

## CHATHAM BOROUGH PLANNING BOARD

January 4, 2017

7:30 p.m.

Chairman Susan Favate called the Chatham Borough Reorganization Meeting of January 4, 2017 to order at 7:30 p.m. in the Council Chambers, Chatham Municipal Building. Mrs. Favate announced that all legal notices have been posted for this meeting.

Name	Present	Absent
Mayor Bruce Harris	X	
Council Member Victoria Fife	X	
Robert Falzarano	X	
Chrmn. Susan W. Favate	X	
Vice Chair Matthew Wagner	X	
H.H. Montague	X	
John Bitar		X
Joseph Mikulewicz		X
William Heap	X	
Vincent K. Loughlin, Esq.	X	
Dr. Susan Blickstein		X

### Administration of the Oaths of Office

Mr. Falzarano had been sworn in at the Borough Council Reorganization Meeting.

The Board welcomed Mr. Falzarano as a new member.

### Public Comment

There were none.

### Resolution #PB 2017-01

The minutes of the December 7, 2016 Planning Bd. meeting were approved as amended. Chrmn. Favate and Mr. Montague abstained from voting on these minutes because they were absent.

### Annual Reorganization

Mayor Harris made a motion to approve Resolution PB #2017-02 naming the following Planning Board Officers for 2017:

Chairperson: Susan W. Favate  
Vice Chairperson: Matthew Wagner  
Board Secretary: Joseph Mikulewicz

Council Member Fife seconded the motion.

No other names were submitted for nomination.

Resolution PB #2017-02, nominating the slate of officers for 2017, was unanimously approved by the Board.

The following submitted Resolutions were unanimously approved by all Board members present:

- Resolution PB #2017-03: Planning Board Meeting Schedule for 2017
- Resolution PB #2017-04: Designating the Official Newspapers for 2017
- Resolution PB #2017-05: Appointment of Board Attorney for 2017
- Resolution PB #2017-06: Appointment of Board Planner for 2017
- Resolution PB #2017-07: Appointment of the Consulting Engineer and Contract for Engineering Service for 2017 (Robert Brightly, P.E.)
- Resolution PB #2017-08: Appointment of the Consulting Engineer and Approving Contract for Engineering Service for 2017 (Vincent DeNave)
- Resolution PB #2017-09: Re-adopting Rules and Regulations for the Board
- Resolution PB #2017-10: Appointment of Sign Committee members for 2017

Application Resolutions  
Application PB #16-008  
Main Street Development  
34 Kings Road  
Minor Subdivision  
Block 29, Lot 12

Vice Chairman Wagner made a motion to approve the resolution for Application PB #16-008, memorializing the Board's approval for the Minor Subdivision for 34 Kings Road. Mayor Harris seconded the motion. A roll call vote was taken:

Mayor Harris	-	yes
Council Member Fife	-	yes
Mr. Heap	-	yes
Vice Chairman Wagner	-	yes

Discussion Items

Council Member Fife reported that the Borough has hired a professional planner, Phil Abramson, to do a study to see if certain areas in the Borough are in need of redevelopment.

Mr. Falzarano noted that Mr. Abramson's focus is going to be on Post Office Plaza. Post Office Plaza had been identified in the Master Plan Reexamination as an area for possible redevelopment.

Council Member Fife stated that input from local residents will be listened to. Mr. Abramson will be holding visioning sessions for the public to attend.

Mayor Harris stated that the Board needs to do a new Circulation Element this year. Also, he suggested the Board, this year, look at the current trend of “snout houses” – homes with garages protruding in the front.

At Chrmn. Favate’s request, Mr. Montague reported on the recent issues that the Zoning Board of Adjustment is dealing with. Building coverage and side yard setback variances have become very prevalent. Currently, the Board of Adjustment is hearing an application for 4 Watchung Avenue for a massive parking site for Douglas Motors.

The Board decided to cancel their meeting scheduled for January 18, 2017.

At 8:20 p.m. the meeting adjourned.

The next Chatham Borough Planning Board Meeting will be held on Wednesday, February 1, 2017, 7:30 p.m., Council Chambers, Chatham Borough Hall.

Respectfully submitted:

Elizabeth Holler  
Recording Secretary