHEREAS, pursuant to the provisions of NJSA 48:14-141 which permits a governing body of a municipality, by ordinance, to appoint one or more chaplains to the Police Department, and Borough Ordinance # 20-01 which permits the Mayor to appoint Chaplains with the advice and consent of the Borough Council;

WHEREAS, Reverend Jeffrey Peter Markay of Chatham United Methodist Church and Reverend Alton Craig Dunn of First Baptist Church of Madison are ordained clergy persons in good standing and have the desire to volunteer their services, without pay, to serve as Police Chaplains within the Borough of Chatham; and

WHEREAS, Police Chaplains will serve an invaluable service to the Chatham Borough Police Department and to the Chatham Borough Community by helping the Borough of Chatham Police Officers in discharging their duties, including but limited to, death notifications, stationhouse adjustments and other duties;

BE IT RESOLVED, by the Mayor and Council of the Borough of Chatham, that Reverend Jeffrey Peter Markay and Reverend Alton Craig Dunn are hereby appointed as Police Chaplains within the Borough of Chatham Police Department for a period of one (1) year from the date of this appointment and shall continue to serve in the capacity until they are either terminated or resign.

BE IT FURTHER RESOLVED, all other Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

OTHER

RESOLUTION #20-153

RESOLUTION APPROVING THE RECOMMENDATIONS OF THE MADISON-CHATHAM JOINT MEETING REGARDING ITEMS OF BUSINESS PROPOSED FOR THE MARCH 16, 2020 JOINT MEETING

WHEREAS, the Madison-Chatham Joint Meeting, meeting was not held on March 16, 2020; and

WHEREAS, the following items of business require approval by the members:

1. Approval of the Regular Meeting Minutes of February 20, 2020
2. Approval of the Executive Session Minutes of February 2020
3. Approval of the operating budget check registry totaling \$93,679.56
4. Approval of the general capital budget check registry totaling \$10,098.65
5. Approval of Resolution #20-26: Center Court Tennis Club
6. Approval of Resolution #20-27: Calibration and Maintenance Service Contract
7. Approval of Resolution #20-28: Personnel Policy Amendment
8. Approval of Resolution #20-29: Reject all quotations for the furnishing of liquid hypochlorite
9. Approval of Resolution #20-30: Reject all quotations for the furnishing of liquid sodium bisulfite

10. Approval of Resolution #20-31: Approving 2020 Annual Budget and Allocations between the Borough of Madison and the Borough of Chatham.

BE IT RESOLVED by the Mayor and Council of the Borough of Chatham, that the above-listed actions by the Madison-Chatham Joint Meeting are hereby approved.

CONSENT AGENDA VOTE:

Mayor Kobylarz asked Council Member Weber to proceed with the Resolutions listed on the Consent agenda. Resolutions #20-148 through #20-153.

Council Member Weber motioned to approve Resolutions #20-148 through #20-153 placed on this evening's Consent Agenda by consent of the Council, seconded by Council Member Resto. By a unanimous voice vote, Resolutions #20-148 through #20-153 were approved.

ADD-ON RESOLUTION[S]

There were none.

ADJOURNMENT

Having no other business to be conducted in public session, Council Member Resto made a motion to adjourn the Regular Mayor and Council Meeting, seconded by Council Member Dempsey. On a unanimous voice vote, the motion to adjourn was approved. The meeting adjourned at 7:02 p.m.

Respectfully submitted on April 13, 2020 by:

Tamar Lawful, RMC
Borough Clerk
BOROUGH OF CHATHAM