

CHATHAM BOROUGH PLANNING BOARD
January 18, 2023 7:30 p.m.

Board Member Matthew Wagner called this Reorganization and Regular Meeting of the Chatham Borough Planning Board to order at 7:30 p.m. in the Council Chambers, Chatham Municipal Building. This was an in-person meeting. Mr. Wagner stated notices for this Planning Board meeting were given as legally required.

Board Attorney Loughlin swore in the following Board members for a new term:

Susan Robertson
Steve Williams
Council Member Frank Truilo

Jonathan Wilcox, who will be the new Second Alternate to the Board, was absent tonight. He will be sworn in at a future meeting.

Attendance was then taken:

Names	Present	Absent
Mayor Thaddeus Kobylarz	X	
Council Member Frank Truilo	X	
Steve Williams	X	
Susan Favate		X
Matt Wagner	X	
Bill Heap	X	
Curt Dawson	X	
Gregory Xikes	X	
Thomas Belding	X	
Susan Robertson	X	
Vincent K. Loughlin, Esq.	X	

Public Comment

There were none.

Resolution #PB 2023-01

Mayor Kobylarz made a motion to approve the minutes of the December 7, 2022 Planning Board Meeting as submitted. Mr. Williams seconded the motion. A voice vote was taken. The December 7, 2022 minutes were approved as submitted.

Annual Resolutions

Vote and Election of Chairperson

Resolution PB #2023-02

Council Member Truilo made a motion to nominate Susan W. Favate as Chairperson for 2023, seconded by Mr. Wagner.

Vote and Election of Vice Chairperson

Mayor Kobylarz made a motion to nominate Matthew Wagner as Vice Chairperson for 2023, seconded by Mr. Williams.

Vote and Election of Board Secretary

Mr. Xikes made a motion to nominate Steve Williams as Board Secretary for 2023, seconded by Mayor Kobylarz.

A voice vote was taken on all of the above nominations. All Board members present voted aye. The nominations were approved for the year 2023. Resolution PB #2023-02 was unanimously approved.

Resolution PB #2023-03

Resolution Setting the Meeting Dates for the Borough of Chatham Planning Board for Calendar Year 2023

Resolution PB #2023-04

Resolution Designating the Official Newspapers for the Publication of Advertisements and All Notices Required by Law to be Published by the Borough of Chatham Planning Board for the Year 2023

Mr. Williams made a motion to approved Resolution PB #2023-03 and Resolution PB #2023-04. Mayor Kobylarz seconded the motion. A voice vote was taken for these two resolutions. Resolution PB #2023-03 and Resolution PB #2023-04 were unanimously approved.

Resolution PB #2023-05

Resolution Appointing the Board Attorney and Approving Contract for Legal Services for 2023

Mr. Williams made a motion to approve Resolution PB #2023-05 appointing Vincent K. Loughlin, Esq. as Legal Counsel for the Borough of Chatham Planning Board for 2023. Mayor Kobylarz seconded the motion. A voice vote was taken. All Board members present voted aye. Resolution PB #2023-05 was approved.

Resolution PB #2023-06

Resolution Appointing the Board Planner and Approving her Contract for Planning Services for 2023

Mr. Williams corrected this resolution to read that Ms. Lelie is employed by the firm of Kyle & McManus Associates, not T & M Associates. Also, the year of her appointment was corrected to 2023, not 2022.

Mayor Kobylarz made a motion to approve Resolution PB #2023-06 as amended. Mr. Williams seconded the motion. A voice vote was taken. All Board members present voted aye. Resolution PB #2023-06 was approved.

Resolution PB #2023-07

Resolution Appointing Consulting Engineer and Approving the Contract for Engineering Services for 2023

Mr. Williams made a motion to approve Resolution PB #2023-07 appointing Robert C. Brightly, P. E., as Consulting Engineer and approving his contract for engineering services for 2023. Mr. Belding seconded the motion. A voice vote was taken. All Board members present voted aye. Resolution PB #2023-07 was approved.

Resolution PB #2023-08

Resolution Re-Adopting Rules and Regulations for the Operation of the Planning Board

Mr. Williams made a motion to approve Resolution PB #2023-08. Mayor Kobylarz seconded the motion. A voice vote was taken. All Board members present voted aye. Resolution PB #2023-08 was approved.

Resolution PB #2023-09

Resolution to Appoint Members of the Sign Committee for 2023

The resolution before the Board contained some membership blanks for this year's Sign Committee. Mayor Kobylarz suggested tabling this resolution and re-visit it at the next Planning Board meeting when all the names are lined up on the resolution.

Applications/Resolutions

Attorney Loughlin believed an application will be coming before the Board in the near future. He has not seen the proof of publication of service yet for this application. After some discussion, the Board decided on the meeting date to hear this application.

Attorney Loughlin announced that Application PB #22-003: Robert & Erin Zotti – 142 North Passaic Avenue will be continued, at the request of the applicant's attorney, to the February 15, 2023 Planning Board Meeting to be held 7:30 p.m. in the Council Chambers, Chatham Municipal Building. No further notice will be required. However, Attorney Loughlin recommended that members of the public monitor any further announcements for this application on the Chatham Borough website.

There was no further business for tonight's meeting.

At 7:50 p.m. the meeting adjourned.

The Chatham Borough Planning Board Meeting scheduled for Wednesday, February 1, 2023, has been cancelled.

The next Chatham Borough Planning Board Meeting will be held on Wednesday, February 15, 2023, 7:30 p.m., in the Council Chambers, Chatham Municipal Building.

Respectfully submitted:

Elizabeth Holler
Recording Secretary

