

**CHATHAM BOROUGH
SHADE TREE COMMISSION
REORGANIZATION AND REGULAR MEETING AGENDA
January 28, 2021**

CALL MEETING TO ORDER The meeting will be called to order at 7:30 p.m. by way of Zoom.

STATEMENT REGARDING ADEQUATE NOTICE OF MEETING

In compliance with the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. seq., adequate notice of this meeting has been provided by publishing a copy of the Reorganization and Regular Meeting notice in the Chatham Courier, and the Daily Record, on January 27, 2020 , a copy of which was posted on the official bulletin board on the main floor of Borough Hall, and was filed in the office of the Borough Clerk.

ROLL CALL

Colleen Truppo, Chrmn.
Kristy Chmura, Vice Chrmn.
Fran Drew
Dean Wilson
John Tortorella
Patrick Florentino
Beverly Klepper
Karen Koronkiewicz, Council Member Liaison
Liz Holler, Recording Secretary

MISSION STATEMENT

The Shade Tree Commission's responsibilities include planting and maintaining trees along Borough streets, public right-of-ways, and Municipal Open Spaces. It is the goal of the Shade Tree Commission to create and maintain optimum tree cover and species diversity, while keeping up a pruning and removal program that will keep our streets and parks safe.

ADMINISTRATION OF OATHS OF OFFICE

Colleen Truppo
John Tortorella

PUBLIC COMMENTS

NOTICE OF PUBLIC COMMENT TIME LIMIT

Hearing of citizens during the Public Comment section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for Public Hearing tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to a reasonable length of time.

MOTION TO ADOPT MEETING MINUTES

BE IT RESOLVED by the Chatham Borough Historic Preservation Commission that the minutes from the following meeting are hereby approved as prepared and shall be filed as a permanent record in the Borough Clerk's office:

December 15, 2020

Approved minutes shall be filed as a permanent record in the Borough Clerk's office.

RESOLUTION #21-01

RESOLUTION OF THE CHATHAM BOROUGH SHADE TREE COMMISSION ESTABLISHING ANNUAL MEETING SCHEDULE FOR THE YEAR 2021

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., requires every public body to designate and publish its Annual Meeting Schedule and provide adequate notice of all meetings.

BE IT RESOLVED, by the Chatham Borough Shade Tree Commission, that for the 2021 calendar year, regular meetings will commence at 7:30 p.m., prevailing time on the following dates:

Meeting Dates

February 25, 2021

March 25, 2021

April 22, 2021

May 27, 2021

June 24, 2021

July 22, 2021

August 26, 2021

September 23, 2021

October 28, 2021

November 18, 2021

December 23, 2021

January 27, 2022 Reorganization & Regular Meeting

And,

BE IT FURTHER RESOLVED, that in accordance with the Open Public Records Act, N.J.S.A. 10:4-18, copies of this resolution shall be mailed to the official newspaper(s), provided to the Daily Record, posted on the official bulletin board in Borough Hall and filed with the Borough Clerk; and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 10:4-19, a copy of this resolution shall be provided to any person who requests a copy of the regular meeting schedule, special or rescheduled meeting of this public body, and upon prepayment by such person of a reasonable sum, if any has been fixed by resolution to cover the costs of providing such notice; and

BE IT FURTHER RESOLVED, that the Borough Clerk shall be directed to publish this Resolution in the official newspaper(s) of the Borough of Chatham.

RESOLUTION #21-02

**RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS FOR THE PUBLICATION OF
LEGAL NOTICES FOR THE YEAR 2021**

BE IT RESOLVED, by the Chatham Borough Shade Tree Commission that pursuant to N.J.S.A. 40:53-1, the Daily Record is hereby designated as the official newspaper for all advertisements and all notices required by law to be published by this municipality and the Chatham Courier is hereby designated as an alternate official newspaper.

RESOLUTION #21-03

**CHATHAM BOROUGH SHADE TREE COMMISSION ELECTION OF OFFICERS FOR
THE YEAR 2021**

WHEREAS, at its 2021 Reorganization Meeting, the Chatham Borough Shade Tree Commission did hold an election for officers; and

WHEREAS, the elected members agreed to accept and hold such offices.

BE IT RESOLVED by the Chatham Borough Shade Tree Commission, that as the result of the elections, the following offices will be held by the indicated members for the year 2021 and until replaced by a subsequent election:

Chair: _____

Vice Chair: _____

DISCUSSION ITEMS

NEW BUSINESS

ADJOURNMENT